



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held April 18, 2017 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Jon Suk (Chair), Garth Hendren, Brian Webster, Jacky Cooper
 Staff: Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary
 Absent: Daniel Clements, Sonja Collombin

Chair Suk called the meeting to order at 5:05 pm.

1. Approval of Agenda

The Commission opened the meeting and proceeded to pass a motion to close the meeting under Section 90 1(n) of the Community Charter.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1): (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2)

CARRIED

The Commission closed the meeting at 5:06 pm.
The Commission returned from the closed meeting without report at 5:20 pm.

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission agenda of April 18, 2017 be amended and approved by adding item 6.4 Pool Operations in Review

CARRIED

2. Adoption of Minutes of March 20, 2017

MOVED by Commissioner Webster, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission Minutes of March 20, 2017 be approved.

CARRIED

3. Delegation/Presentation

3.1 Benjamin Corno – President SSI Disc Golf

SSI disc golf players have formed an organized group with 40 registered members who participate in an email list and vote on club matters. The club is seeking permission to set up a new Disc Golf Course which can be sanctioned for PGA tournament play. Currently the only public course on the island is the Hart Memorial in Mouat Park which uses tonal holes instead of the basket style.

Requirements for a PGA Course

- 18 holes
- Basket style disc catchers
- 10 acres of walkable land

Club members have already considered lands under PARC jurisdiction

- Duck Creek park meadows (perfect but already highly used)
- Fulford Ball Fields (if no longer being used for softball)
- Peter Arnell Park (low use trail areas with some open space)

Competitive and recreation disc golf courses are becoming a destination attraction for tourism. The club is proposing a 1 year trial in Peter Arnell Park and has laid out a management plan to mitigate environmental and fiscal concerns.

3.2 Jim Raddysh – Rainbow Road Indoor Pool Quarterly Report (Oct-Dec)

Submitted report was reviewed and brief update provided on the annual shutdown.

4. Director and Chair Reports

4.1 No Chair report

4.2 Director McIntyre briefly reported on:

- Reginal Housing Trust Fund contributed \$510,000 towards the Salt Spring Women Opposed to Violence and Abuse (SWOVA) project at Croftonbrook
- Waste Management-follow up meeting with local stakeholders regarding composting
- Ganges Harbour Walk Project Steering Committee has contracted with Wayne Lee as the project manager.
- Salt Spring Island/Southern Gulf Islands Integrated Service Review adopted by the Board; includes further investigation into passenger ferry linking islands
- Attended training event on relationships with First Nations
- Referendum wording confirmed: "Are you in favour of the incorporation of a Salt Spring Island Municipality? YES or NO?" Debates to be held August 30 & 31
- SSI Community Economic Development Commission launched website www.opportunitysaltspring.ca; incredible amount of donated time, talent and effort on the part of CEDC Commissioners.
- SSI Library is run by 170 volunteers

5. Outstanding Business

5.1 Project Status Report

Life rings to be installed at St. Mary Lake on May 15, 2017 at 4 PM. All Commissioners invited to attend the ground breaking ceremony.

No hazardous materials were identified in a recent assessment of Centennial washrooms and the Rainbow Road Garage, however if hazardous materials are encountered during demolition work must stop until additional testing can be completed.

5.1.1 Nomination of PARC Member for Trails Advisory Group

Jacky Cooper volunteered to represent PARC on the Trails Advisory Group.

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission appoints Jacky Cooper
as the PARC Commissioner to participate on the Trails Advisory Group.

CARRIED

Commissioner Brian Webster leaves the meeting at 5:47 pm for conflict of interest stating he is
a vendor at the Saturday Market.

5.2 Saturday Market Update – Market Advisory Group Minutes

Minutes received for information

5.2.1 Recommendations from Market Advisory Group

Brief discussion on the recommendations from the Market Advisory Group

MOVED by Commissioner Cooper, **SECONDED** by Commissioner Hendren,
A one year exemption be granted for applicants #1-10 to qualify as a farmer during
the 2017 Market Season.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Commissioner Hendren,
The Farmer definition be updated to include: a vendor who leases land for the purpose
of farming from the Salt Spring Island Farm Land Trust.

