

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

14 November 2013 @ 4:30 pm Parks & Rec Office

Present – Michel Bourassa – Chair; Sheila Wallace – Vice-Chair; John Gahn – Treasurer; Allen Olsen; Jim Bavis; Hubertus Surm; Katie Dentry

Meeting called to order at 1630

Approval of Agenda – Approved as amended.

Adoption of Previous Minutes – 10 October 2013. Approved.

Action – Secretary to distribute.

Correspondence/Request to Address Commission

Thank you from children for swimming lessons.

Thank you from Athena George for ice cream at Parks Day.

Rec Ctr. constitution sent by John Simpson; part of funding application below.

Business Arising from Minutes

a. Trail Map Status – Finished product received; Allen sent to all Island residents; placed at stores, bus, FAB. 1,000 printed @ 38¢ per copy; set-up \$400. Vendor Alea on Mayne Isld; Michel thanked Allen for successful completion of project and hard work involved.

b. Maintenance Position – Michel working on Terms of Reference draft; sent to executive for comment. Tabled to December.

Action – Michel to send to everyone.

c. Commonality Meeting – Michel, Allen & Sheila attended.

Action – Michel will forward minutes of meeting to those who were not able to attend.

d. Tissue Issue at Thomson – Hubertus spoke with Emily; she has been filling dispensers; may want to quit job before long.

e. Experience the Gulf Islands – Sheila gave update of 6 November meeting of leaders. Funding applications for trails to be sent to provincial and federal governments. Community comments will be solicited in December or January at Island events.

Action – Sheila will advertise events once date has been determined.

Chair's Report

Included throughout.

Treasurer's Report

a. Budget 2014 – John presented CRD issued budget. Long discussion to sort out actual funds available. The \$3120 transferred to Rec in 2013 has been transferred back to Parks.

Approval subject to clarification on amounts funded for 2014 for Rec, Parks and size of reserve.

Action – John will contact CRD Finance to sort out seeming decreases in funding.

November 2013

Parks	Total Revenue	28,995
	Total Expenses	21,451
	Remaining Parks Operating Funds	7,544
	Parks Reserve Funds	34,091
Recreation	Total Revenue	14,587
	Total Expenses	7,841
	Remaining Rec. Funds	6,746

Thomson Park – Nothing reported.

Public Accesses

- a. Quarry Trail – Will address signs and add chips after Lyall Creek & Mill Rd work.
- b. Signage – Allen, Jim & Michel reinstalled all stolen signs.
- c. Work Party – Sign installation at Lyall Creek & Mill Rd.; Allen, Jim, Michel & John.
Action – Allen will confirm 21 Nov. work party.
- d. Veruna Beach – Michel noted that newly posted BC Hydro No Trespassing signs on poles and trees have been installed near beach access. Discussion. It was decided to install a P & R PA sign to clarify impression of no access.
Action – Allen to include in next work party.

Lyall Creek Cottage

John reported that tenant has noticed animal noises under house. He investigated and plans to take control measures. Tenant also reported a dripping faucet; John will attempt to repair.
Action – John will report on animal control; report on faulty faucet.

Recreation Events/Reports

Mushroom Event Follow-Up -- Sheila reported 50-60 in attendance in pouring rain. Pam Janszen, Andy McKinnon, Sinclair Phillips leaders; great lunch by Hubertus; slide show & ecology presentations on eve prior to mushroom hunt.

Funding Requests

a. Recreation Centre – John Simpson requested \$ 1,957 for a variety of sports equipment. Long discussion followed.

Motion # 96 – Be it resolved that \$500 be approved toward the purchase of small equipment and supplies for the Recreation Centre activities including badminton and fitness upon proof of payment.

Moved by Sheila

Seconded by John

Defeated

b. Winter Bird Excursion 7 Dec. – Maureen Welton requested \$700 for a boating trip to Tumbo & Cabbage Islands – lunch; honoraria; fuel. Discussion. Commission agreed that participants should contribute to fuel and boat.

Motion # 97 – Be it resolved that Saturna Parks & Recreation will support up to \$500 for the funding request for the Winter Bird Excursion upon production of receipts.

Moved by Jim Bavis Seconded Hubertus Carried

c.. Christmas Bird Count 14 Dec. – ilka Olsen requested \$450 for Count Tally at Pub; honorarium. Discussion.

Motion # 98 – Be it resolved that funding of \$450 be approved to support the Dec. 14, 2013 Christmas Bird Count follow-up event upon production of receipts.

Moved by Sheila Seconded by John Carried

Unfinished Business

a. T-Shirts – Katie pared down last month’s images and showed seven options on her laptop; voted on. Further discussion of T-shirt specs & purpose (Commissioners; volunteers; special appreciation). Michel thanked Katie for her efforts on this project.

Action – Katie will source vendor and purchase 30 shirts.

b. Nature Trail in Thomson Park – Hubertus reported that he is working with a graphic artist on plant identification plates.

c. Disc Golf – Katie reported that Steve Dunsmuir will assign a SEEC student to work with her. She shared some details of the planned course.

New Business

Applications for 2014 CRD Recommendations to Commission – Michel instructed Commissioners that by law they are not to divulge anything said in camera. In camera secret balloting followed.

Action – Michel will send out letters to applicants.

Adjournment – 1825

Next Regular Meeting – Thursday December 12 @ 4:30 pm

Contracted Recording Secretary ilka Allers-Olsen