

- Discussion on the “relinquishment” of delegated administrative powers under bylaw 3030 item number 10 “duties”.
- Fernwood Dock Commission under bylaw 3030 is the last service commission on island with the wording “delegated administrative power” versus “advisory”; commission has not been active since 2014.
- All decisions on land acquisition, bylaws, fees and charges, budget and policies require board approval.

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission recommends that the Electoral Area Services Committee recommends that the Capital Regional District Board direct staff to repeal Bylaw 3030 and move the administration of Salt Spring Island Small Craft Service 1.236 under the Salt Spring Island Parks and Recreation Advisory Commission to provide advice on the financial, operational and capital aspects of delivering the service;

and that consideration be given to retain the administrative powers as intended in section 10 of bylaw 3030 for this service.

CARRIED

5.2 Closed Meeting Minutes

Commissioner Webster requested review of process for releasing closed meeting minutes.

5.3 Proposed 2019 Regular Meeting Schedule

The PARC Commission agreed to the proposed 2019 meeting schedule as follows:

January 21, February 19, March 26, April 15, May 21, June 4 & 17, Sept 24, October 29, November 18 (4 to 6 pm Portlock Park Portable)

Proposed Date for Strategic Planning: February 4, 2019

5.4 Potential Grant Funding Source: COMMUNITY CHILD CARE SPACE CREATION PROGRAM

At the November 19, 2018 meeting the parks and recreation commission passed the following motion by majority:

That the Salt Spring Parks and Recreation Commission recommends that the Capital Regional District Board direct staff to submit an application for grant funding for the PARC Licensed Preschool Care Space through the Child Care Space Creation Program; and that the Board supports the project and commits to its share \$81,860 of the project and the minimum 10 years of operations.

The Chair Dow brought the topic back for discussion to make sure that all of the commissioners had the opportunity to clearly express their opinions. Staff revised the report to include additional information based on concerns raised at the previous meeting. No reconsideration of motion was given.

5.5 Ganges Harbour Walk Steering Committee

Staff briefly reported on discussions at the December 7, 2018 meeting of the Ganges Harbour Walk Project Steering Committee.

- Committee agreed to request an extension on responding to the Ganges Marina foreshore lease renewal and to prepare a joint letter requesting that the Ministry consider giving a public access right of way.
- Reference to examples in other communities of joint public and private harbour facilities (Cowichan bay and Ladysmith).

6. New Business

6.1 Market Advisory Committee Meeting

Commissioner Webster left room at 2:49 pm due to conflict with market

The Commission approved the recommendation from the Market Advisory Group regarding exemption requests for the 2019 Market Season.

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Gauld, That the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff approve the exemption requests in Attachment A and B for the 2019 market season and further grandfather the vendors in Attachment A and B to recognize them as a Farmer in future market seasons.

CARRIED

Commissioner Webster returned to meeting at 2:51 pm

7. Motion to Close the meeting

MOVED by Commissioner Steele, **SECONDED** by Commissioner Collombin, That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED

Meeting moved into closed session at 2:54 pm and opened again at 3:02 with the following rise and report:

8. Rise and Report

The Commission agreed to release the closed section of minutes relating to land acquisition and potential reconfiguration of Portlock Park.

March 19, 2018- Closed meeting minutes -Section 4.2 Portlock Expansion

Manager Ovington provided some information on the ongoing negotiations with the property owner.

- Proposed lot line adjustment along front corner of the property; roughly 2 acres
- No additional water permissions needed from NSSWD for a lot line adjustment
- Survey needed and fair market appraisal

- Preliminary drawings drafted to determine what might fit within new configuration
- Purchasing off small portions overtime might be more expensive but potentially easier to accomplish.
- Start early in process getting farmers and ALC on board with location.

9. Next Meeting – January 21, 2019 from 4 to 6 pm in the Portlock Portable

10. Adjournment

MOVED by Commissioner Steele, **SECONDED** by Commissioner Collombin,
That the December 11, 2018 Parks and Recreation Commission meeting be adjourned at
3:05 pm.

CARRIED

CHAIR

SENIOR MANAGER