



Making a difference...together

SALT SPRING ISLAND MARKET ADVISORY GROUP

Notice of Meeting on **Wednesday, November 20, 2019 at 4:00 PM**

Portlock Park Meeting Room, 145 Vesuvius Bay Road, Salt Spring Island, BC

Malcolm Legg (Chair-Public)

Sean Goddard (Vendor)

Bree Eagle (Vendor)

Donna Johnstone (Fabric)

Peri Lavender (Island Natural Growers) r

Wendy Squirel (Pottery) r

Donna Cochran (Basketry)

Rob Pingle (Coordinator)

Rosemary Trump (Public)

Tye O'Connor (Vendor)

Sonja Collombin (PARC)

Alvaro Sanchez (Jewelry) r

Jessica Harkema (Chamber of Commerce)

Grant Wickland (Woodworkers)

(r) = Regrets

AGENDA

1. Approval of Agenda

2. Adoption of Minutes of March 14, 2019

3. Delegation/Presentation

3.1

4. Director and Chair Reports

5. Outstanding Business

5.1 Centennial Park Playground

5.2

6. New Business

6.1 2019 Market Season Overview- Rob Pingle

6.2 Composting

6.3 Exemption Requests

6.4 2020 Fees & Charges

6.5 Correspondence

7. Next Meeting

8. Adjournment

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.



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**Minutes of the Salt Spring Island Market Advisory Group
Held March 14, 2019 - Portlock Park Portable, 145 Vesuvius Bay Rd, Salt Spring Island,
BC**

Present: **Chair:** Malcolm Legg (Member of the Public)
 Committee Members: Bree Eagle (Vendor), Peri Lavender (Island Natural Growers), Donna Cochran (Basketry), Rosemary Trump (Public), Donna Johnstone (Fabric), Tye O'Connor (Vendor), Jessica Harkema (Chamber of Commerce)
 Staff: Dan Ovington, Parks and Recreation Manager; Rob Pingle, Market Coordinator; Michelle Goss Baxter, Recording Secretary
 Absent: Alvaro Sanchez, Grant Wickland, Wendy Squirrel, Sean Goddard, Gregg Dow

Chair Legg called the meeting to order at 4:07 PM.

1. Nomination of Chair and Vice Chair

Bree Eagle nominated Malcolm Legg for the position of Chair. No other nominations were put forth; Malcolm Legg accepted the position of chair and was voted in by acclamation.

Rosemary Trump nominated Tye O'Connor for the position of Vice Chair. Tye O'Connor was not present. Item was deferred to 7.5.

2. Approval of Agenda

MOVED by Donna Cochran , **SECONDED** by Donna Johnstone, That the Salt Spring Island Market Advisory Group agenda of November 26, 2019 be amended and approved by adding items 4.2 Toby Fouks – Seasonal Vendor Attendance, 7.4 Vendor Exemption Request, and 7.5 Let's Connect Information Table Request.

CARRIED

3. Adoption of Minutes of November 26, 2018

MOVED by Bree Eagle, **SECONDED** by Donna Johnston, That the Salt Spring Island Market Advisory Group minutes from the November 26, 2018 meeting be approved.

CARRIED

4. Delegation/Presentation

4.1 Rainbow May – Clean Air Bylaw No. 3962

- Rainbow May was unable to attend the meeting. Manager Ovington spoke to her concerns:
 - Market vendors are smoking just outside of the park and the smoke is going into the vendor booths and the park.

- No enforcement outside of park, however, increased Bylaw Enforcement will educate smokers that smoke is travelling into vendor booths and the park.

4.2 Toby Fouks – Seasonal Vendor Attendance

- Rob Pingle presented an email request from Toby Fouks requesting that the two day notice to report an absence be modified due to the unpredictability of the weather during April, September, and October.
- It was decided that no change is necessary at this time.

