



**4.2 Vice Chair Hendren-** Brief report on Market Advisory Group Meeting

- Overview of the season
- Farmers definition
- Partnership definition
- Traffic flow for visitors

**5. Outstanding Business**

**5.1 Project Status Report-** Manager Ovington briefly reported on

Centennial Park Washrooms

- Using the same engineered design as a Regional Parks Project
- Significant cost savings; only have to pay for modifications
- Preliminary drawings at next meeting

Bike Park

- RPF for project manager
- Environmental Assessment complete
- Archeology studies to be done
- Drainage studies to be done
- Once a more detailed design is in place, public consultation will begin

Aquatic Centre - Staff Training

- There will be a need for additional staff
- Training sessions are mostly held on Saturdays when pool is closed
- Training sessions will be offered again next year

**5.2 Cash in Lieu of Parkland Dedication-SS-SUB-2016.4-114 Cranberry Rd**

Update from Islands Trust. Developer has been asked to submit cash in lieu in the amount of \$25,150 within 12 months to satisfy the parkland dedication requirements.

**6. New Business**

**6.1 Islands Trust Referral-Bylaw 507-Rezone-132 Corbett Road**

Brief discussion:

Rezoning for this project does not require any parkland dedication, however the developer is interested in negotiating a public pathway.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Cooper, The Salt Spring Island Parks and Recreation Commission recommends that Islands Trust approve the proposed rezoning application under Bylaw 507 re: 132 Corbett Road, Salt Spring Island, BC subject to the following condition:

That the developer provide a public access easement in an acceptable manner to the Capital Regional District for the purpose of a pathway furthering connections within the Salt Spring Island Trails Master Plan.

**CARRIED**

**6.2 Portlock Park Sports Field Configuration**

Brief discussion:

- Establish long term plan for Portlock
- Due diligence to see what could fit, consider possibilities
- 4 step process; develop 3 designs, involve key stakeholders, take to public for consideration and establish one design.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Collombin,  
That the Salt Spring Island Parks and Recreation Commission recommend that staff allocate \$10,000 from the 2018 Park Land planning costs operating budget towards a community consultation process for the potential reconfiguration of Portlock Park.

**CARRIED**

**6.3 Pool Mechanical**

**MOVED** by Commissioner Cooper, **SECONDED** by Commissioner Clements,  
That the Salt Spring Island Parks and Recreation Commission recommends immediate replacement of the Whirlpool Jet Pump in the amount of \$7,500 as previously identified in the Pool Mechanical Lifecycle Report for 2018.

**CARRIED**

**6.4 Portlock Park Lease-Emergency Services**

Discussion items:

- Role of CRD Emergency Services regionally; funded by requisition
- POD Program – coordination during fire and severe storms
- Current location is in a basement and not seismically sound
- Real Estate Services looking for a suitable location for sometime, need location which can accommodate radio antennae.
- Do not set precedent for using parkland for non-parc functions
- Space is empty and could generate revenue; limited budget has left infrastructures failing
- Extended lease can have a one year eviction notice
- Reconfigure entire space
- Better consultation with PARC members regarding use of spaces

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Cooper,  
That the Salt Spring Island Parks and Recreation Commission recommends that, subject to approval of a temporary use permit proposed by Island Trust, that the Capital Regional District (CRD) enter into a facility lease agreement with the CRD Emergency Services for the purpose of their business to operate at a CRD facility located at 145 Vesuvius Bay Road. Lease term to be negotiated by the two CRD Departments.

**MOTION DEFEATED** by tie vote

**6.5 Commissioner Appointments**

Advertisements have been placed. Several positions will be vacant for 2018. Requested deadline for candidate submissions is November 30, 2017, however appointments to PARC can be made anytime for vacant positions.

**7. Next Meeting-** Proposed Meeting Schedule for 2018

Meetings dates and time have been approved by the Commission as follows for 2018: January 15, February 19, March 19, April 16, May 14, June 11, June 18, September 17, October 15, November 19. Meeting location will be Portlock Park and the start times remain 5 PM.

**8. Adjournment**

**MOVED** By Director McIntyre, **SECONDED** by Commissioner Webster,  
That the meeting adjourn at 6:05 pm

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**CHAIR**

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**SENIOR MANAGER**