



Making a difference...together

**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held March 20, 2017 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

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**Present:**       **Director:** Alternate CRD Director Darryl Martin  
                  **Commission Members:** Jon Suk(Chair) Sonja Collombin, Garth Hendren, Brian Webster, Daniel Clements, Jacky Cooper  
                  **Staff:** Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary  
                  **Absent:** Wayne McIntyre, CRD Director

Chair Suk called the meeting to order at 5:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Clements,  
That the Salt Spring Island Parks and Recreation Commission agenda of March 20,  
2017 be approved.

**CARRIED**

**2. Adoption of Minutes of February 20, 2017**

**MOVED** by Commissioner Collombin, **SECONDED** by Commissioner Clements,  
That the Salt Spring Island Parks and Recreation Commission Minutes of February 20,  
2017 be approved.

**CARRIED**

**3. Delegation/Presentation**

**3.1 Bob Rush - Kingfisher Park**

Mr. Rush presented historical information on why the name of Peck's Cove Park has no authenticity. He is requesting the area be renamed formally as Kingfisher Park.

**3.2 Erika Ponsford - Therapeutic Riding Association**

Brief presentation on a request to lease the Mouat's Park riding ring and surrounding area (7200 sq.m.) as a permanent location for the Therapeutic Riding Association. The project would see the therapy horses and a caretaker on site with improvements to the road, addition of electric, water and washroom facilities.

Public use would remain and be available outside of the scheduled therapy lessons.

**4. Director and Chair Reports**

**4.1 No Chair report**

**4.2 Alternative Director Martin reported briefly on Director McIntyre's behalf:**

- Drake Road affordable housing project- Islands Trust has made a formal motion of support for the project- CRD moving forward with Hydrology Study to seek alternative water source.
- CRD Governance Committee is seeking enhanced web streaming of meetings to increase quality, access and transparency.
- CRD has endorsed the use of the CREST Radio Services for five years.
- Terms of reference established for new housing and hospital committee which links health, housing and funding for projects.
- Harbour Walk Project Steering Committee has been selected and includes a member of the Harbour Authority; now seeking a project manager.
- Facilitated communications between Harbour Authority and BC Ferries regarding the Fulford terminal upgrades 2019.
- Incorporation Vote set for September 9, 2017; public debates will be held and conducted with a moderator.
- Second phase of CRD passenger ferry study-feasibility of boat connection by loop routes between Ganges-Sturdies Bay-Miners Bay and Sydney-Ganges.

**5. Outstanding Business**

**5.1 Project Status Report**

Brief review of report items. A draft of Strategic Master Plan terms of reference and management plan is currently being developed for the Commission to review in May. Once the Commission approves the objectives for the plan a request for proposal will be posted to pre-qualified proponents.

**5.2 Family Bike Park**

Brief review of staff report and recommendations. The Commission is in favour of the family bike park in principal. The Strategic Master Plan process is anticipated to guide the PARC Commission on the best use of parkland spaces for the entire community.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Hendren, That the Salt Spring Island Parks and Recreation Commission refer the development of a family bike park to be included in the community consultation process of the Salt Spring Island Parks and Recreation Strategic Plan update which is scheduled to start in 2017.

**CARRIED**

**5.3 Liquor Sales and Special Occasion License Policy**

Brief review of staff report.

- Policy updated to provide clear direction of requirements and responsibilities for events which apply for alcohol sales or consumption.
- Potential revenue source from special license fee.
- Event applicants required to meet all liquor control and licensing branch policies
- Event insurance is required and held by applicant

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Collombin, That the Salt Spring Island Parks and Recreation Commission approve the Special Occasion Policy with the amendment receive for review and adjudicate, applications which include the serving and consumption of alcoholic beverages, beer gardens or other special events in community parks.

**CARRIED**

**6. New Business**

**6.1 Leisure Economic Access Policy Program (LEAP)**

Brief review of staff report. The Commission requested clarification on the proof of residency requirement. Staff will communicate with referral sources and report back at the next meeting.

**6.2 Harbour Front Parkland Known as Peck's Cove Park**

The Commission briefly discussed the ramifications of arbitrarily renaming a community park without a policy or guidelines in place.

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Collombin, That the Salt Spring Island Parks and Recreation Commission directs staff to bring forward a draft policy to guide the Commission in a process for publically identifying all community park properties.

**CARRIED**

**6.3 Therapeutic Riding Association Request**

The Commission briefly discussed the requested facility use.

- Lease of property has historically been with the Farmer's Institute
- Public use is currently allowed with a membership to the Farmer's Institute
- Improvements to site; access road through the Farmer's Institute property
- Request for caretaker on site
- Therapeutic Riding Association must relocate
- Short term use of riding ring can be accomplished by trailering horses in.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission refer the development of a Therapeutic Riding Facility at the Mouat Park Riding Ring to be included in the community consultation process of the Salt Spring Island Parks and Recreation Strategic Plan updates which is scheduled to start in 2017.

**CARRIED**

**7. Motion to Close the meeting**

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Cooper,  
That the Salt Spring Island Parks and Recreation Commission close the meeting in  
accordance with the Community Charter Part 4, Division 3, Section 90 (1): (e) the  
acquisition, disposition or expropriation of land or improvements, if the council considers  
that disclosure could reasonably be expected to harm the interests of the municipality;

**CARRIED**

The Commission closed the meeting at 6:05 pm  
The Commission returned from the closed meeting without report at 6:25 pm

**8. Rise and Report**

No report

**9. Next Meeting – TUESDAY April 18, 2017 at 5 pm in the Portlock Park Portable**

Please note due to the Capital Regional District observance of a Statutory holiday on the  
regular Monday night, this meeting will be held on a Tuesday.

**10. Adjournment**

**MOVED** By Commissioner Hendren, **SECONDED** by Commissioner Clements,  
That the meeting adjourn at 6:26 pm

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**