



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held April 16, 2018 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Gregg Dow, Sonja Collombin, Garth Hendren, Brian Webster, Jacky Cooper, John Gauld
 Staff: Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary
 Absent: Darlene Steele
 Estimated public attendance of 20 people

Chair Dow called the meeting to order at 5:00 pm.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission agenda of April 16, 2018 be amended and approved by addressing Item 6.1 in two sections for discussion and voting purposes and to add Item 6.3 Service Plan and Performance Monitoring.

CARRIED

2. Adoption of Minutes of March 19, 2018

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission Minutes of March 19, 2018 be approved.

CARRIED

3. Delegation/Presentation

3.1 Fernando Dos Santos-Dragonfly Commons

Mr. Dos Santos presented his request to have PARC reverse their decision asking for a 5% cash in lieu in relation to this subdivision application

- Offering a parkland covenant
- Potential to extend trail network
- Potential for Trail and Nature Club to provide maintenance
- Show leadership and support for innovative project by not taking cash in lieu

4. Director and Chair Reports

4.1 Director McIntyre briefly reported on the following:

- The three electoral areas worked together and obtained exemptions from the speculation tax
- David Denning working with SD64 to bring in additional environmental education on Solar Power
- Attended meetings/conversations with:
 - Library Board - over 160 volunteers

- North Salt Spring Water District
- Community Alliance
- Regional Housing Trust Fund
- SSI Health Advancement Network
- Bike Park Open House
- CRD Board-Feasibility study for healthcare regionally
- Organic Waste: local organizers
- Service integration with Islands Trust
- Rural Accelerator Graduation Event for Craft and Lifestyle
- Ganges Sewer – spill, repair and public notice

5. Outstanding Business

5.1 Project Status Report

Manager Ovington reported on the progress being made at the pool during shut down.

- Full replacement of corroded stainless steel clamps around the mechanical pipes is needed (\$24,000); a portion of this project has been completed (\$10,000)
- Difficulties with chlorination system; granular chemicals used instead of pucks prior to shut down; units have been repaired and are running but will need to be replaced

Strategic plan survey closing today. Results and draft report being prepared by consultants

5.2 Dragonfly Commons

General discussion was held concerning reconsideration of the Parks and Recreation Commission February 19, 2018 motion on parkland dedication for the 221 Drake Road Subdivision.

That the Salt Spring Island Parks and Recreation Commission recommends that the Salt Spring Islands Trust Committee approve the proposed rezoning at 221 Drake Road subject to a 5% cash in lieu calculated on the market value of the portion of the property remaining after a parkland environmental covenant is registered in favor of Islands Trust Fund.

- Reconsideration of a resolution under CRD Board Procedures Bylaw and Local Government Act Section 217 is permitted if it has not been acted on by an officer, servant or agent of the board and the vote is within 30 day period.
- Staff make recommendations on subdivision applications to the PARC Commission based on location of land, trail planning, GAP Plan, strategic planning and OCP guidelines. Acceptance of cash in lieu or parkland dedication is also guided by the “Parkland Acquisition Best Practises Guide” developed by the Ministry of Community Services.
- Staff applied Islands Trust past practise and GAP plan to determine community benefits in relation to park dedication.
- Islands Trust has responsibility for land use planning and considers but is not bound by PARC recommendations.
- Director McIntyre is disappointed; bureaucracy overriding the bigger picture and the need for affordable housing which should be considered a community benefit.
- Use of a simplistic tool with little option to consider other amenities as community benefit

- Public benefit; many projects or organizations can claim they are providing benefits to a community; how to define and place an order of importance?
- Provision of recreational facilities is a public amenity under PARC's mandate
- Already a large number of passive parks on island with little value to all residents
- Regional Housing Trust Fund is a tax based fund which supports rental housing projects and is a proven model for the management of affordable housing; This in turn makes projects eligible for grants to keep costs affordable.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Hendren, That the Salt Spring Island Parks and Recreation Commission request that staff prepare a draft parkland dedication policy to include a process to evaluate subdivision projects with a significant community benefit.

