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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held April 27, 2020 Electronically from the Creekside Meeting Room 121 McPhillips Ave,
Salt Spring Island, BC**

Attendance:

In person- Sonja Collombin; Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording Secretary

Via Telephone:

Director: Gary Holman

Commission Members: Brian Webster, John Gauld, Jason Sperling, Colin Walde, Drew Bodaly

Absent: Jacky Cooper

Chair Collombin called the meeting to order at 3:00 pm once all attending the meeting had phone in to the conference line.

1. Approval of Agenda

MOVED by Commissioner Bodaly, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission agenda of April 27, 2020 be approved.

CARRIED

2. Adoption of Minutes of February 25, 2020 and March 17, 2020

MOVED by Commissioner Webster, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission Minutes of February 25, 2020 and March 17, 2020 be approved.

CARRIED

3. Delegation/Presentation

3.1 None

4. Director and Chair Reports

4.1 No chair report

4.2 No Director Report, however a request to add item 6.3 EOC to the agenda was approved by consensus.

5. Outstanding Business - none

6. New Business

6.1 Rainbow Road Aquatic Centre-Property Electrical Condition Assessment

Discussion points:

- Electrical condition assessment completed and contains high level Class D estimates
- Previous mechanical and building envelope assessments done after the CRD took over management of the pool did not refer to electrical components.
- Other pool facility issues identified have mostly been resolved, such as HVAC system.
- First step is to further isolate the electrical room to prevent damage from potential corrosive environment.
- Local electrician to review assessment and make recommendation on larger items needing repair or replacement. Smaller items will be dealt with internally.
- Larger electrical components needing replacement will go out for invitations to quote for best pricing.
- Concern expressed regarding past construction management combined with contractual management and maintenance of the pool facility leading to systems breaking down too early in their expected life span.
- Review of financial options to fund this electrical work; CRD Director supporting allocation of \$176,500 from Community Works funds in combination with \$100,000 from the Pool Capital Reserve Funds.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Walde,
That the Salt Spring Island Parks and Recreation Commission recommends that the Capital Regional District Board amend the Salt Spring Island Parks and Recreation Service Five Year Financial Plan to include a capital project for Rainbow Road Aquatic Center Electrical System Repair with the total budget of \$276,500 funded from Community Work Fund (CWF) and pool Capital Reserve Fund (CRF) based on the recommendations made in the April 6, 2020 Rainbow Road Aquatic Centre Property Electrical Condition Assessment.

CARRIED

Opposed by Commissioner Bodaly

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Bodaly,
That the Salt Spring Island Parks and Recreation Commission recommends that the Capital Regional District conduct a review of the Rainbow Road Indoor Pool construction management procedures and contractual management agreements to learn lessons and prevent early life cycle failures of future building systems.

CARRIED

6.2 Memo Dated April 23, 2020 – 2020/2021 Proposed Fees and Charges Bylaw

- Staff provided a fees and charges report

- Proposed 2% increase for pool/facilities and 5% for market
- With Covid-19 and financial hardships, staff now recommend no increases
- Current Bylaw expires at the end of the year
- Fees and Charges will be reviewed again in the fall

MOVED by Commissioner Sperling, **SECONDED** by Commissioner Bodaly,
That no increase be made to the pool and rental facilities 2020/2021 Salt Spring Island
Parks and Recreation Fees and charges Bylaw at this time.

CARRIED

MOVED by Commissioner Walde, **SECONDED** by Commissioner Gauld,
That no increase be made to the Saturday Market 2020/2021 Salt Spring Island Parks
and Recreation Fees and charges Bylaw at this time.

CARRIED

Commissioner Webster did not vote due to conflict with Market

6.3 Emergency Operations Centre (EOC)

- Director Holman briefly reported on the coordination and responsibilities of the CRD's Emergency Operations
- Locally operating at a Level 1; with interagency meetings
- Focus on getting shelter and hygiene facilities for homeless population
- CRD follows orders handed down by Province

7. Next Meeting- May 19, 2020 at 3:00pm; style TBA.

Staff to report on costs of Covid-19 and effects on recreation budget.

8. Adjournment

MOVED By Commissioner Gauld, **SECONDED** by Commissioner Bodaly,
That the meeting adjourn at 4:07 pm.

CHAIR

SENIOR MANAGER