

## SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

### Regular Meeting Minutes

11 October 2018 @ 4:30 pm Parks & Rec Office

**Present:** Paul Brent —Chair; Priscilla Zimmerman – Vice-Chair; Tom Koochin—Treasurer; Joan Hoskinson; John Simpson; Fiona MacRaid; Tina Raudzus

**Regrets:** Ian Gaines

1. CALL TO ORDER – 16:34

2. ADOPTION OF AGENDA – addition of funding request, approved as amended

3. APPROVAL OF MINUTES – 13 September 2018 – approved as submitted

4. TREASURER REPORT – Tom; review latest financial report. Commission has concerns about CRD's financial reporting this period as we are showing two months behind.

- Without up to date information, it is noted that if one account is overdrawn there will be a possibility of recoding some items
- Fiona informs that Alea Printing has not been paid for the last brochures. Paul has followed up.
- Protocol for invoices; from Paul or Tom to Jodi, from Jodi to CRD

5. **PROJECT REPORTS –**

➤ **LYALL CREEK PROJECT –**

- Still moving slowly due to busy schedules.
- Tina – landscaping – best to plant in fall, still waiting on clean-up and preparations to be completed.

**Action Item #1: Priscilla to draft plan.**

**Action Item #2: Tina to order 300-500 daffodil bulbs.**

- Chaya supports Paul's idea of placing an old refurbished boat/ship on site as play area.
- Priorities are to finish top soil and level out ground, fencing to be placed for visual and create next step action items.

**Action Item #3: Tina, Tom, Priscilla, John & Paul to lay fencing perimeter this evening.**

➤ **THOMSON PARK LEGACY PROJECT –**

- Staining done – approximately \$1,300 in labour
- Dangerous trees have been dealt with – no cost

- Fiona – history project in the works, looking to book lounge at Saturna Community Club for a brainstorming session. Will keep posted with a date.

➤ SURVEY OF ISLANDERS –

- John & Fiona to review verbiage
- Will be sent to SIRRA & FB forum
- John to sign up with Survey Monkey for a month

➤ ACCESS/TRAIL/ASSET MAINTENANCE -

- Continue to work on Parks assets. Jodi Bavis bench is priority as per last meeting.
- No staining – weather dependent

➤ WEBSITE UPDATE -

- Very close to finalizing fillable forms. Uploading maps and trails has proven to be more difficult.

6. OLD BUSINESS –

- BBQ sale fell through first time. Resold and lost \$61 in final price.
- Commonality meeting Oct. 25<sup>th</sup>, Galiano – Attendees; Paul, Priscilla, John and maybe Fiona.

7. FUNDING REQUESTS –

➤ PAC – Purchase of playground equipment

**Motion #217** – Be it resolved that SIPRC will purchase the Saturna Island School’s used swing set and teeter tooter for a total price of \$2,000, effective Jan. 1<sup>st</sup>, 2019. Equipment to be placed in Thomson Park.

**Moved by John                      Seconded by Joan                      Carried**

➤ SEEC, Tsawout & Sencoten Language

**Motion #218** – Be it resolved that SIPRC support the welcoming of the Tsawout students to SEEC in tandem with welcoming the publication of the Sencoten language dictionary for \$500

**Moved by Paul                      Seconded by Priscilla                      Carried**

8. NEW BUSINESS –

- Commission congratulates Chair, Paul on his acclimation for a second term on Island’s Trust!

9. ADJOURNMENT – 17:46

**Next Regular Meeting – Thursday 8 November 2018 @ 4:30 pm**

Contracted Recorded Secretary—Chaya Katrensky