

# **SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)**

## **Regular Meeting Minutes**

13 November 2014 @ 4:30 pm      Parks & Rec Office

**Present** – Michel Bourassa – Chair; Sheila Wallace – Vice Chair; John Gahn – Treasurer; Allen Olsen; Hubertus Surm: Jim Bavis; Tom Koochin

**Excused** – Katie Dentry

**Meeting called to order at 1628**

**Approval of Agenda** – Approved as amended.

**Adoption of Previous Minutes** – 9 October 2014. Approved as submitted.

### **Correspondence/Request to Address Commission**

- a. Memorial Bench @ West Hawkes – Allen reported that Colleen Johnston remains interested; \$1,300 quoted.
- b. Thank you letter from Wes Knapp & Kathleen MacKinnon on new PAs (W. Hawkes; Tafoni)

### **Business Arising from Minutes**

- a. Outhouse Cleaning Rate – John reported that Vanessa Verbrinsky accepted rate offered.
- b. Hand Sanitizers – Hubertus has purchased five plus alcohol soap.

**Action** – Hubertus will install hand sanitizers.

### **Chair's Report**

a. Commonality Meeting/ 22 Oct. Saturna – Michel received positive feedback from other Commission chairs. He asked that an ad hoc committee be formed to discuss basic principles of autonomy of election of candidates for recommendation to CRD.

**Action** – Anyone wishing to participate to let Michel know.

b. Non-Smoking Signage – Michel notified CRD of number needed; has had no response.

c. Moby Doll Park & Whale Trail – CRD contingent led by Jeff Ward, Todd Shannon of Parks Canada, Michel, Sheila & John met and walked site; discussed proposal and collaboration plus opportunities; impressed visitors with site & FAB. CRD will need to consult with all stake holders.

### **Treasurer's Report**

John reviewed bottom line of both Parks & Recreation funds. End of year projected balances seem to be adequate. Brief mention of incurred but not reported expenses. Recreation surplus to be carried over to next fiscal.

**November 2014 – approved as submitted.**

<b>Parks</b>	Total Revenue	32,935
	Total Expenses	31,367
	Remaining Parks Operating Funds	1,568
	Parks Reserve Funds	41,394
<b>Recreation</b>	Total Revenue	11,310
	Total Expenses	8,344
	Remaining Rec. Funds	2,966

**Thomson Park**

a. Foot Bridges – Hubertus reported on disc golf bridge location. Hubertus offered to provide planning & labour for bridges. Sheila mentioned issue of boggy access off Trueworthy Rd..  
**Action** – Hubertus will order materials locally and arrange work party.

**Public Accesses**

a. West Hawkes PA – Allen reported on the finished parking and unfinished turn-around earth work; Barry Crooks will follow-up (expects large bill). Allen has purchased posts and is waiting for signage to arrive (expects large bill).

**Action** – Allen will arrange work party for signage installation.

b. Tafoni View Point – Allen, Jim, Michel and John completed installation of signage; project complete.

c. Lyall Creek – Apparently Lester Bomford is not returning to island to complete project. Discussed needs. Hubertus offered to work on project.

**Action** – Hubertus will follow-up.

d. Quarry Rd. – Sheila mentioned maintenance needed on fabric/chip trail.

**Action** – Michel will ask maintenance contractor (Darryl) to follow-up.

d. Trail Brochure – Allen plans to update and place order of brochures for 2015.

**Action** – Allen to update and order 2,000 brochures.

**Lyall Creek Cottage** – Nothing new.

**Recreation Events/Reports--** None

**Funding Requests/Reports --** None

**Unfinished Business** – None

**Election of Candidates for Recommendation to CRD**

Michel discussed process for selection of four candidates leading to secret ballot voting. In-camera discussion 4:55 – 5:03 pm. Commissioners were excused for the counting of ballots. The Chair counted the ballots which count was verified by the recording secretary ; Commissioners returned. Tom Koochin, Greg Robertson, Joan Hoskinson & Erle Nelson were the successful candidates to be recommended to CRD.

**Action** – Michel will notify Director Dave Howe; will notify all candidates of election outcome.

**New Business** – Transition of Commission addressed by Michel; lauded both Allen and Jim for their ten and eight respective years of contributions. A huge thank you was followed by gifting commemorative plaques. Everyone was invited to raise a glass later.

**Adjournment** – 1715

**Next Regular Meeting – Thursday 11 December 2014 @ 4:30 pm**

Contracted Recording Secretary ilka Allers-Olsen