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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held on November 17, 2020 at SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

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**Present in Person:** Sonja Collombin, Director Holman, John Gauld, Brian Webster, Jacky Cooper, Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording Secretary  
**Absent:** Jason Sperling, Drew Bodaly  
**Observing:** Elizabeth Nolan

**1. Territorial Acknowledgement / Call Meeting to Order**

Meeting was called to order by Chair Collombin at 3:00 pm.  
A territorial acknowledgement was provided.

**2. Limited Space Meeting Resolution**

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Cooper,  
That this resolution applies to the Salt Spring Island Parks and Recreation Commission (PARC) for the meeting being held on November 17, 2020, and that the attendance of the public at the place of the meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the PARC, because:

- a. The available meeting facilities cannot accommodate more than (12) people in person, including members of PARC and staff, and
- b. There are no other facilities presently available that will allow physical attendance of PARC and the public in sufficient numbers; and

That PARC is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

**CARRIED**

**3. Approval of Agenda**

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Cooper,  
That the Salt Spring Island Parks and Recreation Commission agenda of November 17, 2020 be approved and amended by adding Item 8.6 Storm Water Management.

**CARRIED**

**4. Adoption of Minutes of October 20, 2020**

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Gauld,  
That the Salt Spring Island Parks and Recreation Commission approve and amend the October 20, 2020 minutes by rewording the motion under Item 7.3 to "That the Salt Spring Island Parks and Recreation Commission recommends that staff notify Mr. Kahn that they recognize the merits of his proposal however are not interested in taking the lead on this land acquisition and the Commission has other priorities at this time."

**CARRIED**

5. **Delegation/Presentation - none**

6. **Director and Chair Reports**

Director Holman briefly reported on the possible Federal Government Recovery funding and how it might be distributed.

7. **Outstanding Business**

7.1 **Project Status Report**

- Drake to Bishop Walk trail work – designs are ready to tender in early 2021; need dry weather for construction
- Child care space at the pool has reached detail design stage with Class B costs and appears higher than anticipated; tendering will bring actual costs

8. **New Business**

Commissioner Walde left the meeting declaring conflict with Soccer Association at 3:15 pm

8.1 **Salt Spring United Soccer Club Facility Rental**

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Cooper, The Salt Spring Island Parks and Recreation Commission recommends that the Capital Regional District approve the License for the Portlock Park, 145 Vesuvius Bay Road, Salt Spring Island for a term commencing January 1, 2021 to May 21, 2024 at a license fee of \$400 per month with 50% rental relief clause until May 1, 2021.

**CARRIED**

Commissioner Walde returned to the meeting at 3:21 pm

8.2 **Community Request for Mount Maxwell Property Acquisition**

- Regional Parks has funding for assessments of land being considered for acquisition
- Proposal meets several criteria of the PARC Strategic Plan; assisting recreational groups such as disc golf and equestrians
- Further discussion with property owners to determine what is available to purchase

**MOVED** by Director Holman, **SECONDED** by Commissioner Cooper, That the Park Land Acquisition Proposal for Hwmet'utsum (Mount Maxwell) Lands be referred to CRD Regional Parks to evaluate the potential value of this purchase through their Park Land Acquisition Fund.

**CARRIED**

**8.3 Sale of Ssplash Assets**

- No staff capacity to operate vending
- SeaCan would be useful for storage
- Appreciation for volunteer efforts

**MOVED** by Commissioner Walde, **SECONDED** by Commissioner Webster, The Salt Spring Island Parks and Recreation Commission recommends that the Capital Regional District negotiate a contract with a private vending company for the Rainbow Road Aquatic Centre and purchase the 20 foot SeaCan for a maximum amount of \$3,500.

**CARRIED**

**8.4 Fulford Tennis Court**

- Courts in pretty good shape
- Minor cracks to fill and eventual resurfacing
- Bent net post
- Needs signage

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Cooper, That the Salt Spring Island Parks and Recreation Commission recommends that Capital Regional District enter into a further lease with the Salt Spring Island Fire Protection District for the Fulford Tennis Courts, Fulford Ganges Road, Salt Spring Island for a ten year term commencing January 1, 2021 for a onetime License fee of \$1.00.

**CARRIED**

**8.5 Ganges Harbour Walk Project**

- Project status reviewed
- Province has requested detail designs prior to granting of the SRow to the CRD
- Phase II includes community consultation
- Need additional staff capacity; recruiting for position
- Not a number one priority on the recently completed PARC Strategic plan
- Province has recognized the need for island wide use of foreshore
- Concern over other sections and negotiating with upland owners
- Designs can connect to Rotary Park or go around if needed; consultations will assist with decisions.
- Many projects are approached in phases until complete

**MOVED** by Commissioner Cooper, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission recommends proceeding with this project along with other on hold projects subject to recruiting additional capacity.

**CARRIED**

**Commissioner Gauld opposed**

**8.6 Storm Water Management**

Recent heavy rains and a trench for electrical connection to the new portable provided water a pathway into the electrical room of the Aquatic Centre.

**MOVED** by Commissioner Cooper, **SECONDED** by Commissioner Walde,  
That the Salt Spring Island Parks and Recreation Commission recommends that staff include storm water management at the Rainbow Road Aquatic Indoor Pool as part of the scope for the pool electrical repair project as it pertains to the remediation of water and humidity entering the electrical room.

**CARRIED**

**9. Motion to Close the meeting**

**MOVED** Commissioner Walde, **SECONDED** by Commissioner Cooper,  
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):  
**(e)** the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**CARRIED**

The Commission closed the meeting at 4:25 pm.

The Commission returned from the closed meeting without report at 4:28 pm.

**10. Correspondence:**

- Email Dated October 22, 2020 re: Pathway Statutory Right of Way offer Brinkworthy Road
  - Property owner wanting to give Statutory Right of Way over a strip of his land
  - Requesting the corner signage be included
  - No longer letting Brinkworthy residents use pathways through the property

**MOVED** by Commissioner Cooper, **SECONDED** by Commissioner Walde,  
That the Salt Spring Island Parks and Recreation Commission refer the request to grant the Capital Regional District a Statutory Right of Way over 131 Brinkworthy Road; PID 028671180, Lot B Section 4 Range 2E Cowichan Plan EPP13068 Portion North Salt Spring Except Plan EPP23826; back to staff for implications and costs.

**CARRIED**

- Minutes, October 26, 2020 re: Ganges Harbourwalk Steering Commission Received for information

**11. Next Meeting:** 2021 proposed dates; Next meeting January 19, 2020 from 3 to 5 pm in the SSI Public Library

**12. Adjournment**

**MOVED** By Commissioner Cooper, **SECONDED** by Commissioner Gauld,  
That the meeting adjourn at 4:40 pm.

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**CHAIR**

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**SENIOR MANAGER**