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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held Tuesday, May 24, 2022 at the Salt Spring Island Library, 129 McPhillips Avenue, BC**

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**Present:** **Director:** Gary Holman  
**Commission Members:** Sonja Collombin, Drew Takahashi, Randy Cunningham, Sean Norgard, Colin Walde and Andrea Little  
**Staff:** Dan Ovington, Parks and Recreation Manager, and Shayla Burnham, Recording Secretary  
**Regrets:** Drew Bodaly

**1. Territorial Acknowledgement / Call Meeting to Order**

A Territorial Acknowledgement was provided by Chair Collombin and the meeting called to order at 2:30 pm.

**2. Approval of Agenda**

**MOVED** By Commissioner Walde, **SECONDED** by Commissioner Norgard, that the Salt Spring Island Parks and Recreation Commission approve the May 24, 2022 agenda as amended by adding item 9. Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

By further adding item 10. Rise and Report and by numerically reordering the remaining agenda items. Lastly, by adding item 7.2 Portlock Park Tennis Courts Fencing Update.

**CARRIED**

**3. Adoption of Minutes of April 26, 2022**

**MOVED** By Commissioner Takahashi, **SECONDED** by Commissioner Little, that the Salt Spring Island Parks and Recreation Commission approve the minutes of April 26, 2022 as amended by updating item 6.2 Rainbow Road Recreation Site Master Plan Survey Results, bullet number 1, from “The community expressed” to “The comments expressed” and, bullet number 3, from “The community expressed” to “The comments expressed”.

**CARRIED**

**4. Delegation/Presentation**

**4.1 Shelia Walker re: Rotary Marine Park Enhancement Project**

- Circulated a Survey Plan for Rotary Park handout to the Commission.
- Revitalize the existing Rotary Marine Park in Ganges center.
- Current matching grant funding opportunity totalling \$12,500 for park enhancement.
- The Commission asked if watering of the grass was an issue in the summer and Mrs. Walker confirmed this however, stated that the existing grass may be replaced by new soil and grass requiring less water.
- The Commission asked if First Nations consultations would be occurring and Mrs. Walker noted the potential for future collaborations when constructing story boards within the park.

**MOVED** By Commissioner Collombin, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission refer the Rotary Marine Park Enhancement Project back to staff for additional information.

**CARRIED**

**4.2 Bruce Dunbar re: Development of Softball Fields on Salt Spring Island**

- Spoke to the importance of local quality softball fields that provide youths with new skills, confidence, attracts new users, and increases revenue for local businesses.
- Confirmed a large increase in youth female fast pitch players.
- Heavy off island travel expenses and rescheduling conflicts expressed in order to accommodate ongoing field flooding issues.
- Support expressed for the hydro field as a new softball field location.
- Field excavation, gravel infield, drainage and dugouts to be added to the existing backstops on hydro field.
- New field will allow for practices earlier in the season, less travel costs and time, free up time at the Salt Spring Island Middle School (SIMS) building and benefit the surrounding schools.
- Private investor has expressed interest in providing the funds required to complete the field upgrades.

**MOVED** By Director Holman, **SECONDED** by Commissioner Walde, that the Salt Spring Island Parks and Recreation Commission refer the Development of Softball Fields on Salt Spring Island back to staff for additional information.

**CARRIED**

**5. Director and Chair Report**

**Director Holman** briefly reported:

- Local Community Commission (LCC) for Salt Spring Island: Options and Recommendations paper made public.
- Second LCC Advisory Committee meeting being held on Thursday, May 26, 2022 with an open invite to the public.

- Confirmed an agreement in principle had been reached between the CRD and the Salt Spring Island Fire Protection District (SSIFPD) for \$1 million of the CRD's Community Works Funding towards the new proposed fire hall.

**Chair Collombin** – No report.

## **6. Outstanding Business**

### **6.1 Rainbow Recreation Site Master Plan Update**

- The Commission asked if pickleball courts could potentially be added to one of the future tennis courts and staff stated that temporary lines were a potential option.
- The Commission requested the Rainbow Recreation Site Master Plan clarify that the tennis courts at Portlock Park would be relocated to the Rainbow Recreation Site.

**MOVED** By Commissioner Walde, **SECONDED** by Commissioner Little, that the Salt Spring Island Parks and Recreation Commission recommends that the Rainbow Recreation Centre Master Plan be approved as amended by clarifying that the tennis courts at Portlock Park would be relocated to the Rainbow Recreation Site, in Attachment 1.

**CARRIED**

### **6.2 Drummond Park Playground Assessment Update**

- Staff confirmed Graffiti on the park washrooms will be painted over once the weather improves.
- Staff confirmed damage is to the spiral slide.
- Due to safety concerns, the slide is blocked off.
- Staff noted they cannot currently replace the slide as the original company no longer exists however, will seek quotes for a standalone slide.

There is no recommendation. This report is for information only.

### **6.3 Pool Electrical, Recommissioning and Structural Update**

- Complete designs this year and budget for next year.
- Staff confirmed the pool structural assessment is underway.
- Ongoing expensive costs for repairs and prioritization of equipment replacement discussed.
- Staff confirmed the pool heat pumps were not currently included within the equipment replacement budget. An updated quote to replace the heat pumps is being obtained. Staff confirmed replacement of the heat pumps could reduce utility costs.

There is no recommendation. This report is for information only.

7. **New Business**

7.1 **Sharp-tailed Snake Surveys**

There is no recommendation. This report is for information only.

7.2 **Portlock Park Tennis Courts Fencing Update**

- A number of the fence posts surrounding the Portlock Park tennis courts damaged during recent large wind storm.
- Staff completed a CRD Internal Damage Report, currently with the risk and insurance department for review.

8. **Correspondence – None**

9. **Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):** (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**MOVED** by Director Holman, **SECONDED** by Commissioner Little, that the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

The Commission left the meeting at 3:35 p.m.

The Commission re-entered the meeting at 3:59 p.m.

10. **Rise and Report – None**

11. **Next Meeting – June 14, 2022 at 2:30 PM in the Salt Spring Island Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC**

10. **Adjournment**

**MOVED** By Commissioner Takahashi, **SECONDED** by Commissioner Walde, that the meeting adjourn at 4:00 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**