

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

13 December 2018 @ 4:30 pm Parks & Rec Office

Present: Paul Brent —Chair; Priscilla Zimmerman – Vice-Chair (via Skype); Tom Koochin—Treasurer; Tina Raudzus; Ian Gaines; Joan Hoskinson (via speakerphone)

Regrets: John Simpson; Fiona MacRaidl

Members of Public: Priscilla Ewbank

1. CALL TO ORDER – 16:39

2. ADOPTION OF AGENDA – adopted as revised

3. APPROVAL OF MINUTES – 8 November 2018 – approved as submitted

4. TREASURER REPORT – Review latest financial report. Commission acknowledges that this is a partial report as there is a delay in receiving current items from CRD

- Transitioning with new bookkeeper, Chaya. Looking to complete end of year processes for 2018. Including moving Lyall creek house parks expenditures into the capital expenditure account and revising 2019 budget to move \$1,000 from Parks and moving to Recreation.
- Athletic Association, motion #216 – To come out of Parks account

5. PROJECT REPORTS –

➤ LYALL CREEK PROJECT –

- Still in need of some fencing, mostly in place now. Some fence, closer to missing link was moved so that Main Roads can operate without disturbing. There is a concern of greater liability by having some fencing in place, Commission agrees the risk is greater than the alternative in this instance.
- Tina – has planted around 500 bulbs for spring!! Paul remarks “Atta woman!”, Commission thanks Tina for all of her efforts and work. She will be missed as a Commissioner, the Commission hopes to continue to work together in a another capacity.

➤ THOMSON PARK LEGACY PROJECT & BURN –

- Fiona working on heritage project

- Athena has some ideas to restore the beach focusing on natural habitat and salmon enhancement. Commission looking for her to present in the New Year.
- BURN - Not the right time of year for machine burn. As the solstice burn has been a small event, last year having to be cancelled because of icy roads, decision has been made to make this year's an informal event. Will send out last minute emails if weather cooperates.

- SURVEY OF ISLANDERS + MASTER PLAN –
 - Survey is completed with well over one hundred responses.
 - Responses are detailed and provide some clear information to the Commission.
 - The information is quality food for thought.
 - Next steps can include:
 - Potential presentation of findings
 - Scribbler? or
 - Public Meeting?or
 - Both?
 - Begin the Five Year Strategic Plan Process
 - Two half day Strategic Planning Events with new Commission
 - Develop Strategic Plan
 - Vision
 - Mandate
 - Values
 - Goals
 - Potentially
 - Trails
 - Playgrounds
 - Recreation Events
 - Other Capital Projects
 - Etc.
 - Objectives
 - Workplan
 - Goals
 - Objectives
 - Tasks
 - Schedule
 - Resources required
 - Develop a new Trails Plan

 - Master Plan – Paul shares information from meeting on CRD Asset Management Plan. Need to work closely with Parks Canada for future

trail development. Also engaging private land owners and trail society.

➤ WEBSITE UPDATE -

- Joan working with webmaster on PDF attachment for fillable funding applications.

➤ TRAIL AND OTHER MAINTENANCE UPDATE –

- Markus has been working on trails. Clean up of debris in trail next to East Point, there will be extra labour/hours to finish maintenance before year end.

6. OLD BUSINESS –

- Pender & Galiano have partnership agreements with their local recreation centres

Action Item: John & Paul to investigate other island Rec Centre agreements.

7. FUNDING REQUESTS –

- Nancy Angermeyer – Victoria Chamber Orchestra for \$250

Motion #221 – Be it resolved that we support the Victoria Chamber Orchestra concert at the Community Hall for \$250.

Moved by Paul

Seconded by Joan

Carried

8. NEW BUSINESS –

- Possible kayak launch near East Point on shell beach. Ian suggests access point next to Susie Washington Smyth may be a better location.

Action Item: Paul to investigate both Shell Beach & Susie's to see where improvements for kayak access would be best.

- Asset management Program & Planning – pictures to be taken of all benches & assets. Two ways to do it, by site or by structure. According to the CRD we own FOG, Winter Cove, White House. Need to review all assets. Looking at spending money from capital asset account.

Action Item: All Commissioners to review 2019 budget and email Paul with any adjustment suggestions by end of year.

9. ADJOURNMENT – 17:26

**Next Regular Meeting – Thursday 10 January 2019 @ 4:30 pm
(and Priscilla's Birthday ☐)**

Contracted Recorded Secretary—Chaya Katrensky