



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held Electronically on May 26, 2020 at Creekside Meeting RM 108 121 McPhillips Ave, Salt
Spring Island, BC**

Present in Person: Sonja Collombin, Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary

Electronically: Director Holman, Brian Webster, Jacky Cooper, John Gauld, Colin Walde

Absent: Jason Sperling, Drew Bodaly

Participant: Elizabeth Nolan

Acting Chair Collombin called the meeting to order at 3:07 pm.

1. Approval of Agenda

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission agenda of May 26, 2020
be amended and approved by adding item 6.1 Pool Phased Opening and item 6.2
Capital Planning Meeting.

CARRIED

2. Adoption of Minutes of April 27, 2020

MOVED by Commissioner Walde, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission Minutes of April 26, 2020
be approved.

CARRIED

3. Delegation/Presentation- none

4. Director and Chair Reports

4.1 Director Holman briefly reported on the following:

- North Ganges Transportation Management Plan tender process complete; lowest bid approved.
- Closing the upper parking lot of Artspring as area has attracted long term overnight parking; working with Community Services and BC Housing for alternative site.
- Climate Action Plan Update-Online Survey Launched.

5. Outstanding Business

5.1 Project Status Report

Brief reports on:

- Due to Covid restrictions, community consultation for master plans is on hold as well as community event programs.
- Several Capital projects continue.
- Grant received for multipurpose room includes a 24 passenger bus.
- Licensed preschool scheduled to open fall of 2020
- PARC Staff will be working on a transportation pathway
- United Church pleased with work done so far on the “meadow”

5.2 Salt Spring Island Parks and Recreation Service – Rainbow Road Pool and Multipurpose Room Expansion Capital Project Budget

- Project budget includes \$75,000 contingency, if needed, reserve funds will be low and other capital projects may have to wait.
- Discussion on procurement styles

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Walde, That the Salt Spring Parks and Recreation Commission recommend that the Capital Regional District Board amend the Salt Spring Island Parks and Recreation Service Five Year Financial Plan to include a capital project for Multipurpose Room Expansion Project with a total budget of \$907,725 funded by \$624,544 from the UBCM grant in 2020, \$75,000 from Capital Reserve Fund in 2021 and \$208,181 from the Union of BC Municipalities grant in 2022.

CARRIED

6. New Business

6.1 Pool Phased Opening

- Provincial bodies are setting up guidelines and recommendations for indoor and outdoor recreation
- WorkSafeBC BC and our CRD Emergency Operations Centre must approve any safety plans.
- Lifesaving Society has proposed modified rescue procedures
- Each site will need specific plans for areas open to the public
- Pool operating budget is based on the pool being fully open with steady revenue
- A modified schedule (m-f 8 am to 3 pm) using only regular staff can run at break even.
- 15 people max in pool with structured activities or bookings only; swim lessons, lap swimming or camps
- The grant to have the family change room shower open is continuing to offset the costs of 30 hrs per week X 2 staff
- Plans to open slowly in July with admission of summer camp kids.

6.2 Capital Planning Meeting

- Normally staff would conduct a Capital Planning Meeting in June with the PARC Commission and then bring back a proposed 5 year budget based on suggestions and direction from the Commission.

- Staff have recommended that we continue with the current 5 year capital plan as status quote and or no additions.
- Quarterly amendments can be made by the CRD Board to the Capital Budget if a need arises.

7. Motion to Close the meeting

MOVED Commissioner Cooper, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (c) labour relations or other employee relations;

CARRIED

The Commission closed the meeting at 3:44 pm.

The Commission returned from the closed meeting without report at 4:13 pm.

8. Rise and Report – no report

9. Next Meeting: to be confirmed June 23, 2020

10. Correspondence: Ganges Harbourwalk Steering Committee Minutes March 9, 2020
Need to appoint chair of commission to this committee; election on next agenda.

11. Adjournment

MOVED By Commissioner Gauld, **SECONDED** by Commissioner Cooper,
That the meeting adjourn at 4:15 pm.

CHAIR

SENIOR MANAGER