

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

13 June 2019 @ 4:30 pm Parks & Rec Office

Present: Priscilla Zimmerman – Vice-Chair; Ian Gaines; Monica Morten; John Simpson; Fiona MacRaid; Rick Jones

Regrets: Paul Brent —Chair; Tom Koochin

1. CALL TO ORDER – 16:31

2. ADOPTION OF AGENDA- additions of New Business - Kayak storage, Correspondence - Peggy Warren – adopted as amended

3. APPROVAL OF MINUTES – 9 May 2019 – approved as submitted

4. TREASURER’S REPORT –

- Review latest internal financial reports, all in good standing. Underbudget in all categories.
- Monica to reformat excel spreadsheet to include actuals and budget as separate lines.

5. PROJECT REPORTS –

➤ LYALL CREEK PROJECT –

- Markus weed whacked property in the last week
- Paul contacted Ian Rowe to have 2019 water charges reversed and reinstated to have water charges stopped

➤ TRAIL AND OTHER MAINTENANCE UPDATE –

- Fiona – inquiry as to who is responsible for checking trails. Addition to new contract to include monthly hours completed. Commission discusses making a plan to have better follow up and oversight of contractor’s work. Suggestion to provide a log book for contractor to record all work completed.
- Ian noted that Markus was in violation of many WCB codes while working at Lyall Creek.

Action Item: John volunteers to oversee and monitor work done moving forward. John to discuss with Paul.

- SALMON ENHANCEMENT –
 - Fish are doing great. Lots of water coming down from Haggis Farm. Beaver damn is helping the conditions by creating a rearing pond, damn will need to be dismantled for salmon release time.
- SIPRC MASTER PLAN NEXT STEPS –
 - John has the previous Master Plan and starting stages for the new plan. Map needs to be redone as well.
 - Priscilla has contacts from yesterday's Commonality meeting to pass along to John. All other islands also updating and/or completed Master Plans
- MAINTENANCE CONTRACT –
 - Two applicants applied; Markus McCulloch successfully renewed the maintenance contract
- DRAFT DOG POLICY–
 - John completed first draft. Provided copies for all Commissioners. Used CRD animal policy as guidelines. To review and finalize for next meeting.
 - Priscilla speaks to information about infractions and CRD mandates for enforcing and civilians can take pictures and pass onto the CRD for enforcement, local fire chief is also able to write tickets.
 - Fiona suggests we have a public education if there is going to be enforcement happening
 - Monica notes that By-Laws and Policies are two separate entities, By-Laws are enforceable, Policies are not
- PARKS DAY ICE CREAM SCOOPERS –
 - East Point FOG building. John, Deb, Monica, Priscilla (if available)
 - More ice cream and cones needed then last year

6. OLD BUSINESS – n/a

7. COMMONALITY MEETING REPORT –

- Priscilla reports that meeting was very good. Highlighted what's going on on different islands, Master Plans, social media (CRD guidelines for what you can post)
- Toured park sights
- Saturna hosts next Commonality Meeting this fall. Proposal of **Wednesday October 16th**, Priscilla and Paul to plan.

8. TAYLOR POINT ROW REPORT –

- Monica reports that the event was wonderful, 49 attendees.
- Need for better advertisement next year, many people inquired and did not know where to find information.

9. FUNDING REQUESTS –

Saturna Heritage Society

Motion #235 – Be it resolved that SIPRC support the Saturna Heritage Society with \$1000 to support the docent and other programming

Moved by John

Seconded by Monica

Carried

10. NEW BUSINESS –

- Kayak Storage – request from locals to create storage for Kayaks at Winter Cove and Sunset beach. Discussion ensues about Sunset beach being too narrow to host a storage unit. Commission agrees to contact persons who inquired and inform them Commission will consider the proposal for the Master Plan. Fiona suggests that Thomson Park would be a great location as well.

11. CORRESPONDENCE –

Dear Paul,

On behalf of the Saturna Community Club/Saturna Lamb Barbeque we are requesting permission of the Saturna Parks and Recreation Commission to once again hold the annual Lamb BBQ at the Hunter field site on July 1st, 2019,

Peggy Warren and Joan Selby, CoChairs Saturna Lamb BBQ

- Commission supports the usage of Winter Cove for this year's BBQ

12. ADJOURNMENT – 17:27

Next Regular Meeting – Thursday 11 July 2019 @ 4:30 pm

Contracted Recorded Secretary—Chaya Katrensky