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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held November 18, 2019 at SSI Library, 129 McPhillips Ave, Salt Spring Island, BC**

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**Present:**       **Director:** Gary Holman  
                  **Commission Members:** Gregg Dow, Sonja Collombin, Brian Webster, Jacky Cooper, Darlene Steele, John Gauld, Colin Walde, Jason Sperling  
                  **Staff:** Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording Secretary

Chair Dow called the meeting to order at 3:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Collombin, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission agenda of November 18, 2019 be amended and approved by adding items 6.4 Motion to Submit Grant Application-Rotary Dock and Item 6.5 Capital Asset Management Plan.

**CARRIED**

**2. Adoption of Minutes of October 29, 2019**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Sperling, That the Salt Spring Island Parks and Recreation Commission Minutes of October 29, 2019 be approved.

**CARRIED**

**3. Delegation/Presentation – none**

**4. Director and Chair Reports**

**4.1** Director Holman briefly reported:

- Regional Parks will keep land acquisition at current level and increase requisition to fund capital renewals.
- Counter petition under way for safety service; ends December 9th

**4.2** Chair Dow introduced new commission member, Colin Walde

**5. Outstanding Business**

**5.1 Project Status Report**

- Playground work continuing; civil works being done now.
- Indoor Pool is scheduled for spring closure March 30 to April 19, 2020
- Consider applying to SSI foundation for grants towards art in the park

- Fernwood ballfield upgrades; have not heard back on grant application. Project is funded in Capital Plan to start design work in 2020.

**5.2 Rainbow Road Aquatic Centre 2020 Holiday Schedule**

- Attendance has been monitored for a year
- High operations cost, no programs and low attendance on holidays
- Potential to expand service hours on Sundays

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Cooper,  
That the Salt Spring Island Parks and Recreation Commission recommend that aquatic centre operating hours be reduced to 7am to 2pm on statutory holidays effective February 17, 2020.

**CARRIED**

**Commissioner Webster Opposed**

**5.3 Commissioner Leave of Absence**

Commissioner Steele has plans to be away for approximately 5 months and is requesting a leave of absence.

Commissioner Steele leaves the room during discussion at 3:27 pm

- The two year terms of service alternate and four positions come up each year
- There are currently no open positions on the commission
- Advertisements for volunteers has been placed
- Commissioner Steele would be welcome to reapply upon return

Commissioner Steele returns to the meeting at 3:35 pm

**6. New Business**

**6.1 Salt Spring Island Child Care Space Creation Project**

- New round of grants under the same funding source has become available for additional child care space projects
- Director Holman requested that staff submit an application
- This would create a multipurpose space which could run a full time year round daycare
- Consider partnerships with licensed non-profits to run the daycare
- Facility would be available for other purposes after 5 pm and on weekends
- Concern that placement would interfere with and or delay pool expansion
- Twenty four spaces provides opportunity for several families

**MOVED** by Commissioner Gauld, **SECONDED** by Commissioner Steele,  
That the Salt Spring Parks and Recreation Commission directs staff to contact the grant administrations about the possibility of combining both grants to build a larger facility.

**DEFEATED**

**Director Holman Opposed**

**Chair Dow Opposed**

**Commissioner Collombin Opposed**

**Commissioner Sperling Opposed**

**Commissioner Cooper Opposed**

**Commissioner Walde Opposed**  
**Commissioner Webster Opposed**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Cooper,  
That the Salt Spring Parks and Recreation Commission recommend that the Capital  
Regional District Board direct staff to submit an application for grant funding for the  
Salt Spring Island Child Care Space Creation project through the Child Care Space  
Creation Program; and that the Board supports the project and commits to its share  
\$175,000 of the project and the minimum 15 years of operations.

**CARRIED**  
**Commissioner Gaud Opposed**

## **6.2 Rainbow Road Aquatic Centre Site Investigation Report**

- Report received for information
- Major repair to piping due to poor insulation during installation and lack of maintenance
- Not covered under any warranty

**MOVED** by Commissioner Steele, **SECONDED** by Commissioner Walde,  
That the Salt Spring Island Parks and Recreation Commission recommend that staff  
request quotes for works identified in the AME Group Site Investigation Report date  
October 28, 2019.

**CARRIED**

## **6.3 Joint Use Agreement- CRD and SD64**

Staff would like to clarify some of the fees structures. Commissioner Gaud  
volunteered to serve on a joint use committee.

## **6.4 Motion to Submit Grant Application-Rotary Dock**

Staff have been working with the SSI Rotary club to increase the size of the dingy  
dock. Seeking permission to apply for a Shaw Family Grant through the SSI  
Foundation for \$35,000. Continue enforce to enforce removal of derelict boats.

**MOVED** by Commissioner Cooper, **SECONDED** by Commissioner Collombin,  
That the Salt Spring Island Parks and Recreation Commission recommend applying  
for a Shaw Family Grant up to the amount of \$35,000 to expand the Rotary Dingy  
Dock.

**CARRIED**

## **6.5 Capital Asset Planning**

Commissioner Webster brought forward a request for staff to complete asset  
management plans (AMP) on all properties and facilities.

- CRD does already have a listing of current value, replacement value and basic condition of our facilities.

- A complete a detailed AMP is a goal and would provide staff with documentation to support funding and service requests.
- AMP's have just recently been completed on all of the small water systems that the CRD manages on Salt Spring.

**7. Motion to Close the meeting**

**MOVED** by Commissioner Steele, **SECONDED** by Commissioner Gauld,  
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

The Commission closed the meeting at 4:30 pm.

The Commission returned from the closed meeting without report at 5:10 pm.

**8. Rise and Report-** nothing to report

**9. Next Meeting-** Proposed 2020 Schedule attached. The first meeting is January 20, 2020 at the SSI Library from 3 to 5 pm.

**10. Adjournment**

**MOVED** By Commissioner Steele, **SECONDED** by Commissioner Webster,  
That the meeting adjourn at 5:11 pm.

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**CHAIR**

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**SENIOR MANAGER**