



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held September 13, 2018 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Sonja Collombin, Brian Webster, Jacky Cooper, Gregg Dow, John Gauld
 Staff: Dan Ovington, Parks and Recreation Manager; Zack Lundrie, Recreation Program Coordinator; Tracey Shaver, Recording Secretary
 Absent: Garth Hendren, Darlene Steele

Chair Dow called the meeting to order at 5:00 pm.

1. Approval of Agenda

MOVED by Commissioner Webster, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission agenda of September 13, 2018 be amended and approved with the addition of item 3.1 Delegation by Ron Cook regarding emergency housing; and by adding under item 5.2 the following numbers into the staff report on page 9 of the agenda "replace the August TBA's with \$28,097, \$74,538, \$25,117, \$21,209".

CARRIED

2. Adoption of Minutes of August 27, 2018

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission Minutes of August 27, 2018 be approved.

CARRIED

3. Delegation/Presentation

3.1 Ron Cooke-Emergency Housing Committee

Mr. Cooke read from a written statement which was also provided for the record.

- Urgent need for housing; workforce, families, long term residents and elderly.
- 6 affordable housing projects underway; estimated to be ready 2 years from now.
- Committee is considering rental of "ATCO" trailers to meet interim need.
- Minimum rental rates and outside funding to cover costs.
- Seeking a location and cooperation from PARC or CRD housing; Rainbow Road property behind pool suggested as close to town, not in use and out of sight.
- No further details available on how this project will be administered.
- Community Services has affordable housing project starting construction in spring, therefore not a good place to install trailers.

Item to be brought back at a future meeting for discussion

4. Director and Chair Reports

4.1 Director McIntyre- Brief report on:

- Union of British Columbia Municipalities; late resolution submitted by Islands Trust and CRD regarding rural status for electoral areas.

- SSI Water Protection Authority; review of terms of reference and succession planning for members.
- Destination Marketing Management Organization moving forward with approvals for a hotel accommodation tax.
- Ganges Sewer infrastructure rehabilitation project going well, under budget and on time; review of capacity completed, allows for current build out in service area.

4.2 No Chair Report

5. Outstanding Business

5.1 Portlock Expansion

Staff reviewed report:

- Want community to know this is an attempt to include all stakeholders.
- Consider a coordinated approach with SD64 to look at needs.
- Information still valid from recent attempt to buy a property on Brinkworthy rd.
- Review plan developed for Fernwood ball field.
- Discussion ensued on several land items, and the commission asked for more information from staff at an upcoming meeting.

5.2 Community Rental Facilities

The Commission requested and received for information a comparison list of rental facilities available on the island.

6. New Business

6.1 2018 Quarterly Report – Recreation Services

Staff reviewed report:

- Added programs and special events; Annual Swim meet 300+ participants, Wibit inflatable introduced.
- Continue to promote membership and passes.
- Various summer camps run out of tent on pool property.
- Lifesavers and water safety training courses continue.
- New aquatic programmer.
- Pool open more hours and operating with less expenses.

The Salt Spring Island Parks and Recreation Commission received this report for information.

6.2 2019-2023 SSI Parks and Recreation Operating Budget

Staff reviewed report and budget sheets:

- Staff presented a combined increase of 2% for 2019 Parks and Recreation Services.
- Internal allocations increased due to Bylaw enforcement in parks; objective is to provide a presence of enforcement and education to park users.
- Centennial playground replacement in 2019 as part of the master plan phases.
- Consider putting all savings from the retired pool debit towards Capital Reserves.

- Auxiliary staff position to see if viable for long term; needed to implement planning for several current projects and others identified by the strategic plan; use funding that would go to outside consultants for capital projects.
- Budget planning was held back this year due to the strategic planning process; in future Commission would like preliminary budget presented during Capital Planning.

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board approve the 2019-2023 operating and capital budgets for Salt Spring Island Pool and Parkland Combined, Community Parks and Community Recreation as presented; and balance any 2018 actual revenue and expenditures as transfers to capital reserves.

CARRIED

Commissioner Gauld leaves meeting at 6:30 pm

6.3 Islands Trust Referral- Bylaw 510 & 511

Staff requested comment from the Parks and Recreation Commission regarding this referral.

- Rezoning to commercial while keeping residential use has potential to increase the value of these properties.
- Parkland dedication is not required; potential to ask for contribution under community amenities.

MOVED By Commissioner Webster, **SECONDED** by Director McIntyre,
That the Salt Spring Island Parks and Recreation Commission recommend approval of Bylaw 510 and 511 subject to the condition outlined as follows: That the Local Trust Committee consider OCP policy B.5.2.2.5 as part of the rezoning application and award a suitable amount of funding under Amenity Zoning H.3.2.1(c) the dedication of public park and recreation lands, or of funds to be held in trust for their purchase to the Capital Regional District.

CARRIED

7. Next Meeting: October 15, 2018 from 5 to 7 pm at the Portlock Portable

8. Adjournment

MOVED By Commissioner Collombin, **SECONDED** by Commissioner Cooper,
That the meeting adjourn at 6:40 pm.

CARRIED

CHAIR

SENIOR MANAGER