



Making a difference...together

Ganges Harbour Walk Project Steering Committee
Notice of Meeting on **Tuesday, February 20, 2018 at 10:00 AM**
Creekside Meeting Room, 108 121 McPhillips Ave, Salt Spring Island, BC

Wayne McIntyre
Matt Steffich

Peter Grove
Chris Acheson

Gregg Dow

Robin Williams

(R) = Regrets

AGENDA

- 1. Approval of Agenda**
- 2. Adoption of Minutes of June 6, 2017**
- 3. Director and Chair Reports**
- 4. Outstanding Business**
 - 4.1 Phase 1 Engineering and Structural Assessments – Status Update**
- 5. New Business**
 - 5.1 Statutory Right of Way Tenure and Rezoning- Update**
 - 5.2 Consultation with First Nations**
 - 5.3 North Ganges Transportation Management Plan Update**
- 6. Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):**

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 7. Rise and Report**
- 8. Next Meeting**
- 9. Adjournment**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.



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**Minutes of the Regular Meeting of the
GANGES HARBOUR WALK PROJECT STEERING COMMITTEE
Held June 6, 2017 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

DRAFT

Present:

Committee Members: Matt Steffich, Jon Suk, Peter Grove, Wayne McIntyre, Robin Williams, Chris Acheson.

Staff: Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Wayne Lee P.Eng, Project Manager; Tracey Shaver, Recording Secretary

Karla Campbell called the meeting to order at 1:00 pm.

1. Election of Chair

Karla Campbell called for nominations for the position of committee chair. Director Wayne McIntyre nominated Matt Steffich and Peter Grove seconded the nomination. No others nominations were put forth. Matt Steffich accepted the position of Chair for the Ganges Harbour Walk Project Steering Committee.

2. Approval of Agenda

MOVED by R. Williams, **SECONDED** by C. Acheson,

That the Ganges Harbour Walk Project Steering Committee agenda of June 6, 2017 be amended and approved by adding Committee Member Reports as item 3.4.

CARRIED

3. Business

3.1 Terms of Reference

Staff reviewed the CRD Board approved terms of reference and the Committee received them for information.

3.2 Project Charter

Staff reviewed the CRD Board approved Project Charter noting that the right to enter agreement was currently being negotiated with upland owner in order to proceed with the engineering and site assessments outlined in Phase 1.

3.3 Project Manager-Workplan & next steps

Wayne Lee was introduced as the Project Manager who will be reporting directly to the Senior Manager and subsequently presenting summary reports on the work completed to the committee members.

The Project Manager talked about his three step approach to guide the phased work:

Step 1	Collection of background and historical information
	Prepare preliminary findings report
	CRD Negotiations with property owners on access and Statutory Rights of Way
Step 2	Facility assessment/structural/environmental status
	Prepare Terms of Reference/award work for assessments
	Report back summary of assessments
Step 3	Public Consultation
	Final action plan/design
	Determine Funding
	Construction

Discussion surrounding order of importance for phase 1 assessments and chronological approaches. The Project Manager added that the marine ecological impacts and foreshore archeological studies may require an extended period of time to complete.

Jon Suk arrives 1:20 pm

3.4 Committee Member Reports

Wayne Lee asked each committee member to consider the top two benefits of the boardwalk project and the top two constraints that might be encountered.

Benefits

- Long term community plan with existing community support
- Gives waterfront back to the public
- Enhances Salt Spring as a destination
- Cleans up derelict areas along waterfront
- Gives some soul to the heart of Ganges
- Road side safety
- Community amenity
- Project completion will help Transportation Commission finish their (NGTP) project

Constraints

- Land Use Planning- waterfront area/upland owners/amenity zoning. A general discussion was held concerning the level of effort and support the SSI Island Trust team could benefit from with senior staff in Victoria to assist with the final negotiations with upland owners.
- First Nations-Shoreline Heritage Conservation-Archeological sites
- Keeping community onboard with project
- Making sure that overall community plans are considered and integrated
- Even with zoning changes the developer will run into issues with water service
- Landscape/shoreline stability
- Current archeological reporting status

Discussion provided historical information and direction to target the end of October for the completion of phase one. General consensus of the Committee is to get the project done.

3.5 Budget

Staff reviewed budget.

4. Next Meeting- to be determined.

5. Adjournment

MOVED By W. McIntyre, **SECONDED** by M. Steffich,
That the meeting adjourn at 2:50 pm.

CHAIR

SENIOR MANAGER



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February 6, 2018

Stefan Cermak, Regional Planning Manager
Islands Trust
#1 – 500 Lower Ganges Road
Salt Spring Island, BC
V8K 2N8

Stefan:

Re: Harbour Walk – Proposed Statutory Right of Way

Further to the Islands Trust letter dated December 8, 2017, to the Ministry of Forests, Lands, Natural Resource Operations and Rural development, and our meeting of November 22, 2017, the Capital Regional District (CRD) would like to clarify the process of acquiring tenure for the future construction of a boardwalk across Lots 1, 2, and 3, Section 2, Range 4 East, North Salt Spring Island, Cowichan District, Plan VIP59755.

With respect to riparian rights and public foreshore use the CRD understands the province manages this process. The CRD respects that the upland owners commercial operations may be affected by plans for the construction of a future boardwalk therefore the CRD would defer to the province's discretion in asserting any rights for public purposes. In this respect the CRD supports the continued and ongoing negotiations the Islands Trust initiated with the upland owners to create a commercial zone in exchange for a statutory right of way and possible contribution to the harbour walk construction.

The CRD is in the process of assessing the current structural assessment of abandoned portions of boardwalk. Because there are ongoing negotiations between the upland property owners and Islands Trust on rezoning the CRD is mindful of not interfering with either party's negotiating position and will wait until those negotiations have been concluded before proceeding with designs which would involve consultation from the upland property owners.

Karla Campbell, Senior Manager
Salt Spring Island Electoral Area

pc: Wayne McIntyre, Director Salt Spring Island Electoral Area
Matt Steffich, Chair, Ganges Harbour Walk Steering Committee
Bronwyn Sayer, Land Officer, Min. of Forest, Lands, Natural Resource Operations and Rural Development