

Organizations involved: SS Gymnastics, Tsunami Circus, Stagecoach Theatre, ExitStageLeft, Grafitti Theatre, Rainwood Dance, and Music Together.

To be placed on November Agenda

3.3 McElhanney Consulting Services - Salt Spring Island Parks and Recreation DRAFT Strategic Plan

Justin Ellis from McElhanney Consulting Services provided an overview of the steps taken to prepare the Draft Strategic plan and then participated in discussion.

- Commission not ready to adopt
- Financial figures to be removed; items prioritized
- Use plan to prioritize annually, fit in capital project budgets and report on progress
- Capital projects progress after design & cost C/D estimates are obtained which then inform a referendum question for funding approval and eventual construction
- No mention of permitting process or administration of the Saturday Market
- Mapping confusing; prefer something that shows just PARC facilities
- Several community wide projects to consider (NSSWD, Boardwalk, Fire hall); referendums will be a competitive process
- Bigger need for overall priorities and strategic plan for the entire island
- Establish priorities for the Rainbow Road property and pool expansion

4. Director and Chair Reports

4.1 Director McIntyre briefly reported on:

- Bike park opened; great to see continuing use
- Second Indoor tennis court opened
- SSIWPA Strategic Plan- reviewed responsibility & funding; potential for Water Authority
- CRD Grants in Aid- Marine Search and rescue “beacon”; Wagon Wheel Emergency Housing aid; Farmland Trust-Root Cellar fire suppression
- Ganges Sewer refurbishment project; on time and budget; Tom Toynbee-great story from beginning of sewer plant using new (MBR) technology which is still relevant and now a proven system
- CREST- Difficulties with connections in some places on SSI; working with Telus to resolve
- Capital Regional Housing Corporation: Michigan Square affordable housing project; new federal building code increasing construction costs by 20%, will be felt across region
- Destination Management and Marketing Organization approved by CRD Board; Support by 50% of SGI & SSI accommodation sector; 2% tax to be used to promote off season tourism
- Water Collection: Working with CRD Building inspection to develop a simple guide and design for rain water harvesting for tanks up to 3,000 gallons. Potential for bulk buying of tanks
- CRD Board completed 49 out of 51 strategic priorities; notable for progress with climate action and 1st Nations communications

- 4.2 **Chair Dow** briefly reported that he is involved with affordable housing initiatives so that he can provide input from a PARC perspective. Legal opinion being sought on the uses for community parkland.

5. Outstanding Business

5.1 Salt Spring Island Parks and Recreation DRAFT Strategic Plan

MOVED by Commissioner Steele, **SECONDED** by Commissioner Webster, The Salt Spring Island Parks and Recreation Commission refer the 2018 Salt Spring Island Parks and Recreation Strategic Plan to staff for more information on options to prioritize, amendment of the funding component and to report back with next steps and budget implications.

CARRIED

5.2 Community Works Fund (CWF) Allocation: SSI Centennial Park Phase 1 Upgrades (Site Assessments, Washroom Replacement, Storm Water Management)

Staff reviewed report:

- 8 months of consultation for Master Plan for Centennial Park
- First phase was for site assessments, washrooms and site drainage
- Tenders received for construction show project budget shortfall of an estimated \$150,000
- Administrative costs involved with a design build project are in line with current standards
- Director McIntyre in favour of providing community works funding to complete construction of the public washroom facilities.
- Work anticipated to begin in November and be completed prior to the 2019 Saturday Market season.

Karla Campbell leaves the meeting at 6:20 pm

MOVED by Commissioner Cooper, **SECONDED** by Director McIntyre, That the Salt Spring Island Parks and Recreation Commission recommends that the Electoral Area Services Committee recommend to the Capital Regional District Board:

That a contribution of \$149,780 from the Salt Spring Island Electoral Area portion of the Capital Regional District's Federal Gas Tax Community Works Fund (CWF) be authorized towards the construction and other related works of a public washroom on Salt Spring Island.

AND

That if an application for the Salt Spring Island Electoral Area portion of the Capital Regional District's Federal Gas Tax Community Works Fund (CWF) be denied the 2019 5 Year Capital Plan be amended to include up to \$149,780 towards the construction of a public washroom on Salt Spring Island.

CARRIED

5.3 Project Status Report

Commissioner Webster requesting status update from the Harbour Walk Steering Committee by next meeting. All of the condition and assessment reports are in; a summary report is being prepared.

Remainder of the project status report was received for information.

6. New Business

**6.1 Potential Grant Funding Source:
INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP)
Fernwood School Field Report Update**

Staff provided information on a grant that has come up which matches nicely with the ready to go project of upgrading Fernwood School Fields.

- Only 24% of the total costs is required; proof of matching community funds is already in place for ball field development
- 2012 grant application was reviewed and the upgrading project report was updated
- Memo of understanding being drafted with School District 64
- Rainwater catchment technology included in costs
- Each “region” can submit 1 application (SSI as an Electoral Area is considered a region on its own)
- Commission happy to see agencies on Salt Spring working together (PARC/SD64)

MOVED by Commissioner Steele, **SECONDED** by Commissioner Collombin, The Salt Spring Island Parks and Recreation Commission recommends to the Capital Regional District Board that staff submit an application for grant funding application for Fernwood Elementary School Athletic Field Upgrades through the ICIP – Community, Culture, and Recreation Program; and that the Board supports the project and commits to its share (\$250,650) of the project.

CARRIED

7. Motion to Close the meeting was deferred to next meeting

8. Rise and Report- n/a

9. Next Meeting- November 19, 2018 at 5:00 PM in the Portlock Portable Meeting Room

10. Adjournment

MOVED By Commissioner Cooper, **SECONDED** by Commissioner Webster, That the meeting adjourn at 6:45 pm

CHAIR

SENIOR MANAGER