5. Chair Report - No report at this time.

6. Outstanding Business

6.1 Update on Centennial Park Washrooms

- Community concerns around the look and the cost of the washroom upgrade.
- Funding for the project included park infrastructure for future upgrades in addition to the washroom.
- Features include low flush toilets, waterless urinals, skylights, graffiti proof coating, proper drainage, unisex bathroom, lit entrance, exterior wash basins, fully accessible.
- Master Plan includes Coast Salish design features.
- Project was awarded \$170,000 in Community Works Funding.
- On schedule to open in a few weeks.

7. New Business

7.1 Centennial Park Playground

- Slide has been removed for safety reasons.
- CRD has partnered with the Lions who have contributed \$100K to project.
- Press release scheduled for Monday, March 18.
- Focus groups to include childcare providers, experts in the field, neighbors of the park, park “Pop-Ups,” and consulting kids at the schools.

7.2 2019 Market Vendor Guidelines

- The 2019 guidelines are the same as last year with the addition of #24 Liability
 - Vendors are strongly encouraged to obtain commercial general liability insurance.
 - It is the responsibility of the vendor to provide appropriate insurance coverage for the market.

- There will be an addition to the Seasonal Permit Application where a vendor will initial that they confirm that they are aware of the requirement.
- Proof is not required to obtain a permit.

Tye O'Connor enters meeting at 4:31 PM

7.3 Vendor Extended Leave Request

- Reayane Kanne of Ambledale Farms has requested an Extended Leave for 2019.
- Guidelines were reviewed.
- Rob Pingle will fill the spot for one year.

MOVED by Peri Lavendar, **SECONDED** by Bree Eagle that the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff approve Reayane Keane of Ambledale Farms an extended leave request for one more year.

CARRIED

7.4 Farmer Exemption Request

- Garden Faire has requested Farmer Exemption for one more year.
- It was noted that this request came in after the deadline for submissions.
- Discussion around this request included farm status, value added products, seniority, consistency, setting standards, and guideline compliance.
- Future exemption requests must be handed in on time.

MOVED by Tye O'Connor **SECONDED** by Donna Cochran that the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff approve Garden Faire's farmer exemption request for one more year.

CARRIED, Opposed, P. Lavendar

7.5 Let's Connect Information Table Request

- Information handed out.
- Status of Non-Profit discussed. Manager Ovington read #15 in the Market Vendor Guidelines - Not for Profit Organizations.
- Let's Connect does not quite fit the Not for Profit guidelines. Rob Pingle will speak to this group.
- They can only hand out information. They cannot sell anything.

Rosemary Trump nominated Tye O'Connor for the position of Vice Chair. No other nominations were put forth; Tye O'Connor accepted the position of Vice Chair and was voted in by acclamation.

8. Next Meeting Fall 2019

9. Chair Legg called for the Adjournment at 5:03 PM

CHAIR

SENIOR MANAGER



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**REPORT TO MARKET ADVISORY GROUP
MEETING OF WEDNESDAY NOVEMBER 20, 2019**

ITEM 6.3

SUBJECT REVIEW OF EXEMPTION REQUEST FOR THE 2019 MARKET SEASON

ISSUE

Market vendors who do not qualify for farm classification under BC Assessment may appeal to the Market Advisory Group (MAG) for an exemption.

BACKGROUND

The Saturday Market has been operating at capacity for a number of years. Staff and vendors have witnessed vendors modifying their products to meet the requirement of a farmer so that they can be given priority placement and gain access to the market ahead of day vendors whom are assigned space based on a point system. For this reason the Farmer definition was updated in the fall of 2016 to ensure priority placement in the market is given to qualified farm vendors.

