

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

10 May 2012 @ 4:30 pm Parks & Rec Office

Present

Michel Bourassa – Chair; Sheila Wallace – Vice-Chair; Ingrid Gaines – Treasurer; Allen Olsen; Graeme Bregani; Jim Bavis; John Gahn; Hubertus Surm

Meeting called to order at 1630

Approval of Agenda – Approved as amended

Adoption of Previous Minutes – 13 April 2012 Approved as submitted.

Action – Secretary to distribute to SIPRC; CRD Director; CRD website; FreeMail file

Funding Requests

a. Qi Gong Workshop 11 Aug. – Req. by Sandra Kriese; 12 – 25 participants. Brief discussion; John Gahn excused during vote due to conflict of interest.

Motion # 61 – Be it resolved that Qi Gong workshop be supported for the cost of \$2.00 per person for handouts plus an honorarium of \$100.

Moved Jim/Seconded Hubertus

Carried

Correspondence for Commission's Attention

a. Ralph Road – Allen has been approached by an anonymous donor who wishes to fund a memorial bench. Further discussions with donor pending.

Business Arising from Minutes

a. Commonality Meeting/Saturna. Theme/guest speakers briefly discussed (tourism; Islands Trust; economic development; site visits). Date of 17 Oct. selected.

Action – Michel will email other Commission chairs to determine availability.

b. Chairs for Office

Action -- Ingrid will continue her search as time allows.

Chair's Report

Michel followed up April's discussion of Creek House situation by obtaining three quotes for home inspection. Discussion followed as to initial and long-term plans for property. It was agreed that topic would require further discussion; status quo for now.

Parks	Total Revenue	\$ 24,605
	Total Expenses	11,356
	Remaining Parks Operating Funds	13,249
	Parks Reserve Funds	21,347
Recreation	Total Revenue	9,660
	Total Expenses	3,169
	Remaining Rec. Funds	6,491

Thomson Park

a. Clean-Up Report – Jim reported on successful event; excellent turn-out of 28-30; volunteers acknowledged and thanked by Jim; next year only start time to be noted as a few arrived seemingly only for meal. All Commissioners were able to attend this year. Michel agreed to thank volunteers in June *Scribbler*.

Action – Michel to include volunteer thank you in June *Scribbler* article.

b. Swing – Allen has continued discussions with Pat Harroff who had previously offered to replace.

Action – Pat will replace with Allen to assist.

c. Shelter Work Party – Sealing of concrete floor & sanding of tables still needed. It was agreed to wait until after work on Russell Beach Access is completed to schedule work.

Action – Topic on June's agenda.

Public Accesses

a. Russell Beach – Michel & Allen reported on progress of sand distribution on path and thanked the many volunteers. As well, contractor has worked on the parking area and placed logs. This will require some additional hand-work. The stile has not been built nor has the sign been installed.

Action – Allen to organize another work party.

b. Quarry Trail – Allen reported that MOTI had scheduled a second site visit; postponed due to ferry schedule; visit to be rescheduled shortly.

Action – Allen & Michel to meet at site with MOTI once meeting rescheduled.

Lyall Creek Cottage

a. Metal Roofing for Woodshed

Action -- Ingrid will continue to see if some free roofing is available.

b. Kitchen Improvements. Discussion about repairs to kitchen wall and sink counter. Graeme will begin planning minor kitchen repairs.

Action – Graeme will obtain quotes for wall repair and counter replacement.

Recreation Events Update

a. Qi Gong – 11 August. To be organized and taught at Thomson Park by Sandra Kriese. See Funding Requests above.

b. Native Bees & Tent Caterpillars – 18 May. Sheila provided status: Two long-time weekender experts will be presenting. Organization of evening is now complete with posters up and community enthusiasm high. Refreshments will be organized by volunteers Maureen Welton & Dawn Wood. Chair setup volunteer needed; John offered.

Action – John will setup chairs at 6:30 pm.

c. Taylor Pt. Row, Paddle, Hike -- 10 June – Hubertus reported on status: He has obtained Parks Canada permit & requested safety boat; CRD insurance proof still required. Discussion followed.

Posters need to go up; event needs to be mentioned in June *Scribbler*. Michel offered to drive & deliver food. John suggested inviting Victoria's kayaking club to encourage tourism.

Action – Hubertus to contact CRD to provide insurance information to Parks Canada.

Action – Hubertus will contact Athena George to see if available to lead hike

Action – Hubertus to contact Campbell to determine whether their boat will be available.

Action – Sheila will commission bulletin board poster.

Action – Jim will design large posters.

Action – Ingrid will post food sign-up sheet

d. *Hanging Basket Design*. Ingrid has contacted Darryl Davies who is willing to teach class; has not received a date.

e. *Hike* – There has been considerable interest in locating an old trail from the north shore to the valley. Ingrid will ask her father if he is interested in leading this hike in August.

Action – Ingrid to contact John Gaines.

f. *Event Posters* – Sheila explained need for professional posters as no one on Commission has offered to design any. She obtained a proposal from Nancy Angermeyer for creating posters for 5 events (5 copies of each) for \$250 which led to motion to accept.

Motion # 62 – Be it resolved to use Nancy Angermeyer to design & produce copies of posters for Parks & Rec sponsored recreation events as per attached proposal.

Moved Sheila/Seconded Graeme

Carried

New Business

a. *Thomson Park Outhouse* – Jim requested & received permission to hang three pieces of art by local artist, Jody Bavis.

b. *Rezoning* – Allen mentioned that the Local Trust is intending to rezone both Thomson Park & the two parcels comprising CRD Regional Park as actual parks. As well, he reminded everyone of the 'conditional use' permit of the shelter at Thomson. It was agreed to allow the process to develop and monitor process. This did bring to fore that better communication with the Trust continues to be an issue and that Saturna is the only commission which still does not have a Parks & Rec/LTC protocol in place.

Action – Michel will contact both Trustees to discuss pending protocol and communication issues.

c. *Google Calendar* – Dave Cheslow is setting up a community calendar to reflect all community events in order to reduce conflicts in scheduling. Long discussion ensued centred on Commission not wishing to have email address for public. A Gmail address would be required to access calendar but it was agreed that this could be done without a SIPRC email address being publicized.

Action – Sheila agreed to continue to pursue the SIPRC events portion of this venture.

d. *Interim Emergency Spending* - Comprehensive discussion on how to deal with urgent/emergent funding between regular meetings. Michel reminded everyone SIPRC is public body which must follow properly authorized guidelines leading to the following motion:

Motion # 63 -- Be it resolved that executive of the SIPRC (Chair, Vice-Chair & Treasurer) is authorized to expend and commit SIPRC funds to a maximum of \$300 per item for urgent matters requiring immediate financial commitment which cannot be delayed until next meeting. Spending to be ratified by full Commission at next meeting. Executive decision shall be by majority vote and may be by email. Applications for recreational funding are excluded.

Moved Allen/Seconded Ingrid

Carried

Open Discussion – None

Adjournment – 1813

Next Regular Meeting **Thursday 14 June @ 4:30 pm -- Parks & Rec Office**

Recording secretary ilka Allers-Olsen