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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held November 19, 2018 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Sonja Collombin, Garth Hendren, Brian Webster, Jacky Cooper, Darlene Steele, Gregg Dow, John Gauld
 Staff: Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary

Chair Dow called the meeting to order at 4:59 pm.

1. Approval of Agenda

MOVED by Commissioner Webster, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission agenda of November 19, 2018 be amended and approved with the addition of items 5.5 Setting Priorities and Item 6.5 Closed Meeting Minutes.

CARRIED

2. Adoption of Minutes of October 15, 2018

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission Minutes of October 15, 2018 be amended and approved by adding to item 3.3 another bullet stating "establish priorities for the Rainbow Road property and pool expansion".

CARRIED

3. Delegation/Presentation- none registered

4. Director and Chair Reports

4.1 Director Holman briefly reported

- Director role is to oversee broader island priorities
- PARC budget is complicated; lots of work already completed towards projects and not expecting any major changes
- Will be pursuing governance changes like an Local Community Commission
- Interest in installing EV charger at Portlock Park as long as there is no impact on PARC capital or operations

5. Outstanding Business

5.1 Emergency Housing Committee - Parkland Use Request

Staff prepared memo with some definitions of permitted uses in parkland

- Chair Dow involved with housing groups; provides insight to needs

- Consideration of surplus undeveloped parkland which could be better utilized; would require voter approval to sell parkland to another entity
- Consider designation of other parkland for emergency shelter locations
- Emergency shelter camping different topic than the housing request
- Protection of parkland; Rainbow Road is only indoor recreation zoned property

5.2 Funding for Musical Events in Centennial Park

- Staff provided organizers with information on how and where to apply for a CRD Grant in Aid
- Gazebo area is available for rental at a maximum of \$50 per day

5.3 Joint Performing Arts Facility

- A large facility is needed to meet requested needs of these joint groups.
- Defer request to the strategic priority setting workshop.

5.4 Project Status Report

- Lack of information from Harbourwalk Steering Committee; studies completed, meeting to be announced
- Centennial Park washroom replacement; concern over construction timeline impacting Saturday Market activities.
- Bike Park; water restrictions impacted ability to settle and compact ground materials. Repairs underway and not anticipated to be ongoing.

5.5 Setting Priorities

Workshop in January to work with Strategic plan to set priority projects which feed into the capital plans.

6. New Business

6.1 Centennial Park Master Plan - Project Charter - Playground Replacement

- \$100,000 in the 2019 Capital Plan to replace playground infrastructure
- Lions Club contributing another \$100,000 to project
- Project Manager to provide public consultation; identify key equipment and bring back presentation for Commission review
- Consider procurement methods; design build, manufacturer design, direct purchase of individual pieces
- Project timeline was to coincide with washroom replacement and will now be adjusted to fall construction; elements of the current playground will be removed due to safety issues.

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission approve the Centennial Park Master Plan-Project Charter- Playground Replacement and that staff proceed with public consultation.

Karla Campbell left the meeting at 6:15 pm

**6.2 Potential Grant Funding Source:
COMMUNITY CHILD CARE SPACE CREATION PROGRAM**

Staff report reviewed and item discussed

- 2019 Capital Plan has \$300,000 towards multi-purpose space
- Indoor space needed at pool for multiple uses
- Grant identified for creating community child care spaces; up to 72% of eligible costs of construction
- Community surveyed and need identified which PARC can use to qualify for grant funding
- Common for recreation centres to offer licensed recreation programs for children (Sooke example)
- Modular building considered for short term gain for the community and long term flexibility to repurpose when recreation centre expansion is possible
- Draft Strategic plan did not identify target group as lacking opportunities (3-5 ages)
- Full day child care is not being offered or considered; focus is on recreation programming
- Preschool recreation program hours will be limited to 2 to 3 hours a few days a week to start. This opens up a new space for many recreation uses

MOVED by Commissioner Webster, **SECONDED** by Commissioner Cooper,
That the Salt Spring Parks and Recreation Commission recommends that the Capital Regional District Board direct staff to submit an application for grant funding for the PARC Licensed Preschool Care Space through the Child Care Space Creation Program; and that the Board supports the project and commits to its share \$81,860 of the project and the minimum 10 years of operations.

CARRIED

Opposed Commissioners Hendren, Gauld and Steele

MOVED by Commissioner Guald, **SECONDED** by Commissioner Steele,
That the Salt Spring Parks and Recreation Commission defer this item for further discussion at a future meeting.

DEFEATED

MOVED by Commissioner Webster, **SECONDED** by Commissioner Guald,
Due to time constraints the Salt Spring Island Parks and Recreation Commission will defer the following items to a meeting to be announced in December: Items 6.3, 6.5, 7, 8 and 9.

CARRIED

6.3 Fernwood Dock- Item Deferred

6.4 Islands Trust Referral – 108 Walker Hook Road

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission recommends that the
Islands Trust approve SS-SUB-2017.3, 108 Walker's Hook Road, subject to the
following comments: Collection of 5% cash-in-lieu in payment for park land dedication
in the amount of \$31,250 based on the 2018 market value assessment of \$620,000
prepared on August 27, 2018.

CARRIED

7. Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

8. Rise and Report

9. Next Meeting – 2019 Proposed Schedule – 5 to 7 pm Portlock Park Portable

January 21, February 19*, March 18, April 15, May 21*, June 10 & 17, Sept 16, October 21, November 18**

*Tuesdays due to Holiday Schedule

**Tentative

10. Adjournment

MOVED By Commissioner Cooper, **SECONDED** by Commissioner Collombin,
That the meeting adjourn at 7:40 pm.

CHAIR

SENIOR MANAGER