New Farmer Definition:

- 1) "Farmer" - a resident who vends eligible farm products as defined by the BC Assessment Authority on land classified for farming purposes that the farmer owns or leases. Eligibility is determined by valid BC assessment indicating farm status or a valid BC Farmer ID Card:
 - a) A farmer is permitted to sell value-added products whose contents, by volume, contain at least 50% of the product they have received farmer certification for.
 - i) All value added farm product vendors must have their products reviewed by a Market Advisory Group subcommittee to ensure the product complies with market guidelines and the spirit of the market.
 - b) A farmer may use 10% of their booth space to sell non-farmed products as long as they have been produced by the farmer and follow the regular market guidelines.
 - c) A farmer definition includes a vendor who leases land for the purpose of farming from the Salt Spring Island Farm Land Trust.
 - d) Farmers who do not qualify for farm classification under BC Assessment may appeal to the Market Advisory Group.

A notice was sent out to vendors and two exemption requests were received (Attachment A and B). Attachment A comes from a vendor that has been recognized as a farmer in previous years but farms on less than one acre of land making it difficult to obtain farm status or a valid BC Farmer ID Card. Attachment B comes from a potential new vendor who hopes to obtain BC Farmer status in the spring of 2020.

ALTERNATIVES

That the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff:

1. Approve exemption requests in Attachment A and B for the 2020 market season and further grandfather the vendor in Attachment A to recognize them as a Farmer in future market seasons.
2. That the report be referred back to staff for further review

CONCLUSION

Review of exemption requests should takes place in the fall well in advance of the market season to allow for adequate notice to successful and unsuccessful vendors.

RECOMMENDATION

That the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff Approve exemption requests in Attachment A and B for the 2020 market season and further grandfather the vendor in Attachment A to recognize them as a Farmer in future market seasons.

Dan Ovington
Parks and Recreation Manager

Attachment A – Fix Taco
Attachment B – Forest Homestead Farm

ATTACHMENT A

Kalvin Clark
Fix Tacos

Fix Tacos would like to participate in the 2020 market and once again requests exemption from the guidelines requiring farm status. We have an established market garden at our home used in previous market seasons that does not meet the requirements for farm status under the BC Assessment Act. However, this garden is productive enough to supply us through the market season. It is also conveniently located where we prepare for market days. Life is busy, and moving to another growing location to satisfy the Farm Status guideline will add extra driving hours to our day to manage crops and harvest. There will also be costs associated with finding and leasing new land and establishing a new garden. The extra time requirements and money for deer fencing, irrigation, building soil etc. would likely prevent us from participating in the market.

Thank you for your time and consideration.

Sincerely,

Kalvin Clark

ATTACHMENT B

Dear Market Advisory Group,

My apologies if the questions below are mis-directed. I have only been homesteading on Salt Spring for a couple of years and am still unfamiliar with the Saturday Market process.

Name, business, and contact info:

Mielle Chandler
Forest Homestead Farm
1 [REDACTED]s, Salt Spring Island
V8K 2B6

Request/Question:

How do I apply to have my homestead considered a farm for the purposes of selling my produce at a farmer stall in the Saturday Market?

Is MAG the permission-granting body? If so, I would like to ask your permission to be a farmer.

What information about my homestead would help in your decision? And what criteria should my homestead meet?

The homestead is 9.5 acres, and I'm in the early stages of developing an agricultural area. My plan is to apply for provincial farm status after planting the orchard in the spring. (I'm also starting a small apiary--although I have no idea how that will go...)

Reason request should be supported:

I can think of two basic reasons my request for information should be supported: First, it seems fair, in a capitalist democracy, that new farmers on Salt Spring be informed of the system and process so that they may become participants in the market. Second, the Saturday Market is an important economic cornerstone for small scale farming and local organic food production--and supporting local food production is a good thing.

If MAG is the body that decides which farms qualify as farms for the Saturday Market, then the best reason I can give to support my application for farmer-status is this: Allowing a homesteader to sell her produce at a farmer market stall while developing her farm supports homestead-style farming on Salt Spring. The Salt Spring Island community values homestead-style farming and would want it supported, via the market, as a viable way of life here.

The reason my heart would give is more basic--a lifestyle which involves growing delicious and nutritious food feels meaningful and healthy.

