



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held Electronically on June 23, 2020 at Creekside Meeting RM 108 121 McPhillips Ave, Salt
Spring Island, BC**

DRAFT

Present in Person: Sonja Collombin, Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary

Electronically: Director Holman, John Gauld, Drew Bodaly, Brian Webster (excluded himself from item 7.1), Jacky Cooper (participated only for item 7.1)

Absent: Jason Sperling, Colin Walde

Participant: Elizabeth Nolan

Staff called the meeting to order at 3:10 pm.

1. Election of Chair and Vice Chair

Brian Webster nominated Sonja Collombin for the position of Chair. No other nominations were put forth; Sonja Collombin accepted the position of chair and was voted in by acclamation.

Sonja Collombin nominated Brian Webster for the position of Vice Chair. No other nominations were put forth; Brian Webster accepted the position of Vice Chair and was voted in by acclamation.

2. Approval of Agenda

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Bodaly,
That the Salt Spring Island Parks and Recreation Commission agenda of June 23, 2020 be amended and approved by changing adding item 7.1 Additional correspondence attached and item 7.6 Tree Removal Duck Creek Park.

CARRIED

General agreement to adjust order of agenda to meet needs of Commissioners.

3. Adoption of Minutes of May 26, 2020

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission Minutes of May 26, 2020 be approved.

CARRIED

4. Delegation/Presentation- none

5. Director and Chair Reports

Director Holman briefly reported on the progress of the pathway project from Baker to Vesuvius Bay Road.

Commissioner Cooper joined the meeting at 3:19 pm to maintain a quorum as Commissioner Webster had to leave the meeting due to conflict with the agenda item 7.1 Dealing with the Saturday Market.

7. New Business

7.1 Salt Spring Island Parks and Recreation Service – Market in the Park

Brief discussion points

- Provincial restart is for local tourists with cautious approach
- Must consider community at large and substantial health concerns
- Collect public feedback from all; not just vendors or merchants
- Consider more days and spread out; larger locations declined
- Too many vendors to spread out in Centennial; therefore spread out over two days to start
- Goal is to get back to full Saturday Market

MOVED by Commissioner Holman, **SECONDED** by Commissioner Cooper, That the Salt Spring Island Parks and Recreation Commission recommend that the Market in the Park be allowed to operate initially on Thursdays and Fridays in Centennial Park with limited capacity following provincial health guidelines.

CARRIED

Commissioner Cooper left the meeting at the end of the discussion at approximately 3:54 pm. Commissioner Webster rejoined the meeting at 3:55 pm to continue with remaining agenda items.

6. Outstanding Business

6.1 Project Status Report

- Modular building being installed; Service plan heading towards half day preschool which will still meet requirements of grant funding. To be opened in September.

6.2 Memo dated June 17, 2020 Design-Build vs Design-Tender

- Review of pros and cons of different styles of tendering.
- Report was received for information.

7.2 Rainbow Road Indoor Aquatic Centre Phased Re-opening

- Second week in July will begin a slow re-opening of the pool
- M-F from 8 to 3 pm
- Online registration opens the Friday before each week at 3 pm
- Individual lanes and some aquatic fit courses as well swim team and summer camps

7.3 Concept Design – Multipurpose Room Addition

Overview of design and considerations to run a full time infant and child care centre.

7.4 Referral from Transition Salt Spring: Climate Action 2.0 (2020 to 2030)

- Needs voice to senior levels of government
- No major capital expenses noted to affect PARC however there are operational efforts needed to lower carbon footprint (already adding EV Chargers and investigating options for equipment replacements as they come up)
- Measures of adaptation should be part of the climate action plan
- Review inventory of parklands for risk and develop mitigation plans (i.e. flooding, forest management, fire risks...)
- include climate action / adaptation considerations in PARC's strategic, capital and service plans

7.5 Operating Reserve Fund

- Staff introduced the rationale for setting up Operating Reserve Funds for each of the services to assist with emergency repairs
- Will need to be established through Bylaw.

7.6 Duck Creek Trees

- Several fir and balsam trees in Duck Creek Park were identified by a certified arborist as dead and dangerous.
- Tree removal is safety driven
- New regulations in Fishery Act 2019; additional consultation needed with local biologist
- Need for a Tree Removal Policy for staff reference
- Better communications with community when work being done in Parks

MOVED by Commissioner Bodaly, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission recommend that staff develop a tree removal policy for Salt Spring Island parks.

CARRIED

8. Next Meeting: to be confirmed September 15, 2020 3 to 5 pm in the SSI Public Library

9. Adjournment

MOVED By Commissioner Gauld, **SECONDED** by Commissioner Bodaly,
That the meeting adjourn at 4:33 pm.

CHAIR

SENIOR MANAGER