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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held April 15, 2019 at 262 Rainbow Road, Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Gregg Dow, Sonja Collombin, Brian Webster, Jacky Cooper, Darlene Steele, John Gauld
 Staff: Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary; Zack Lundry, Recreation Coordinator
 Absent: Brian Webster

Chair Dow called the meeting to order at 4:18 pm.

1. Approval of Agenda

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Cooper ,
That the Salt Spring Island Parks and Recreation Commission agenda of April 15, 2019 be amended and approved by adding item 6.3 b Consider SSPLASH request as separate user group, Item 6.6 Track and Field Facilities

CARRIED

2. Adoption of Minutes of March 26, 2019

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission Minutes of March 26, 2019 be approved.

CARRIED

3. Delegation/Presentation

3.1 Christina Marshall- Centennial Park Recognition Plaque

Ms. Marshall provided background information on First Nations native plant use and is requesting a recognition plaque for her mother, Elsie Claxton, to be part of educational signage in and around native plants in Centennial Park.

4. Director and Chair Reports

4.1 Director Holman referred to the Driftwood newspaper and a publication on CRD Tax Increases.

4.2 Chair Dow expressed thanks to staff for the new washroom facility opening in time for the first Saturday market. Market vendors were pleased and the capital project is an example of balancing community and fiscal needs responsibly.

5. **Outstanding Business**

5.1 **Fees and Charges Policy**

Amendments include:

- Replace number 5 in the Purpose with: to ensure fees are not a barrier
- 3rd paragraph change “different age” to “various user”
- Under Procedure; change the first line to “ use the following formulas as a guideline in pool admission fees”
- Under Procedure: remove wording “subsidization”

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission recommends to the Electoral Area Service Committee that the Capital Regional District Board approve the amended Salt Spring Island Parks and Recreation Fees and Charges Policy.

CARRIED

5.2 **Parking at Community Parks**

- Additional area residents have expressed safety concerns with the entrance to Duck Creek Park along Broadwell Road.
- Need to seek long term solution and include proper infrastructure.
- Staff will prepare a parking plan and cost estimates.

6. **New Business**

6.1 **Community Recreation Quarterly Report**

- Working on succession planning; training new lifeguards
- Additional trained staff allows for flexibility and an increase in private lessons
- Continuing to develop a variety of programs
- Revenue has increased and expenses are down

6.2 **2019-2020 Proposed Fees and Charges Bylaw - Motion**

- Amendment is to increase the “tournament” fee from \$5.00 per hour to a flat rate of \$25.00
- Discussion around senior fees
- Market increase for 2020 will be 5%

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission recommends to the Electoral Areas Committee that the Capital Regional District Board approve the attached Salt Spring Island Parks and Recreation Fees and Charges as amended.

CARRIED

Commissioner Steele leaves the meeting due to conflict with Item 6.3 at 5:44 pm

6.3 User Group Storage Facilities on CRD Property

Item was discussed and considered as one report.

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Collombin, Staff prepare a five year Short Form License for Salt Spring Island Minor Baseball Association, Salt Spring Soccer United, SSPLASH and the Salt Spring Aquatic Association with an annual payment for the total costs of the License.

CARRIED

Commissioner Steele returned to the meeting at 5:55 pm

6.4 Beach Fires on Foreshore Lands-SSI Fire Protection District

Item Deferred

6.5 Centennial Park Playground and Washroom Native Plant Gardens

Item Deferred

6.6 Track and Field Facilities

During the master plan process for Portlock Park user groups will be identified for needs and input. Track and Field to be included.

7. Next Meeting: Tuesday May 21, 2019 at 4 PM in the Portlock Portable

8. Correspondence: Received for information

9. Adjournment

MOVED By Commissioner Gauld, **SECONDED** by Commissioner Cooper, That the meeting adjourn at 6:00 pm.

CHAIR

SENIOR MANAGER