

Mr. Hemstreet presented views and opinions representing the Island Natural Growers.

1. Provide discretion of an impartial review to qualify farmers.
2. Do not cap the number of farmer spaces.
3. New or non-qualifying farmers being provided a Day Vendor status does not work for those who cultivate a short season perishable product.
4. Re-examine expanding the market into the roadway in front of Centennial Park.

3.4 Robin Williams, Chair Salt Spring Island Transportation Commission, re: Peck's Cove/Ganges Harbour Walk

Mr. Williams provided historical information on the process which has brought the Peck's Cove and Ganges Harbour Walk project forward. Community Works Funding is now in place to determine the structural integrity of the existing boardwalk structure and rehabilitate the park area at the head of Ganges Harbour known as Peck's Cove.

3.5 Centennial Park Master Plan- LADR Landscape Architects

The LADR Consultants provided a presentation which involved the historical information gathered on Centennial Park and the public engagement process used to gather and narrow down ideas for a 20 year master plan. An overview of the general interest areas and functions of the park were displayed, however no actual design work or specific products have been chosen.

The Commission will consider the recommendations for the Centennial Park Master Plan at their January meeting.

4.1 Chair's Report

Chair Suk briefly stated his dismay at some of the negative and unproductive feedback on several recent topics related to the Parks and Recreation areas of service. PARC values community consultation and provides several venues for residents to obtain project information and communicate feedback. PARC will continue to seek public input and challenges the Salt Spring residents to become better informed in order to provide effective comments on developing projects.

4.2 Director's Report

Director McIntyre briefly reported on the following:

Incorporation Study Group has completed their study, conducted open houses to distribute information and gather feedback. The group held their last meeting today and voted to send a letter to the Ministry requesting a referendum be conducted on incorporation for Salt Spring Island.

5. Outstanding Business

5.1 Fulford Ball Park Lease and Non-exclusive License of Use Renewal

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Clements,

That the Salt Spring Island Parks and Recreation Commission recommends that the Capital Regional District approve the Lease for Fulford Ballpark, Fulford Ganges Road, Salt Spring Island between James Akerman and Capital Regional District for a two year term commencing January 1, 2017 at an annual rent not to exceed 2% increase of the previous year's rent with early termination upon acquisition of a development site for an alternative ball field site or with 6 months' notice from the landowner; and to further approve the Non-Exclusive License of Use for 2501 Fulford-Ganges Road Salt Spring

Island between Robert Roodenburg and Marie Roodenburg and Capital Regional District for a two year term commencing January 1, 2017 at a license fee of \$1.00.

CARRIED

6. New Business

6.1 Ganges Harbour Walk Project Steering Committee

Staff report along with terms of reference and project charter were reviewed for information.

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Clements,

That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board that the Ganges Harbour Walk Project Steering Committee terms of reference and Project Charter be approved; and further, that the Board Chair be delegated to approve the Committee member appointments in accordance with the Terms of Reference.

CARRIED

6.2 Market Vendor Guideline Recommendations

Brian Webster left the meeting at 6:30 pm due to a conflict of interest as his wife is a vendor at the Saturday market.

Staff report and relating documents were reviewed for information. General discussion on the process followed to determine definitions and staff recommendations.

MOVED by Director McIntyre, **SECONDED** by Commissioner Collombin,

That the Salt Spring Island Parks and Recreation Commission direct staff to undertake the following amendment and updates to the Market bylaw, regulations, and guidelines:

1. Update Bylaw 3795, Section 13(7) by deleting "Easement Area A and B" and replacing it with "Easement Area C and D"; and update the Market guidelines to allow a maximum of 25 10'x10' Seasonal Farm vendor booths or equivalent square footage.
2. Revise the definition of a Partnership in Section 11 of the Market Guidelines to include the following statement: "Partnerships established at the time of entry into the Market must provide proof of partnership in the form of an agreement, bank account, Federal Business Registration and Provincial Sales Tax Registration. New partnerships must be approved by the Market Advisory Group."
3. Update the Market guidelines farmer definition as follows:

"Farmer" - a resident who vends eligible farm products as defined by the BC Assessment Authority on land classified for farming purposes that the farmer owns or leases. Eligibility is determined by valid BC Assessment notice indicating farm status or a valid BC Farmer ID Card:

 - a) A farmer is permitted to sell value-added products whose contents, by volume, contain at least 50% of the product they have received farmer certification for.
 - i) All value added farm product vendors must have their products reviewed by a Market Advisory Group subcommittee to ensure the product complies with market guidelines and the spirit of the market.

- b) A farmer may use 10% of their booth space to sell non-farmed products as long as they have been produced by the farmer and follow the regular market guidelines.
 - c) Farmers who do not qualify for farm classification under BC Assessment may appeal to the Market Advisory Group
- 4. Allow existing farm vendors who no longer qualify under the “Farmers” definition to transfer their accrued points over to the day vendor category as long as they still meet the spirit of the market philosophy.
 - 5. Reinstate Section 15 Absent Points as formally stated in the 2014 Vender Guidelines and reflected in the following statement:

15. Days Off/Absent Points

Vendors, who have vended in the current season, can be absent and still be eligible to acquire points from the Market for four Saturdays during the Market Season if he/she wishes. This can be done by paying the day fee, for each of up to four Saturdays missed, to the Market Coordinator. Absent points may only be purchased for the current season.

CARRIED
Commissioner Kellow Opposed

Commissioner Webster returned to the meeting at 7:10 pm

6.3 Ministry of Transportation and Infrastructure Subdivision Referral – 114 Cranberry Road

Staff reported that the site was reviewed by the Trails Advisory Group who concur with the motion for cash in lieu and a connectivity path from Devine to Cranberry Road.

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Kellow,

The Salt Spring Island Parks and Recreation Commission recommends the Ministry of Transportation approve of the proposed Subdivision at 114 Cranberry Road subject to the following conditions:

- a) That the Salt Spring Island Parks and Recreation Commission receives 5% cash in lieu for the market value;
- b) That the developer build a pedestrian pathway connecting Devine Road to Cranberry Road.

CARRIED

6.4 Recreation Software Implementation

Verbal report on the progress of implementing online software registration at the pool and for PARC leisure programs.

6.5 Commissioner Terms and Appointments

Three commissioner terms are expiring at the end of 2016 (Collombin, Webster and Kellow) Advertisements have been placed in the community to seek volunteers for all of the CRD Commissions. PARC Commissioners who wish to be reappointed for another term are asked to submit their request in writing to the Administration office.

7. Motion to Close Meeting

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Kellow,
That the Salt Spring Island Parks and Recreation Commission close the meeting in
accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the
acquisition, disposition or expropriation of land or improvements, if the council considers
that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

The Commission closed the meeting at 7:20 pm.

The Commission returned from the closed meeting without report at 7:49 pm.

8. Next Meeting-2017 Schedule

The meeting schedule for 2017 will continue as the third Monday of each month
excluding July, August and December. The meeting location will be Portlock Park
Meeting Room at 5 pm. Specific dates are: Jan 16, Feb 20, Mar 20, TUESDAY April 18,
May 15, June 12 and 19, Sep 18, Oct 16, Nov 20 of 2017.

9. Adjournment

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Kellow,
That the meeting be adjourned at 7:50 pm.

CARRIED

CHAIR

SENIOR MANAGER