CARRIED

Opposed Commissioner Gauld

5.3 Salt Spring Lions Commemorative Bike Park-Open House Presentation from March 25, 2018

Summary of SSI Family Bike open house was included in agenda package and reviewed with Project Manager, Green City Builders.

- Good turn out with representation from all age groups
- Community consultation has resulted in some design changes
- Plan is to continue to collect community input from park users
- Small group of people against the entire project; clear majority providing positive feedback
- Keep designs and plan information visible in the proposed area
- Return to PARC with final design

5.4 Centennial Park Washroom Replacement Project

Project report provided as historical background and current status update

- Costing for basic design underway
- Geotechnical evaluation underway
- Suggestion for staff to consider ways to get the community involved to transform this basic building structure into something more interesting. (such as competition for murals or other structural artwork)

6. New Business

6.1 2017/2018 Proposed Fees and Charges

The staff report on fees and charges was separated into two segments (A, B) to allow for participation by Commissioner Webster as he declared a conflict of interest with the Market in the Park fees.

Staff recommendation is for a modest 2% increase across the board for all fees to keep up with increasing costs related to the delivery of recreational services.

6.1 A Parkland and Pool

- Strategic Plan will include recommendations on how to sustainably fund system
- SSI averages 19% cost recovery through users fees; larger facilities can recover up to 50%

- Program fees are not listed as they are based on the cost to run the individual programs
- The leisure access program is in place to assist low income residents

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission forward to the Capital Regional District Finance Committee the proposed fees and charges with the recommended 2% increase relating to the indoor pool, facilities and park uses for inclusion in the 2017/2018 Fees and Charges Bylaw to be approved by the CRD Board.

CARRIED

Karla Campbell leaves the meeting at 6:25 pm

Brian Webster leaves the meeting at 6:30 pm citing conflict with Market in the Park

6.1 B Saturday Market in the Park

- The Saturday Market was run on a break even model for many years; recently fees have been increased to cover costs of maintenance and capital replacements
- Fees are still well below comparable markets
- Public is subsidizing private business
- Wide range of incomes generated by vendors
- The island as a whole has benefitted from increased tourism
- Administrative time is costly; look at different model to manage the market
- Large capital project underway with washroom replacement
- Market fee changes are implemented on an annual basis; fee changes come into effect in January for the market season

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission forward to the Capital Regional District Finance Committee the proposed fees and charges for inclusion in the 2017/2018 Fees and Charges Bylaw to be approved by the CRD Board.

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission forward to the Capital Regional District Finance Committee the proposed fees and charges relating to the Saturday Market in the Park with an increase of 5% and to be included in the 2017/2018 Fees and Charges Bylaw to be approved by the CRD Board.

CARRIED

Brian Webster returns to the meeting at 6:45 pm

6.2 Grant Applications

Staff reported that several grants have been applied for to enhance the equipment of the Rainbow Road Aquatic Centre and to purchase squash equipment for youth camps.

6.3 Service Plans and Performance Monitoring

Commissioner Webster requested more information and commissioner involvement in the development and monitoring of PARC service plans.

If was generally agreed to bring this forward as a topic for next month.

7. Motion to Close the meeting

MOVED by Director McIntyre, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission close the meeting in
accordance with the Community Charter Part 4, Division 3, Section 90 (1): **(e)** the acquisition,
disposition or expropriation of land or improvements, if the council considers that disclosure
could reasonably be expected to harm the interests of the municipality;

CARRIED

The Commission closed the meeting at 6:55 pm.

The Commission returned from the closed meeting without report at 7:08 pm.

8. Next Meeting May 14, 2018 at 5 pm in the Portlock Park Meeting Room

9. Adjournment

MOVED By Commissioner Hendren, **SECONDED** by Commissioner Gauld,
That the meeting adjourn at 7:10 pm.

CHAIR

SENIOR MANAGER