



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held January 19, 2021 at the SSI Public Library-121 McPhillips Ave, Salt Spring Island, BC***

*provision for public to listen to the meeting in real time was provided by request

Present: **Director:** Gary Holman
 Commission Members: Sonja Collombin, Brian Webster, John Gauld, Colin
 Walde, Drew Bodaly, Sean Norgard, Drew Takahashi
 Staff: Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording
 Secretary

1. Territorial Acknowledgement / Call Meeting to Order

Territorial Acknowledgement was provided and the meeting called to order at 3:00 pm.

2. Public Prohibited Meeting Resolution

MOVED by Commissioner Webster, **SECONDED** by Commissioner Walde,
That this resolution applies to the Salt Spring Island Parks and Recreation Commission
(PARC) for the meeting being held on January 19, 2021, and that in-person attendance
of the public is prohibited by Order of the B.C. Public Health Officer.

That the Commission is ensuring openness, transparency, accessibility and accountability
in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents,
available on the CRD website, and directing interested persons to the website by
means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following
the meeting.
- c. By offering the ability to listen to the meeting by invitation.

CARRIED

3. Election of Chair and Vice Chair

- Sonja Collombin was nominated by Brian Webster for position of Chair. Calling three
times for additional nominations and hearing none, Sonja Collombin accepted the
position of Chair.
- Brian Webster was nominated by Sonja Collombin for position of Vice-Chair. Calling
three times for additional nominations and hearing none, Brian Webster accepted
the position of Vice-Chair.

4. Approval of Agenda

MOVED by Commissioner Walde, **SECONDED** by Commissioner Bodaly,
That the Salt Spring Island Parks and Recreation Commission agenda of January 19,
2021 be amended and approved by including item 9.1 Five Year Financial Plan
Amendment.

CARRIED

5. Adoption of Minutes of November 17, 2020

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission Minutes of November 17,
2020 be approved and amended by removing the wording in the motion under 8.5 “That
the Ganges Harbour Walk Steering Committee recommends”

CARRIED

6. Delegation/Presentation – none

7. Director and Chair Reports

7.1 Director Holman briefly reported on:

- Centennial Park
 - Recent meetings with RCMP and Chamber to better manage problems and seek additional measures to discourage illegal behaviors.
 - Increased police presence with new sergeant
 - RCMP ability to ban people from parks “no go zone”
 - BC Housing considering funding local shelter 24/7
- Booth Canal to Vesuvius Pathway
 - Controversy over removal of trees: arborists consulted and staff mitigated the removal as much as possible under constraints of contractor safety and health of trees. Transportation Commission to consider rural vs urban standards for pathways.
- SSI Chamber and SSI Economic Development Commission sponsoring information hub for small business Covid recovery programs
<https://opportunitiesaltspring.ca/info-hub/>
- Islands Trust beginning plan for Ganges Village; Transportation Commission possibly working on a traffic plan

7.2 Chair Collombin facilitated a quick around the room to introduce new commissioners

8. Outstanding Business

8.1 Project Status Report

- Bishops Walk trail upgrades
 - Seeking Covid restart funding (rebuilding trail in area with connections to new affordable housing)
 - Project shovel ready to apply for active transportation grants

- Ready for construction this summer
- Continue rigorous review of capital projects through staff reports and project charters to determine impacts on operational budgets.

8.2 Draft Joint-Use Agreement Between CRD and School District 64

- Subcommittee met to review agreement
- Main change is “reciprocal use”
- Removes cost barriers which increase course fees: both to use facilities at no charge
- Charges only occur if additional staff (lifeguard) or cleaning is needed for event
- During Covid restrictions only youth program can continue

MOVED Commissioner Gauld, **SECONDED** by Commissioner Walde,
That the Salt Spring Island Parks and Recreation Commission recommends approving the draft joint use agreement between the CRD and School District 64 for the reciprocal use of community facilities.

CARRIED

8.3 Crime Prevention in Community Parks

- Issues amplified with Covid restrictions (playground was closed, markets reduced, no other public events)
- Staff to review costs and bring back for decisions
- Consider education program on reporting illegal and antisocial behaviors
- Director Holman confirmed costs would be incremental and not pull funding away from existing budgets; potential use of community works funding
- Need Islands Trust to consider village plan with a crime prevention lense (residential uses downtown)

MOVED Commissioner Takahashi, **SECONDED** by Commissioner Bodaly,
That the Salt Spring Island Parks and Recreation Commission recommend that staff investigate the cost of installing cameras and lighting in downtown parks, the cost of a seasonal full time Bylaw Officer and funding an education and reporting campaign.

CARRIED

8.4 131 Brinkworthy Statutory Right of Way

- Staff advise against due to running a deficit this year and possibly next
- Associated costs for accepting donation and building pathway \$21,500
- Project not funded and not in Capital Plan
- Further conversation with owner revealed willingness to consider alternate locations and styles of pathway
- Roadside trails/sidewalks not a PARC Mandate; although trails connecting neighbour hoods provide safe and active transportation routes
- Transportation commission cannot hold land
- Consider securing statutory right of way and completing work when affordable

MOVED Director Holman, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission recommends staff consider the feasibility of a proposal similar to alternative 2 and negotiate with the property owner to proceed with the acquisition of a 76 metre Statutory Right of Way located on the Western property boundary of 131 Brinkworthy Road, provided a Statutory Right of Way can be acquired ten metres inside the property line and that Tristar removes or relocated the Brinkworthy Estates sign.

CARRIED
Opposed Commissioner Gauld

Commissioner Webster leaves the meeting at 4:21 pm

8.5 Tree House Cafe License of Occupation for Manson Road

- 1 year term to coordinate with the CRD renewal of tenure with the province

MOVED Commissioner Walde, **SECONDED** by Commissioner Takahashi,
That the Salt Spring Island Parks and Recreation Commission recommends the Capital Regional District enter into a Licence of Occupation with the Tree House Restaurant for the purpose of their business to operate on CRD tenured lands at Manson Road in Ganges Village from March 1, 2021 – January 31, 2022; and further, that CRD staff and Chief Administrative Officer negotiate and execute an agreement suitable for the tenure.

CARRIED

9. New Business

9.1 Centennial Park Playground Donation

MOVED Commissioner Gauld, **SECONDED** by Commissioner Walde,
That the Salt Spring Island Parks and Recreation Commission recommends that the offer of a donation for toddler playground equipment be referred back to staff for further information.

CARRIED

9.2 Five Year Financial Plan Amendment

- Metal stairs a good investment

MOVED Commissioner Gauld, **SECONDED** by Commissioner Bodaly,
That the Salt Spring Island Parks and Recreation Commission recommends amending the Five Year Financial Plan for approval by the CRD Board to include additional funding of \$5,000 for the Baker Beach Stair Replacement Project bringing the total project costs to \$15,000 and funded from the Salt Spring Island Community Parks Capital Reserve Fund in 2021.

CARRIED

10. Correspondence:

- Letter Dated November 27, 2020, re: Access to Walkers Hook Beach
 - Referred back to staff for response; number of other projects

- Letter Dated August 24, 2020, re: Islands Trust Waste Management Facilities on Salt Spring Island
 - Received for information

11. Next Meeting:

February 16, 2021, 3 PM, Public Library,
Public attendance to be determined by Order of the B.C. Public Health Officer.

12. Adjournment

MOVED By Commissioner Bodaly, **SECONDED** by Commissioner Walde,
That the meeting adjourn at 4:38 pm.

CARRIED

CHAIR

SENIOR MANAGER