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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held April 20, 2021 at the SSI Public Library-121 McPhillips Ave, Salt Spring Island, BC**

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**\*\*Electronic Meeting\*\***

**Present:**         **Director:** Gary Holman  
                        **Commission Members:** Sonja Collombin, Brian Webster, John Gauld, Colin Walde, Drew Bodaly, Sean Norgard, Drew Takahashi, Randy Cunningham  
                        **Staff:** Dan Ovington, Parks and Recreation Manager; Shayla Burnham, Recording Secretary

**1. Territorial Acknowledgement / Call Meeting to Order**

Chair Collombin provided a Territorial Acknowledgement and called the meeting to order at 3:02 pm.

**2. ELECTRONIC MEETING RESOLUTION**

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Walde,  
That this resolution applies to the Salt Spring Island Parks and Recreation Commission (PARC) for the meeting being held on April 20, 2021, and that in-person attendance of the public is prohibited by Order of the B.C. Public Health Officer.

That the PARC is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting,
- c. By offering the ability to listen to the electronic meeting by invitation.

**CARRIED**

**3. Approval of Agenda**

**MOVED** by Commissioner Bodaly, **SECONDED** by Commissioner Walde,  
That the Salt Spring Island Parks and Recreation Commission agenda of April 20, 2021 be approved as amended with the addition of item 5.2 RCMP Detachment Commander Clive Seabrook re: Crime Prevention in Community Parks and 9 Late Correspondence.

**CARRIED**

**4. Adoption of Minutes of March 16, 2021**

**MOVED** by Commissioner Takahashi, **SECONDED** by Commissioner Norgard,  
That the Salt Spring Island Parks and Recreation Commission Minutes of March 16, 2021  
be approved.

**CARRIED**

**5. Delegation/Presentation**

**5.1 Rebecca Nygard re: Graffiti Theater Facility Needs Assessment & Feasibility Study - Multi-Purpose Facility for Salt Spring Island**

Rebecca Nygard, Graffiti Theater Executive Director, presented an overview of the report and highlighted:

- History behind space issues in the community
- Process of the study
- Deficit of available indoor space identified
- SIMMS or new indoor space needs
- Community support
- 16 organization with over 600 community members

It was asked about financial feasibility for the maintenance of the facility.

- Arts Council has applied for funding to gather additional information and identify space requirements

**5.2 RCMP Detachment Commander Clive Seabrook re: Crime Prevention in Community Parks**

Director Holman introduced Commander Seabrook and noted the community outreach and efforts to connect with the community.

RCMP Detachment Commander Clive Seabrook, presented information on:

- Crime Prevention through Environmental Design.
- Maintaining and controlling areas where people congregate.
- Noted Ganges core is extremely dark due to lack of ambient lighting.
- Expressed support for video surveillance in Centennial Park.

It was asked if there was other locations where video access helped with investigations to which Commander Seabrook confirmed.

It was asked if there were issues regarding surveillance and privacy rights and Commander Seabrook clarified case law concerns.

**6. Director and Chair Reports**

**6.1 Director Holman – None**

**6.2 Chair Collombin**

- Introduced Shayla Burnham, Committee Clerk

**7. Outstanding Business**

**7.1 Centennial Park Plaza Replacement Project Charter**

- Discussion ensued regarding timelines and the importance of the commission endorsing the Project Charter to allow staff to move forward with community consultation, conceptual designs and costing.
- It was requested that the project charter include three park plaza preliminary design options.
- It was asked what the likelihood of the grant application funding was with discussion regarding the need for conceptual designs and more detailed cost estimates.
- It was noted that if the grant application was unsuccessful there is the option to minimize the budget or allocate funds from reserves.
- It was noted there is gas tax allocated to the project and additional federal funding available.

**MOVED** by Commissioner Bodaly, **SECONDED** by Commissioner Walde  
That the Salt Spring Island Parks and Recreation Commission agrees to sign off on the Centennial Park Plaza Upgrade Project Charter as authorization for the project to proceed as presented.

**CARRIED**

**8. New Business**

**8.1 Crime Prevention in Community Parks**

- Staff noted a Privacy Impact Assessment would need to be completed.
- Additional Covid relief funding may be applicable for Bylaw Enforcement.
- An application will be submitted through the CRD in partnership with Community Services through UBCM to assist with community outreach and Bylaw Enforcement.
- Concern was expressed regarding funding.
- It was requested to reduce project funding from \$50,000 to \$30,000

**MOVED** by Commissioner Gauld **SECONDED** by Commissioner Norgard  
That the Salt Spring Island Parks and Recreation Commission recommend that \$10,000 from capital reserves and \$20,000 from Community Works Funds be allocated to proceed with detailed designs and cost estimates, as well as preliminary privacy assessments to determine the viability of the project.

**CARRIED**

**Opposed Commissioner Webster**

## **8.2 2021/2022 Proposed Fees and Charges**

The staff report on fees and charges was separated into two segments (A, B) to allow for participation by Commissioner Webster as he declared a conflict of interest with the Market in the Park fees due to being a market vendor.

Staff referenced the fees and charges guideline which frames how additional subsidies are applied.

