



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held June 18, 2018 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Gregg Dow, Garth Hendren, Brian Webster, Jacky
 Cooper, Darlene Steele, John Gauld
 Staff: Dan Ovington, Parks and Recreation Manager; Zack Lundrie, Recreation
 Program Coordinator; Tracey Shaver, Recording Secretary
 Absent: Sonja Collombin

Chair Dow called the meeting to order at 5:06 pm.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Steele,
That the Salt Spring Island Parks and Recreation Commission agenda of June 18, 2018 be
amended and approved by adding Item 5.3 Harbour Walk Project, Item 6.4 Services for
Seniors, Item 6.5 Bylaw Enforcement.

CARRIED

2. Adoption of Minutes of May 14, 2018

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Steele,
That the Salt Spring Island Parks and Recreation Commission Minutes of May 14, 2018 be
amended and approved by striking bullets 4 and 5 under item 5.6.

CARRIED

3. Delegation/Presentation- none

4. Director and Chair Reports

4.1 Director McIntyre briefly reported on:

- Attendance and participation in a series of meetings regarding affordable housing projects with status updates on funding, water issues and community reactions.
- Positive outcomes at watershed protection strategic planning session
- HASSI and CRD interactions in newspaper; Electoral Areas Services Committee passed motion for CRD Board to consider reviewing dock management for collaborative opportunities with the Southern Gulf Islands.
- Completed AGM meetings for water and sewer local services commissions; budget meetings in September
- BC High speed connection project will include the Southern Gulf Islands
- Continuing efforts to obtain rural status for Salt Spring
- Busy weekend over June 22, 23, 24 with Tour de Iles, Electric Vehicle car rally and Islands Pathways celebration.

4.2 Chair Dow briefly reported on:

- Thanked PARC staff from the Safe Grad Committee for set up, delivery and removal of the big tent
- Received a request for the use of the PARC camp bus for a CEDC pilot project to provide a shuttle service on summer Saturdays for tourists. Staff determined that the liability insurance for the bus is restricted to registered participants in PARC programs.
- Apologies for not investigating and preparing report back to commission on Harbour Walk Steering Committee-busy month preparing for Safe Grad

5. Outstanding Business

5.1 Project Status Report

Manager Ovington highlighted:

- Bike Park project; on time and in process of awarding contract for construction, technical components and consultation. Remaining work to be broken into smaller jobs such as planting, fencing and signage.
- Successful in obtaining grant from the SSI Foundation; inflatable pool toy with different obstacle courses on the way
- Open house for draft information boards on the PARC strategic plan June 19th at the pool

5.2 Memorandum: Bike Park Preliminary Design Comments

Memo received for information

5.3 Harbour Walk Project

- Concern expressed; lack of involvement by Harbour Walk Steering Committee in CRD decision to not pursue Right of Way for completion of Boardwalk.
- CRD Legal department determined that there is case law which requires upland owner consent to build within a foreshore right of way; CRD intends to negotiate in good faith with upland owners should the boardwalk become a fully funded project.
- Current available funding is directed at assessing the area for geotechnical, environmental, archeological and structural issues; some of these assessments require seasonal tide and weather related cooperation to complete; Project Manager is contracted to summarize completed assessments and prepare a written report back to the steering committee.
- Islands Trust has made a request to MFLO to withhold renewing foreshore lease for the benefit of the community.
- Director McIntyre and Chair Dow to follow up and report back.

6. New Business

6.1 Rainbow Road Aquatic Centre Annual Shutdown Report

Report reviewed

- Items identified to consider for equipment replacement budget
- Safety issues identified and changes made
- Staff working on mechanical and heat exchange systems to improve energy efficiency and remove the humidity and condensation problems
- Pool Safety Plan and maintenance check list being developed

- Proactive maintenance and repairs to smaller items expected to improve life cycle of facility components.

MOVED by Commissioner Steele, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission recommend that the five year equipment replacement fund be updated to include items identified in the 2018 Annual Rainbow Road Aquatic Centre shutdown report.

CARRIED

6.2 Rainbow Road Aquatic Centre-Quarterly Report

Report reviewed

- Request next report to include a breakdown of revenue generated by the Stingrays Swim Club

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission accept this report for information only.

CARRIED

6.3 Hudson Point Boat Ramp Licence of Occupation Renewal

- Renewal of long standing lease drafted by the Province
- Well used for launching small boats and kayaks
- Signage should be improved

MOVED by Commissioner Gauld, **SECONDED** by Director McIntyre,
That the Salt Spring Island Parks and Recreation Commission recommend that the Capital Regional District enter into a renewal of a Licence of Occupation for a 10 year term with the Province of British Columbia for the purpose of operating a community boat ramp in the licensed area identified in Schedule A from February 15, 2019 to February 14, 2029; and to update the public signage to address environmental and public safety risk management issues in the inter-tidal area.

CARRIED

6.4 Park Services for Seniors

Correspondence received from Salt Spring Senior Services Society regarding the strategic plan survey and the breakdown of age groups for programming.

- Commission agreed that there is a difference in recreational needs of the 55+ age group versus an 80+ age group, ect..
- Previous adult programming has been listed as 55+ so that it doesn't exclude any senior adults but delineates the program is directed at all seniors.
- Programming is continuing to grow; two years ago there were very few programs offered by PARC other than summer camps.
- Staff recommend adding an additional 8 hours per week to the programmer assistant position to focus on and coordinate programs for seniors.
- The majority of seniors are sophisticated enough to seek recreation opportunities themselves; direct focus on younger generations to develop healthy lifestyle habits.
- Barriers for senior participation include financial, loneliness and isolations; any planning should include seniors participation
- Strategic plan process in place; consider additional staff resource allocation based on need.

- Potential for grant targeted at senior services; staff to investigate

MOVED by Commissioner Steele, **SECONDED** by Commissioner Gauld,
That the Salt Spring Island Parks and Recreation Commission recommend an additional
8 hours per week of staff allocation be added to focus on senior programming

Defeated

MOVED by Commissioner Steele, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission defer a recommendation
on senior programming and staff allocations until the Strategic Plan Update report has
been received.

CARRIED

Commissioner Webster Opposed

6.5 Bylaw Enforcement Update

Manager Ovington briefly updated the Commission on efforts to enforce no alcohol or
smoking violations in community parks.

- Currently patrolling CRD Parks one to two days per week
- Additional CRD bylaw enforcement staff assisting; RCMP join patrol if available
- Goal is to show that CRD bylaws will be enforced and that community parks are for
everyone to enjoy
- Mental health, lifestyle choices and drug addictions are complex issues requiring a
broader community effort to solve.

7. **Next Meeting** - Special meeting for Budget Preparations – **TBA**
Next Regular Meeting - September 17, 2018 from 5 to 7 pm at the Portlock Park Portable

8. **Adjournment**
MOVED By Commissioner Hendren, **SECONDED** by Commissioner Steele,
That the meeting adjourn at 6:55 pm

CHAIR

SENIOR MANAGER