

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

8 March 2018 @ 4:30 pm Parks & Rec Office

Present: Paul Brent —Chair; Priscilla Zimmerman – Vice-Chair (by phone); Tom Koochin—Treasurer; Joan Hoskinson; Tina Raudzus; John Simpson; Fiona MacRaid; Ian Gaines

1. CALL TO ORDER – 16:33

2. ADOPTION OF AGENDA – addition item 9. Request to address Commission. Correction on Thomson Park Clean Up Day – May 5th

3. APPROVAL OF MINUTES – 8 February 2018 – approved as distributed

4. TREASURER REPORT & BUDGET REVIEW/REVISION – Tom; review latest financial report – see summary report page 4.

- Paul taking on reporting from Jodi

5. PROJECT REPORTS –

➤ LYALL CREEK HOUSE DEMOLITION -

- Four delays on septic tank pump, rescheduled for tomorrow Feb. 9th
- Fiona has been in contact with Goldstream hatchery, they are very interested in working with Parks & Rec, Rick Jones, Parks Canada, DFO, and first nations to bring salmon back to Lyall Creek. Commission is very supportive of this initiative and want to be sure that anyone that has previously worked on this project is included in its future endeavors. Fiona will invite Peter McCally from Goldstream to visit the site and talk about first steps to move forward.

➤ THOMSON PARK LEGACY PROJECT –

- Some trees have recently come down, some concern for dangerous fallen trees. Commission agrees to have Ian Middleditch come do an assessment.
- Shelter Maintenance – mold or mildew showing on the inside of the fascia boards. Ian suggests to paint with an antifungal product and cover, as there is no easy fix. Fascia boards also need to be painted or covered.

Action Item: Priscilla to look at shelter and send out email with her recommendations.

- Tina reports that pruning is completed and four more trees are to be planted.
- May 5th: Clean Up Day – more clean up is needed prior to this day. Picking up and collecting branches for burn pile. Paul will send out a prompting email for pre-clean up. Tina will contact Earl to see if he can bring down his tractor. Café is hired to provide sandwiches and refreshments for volunteers on clean up day.
- TAYLOR POINT ROW/PADDLE/HIKE –
 - Hubertus set to help with event
- BROCHURE –
 - No update as project is on hold until contract details are sorted out.
- TRAIL MAINTENANCE –
 - Three proposals have come in. One clear low bid along with past experience from Darryl. Paul suggests we look at leveling monthly payments as to keep them under \$500 throughout year. John to contact Darryl to make arrangements.

Motion #205 – Be it resolved that Darryl & James Digs be awarded the contract to undertake Beach Access Patrol & Maintenance and Thomson Park landscaping.

Moved by John

Seconded by Joan

Carried

- DRAFT SURVEY OF ISLANDERS
 - John distributes draft survey
 - Different approaches are offered for gathering information from the community; public meeting, on-line survey, snowball method, and one on one survey @ recycling.
 - Paul suggests using all methods and using the Scribbler and Facebook to advertise upcoming efforts
 - Fiona volunteers to help John in executing different avenues
- WEBSITE UPDATE
 - Joan working with web tech to create drop down menus for info tabs.
 - Looking to have an invoice of work done to date.
- PROJECTS LIST
 - Lyall Creek House Demolition & Restoration Project (hatchery)
 - Thomson Park Legacy Project
 - East Point Wetlands

Action Item: John to add current project list to information page on survey along with estimated costs of all proposed ideas.

6. OLD BUSINESS –

- Fiona to complete procurement policy. Discussion on Commissions mandates ensues. Policy to follow.

7. FUNDING REQUESTS – n/a

8. NEW BUSINESS –

- 601 Tumbo Channel; request for new access point, 150 meters away from current beach access. Commission to gather more information by surveying neighbours and Ian to assess the cost of completing.
- Strategic Plan: 2 month goal set. First step is to complete survey.

Action Item: All Commissioners to have feedback on draft survey back to John by Friday March 16th @ 5pm.

9. REQUEST TO ADDRESS COMMISSION –

- Priscilla Ewbank inquires about Commission's policy on freelancing firewood in Thomson Park.
- Priscilla Ewbank asks that there be more direction and an overall plan for Thomson Park Clean up day.
 - Fiona to add volunteer procurement to policy.

10. ADJOURNMENT – 18:13

Next Regular Meeting – Thursday 12 April 2018 @ 4:30 pm

Contracted Recorded Secretary—Chaya Katrensky

SIPRC Income & Expenses to Mar 8, 2018

Parks

Revenue	
Federal Grant-in-Lieu	\$ 1,133.05
Expenses	
Water	\$ 133.84
CRD Allocations	\$ 553.32
Total Expenses Parks	\$ 687.16

Rec

Revenue	
Federal Grant-in-Lieu	\$ 467.35
Expenses	
Saturna Singers	\$ 1,250.00
CRD Allocations	\$ 208.32
Total Expenses Rec	\$ 1,458.32

Total of Parks & Rec Surplus (- Deficit) -\$545.08