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**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held February 20, 2017 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

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**Present:**       **Director:** Wayne McIntyre  
                  **Commission Members:** Jon Suk(Chair) Sonja Collombin, Garth Hendren, Brian Webster, Daniel Clements  
                  **Staff:** Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording Secretary  
                  **Absent:** Karla Campbell, Senior Manager, Salt Spring Island Electoral Area

Chair Suk called the meeting to order at 5:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Clements,  
That the Salt Spring Island Parks and Recreation Commission agenda of February 20, 2017 be approved as presented.

**CARRIED**

**2. Adoption of Minutes of January 16, 2017**

**MOVED** by Commissioner Collombin, **SECONDED** by Commissioner Clements,  
That the Salt Spring Island Parks and Recreation Commission Minutes of January 20, 2017 be approved as presented.

**CARRIED**

**3. Delegation/Presentation**

**3.1 Salt Spring Bike Club-Family Bike Park**

E. Fitzgerald and S. Mulligan provided an overview of the community benefits, structural content and potential costs of a Bike Park for Salt Spring Island. Site locations should consider proximity for connection to safe pathways, be about 1-3 acres in size, and have appropriate land use zoning.

**3.2 Gulf Islands Horsemen's Association**

Jackie Cooper provided additional information on the concept of a community owned horse facility. Sport Canada can collect donations and provide tax receipts. Sport Canada requires a letter from local government which confirms support in "principle" for the Gulf Islands Horsemen's Association establishing a goal of creating a community horse facility. No land has been purchased.

**4. Director and Chair Reports**

**4.2 Director McIntyre-** reference to a written report submitted and to be included for information in the minutes.

- CRD taking actions to support protection of the Salish Sea.
- CRD Governance Committee is seeking enhanced web streaming of meetings to increase quality, access and transparency.
- Electoral Area Service Committee is recommending to the CRD Board to allow approval of electronic participation in meetings under specific guidelines.
- Providing a letter of support to Destination BC for the Chamber.
- Attended SSI Digital networking event.
- Regional Parks holding an open house meeting here on March 9<sup>th</sup> regarding Gulf Islands Regional Trails Plan.
- Steering Committee for Ganges Harbour Walk seeking project manager and public member at large to participate in process.

## **5. Outstanding Business**

By unanimous approval the agenda was revised to allow the Commission to discuss the requests made by both of the previous delegations. Item 5a Family Bike Park and Item 5b Gulf Islands Horsemen's Association have been added to the agenda.

### **5.a Family Bike Park**

- Brief discussion on the merits of having an island bike park
- Low cost project with big impact for island and visitor families
- Site dependent; good passive use of ALR land, small footprint
- Strategic plan updating
- Development of life long recreation skills

**MOVED** Commissioner Clements, **SECONDED** by Commissioner Webster,  
That the Salt Spring Island Parks and Recreation Commission requests staff to investigate potential parkland properties and report back with recommendations.

**CARRIED**

### **5.b Gulf Islands Horsemen's Association**

- Brief discussion on the requested support letter
- No land has been purchased
- Further consultation as project develops
- Supporting the "concept" only

**MOVED** Commissioner Webster, **SECONDED** by Commissioner Clements,  
That the Salt Spring Island Parks and Recreation Commission supports in principle the concept of a community horse facility as defined by the Gulf Islands Horsemen's Association Mission Statement.

**CARRIED**

Director McIntyre leaves the meeting at 5:37 pm

**5.1 Project Status Report**

- Manager Ovington briefly discussed several items from the project report
- PARC (CRD) is partnering with the Chamber to apply for a grant through the SSI Foundation for a portion of the Community Fund set up for Canada’s 150<sup>th</sup> Celebrations. Efforts are being organized to promote the use of red and white flowers all over the island.
- Gravel Storage is being considered at the pool property; removal of the garage building on site will require a hazardous waste assessment. CRD is seeking to coordinate the hazardous assessments of three other facilities at the same time to save on project costs.
- An outline of the priority for snow removal was presented. Park crews in lieu of a community works crew do the majority of the snow clearing in key locations around the island and charge their time out to the other CRD services as appropriate. The Rainbow Road Pool and Portlock parking lot sites are done by contract.

Director McIntyre returns to the meeting at 5:45 pm

**5.2 Staff Report-Centennial Park Master Plan**

- Brief discussion on overall process of finalizing the Centennial Park Master Plan.
- Grey water irrigation lines will be considered during installation phases in anticipation of future use of reclaimed water from the Ganges Sewer Plant.
- First Nations participation is reflected in the master plan and further consultation will happen during design phases.
- Each phase of the plan will require explicit review by the Commission.

**MOVED** Commissioner Webster, **SECONDED** by Commissioner Hendren, That the Salt Spring Island Parks and Recreation Commission approve the Centennial Park Salt Spring Island 2016 Masterplan as amended and presented; and further that staff prepare an implementation schedule and budget for phase 1 – washroom facility and associated site works and order of magnitude of costs for phases 2 to 5 to implement the plan as presented.

**CARRIED**  
**Commissioner Clements voted against**

**6. New Business**

**6.1 Staff Report- 2016 Parks and Recreation Surplus**

Manager Ovington reviewed the staff report and confirmed the overall 2017 budget increase is 1.1%.

**MOVED** Commissioner Hendren, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board balance the 2016 actual revenue and expenditures with the following transfers:

<b>Surplus</b>	<b>Amount</b>	<b>Recommended Transfer</b>
Pool	\$17,312	Project fund for strategic plan
Parkland	\$56,808	Centennial Park upgrades
Community Parks	\$21,179	Centennial Park upgrades
Community Recreation	\$7,310	Carry forward to offset 2017 operating costs

**CARRIED**

**6.2 SSI Watershed Protection Authority**

Director McIntyre provided follow up from his discussion with Watershed Protection Authority who are concerned by dogs using the public access at Cusheon Lake. Although the impact is negligible to the volume of water, the principle of protecting drinking water sources is important.

**MOVED** Director McIntyre, **SECONDED** by Commissioner Webster,  
That the Salt Spring Island Parks and Recreation Commission request staff to install a sign at the Cusheon Lake public beach access which restricts dogs from using the beach from April to September and is consistent with the signage at St. Mary Lake.

**CARRIED**

**7. Next Meeting - March 20, 2017 at 5pm Portlock Park Meeting Room**

**8. Adjournment**

**MOVED** By Commissioner Webster, **SECONDED** by Commissioner Collombin,  
That the meeting adjourn at 6:30 pm.

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**CHAIR**

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**SENIOR MANAGER**