Thank you for your time,
Mielle

Salt Spring Island Leisure Services Fees and Charges

Effective September 1, 2019

ITEM 6.4

INDOOR POOL - General Admission Fees (Subject to applicable tax) (including GST) ("Everyone Welcome", Lap Swim)					
	Single	10 x Pass (get 10 for 9)	20 x Pass (get 20 for 17)	1 Month Pass	Annual Pass
Adult (19 yrs and older)	\$ 5.84 (6.13)	\$ 52.60 (55.23)	\$ 99.36 (104.33)	\$ 58.45 (61.37)	\$398.29 (418.20)
Youth (13-18 yrs or valid student card)	\$ 4.38 (4.60)	\$ 39.42 (41.39)	\$ 74.46 (78.18)	\$ 43.83 (46.02)	\$ 298.71 (316.65)
Child (5-12 yrs)	\$ 3.50 (3.68)	\$ 31.50 (33.08)	\$ 59.50 (62.48)	\$ 35.07 (36.82)	\$ 272.24 (285.85)
Tot (4 yrs and under)	No Charge	No Charge	No Charge	No Charge	No Charge
Family (max 5 people)	\$ 12.00 (12.60)	\$ 108.00 (113.40)	\$ 204.00 (214.20)	\$ 120.00 (126.00)	\$ 796.57 (836.40)
Toonie Swim	\$ 1.90 (2.00)	N/A	N/A	N/A	N/A
Aquatic Fitness	\$ 7.28 (7.64)	65.58 (68.86)	N/A	\$ 65.84 (69.13)	\$ 558.57 (586.50)
School Class Drop-In	\$ 1.90 (2.00)	N/A	N/A	N/A	N/A
Single Admission rates will apply for use of whirlpool or showers only. Single Admission rates apply to each entry per day.					

INDOOR POOL – Rental Rates – (Subject to applicable tax) (including GST)		
Class of Organization	Per Lane	Entire Facility
Commercial	\$ 23.00 (24.15)	\$ 300.20 (315.21)
Youth Non-Profit	\$ 13.80 (14.50)	\$ 82.74 (86.88)
Adult Non-Profit	\$ 17.25 (18.11)	\$ 165.90 (174.20)
Lifeguard/Instructor (additional staff)**	\$ 30.24 (31.75)	
** Lifeguard/Instructor is additional charge outside of regular operating hours or where additional staff is needed.		

FACILITIES (Subject to applicable tax) (including GST)			
Facility	Permit Fee (per hour) unless otherwise noted		
	Non- Profit		Commercial
	Youth	Adult	
Tennis Courts (per court)	No Charge	No Charge	\$13.65 (14.33)
Tennis Courts (Per Tournament)	\$25.00 (26.25)	\$25.00 (26.25)	See Park Use Fees
Ball Diamonds	No Charge	No Charge	
Ball Diamonds (Per Tournament)	\$25.00 (26.25)	\$25.00 (26.25)	
Main Field – Portlock	No Charge	No Charge	
Side Field – Portlock	No Charge	No Charge	
Jogging Track	No Charge	No Charge	
Meeting Room	\$ 10.92 (11.47)	\$ 16.38 (17.20)	
Meeting Room AV Rental	\$ 16.27 (17.08)	\$ 16.27 (17.08)	\$ 16.27 (17.08)

