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**Minutes of the Special Meeting of the Salt Spring Island Parks and Recreation
Commission Held Tuesday, December 6, 2022 at the Salt Spring Island Multi-Space (SIMS)
112 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

Present: **Director:** Gary Holman
 Commission Members: Sonja Collombin, Colin Walde (via Zoom), Sean Norgard, Randy Cunningham, Drew Takahashi (via Zoom), and Drew Bodaly
 Staff: Karla Campbell, Senior Manager, Salt Spring Island Administration, Swapnika Chander, Recreation Project Technician, Salt Spring Island Administration, and Shayla Burnham, Recording Secretary
 Regrets: Andrea Little

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Chair Collombin and the meeting was called to order at 9:59 am.

2. Approval of Agenda

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission approve the special meeting agenda of December 6, 2022 be as presented.

CARRIED

3. New Business

3.1 SSI Parks and Recreation Five-Year Financial Plan Amendment

- Only one bid received that was substantially over budget.
- Staff in discussion with the contractor regarding possible cost savings.

Commissioner Takahashi joined the meeting electronically at 10:01am.

- Staff confirmed the March 31, 2023 completion date is a condition of the Pacific Economic Development Canada (PacifiCan) grant.
- Director and staff to review Community Works Funds (CWFs) commitments to other projects.
- The CWF is delegated to the Electoral Area (EA) Director and not to the Local Community Commission (LCC).
- Construction inflation costs discussed.
- Poor weather conditions discussed.
- The Commission agreed that construction should occur during September to March when the Salt Spring Island Market does not operate out of the park.
- The Commission asked staff if the contractor had committed to the March 31, 2023 project completion date and staff confirmed.
- A site visit with the contractor was a requirement met.
- Time restraints to complete the project by March 31, 2023 expressed.

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission recommends the Capital Regional District Board amend the Salt Spring Island Community Parks Service 2022 - 2026 Five-Year Financial Plan to increase the Centennial Park Project budget by \$316,000 (from \$761,748 to \$1,077,748) to allow procurement process in 2022. The additional funding of \$316,000 will be for upgrades to Centennial Park funded by SSI Community Works Fund supported by SSI Director.

CARRIED
Commissioner Walde Opposed

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission request staff contact Pacific Economic Development Canada (PacifiCan) and request the Centennial Park Plaza revitalization project start date begin on November 1, 2023 due to current time restraints in completing the project by March 31, 2023.

CARRIED

4. Next Meeting – January 31, 2023 at 2:30 PM in the Salt Spring Island Multi-Space (SIMS) 112 Rainbow Rd, Salt Spring Island, BC V8K 2K

5. Adjournment

MOVED By Commissioner Collombin, that the Salt Spring Island Parks and Recreation Commission adjourn the meeting at 10:39 am.

CHAIR

SENIOR MANAGER