



Making a difference...together

**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held October 29, 2019 at 108 121 McPhillips Ave, Salt Spring Island, BC**

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**Present:**       **Director:** Gary Holman  
                  **Commission Members:** Gregg Dow, Sonja Collombin, Brian Webster, John Gault, Jason Sperling  
                  **Staff:** Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Jeremy Rilkoﬀ, Financial Analyst 1; Tracey Shaver, Recording Secretary  
                  **Absent:** Darlene Steele, Jacky Cooper

Chair Dow called the meeting to order at 3:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Collombin, **SECONDED** by Commissioner Sperling, That the Salt Spring Island Parks and Recreation Commission agenda of October 29, 2019 be amended and approved with the addition of 5.2 adding request for electric motors and Item 5.7 Church Meadow.

**CARRIED**

**2. Adoption of Minutes of September 24, 2019**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Gault, That the Salt Spring Island Parks and Recreation Commission Minutes of September 24, 2019 be amended and approved by changing item 3.1 first sentence the word “barring” to “bearing”, item 3.3 second bullet reword to “need for and description of potential field use” and item 5.2 reword bullet three to “potential to acquire chain of islands in Ganges Harbour”.

**CARRIED**

**3. Delegation/Presentation**

**3.1 Delegation: Robert Contardi- SS Pickle Ball Association**

Mr. Contardi updated the Commission on their growing membership which impacts:

- Court space
- Access to nets
- Storage space
- Better relations with Tennis Association
- Seeking consultation during master planning for Portlock and/or Rainbow Road site.

**4. Director and Chair Reports**

**4.1 Director Holman briefly reported on:**

- Provisional budgets going to the CRD Board on October 30, 2019

- Counter Petition process for new safety service

**4.2 Chair Dow briefly reported on:**

Potential new Commissioner and introduction of Jeremy Rilkoﬀ, from CRD Financial Services.

**5. Outstanding Business**

**5.1 Project Status Report**

- New electric vehicle charger in place at Portlock Park.
- Centennial Park playground civil works to start first week of November, playground equipment installation to be complete in December.

**5.2 Request to plant Walnut/Chestnut trees**

For safety and mechanical reasons, staff suggest that other lands be considered for nut trees. Mowing around fallen nuts or similar debris is hard on mechanical components and a safety concern as items shoot out of mowers.

**Request to switch to Electric Mowers**

The Capital Regional District Board has recently established a climate action fund for services to upgrade to electric or other green technologies when replacing equipment. The fund is meant to cover the additional cost over regular gas powered equipment. Staff will be looking for these opportunities as equipment is replaced.

**5.3 Request to place CREST tower in Mouat Park**

- CRD Staff have recently determined that the proposed location for the CREST Tower is not on land controlled by PARC; The proposed location is under a separate CRD crown lease and under the jurisdiction of CRD Regional Parks and Environmental services.
- Location is within the boundaries of the Recycling Centre lands.
- Director Holman as the elected official supports the location and need for the CREST tower.
- Concerns expressed:
  - no further public input
  - no on island commission to represent public concerns
  - consultation regarding tree removal
  - review parkland ownership

**5.4 Request to be financial partner with SSI United Soccer**

Staff have confirmed that the CRD/PARC can be a financial partner by holding in account donated funding, providing tax receipts and partnering for infrastructure grants.

The Soccer Association has just confirmed that the SD64 lands which are currently used as a grass soccer field will need a new non-farm status application approved by the Agricultural Land Commission (ALC) to proceed with a turf field which includes bleachers and lights.

The field known as the Hydro Field is not in the Agricultural Land Reserve.

Staff have put this project on hold until the ALC approves non-farm use.

**5.5 Regional Parks**

Discussion focused on developing better two way communications with Regional Parks.

Director Holman reported that meetings have been taking place with Regional Parks staff and local Conservancy members to suggest sites of significant importance.

**5.6 CRD insurance requirements**

Staff confirmed that all user groups must provide proof of insurance to reserve or hold events in CRD facilities.

**5.7 Church Meadow Update**

The church will be deciding on whether or not to proceed at their next board meeting. Staff will hold off on drafting lease documents until agreement confirmed.

**6. New Business**

**6.1 Ganges Harbour Walk**

Under direction from Director Holman, staff proceeded to submit an application with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development for a statutory right of way needed to complete the boardwalk. This application is the first step and is submitted with the accompanying preliminary work done and a concept plan. There is a phased approach detailed in the project plan which will entail more community discussion and design input.

**MOVED** by Commissioner Collombin, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission supports the Ganges Harbour Walk Preliminary Development Plan and Site Concept Plan as submitted.

**CARRIED**

**6.2 Rainbow Road Aquatic Centre 2020 Holiday Schedule**

**Item was deferred**

**6.3 2020-2024 SSI Parks And Recreation Operating Budget**

- Staff reviewed components of the various parks and recreation budget.
- Optimistic Capital Plan identifies funding sources
- Financial services streamlining reserve funds
- Increase in internal transfers; PARC staff now building transportation pathways
- Higher costs associated with speciality classes
- Recreation budget shows example of growth even with limited activity spaces

Karla Campbell leaves the meeting at 5:00 pm

**MOVED** by Commissioner Sperling, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board approve the preliminary 2020-2024 operating and capital budgets for Salt Spring Island Pool, Park Land, Community Parks and

Community Recreation as presented; and balance any 2019 actual revenue and expenditures as transfers to capital reserves.

**CARRIED**

**6.4 Commissioner Leave of Absence**

**Item Deferred**

**7. Next Meeting-** Monday, November 18 , 2019 at 3:00 pm in the SSI Public Library

**8. Adjournment**

**MOVED** By Commissioner Gauld, **SECONDED** by Commissioner Webster,  
That the meeting adjourn at 5:07 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**