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Minutes of the Regular Meeting of the Salt Spring Island Parks and Recreation Commission Held Tuesday, November 15, 2022 at the Salt Spring Island Multi-Space (SIMS) 112 Rainbow Rd, Salt Spring Island, BC V8K 2K3

Present: **Director:** Gary Holman
 Commission Members: Sonja Collombin, Andrea Little, Sean Norgard, Randy Cunningham, Drew Takahashi, and Drew Bodaly
 Staff: Karla Campbell, Senior Manager, Salt Spring Island Administration, Dan Ovington, Parks and Recreation Manager, Swapnika Chander, Recreation Project Technician, and Shayla Burnham, Recording Secretary
 Regrets: Colin Walde

1. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Chair Collombin and the meeting was called to order at 2:31 pm.

2. Approval of Agenda

MOVED By Commissioner Bodaly, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission approve the agenda of November 15, 2022 as amended by adding item 7.1 Centennial Park Plaza Upgrades Project.

CARRIED

3. Adoption of Minutes of October 18, 2022

MOVED By Commissioner Takahashi, **SECONDED** by Commissioner Cunningham, that the Salt Spring Island Parks and Recreation Commission adopt the minutes of October 18, 2022 as presented.

CARRIED

4. Delegation/Presentation - None

5. Director and Chair Reports

Director Holman briefly reported:

- Local Community Commission (LCC) election prediction for May 2023.
- 400 acre Reginald Hill land acquisition preservation project undertaken by the Nature Conservancy of Canada (NCC) has \$500,000 left to raise in the \$7 million purchase.

Chair Collombin

- Elected Chair of the Ganges Harbour Walk Steering Committee.
- Expressed appreciation towards Commissioner Takahashi for his dedication to PARC following his December 31, 2022 resignation.

6. New Business

6.1 Ganges Harbour Walk and Harbour Side Pathway Detailed Designs - Project Charter

MOVED By Commissioner Bodaly, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission approve the Ganges Harbour Walk Phase 1 and Harbour Side Pathway Detailed Designs - Project Charter as presented.

CARRIED

6.2 Portlock Park – Project Charter

- Parking concerns expressed following future service expansion.
- Amend the Portlock Park – Project Charter to include the safety design in the project scope and to include PARC in the internal key stakeholder’s focus group. Lastly, requesting staff bring the community consultation part one and survey results to the Commission for review.

MOVED By Commissioner Takahashi, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission approve the Portlock Park – Project Charter as amended.

CARRIED

6.3 Salt Spring Island Parks and Recreation External Grants Update

- New public access Automated External Defibrillator (AED) installed at SIMS.
- Submitted an application for the Canadian Parks and Recreation Association (CPRA) \$50k grant for Auditory Sensory Youth Programming.

There is no recommendation. This is for information only.

6.4 Rainbow Recreation Centre Annual Pool Maintenance Closure

- Since 2018 the annual pool maintenance closure has occurred in the first three weeks of April.
- Staff confirmed a five week pool closure from August 28, 2023 to September 30, 2023 is scheduled to replace the electrical equipment and complete regular maintenance work.

There is no recommendation. This is for information only.

6.5 Centennial Park Washroom Vandalism

- Staff working to replace the mirror.
- Washroom facility hours of operation discussed.
- Staff further reported damage to the CRD Kanaka Road maintenance facility, stolen tools, and graffiti vandalism to the SIMS wall on the outside of the gym behind the playground. A report has been added to the ongoing RCMP file.

There is no recommendation. This is for information only.

7. Outstanding Business

7.1 Centennial Park Plaza Upgrades Project

- Staff confirmed the project is behind schedule.
- Tender closes November 28, 2022.

9. Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

The Commission left the open meeting at 3:32pm.

The Commission returned to the open meeting at 3:54pm.

10. Rise and Report

MOVED By Commissioner Walde, **SECONDED** by Commissioner Little, that the Salt Spring Island Parks and Recreation Commission recommends that staff continue to operate the Salt Spring Island Saturday Market for the 2023 market season and post an RFP at a later date.

CARRIED

11. Next Meeting – January 31, 2023 at 2:30 PM in the Salt Spring Island Multi-Space (SIMS) 112 Rainbow Rd, Salt Spring Island, BC V8K 2K3

12. Adjournment

MOVED By Commissioner Collombin, that the Salt Spring Island Parks and Recreation Commission adjourn the meeting at 3:54pm.

CHAIR

SENIOR MANAGER