PARK USE (Subject to applicable tax) (including GST)			
	Non-Profit		Permit Fee (per day) unless otherwise noted
	Youth	Adult	
Commercial Filming – minimal set up, less than 5 days			\$ 312.12 (327.73)
Commercial Filming – Elaborate set up, less than 10 days			\$ 520.20 (546.21)
Commercial Service or Activity			\$ 208.08 (218.48) /day \$ 520.20 (546.21) /wk
Commercial Temporary One-Time Use			\$ 104.04 (109.24) /hour
Temporary Service Access – for such purposes as accessing private property, utility or public works			No Charge
Research Activity – such as specimen collection, surveys, inventories, monitoring plots			\$ 31.21 (32.77)
Weddings			\$ 53.04 (55.69)
Special Event or Activity	\$9.00 (9.45) /hour \$63.65 (68.91) /day	\$11.25 (11.81) /hour \$79.00 (82.95) /day	\$15.00 (15.75) /hour \$ 106.08 (111.38) /day
Gazebo in Centennial Park	\$6.37 (6.69) /hour \$31.83 (33.42) /day	\$7.96 (8.36) /hour \$39.79 (41.78) /day	10.61 (11.14) /hour \$ 53.04 (55.69) /day
Drummond Park Picnic Shelter	\$6.37 (6.69) /hour \$31.83 (33.42) /day	\$7.96 (8.36) /hour \$39.79 (41.78) /day	\$ 10.61 (11.14) /hour \$ 53.04 (55.69) /day
Portlock Park Picnic Shelter	\$6.37 (6.69) /hour \$31.83 (33.42) /day	\$7.96 (8.36) /hour \$39.79 (41.78) /day	\$ 10.61 (11.14) /hour \$ 53.04 (55.69) /day
Tent Rental			\$42.00 (44.10)
Road Sign at Portlock (commercial)			\$ 26.00 (27.30) /wk
Clean Up Fee			\$ 33.60 (35.28) /hour
Table Rental (per table)			\$ 10.70 (11.24) /day
Chair Rental (per chair)			\$ 2.05 (2.15) /day
Administration Fee- For Refunds (No charge to leave credit on account)			\$ 5.00 (non-taxable)
NSF Cheque Fee			\$ 15.00 (non-taxable)

SATURDAY MARKET IN THE PARK		
PERMITS (subject to applicable tax) (including GST)	2019 Jan 1 – Dec 31	2020 Jan 1 – Dec 31
Seasonal Vendor	\$ 208.09 (218.49) per season	\$ 208.09 (218.49) per season
Day	\$ 6.63 (6.96) per day	\$ 6.96 (7.31) per day
Not-for-Profit	\$ 1.00 (1.05) per season	\$ 1.05 (1.10) per season
Youth Vendor	\$ 1.00 (1.05) per season	\$ 1.05 (1.10) per season
Busker	\$ 1.00 (1.05) per season	\$ 1.05 (1.10) per season
Off-Season	\$ 28.50 (29.93) per off-season	\$ 29.93 (31.43) per off-season
LINEAR CHARGES FOR TABLE DISPLAY SPACE (subject to applicable tax) (Maximum 8 feet frontage, unless grandfathered)	2019 Jan 1 – Dec 31	2020 Jan 1 – Dec 31
Seasonal	\$ 2.50 (2.63) frontage foot / day	\$ 2.63 (2.76) frontage foot / day
Day	\$ 2.50 (2.63) frontage foot / day	\$ 2.63 (2.76) frontage foot / day
OTHER (Subject to applicable tax)		
Power	\$ 28.50 (29.93) per season where available	\$ 29.93 (31.43) per season where available
Wash Station/Water	\$ 40.00 (42.00) per season	\$ 42.00 (44.10) per season

Dan Ovington

From: SSI Parc
Sent: Monday, November 18, 2019 6:54 AM
To: Dan Ovington; MarketinthePark
Subject: FW: My wish for upgrading the sat. Market

-----Original Message-----

From: Claire Ryder [mailto:claire.ryder@ssi-parc.com]
Sent: Thursday, November 14, 2019 12:14 PM
To: SSI Parc <ssiparc@crd.bc.ca>
Subject: My wish for upgrading the sat. Market

Hello My name is Claire Ryder and I have been a vender for 11years.
The trash in the parkinglot (alley,) of cig butts and much more is what my letter is about.
Some how it seems fair if the crd would wash the lot one or twice in the season ...
and clean up the spaces for food sales....
I know crd dosnt own the lot,
But we pay crd to set up there, so crd is finically benefitingsend some of our money back into keeping the area clean.
This summer was really the worst.
Is there something CRD can do to improve the Grounds?
A concerned marketer.
Claire Ryder

Sent from my iPad