



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held on October 20, 2020 at SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

Present in Person: Sonja Collombin, Director Holman, John Gauld, Brian Webster, Jacky Cooper, Dan Ovington, Parks and Recreation Manager; Lia Xu, Manager Finance Services; Tracey Shaver, Recording Secretary

Absent: Jason Sperling, Drew Bodaly

Observing: Elizabeth Nolan

1. Territorial Acknowledgement / Call Meeting to Order

Meeting was called to order by Chair Collombin at 3:05 pm.
A territorial acknowledgement was provided.

2. Limited Space Meeting Resolution

MOVED by Commissioner Webster, **SECONDED** by Commissioner Gauld,
That this resolution applies to the Salt Spring Island Parks and Recreation Commission (PARC) for the meeting being held on October 20, 2020, and that the attendance of the public at the place of the meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the PARC, because:

- a. The available meeting facilities cannot accommodate more than (12) people in person, including members of PARC and staff, and
- b. There are no other facilities presently available that will allow physical attendance of PARC and the public in sufficient numbers; and

That PARC is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

3. Approval of Agenda

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission agenda of October 20, 2020 be amended and approved with the following changes:

- 1- by changing the word "over" to "under" on page 58 of the agenda, within the 2021-2025 budget report in Section D Community Recreation 2020 Estimated Revenue and Operating Expenses
- 2- Correct spelling in item 7.3 Khan to Kahn

- 3- Add Motion to Close meeting after item 8.2 under Community Charter Part 4, Division 3, Section 90 (1) e the acquisition , disposition or expropriation of land or improvements, if the council considers that disclosure could reasonable by expected to harm the interests of the municipality.

CARRIED

4. Adoption of Minutes of September 15, 2020

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Walde,
That the Salt Spring Island Parks and Recreation Commission amend and approve the September 15, 2020 minutes with the following changes:

- 1- Item 2 change “amended” to “approved”
- 2- Add bullet to item 7.1 Establish Reserve Amount

CARRIED

5. Delegation/Presentation

5.1 Elizabeth FitzZaland re: Mount Maxwell- Potential 345 acres Regional Park

Salt Spring Solutions and a group of about 15 people representing different recreational pursuits came to offer support for the presentation. Due to Covid 19 restrictions and time constraints only a few were invited to speak to the Commission.

- Interest in repatriation of the lands
- Climate action mitigation by protecting forest
- Access off of Seymour Heights Road
- Originally purchased for private conservation efforts
- Provide sanctioned recreational area to alleviate trespass on watershed lands
- Fundraising started; 1.2 mil pledged
- Property recently purchased with closing date in January; new owners potentially interested in selling some of the property
- Keep momentum and interest going

Refer to staff for consideration at next meeting

6. Director and Chair Reports

6.1 Director Holman - Capital Regional Hospital District's hospitals and housing committee gave its support to contributing \$3 million to the Lady Minto Hospital Emergency Room project.

6.2 Chair Collombin – Harbour walk Steering Committee meeting on October 26, 2020.

7. Outstanding Business

7.1 Project Status Report

- Resubmitted grant with updated financial information for Fernwood School field upgrades. Should hear back in January.

- Add SD64 Joint Use Agreement
- Replacement of stairs at Baker Beach – not a liability but nearing end of use
- Reposting park project technician

7.2 Salt Spring Island Historical Society- Letter of Support for Installation of Interpretive Panels

- Small amount of staff time
- Only one sign to be maintained by CRD
- Not a recreation issue or mandate
- Local support for First Nation initiatives

MOVED by Commissioner Webster, **SECONDED** by Commissioner Walde,
That the Salt Spring Island Parks and Recreation Commission recommend that staff draft a letter of support for the installation of interpretive signs in Fernwood and Ganges, and request a full concept design including materials and components for the panels.

CARRIED

OPPOSED: Commissioners Gauld and Cooper

7.3 Community Land Acquisition-Charles Kahn

- Use of PARC strategic planning decision making tool
- Land acquisition funds are for currently designated for sports fields
- SSI already has 23% of lands protected

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission recommends that staff notify Mr. Kahn that they recognize the merits of his proposal however are not interested in taking the lead on this land acquisition and the Commission has other priorities at this time.

CARRIED

8. New Business

8.1 Financial Literacy

Lia Xu, Manager of Finance walked the Commission through some of the broader financial considerations of being a Regional District.

- Regional large scale services = cost benefit
- Service plans develop the budgets
- Deficits are dealt with by reducing service, transfers from reserves, carry forward to next year, cut services for coming year
- Requisitions have a maximum levy

8.2 2021-2025 SSI Parks and Recreation Operating Budget

- overall budgets balance to a zero percent increase
- many capital projects are dependent on grants

- community parks offset by market fees; this year limited market money but increased washroom cleaning under Covid
- difficult year with loss of service revenue and unknown future operations
- Pool debt relief is helping to offset other services loss of revenue; slow recovery process
- funding for local services is requisitioned based budget- not property assessments

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Walde,
That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board approve the 2021-2025 operating and capital budgets for Salt Spring Island Pool, Park Land, Community Parks and Community Recreation as presented; and balance any 2020 actual revenue and expenditures as transfers to capital reserve and carry forward \$10,000.

CARRIED

8.3 Motion to Close Meeting

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Walde,
Motion to Close meeting under Community Charter Part 4, Division 3, Section 90 (1) e the acquisition , disposition or expropriation of land or improvements, if the council considers that disclosure could reasonable by expected to harm the interests of the municipality.

CARRIED

The Commission closed the meeting at 5:15 pm.

The Commission returned from the closed meeting without report at 5:25 pm.

9. Correspondence:

Letter dated March 5, 2020, re: Dog Park Requests (received for information)

Letter dated September 21, 2020, re: Rental Relief-SSI United Soccer Club (referred to staff)

Letter dated October 15, 2020, re: Ssplash Request Vending Machines (referred to staff)

10. Next Meeting: November 17, 2020 3 to 5 pm in the SSI Public Library

11. Adjournment

MOVED By Commissioner Cooper, **SECONDED** by Commissioner Gauld,

That the meeting adjourn at 5:28 pm.

CHAIR

SENIOR MANAGER