SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes
13 December 2012 @ 4:30 pm Parks & Rec Office

Present – Michel Bourassa – Chair; Sheila Wallace – Vice-Chair; Ingrid Gaines – Treasurer; Allen Olsen; Hubertus Surm; Graeme Bergani; John Gahn (Lena Oldenburg/observer – arv. 1650)
Excused – Jim Bavis

Meeting called to order at 1626

Approval of Agenda – Approved as amended.

Adoption of Previous Minutes – 8 November 2012 Approved as submitted.
Action – Secretary to distribute to SIPRC; CRD Director; CRD website; FreeMail file

Correspondence/Request to Address Commission
a. *Variance Application/Robyn Quaintance* – Discussion led to decision on recommendation to Local Trust Committee to not grant setback variance request adjacent to the 20 ft. Right-of-Way north of 122 Payne Rd. In the future the Commission may wish to improve this narrow PA.
Action – Michel to inform LTC of SIPRC decision.
b. *Rezoning Application/Nepenthe Holdings* -- To date, no correspondence has been received.

Business Arising from Minutes
Protocol Agreement – To date, no response has been received from letters sent to both Local Trustees and CRD director.
Action – Secretary to send a note requesting a response.

Chair's Report
a. *Office* -- Michel reported that he met with woodchoppers using office and learned that problem lies not with them in keeping the facility tidy, but rather with another group. Subsequently, Michel posted a sign which states that only authorized groups (Lions; Recycling; Parks & Rec) may use the facility. Should this not improve the situation, office will need to be kept locked.
b. *Summer Student Program* – Michel continues to meet with John Simpson, President Rec Ctr., to discuss possibility of sharing a recreation specialist. A $5,600 grant is being requested of the CRD and resource sharing discussed re. programs for both organizations under a contract basis. Free accommodations for the summer are also under discussion.
c. *Experience the Gulf Islands/Trans Canada Trail* – Ed Endrusiak of Galiano is continuing the push to extend the Trans Canada Trail spurs. CRD has agreed to advance some funding. A point person from SIPRC will need to be involved.
Action – Tabled to January's meeting.

Treasurer's Report – December 2012

Report presented by Ingrid. Adopted as submitted by Chantelle Grolway, bookkeeper.

.	**Parks**	Total Revenue	$ 29,305
		Total Expenses	25,166
		Remaining Parks Operating Funds	4,139
		Parks Reserve Funds	27,603
	Recreation	Total Revenue	10,000
		Total Expenses	5,912
		Remaining Rec. Funds	4,088

Thomson Park
Seeding – Allen reported not having heard from Darryl Davies; probably now too late in season. Same situation last year with multiple reasons for seeding not being done.

Public Accesses
a. *Quarry Trail* – Michel has sent a strong letter to MOTI asking for a firm decision ASAP. To date, no response. Brief update on situation. Hubertus again suggested that opening the Right-of-Way might prove beneficial for fire trucks.
Action – Hubertus to send MOTI letter from Fire Chief.
Action – Letter will be sent to MOTI early January reminding them of their promised field trip and requesting and early resolution on trail issue.
b. *Mill Road* – Allen reported that the concrete steps with hand rail have been installed. Well done.
c. *Kudos* – Frequent gratitude for PA improvements has been expressed by residents to various Commissioners.
d. *Saturna Directory* – For the most recent printed issue, Allen provided Dave Cheslow upon his request information on the newest PAs. Unfortunately, a completely inaccurate listing of PAs was printed.

Lyall Creek Cottage
a. *Kitchen Improvements* – John reported that he had purchased all materials. It was agreed to use Saturna Freight due to inclement weather. Installation to proceed by Brent Sohier, contractor.
b. *Roofing for Shed* – John reported he had purchased materials & had it delivered by freight. Hubertus reported that he had completed installation of roofing. Well done.

Motion # 80 – Be it resolved that the total of $1,353.06 for materials for repairs to the wall, counter and shed roof on the Lyall Creek Cottage be approved and reimbursement made to John Gahn.

Moved by Sheila Seconded by Ingrid Carried

Recreation Events
a. *Winter Birds of Saturna* – 32 attended 1 Dec. event; considered a successful event.
b. Christmas Bird Count and wrap-up social to be this Saturday, 15 Dec.

Funding Requests -- None

Unfinished Business
a. *Thomson Park/Swing* – Hubertus has given swing to Pat to modify before installation.
Action -- Hubertus will request that Saturna Fire Department rope rescue team install swing.

New Business
a. Commissioner Recommendations to CRD – Michel led discussion of multiple terms and bylaw restrictions. Four Commissioners whose terms were ending chose to stand again (Allen, Graeme, Jim , Ingrid). Four applications had been received (John Simpson, Susie Washington-Smyth, Katie Jones, Ian Gaines); applications passed around. Four votes were cast by secret ballot. Commissioners recused, while Chair & secretary (contracted) counted votes. Fourth position resulted in a tie and a further secret ballot was cast. Commissioners again recused while Chair & secretary counted votes.
Newly elected: Allen Olsen, Jim Bavis, Ingrid Gaines, Katie Jones.
Graeme was thanked for his years of service. All were asked to keep results confidential until response can be sent to applicants. Applications will be kept on file for year and will be included if any vacancy should occur.
Ingrid clarified her opposition to extended terms by stating that it was not personal; that everyone has done a great job, but that she would pursue clarification of CRD bylaw.
b. *New Location* – Graeme suggested moving meeting in winter to the Rec Ctr. in order to save power. It was decided to continue meetings in office.

Adjournment – 1733

Next Regular Meeting Thursday 10 January @ 4:30 pm -- Parks & Rec Office

Recording Secretary ilka Allers-Olsen