CARRIED

Commissioner Brian Webster returned to the meeting at 5:55 pm

5.3 Leap Policy

At the March meeting, the Commission requested that staff investigate potential
barriers caused by the proof of residency requirement. SSI Community Services has
confirmed that they have a process in place to verify residency of individuals who may
not have a permanent address.

MOVED by Commissioner Webster, **SECONDED** by Director McIntyre,
That the Salt Spring Island Parks and Recreation Commission recommends staff to
amend the Leisure Economic Access Policy as follows: All applicants must show proof
of residency on Salt Spring Island. Applicants receive 52 drop-in swims at Rainbow
Road Pool and 50% off program registration or 50% off memberships to a maximum
of half the adult annual membership cost.

CARRIED

6. New Business

6.1 2017/2018 Proposed Fees and Charges

A formal request was made for the fees and charges report to be split into two parts
in order to allow Commissioner Webster to participate in the discussion while avoiding
a conflict of interest over Market Fees.

MOVED by Commissioner Suk, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission review, discuss and
make recommendations on the proposed 2017/2018 Fees and Charges report in two
sections as follows: Section A to include fees related to the indoor pool, facilities and
park use; and Section B to include only the fees related to the Saturday Market in the
Park.

CARRIED

Staff reviewed the report for Section A.

Brief discussion highlighting opposition to fee increases:

- In 2016 fees were increased by 2%
- Increases are needed to offset additional staff costs and to increase or maintain current service levels
- Many of PARC facilities are near the end of their useful life
- Revenue generation to offset cost of services and rebuild facilities
- Comparison of Aquatic Centres/CRD Facilities
- Strategic planning needed to guide service levels
- Balance between user fees or property taxes
- Several years of increased service demands without increase in taxation
- General public is fully subsidized for use of tennis courts, ball diamonds and fields
- Other communities use a funding model where users contribute a portion of the annual operation and maintenance costs
- Fee increases are targeted at commercial uses
- Staff to bring back to the next meeting an additional breakdown of the requested fees by % increase, current revenue generation and expected revenue increases.

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission refers the report on
Section A back to staff for further review.

CARRIED

Commissioner Webster opposed

Commissioner Brian Webster leaves the meeting at 6:35 pm stating he is a market vendor.

Staff reviewed the report for Section B.

Brief discussion.

- Market is a commercial business using public land
- Historically run as a breakeven model
- Additional PARC staff assigned during market days
- Comparison of other market fee structure; SSI lowest overall charge
- Fee increase applies to: frontage per foot, off season permit, charges for use of power and water

MOVED by Commissioner Cooper, **SECONDED** by Director McIntyre,
That the Salt Spring Island Parks and Recreation Commission recommends the
Capital Regional District Finance Committee approve Section B (Saturday Market in
the Park) of the 2017/2018 Salt Spring Island Leisure Services Fees and Charges as
submitted in Appendix A.

CARRIED

Commissioner Brian Webster returns to the meeting at 6:50 pm

6.2 Salt Spring Island Trail and Nature Club - Request letter of Support

Brief discussion on supporting the Nature club in principle versus specific trail projects.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission supports in principle the volunteer work the Trail and Nature Club does in partnership with multiple government agencies to establish and maintain access to community trails on Salt Spring Island.

CARRIED

6.3 Peter Arnell Park - Disc Golf Request

Brief discussion.

- Non covenant on land use
- Require environmental impact assessment
- Merits of new attraction on island; PGA course
- Investigate historical background agreements for Hart Memorial Course

MOVED by Commissioner Cooper, **SECONDED** by Director McIntyre,
That the Salt Spring Island Parks and Recreation Commission refer the development of an additional disc golf course to form part of the SSI Strategic Plan Update scheduled to start in 2017.

CARRIED

6.4 Pool Operations in Review

The Rainbow Road Indoor Pool operations contract with Recreation Excellence is to expire on March 31, 2018.

MOVED by Director McIntyre, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission request that staff prepare a business case on pool operations to compare three potential service options:

1. Revert the operating and management to the Capital Regional District
2. Modify the current service providers operating contract
3. Maintain the status quo service levels

CARRIED

7. Next Meeting- May 15, 2017 5 pm at Portlock Park

8. Adjournment

MOVED By Commissioner Webster , **SECONDED** by Director McIntyre,
That the meeting adjourn at 7:05 pm.

CHAIR

SENIOR MANAGER