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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held January 25, 2021 at the SSI Public Library-121 McPhillips Ave, Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Sonja Collombin, Colin Walde, Drew Bodaly, Sean Norgard (via Zoom), Drew Takahashi (via Zoom), Randy Cunningham (via Zoom), and Andrea Little
 Staff: Dan Ovington, Parks and Recreation Manager; Shayla Burnham
 Recording Secretary
 Absent: Brian Webster

These minutes follow the order of the agenda although the sequence may have varied.

1. Territorial Acknowledgement / Call Meeting to Order

The Territorial Acknowledgement was provided by Chair Collombin and the meeting was called to order at 2:35 pm.

2. Limited Space Meeting Resolution

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Walde, that this resolution applies to the Salt Spring Island Parks and Recreation Commission for the meeting being held on January 25, 2022, and that the attendance of the public at the place of the meeting will be limited in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Commission because:

- a. The available meeting facilities cannot accommodate more than (43) people in person, including members of the Commission and staff, and
- b. There are no other facilities presently available that will allow physical attendance of the Commission and the public in sufficient numbers; and

That the Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Election of Chair and Vice Chair

- Commissioner Collombin was nominated by Commissioner Bodaly for position of Chair. Calling three times for additional nominations and hearing none, Commissioner Collombin accepted the position of Chair.

- Commissioner Webster was nominated by Chair Collombin for position of Vice-Chair. Calling three times for additional nominations and hearing none, Commissioner Webster was appointed the position of Vice-Chair.

4. Approval of Agenda

MOVED by Commissioner Norgard, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission agenda of January 25, 2022 be approved as presented.

CARRIED

5. Adoption of Minutes of November 16, 2021

MOVED by Commissioner Bodaly, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission minutes of November 16, 2021 be approved as presented.

CARRIED

6. Delegation/Presentation – None

7. Director and Chair Reports

7.1 Director Holman briefly reported:

- BC Housing funding 28 units of affordable housing on Drake Road.

7.2 Chair Collombin briefly reported:

- Welcomed Commissioner Little and a roundtable of introductions occurred.

8. Outstanding Business

8.1 Rainbow Road Recreation Centre Site Master Plan

- Due to the continued growth in operational services, a concept plan included the Kanaka Road property as an option for a continued maintenance facility expansion.
- Staff confirmed the Kanaka Road property was a future community amenity that could potentially be used as a charging station following the electrification of buses on the island.
- Staff addressed the Commissions concerns regarding rezoning requirements noting a text amendment was required.
- The Commission expressed potential support for the maintenance facility on the Kanaka Road site.
- Staff confirmed the Kanaka Road property could be sold however, it would have to be purchased at market value and water concerns were discussed.
- Staff confirmed the Rainbow Road property is the only CRD property appropriately zoned for covered indoor recreation.

- The Commission expressed potential support in relocating the tennis courts from Portlock Park to the Rainbow Road property.
- The Commission suggested the possibility of relocating the dog park to Moats Park below the parking area.
- The Commission suggested the possibility of the dog park be included in the wooded area of the Centre Site Master Plan to allow more space for multi-purpose courts.
- The Commission suggested a possible future community gardens expansion be constructed at another CRD property.
- The Commission requested a concept plan for Portlock Park be created to assist the public with a general outline of the proposed plans.
- The Commission asked if additional parking was required and staff confirmed they would return to the Commission with an update.
- The Commission asked if additional washrooms were required and staff confirmed a sufficient number of washrooms were already on site.

MOVED by Commissioner Bodaly, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission recommends that the three Landscape Conceptual designs developed by LADR Landscape Architects, including an option showing the maintenance facility on Kanaka Road be used for further community consultation.

CARRIED

8.2 Salt Spring Island Multipurpose Space (SIMS) Update

- Depending on the amount of expression of interests received following February 15, 2022 staff may go out for a request for proposal.
- The Commission acknowledged the excitement expressed by the community regarding the SIMS space.

8.3 Mouats Park Horse Riding Ring License of Use

MOVED Commissioner Norgard, **SECONDED** by Commissioner Bodaly, that the Salt Spring Island Parks and Recreation Commission recommends that a License of Use with the Gulf Island Horse Association for the purpose of operating a riding ring in the licensed area identified in (Appendix A; Schedule A) be drafted for consideration.

CARRIED

8.4 Salt Spring Island Administrative Project Tracker (PARC Projects)

- The Commission expressed appreciation for the ongoing list of projects.

8.5 Baker Beach Stair Replacement Project Update

- Staff updated the Commission that this project is now complete.

8.6 Drake to Cypress Trail Upgrade Project

- Staff updated the Commission that this project was now complete.
- New seeding to be completed in spring 2022.
- Hay down to event erosion.

8.7 Salt Spring Island Recreation Staffing Shortage and Further Reduction of Service Level

- Staff confirmed that the Heron's Nest Preschool will likely stay closed until fall of 2022.

9. New Business – None

10. Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

The regular meeting closed at 4:17 pm.

The Commission re-entered the regular meeting at 4:34 pm.

11. Rise and Report

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Takahashi, that the Salt Spring Island Parks and Recreation Commission recommends that staff issues on expressions of interest for interest for an independent entity to assume the operation and management of the Salt Spring Island Saturday Market for the 2023 market season for a five year term.

CARRIED

11. Next Meeting – February 22, 2022 at 2:30 PM at the Rainbow Road Aquatic Centre, 262 Rainbow Road (Multi-purpose Room)

12. Adjournment

MOVED By Commissioner Bodaly, **SECONDED** by Commissioner Walde, that the meeting adjourn at 4:38 pm.

CARRIED

CHAIR

SENIOR MANAGER