### **8.2 A Pool, Park Land and Community Parks**

- Recommended adult rate of \$5.96 (2% increase).
- It was noted the commission voted against the rate increase for the 2020/21 year and that the rate increase would go into effect through the September 2021/22 year.
- Concern was raised regarding rate increase due to hardship experienced through the pandemic.
- It was noted that the majority of recreation centres in Greater Victoria voted not to do an increase last year but the majority are now increasing rates to avoid enhancing the gap in user funding revenues.

**MOVED** by Walde **SECONDED** by Commissioner Takahashi,  
That the Salt Spring Island Parks and Recreation Commission recommends to the Electoral Areas Committee that the Capital Regional District Board approve the Salt Spring Island Parks and Recreation Fees and Charges Policy with the exception of the Saturday Market in the Park in Appendix A.

**CARRIED**

**Opposed Commissioner Webster**

Commissioner Webster left the meeting at 3:38 p.m.

### **8.2 B Saturday Market in the Park**

- It was noted that there was no increase made last year to the market fees and that the CRD ran at a deficit because of the limited capacity in the park.
- Vendors reported extremely high sales.
- A recommendation made for a daily and footage fee increase from \$26.63 to \$28.00 (5% increase).

**MOVED** by Gauld **SECONDED** by Commissioner Takahashi,  
That the Salt Spring Island Parks and Recreation Commission recommends to the Electoral Areas Committee that the Capital Regional District Board approve the Salt Spring Island Parks and Recreation Fees and Charges Policy in Appendix A with the Saturday Market in the Park.

**CARRIED**

Commissioner Webster entered the meeting at 3:43 p.m.

### 8.3 Drummond Park Renewal License of Occupation

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Bodaly That the Salt Spring Island Parks and Recreation Commission recommends that staff negotiate a renewal of the Drummond Park License of Occupation for a further five (5) year term, subject to the same terms and conditions as the current license of occupation; and further that staff be authorized to execute the agreement.

**CARRIED**

RCMP Detachment Commander Clive Seabrook entered the meeting at 3:46 p.m.

RCMP Detachment Commander Clive Seabrook left the meeting at 4:04 p.m.

### 8.4 Centennial Park Aquatic Crown Foreshore Lease Renewal (Boardwalk)

**MOVED** by Commissioner Cunningham, **SECONDED** by Commissioner Bodaly That the Salt Spring Island Parks and Recreation Commission recommends that staff negotiate a renewal of the Centennial Park Aquatic Crown foreshore lease agreement for further 30 year term, subject to the same terms and conditions as the current lease agreement; and staff be further authorized to execute the agreement.

**CARRIED**

### 8.5 SSI Parks and Recreation Maintenance Facility

- Both lots are within the Agricultural Land Reserve (ALR) but given the size of the lots, staff have confirmation that both lots would be exempt from non-status farm applications.
- CRD can apply to the Islands Trust for a rezoning Community Facilities 1 (CF1) zoning and funds for the application are around \$5,000. Staff also noted that application is a lengthy process as the application will likely be forwarded to the Islands Trust Advisory Planning Commission (APC) and Agricultural Advisory Planning Commission (AAPC).
- Concerns were raised regarding the lots being within residential areas.
- It was noted both lots may be suitable for Affordable Housing.
- It was asked if both lots are needed.
- It was asked if CRD could sell both lots and acquire land that is more properly zoned.
- Staff noted future need for both lots as service levels increase.
- Staff recommended completing a site visit for commissioners.

**MOVED** by Commissioner Takahashi, **SECONDED** by Commissioner Walde That the Salt Spring Island Parks and Recreation Commission recommend that staff proceed with an application to rezone 210 and 220 Kanaka Road to Community Facilities 1 (CF1) with a zone variation to CF1(d) to include public works yard as a permitted use.

**CARRIED**

**Opposed Commissioner Gauld and Webster**

**9. Correspondence**

(a) Letter Dated March 18, 2021, re: Donation of TSS Electric Vehicle Chargers at ArtSpring to the CRD.

**MOVED** by Director Holman, **SECONDED** by Commissioner Gauld that the Salt Spring Parks and Recreation Commission recommend that the report be referred back to staff for additional information.

**CARRIED**

(b) Email Dated March 25, 2021, re: New Dock at Cusheon Lake.

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Gauld that the Salt Spring Parks and Recreation Commission recommend that the report be referred back to staff for additional information.

**CARRIED**

**10. Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**

**MOVED** by Commissioner Bodaly, **SECONDED** by Commissioner Norgard, That the Salt Spring Island Parks and Recreation Commission Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (n) the considerations of whether a council meeting should be closed under a provision of this subsection;

**CARRIED**

The Commission returned from the closed meeting at 5:31 with the below rise and report.

**11. Rise and Report**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Gauld, That the Park Acquisition Proposal for Hwmet'utsum (Mount Maxwell) Lands be further considered and that assessments be completed to identify areas of interest for ecological and recreation benefit and that fair market value be determined for the purchase of a portion of the land; And recommend that the CRD Board approve a five year financial plan amendment to include additional funding of \$50,000 for associated fees and staff time to complete these studies and inform next steps.

**CARRIED**

**12. Next Meeting:**

May 18, 2021, 3 PM, Public Library,  
Public attendance to be determined by Order of the B.C. Public Health Officer.

**13. Adjournment**

**MOVED** By Commissioner Takahashi, **SECONDED** by Commissioner Norgard,  
That the meeting adjourn at 5:38 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**