



Making a difference...together

**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held September 19, 2016 145 Vesuvius Bay Road, Salt Spring Island, BC**

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**Present:**       **Director:** Wayne McIntyre  
                  **Commission Members:** Garth Hendren (Vice-Chair), Matt Kellow, Brian Webster, Daniel Clements  
                  **Staff:** Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Tracey Shaver, Recording Secretary  
                  **Absent:** Sonja Collombin, Jon Suk

Vice Chair Hendren called the meeting to order at 5:02 pm

**1. Approval of Agenda**

**MOVED** by Commissioner Webster, **SECONDED** by Director McIntyre,  
That the Salt Spring Island Parks and Recreation Commission agenda of September 19, 2016 be approved.

**CARRIED**

**2. Adoption of Minutes of August 15, 2016**

**MOVED** by Commissioner Kellow, **SECONDED** by Commissioner Webster,  
That the minutes of the Salt Spring Island Parks and Commission meeting of August 15, 2016 be approved.

**CARRIED**

**3. Presentations/Delegation**

**3.1 Daria Zovi-Cusheon Lake Access at 366 Cusheon Lake**

Ms. Zovi presented the concept of the community fundraising to purchasing a property adjacent to the public beach water access on Cusheon Lake. The property would then be given to PARC to maintain and develop as a public beach area.

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Clements,  
That staff investigate the scope of work needed for the CRD to be able to accept the property adjacent to Cusheon Lake Road beach access at 336 Cusheon Lake Road [legally described as Lot C, Sec 86, CD, SSSI, Plan VIP 21512] through public donation.

**CARRIED**

**4. Reports- Chair and Director**

**4.1 Chair's Report**

No report given

**4.2 Director's Report**

Director McIntyre briefly reported on the following:

- CRD Integrated Solid Waste and Resource Management Plan to begin a local public engagement process in October for solid waste.
- Incorporation Study-Government to announce the amount of compensation available to the community should a referendum for incorporation pass.

- Transitions Salt Spring is being considered for an energy award for their electric car initiatives.
- CRD Board approves Regional Housing First Implementation Plan – locally the CRD Drake Road affordable housing project would be eligible for funding, however it is currently stalled due to the water connection moratorium.
- CRD Board approves Independent Project Board Recommendation for Core Area Wastewater Treatment-part of the project will be to develop an integrated resource management for the region’s waste.
- Union of British Columbia Municipalities Conference – Municipalities to vote on whether or not to change the status of 3 CRD Electoral Areas from “Urban” to “Rural”.
- Economic Development Commission was given an exception and included in the grant applications for “rural” communities with their Rural Accelerator Program.
- Request for Community Works Funding to be considered by the Electoral Area Services Committee for Peck’s Cove Park and Boardwalk Structures.

## **5. Outstanding Business**

### **5.1 Project Status Report**

Staff reviewed several items included in the report.

- CRD Aboriginal Initiatives Staff are assisting with the First Nation consultation process for Centennial Park Master Plan. Overall park designs are still in the planning and consulting process. Focus is on confirming a location for the public washrooms prior to renovations identified in the capital plan to begin in 2017.
- Duck Creek Park-trail restoration and drainage work continues. Feedback: large drainage rock used in wetter sections of the trail is difficult for pedestrian use.

## **6. New Business**

### **6.1 2017-2021 SSI Parks and Recreation Operating Budget**

Manager Ovington presented the staff report.

The Commission requested that accounting terminology in future reports be changed to “Surplus and Deficit”.

Short break in the meeting was called at 6:15 pm

Meeting restarted at 6:25 pm

After discussion and friendly amendment the following motion was passed:

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Kellow,  
That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board:

1. Approve the provisional 2017-2021 operating and capital budgets for Salt Spring Island Pool and Parkland Combined, Community Parks and Community Recreation as presented; and
2. Balance the 2016 actual revenue and expenditures as transfers to capital reserves.

**CARRIED**

## 6.2 Request for Life Rings at Public Lake Access

Manager Ovington reported that following the recent fatal accidents at Stowell Lake, he has had several requests from the community to provide lifesaving equipment at public lake access points.

**MOVED** by Commissioner Clements, **SECONDED** by Commissioner Webster, That the Parks and Recreation Commission refers the potential lifesaving equipment request back to staff for development of a feasibility plan.

**CARRIED**

## 6.3 Memorandum Dated September 13, 2016, re: Rainbow Road Indoor Pool Parking Lot Extension

Manager Ovington provided information related to an emergency safety issue with the Rainbow Road Parking Lot.

**MOVED** by Commissioner Kellow, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission approve funding \$8,600 to extend parking along the front of the community gardens at the Rainbow Road indoor Pool, and that it be funded from the Pool Capital Reserve Fund 1078 102045

**CARRIED**

## 6.4 Letter Dated April 25, 2016, re: Rotary Park- Request for Storage Area

A request to provide an area in Rotary Park for storage of waste and recycling bins to be used by commercial businesses was not supported by the PARC Commissioners.

## 7. Motion to Close Meeting

**MOVED** by Commissioner Kellow, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**CARRIED**

The Commission closed the meeting at 7:05 pm.

The Commission returned from the closed meeting without report at 6:43 pm.

## 8. Next Meeting

The next meeting is scheduled for October 17, 2016 from 5:00 to 7:00 pm in the Portlock Portable meeting room.

## 9. Adjournment

**MOVED** by Commissioner Clements, **SECONDED** by Commissioner Hendren, That the meeting be adjourned at 7:13 pm.

**CARRIED**

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CHAIR

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SENIOR MANAGER