



Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION

Notice of Meeting on **Monday, August 15, 2016 at 5:00 PM**

Portlock Portable, 145 Vesuvius Bay Rd, Salt Spring Island, BC

Wayne McIntyre

Daniel Clements

Brian Webster

Garth Hendren

Matt Kellow

Jon Suk

Sonja Collombin

(R) = Regrets

AGENDA

1. **Approval of Agenda**
2. **Adoption of Minutes of July 21, 2016**
3. **Presentations/ Delegations**
4. **Reports**
 - 4.1 **Chair**
 - 4.2 **CRD Director**
 - 4.3 **Rainbow Road Indoor Pool Quarterly Report- Jim Raddysh**
5. **Outstanding Business**
 - 5.1 **Portlock Tennis Courts**
 - 5.2
6. **New Business**
 - 6.1 **Review of Saturday Market Issues**
 - 6.2 **Operating Budget 2016-2020**
 - 6.3 **Capital Budget 2016-2020**
 - 6.4 **Operating and Capital Budget Planning 2017- 2021**
7. **Next meeting September 19, 2016 from 5-7pm at the Portlock Portable.**
8. **Adjournment**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend



Making a difference...together

**Minutes of the Regular Meeting of
the Salt Spring Island Parks and Recreation Commission
Held July 21, 2016 145 Vesuvius Bay Road, Salt Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
 Commission Members: Jon Suk (Chair), Brian Webster, Garth Hendren
 Staff: Dan Ovington, Parks and Recreation Manager; Keith Wahlstrom, Acting
 Senior Manager, Manager Engineering; Tracey Shaver, Recording Secretary
 Absent: Matt Kellow, Daniel Clements, Sonja Collombin,

Chair Suk called the meeting to order at 5:00 PM

1. Approval of Agenda

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission agenda of July 21, 2016,
be approved by amending the meeting date June to July.

CARRIED

2. Presentations/Delegation

No presentations or delegations registered.

3. Reports- Chair and Director

3.1 Chair Suk-briefly reported on his interpretation of the Islands Trust meeting in
regards to the two Brinkworthy applications. Chair Suk shared an optimistic view.

3.2 Director McIntyre- briefly reported on his interpretation of the Islands Trust
meeting in regards to the Brinkworthy ALC application. Director McIntyre expressed
concern that the Provincial Agricultural Land Commission (ALC) will uphold their
mandate to preserve Agricultural land.

4. Outstanding Business

4.1 181 Brinkworthy Road- Out Come and Next steps

Manager Ovington reviewed the outcome of the meeting.

- Island Trustees voted to forward the Non-Farm Use Application to the ALC with support and staff recommendations.
- Island Trustees voted to defer the Re-zoning Application until the ALC has responded on the Non-Farm Use.

Manager Ovington facilitated a discussion on the next step which is to submit an
updated Non-Farm Use Application to be included in the supporting documents going
forward for the ALC's consideration.

- Manager Ovington will request in writing to present the application to the ALC.
- Provide information on the land search history

- Amending OCP to quantify future needs for recreational space
- Community input
- New Design plans
- Inclusion of farm area
- Road, water and environmental studies

Commissioner Webster stressed the need to further identify to the ALC what the tangible benefits to the local agricultural community could be and to show consideration of implementing them with the first phase of development.

Director McIntyre called a point of order for consideration of moving into a closed meeting should the intention of the discussion be heading into negotiations of land acquisition. The Commission generally agreed to focus discussion on the Non-Farm Use application itself and therefore the Chair declined the request to close the meeting at this time.

Manager Ovington continued to facilitate the discussion by identifying plans to enhance the 1 acre area set aside to support agriculture on the property.

- Access Road
- Drainage
- Water access and or irrigation set up
- Deer fencing
- Electricity
- Storage facility

Additional suggestions included: offering to use the identified 10 metre buffer zone for additional agriculture uses such as fruit trees; offering to provide additional growing space for the culinary program at School District 64; search for an equivalent piece land to put back into the ALR.

4.2 Trails Forum RFP

Two applications were received. Review committee of Jon Suk, Kees Ruurs and Dan Ovington will meet on August 3, 2016.

4.3 Operating and Capital Planning Budget Meeting- August 15, 2016

Reminder of special meeting on August 15, 2016 at 5 pm in the Portlock Park Meeting room.

5. New Business

5.1 Peck's Cove – Letter of Support – Community Works Funding

Director McIntyre asked the PARC Commission to consider providing a letter of support which he will take forward to the Capital Regional District Board to request \$150,000 of Community Works Funding. The funding would provide the basis of investigation work to establish the scope of a project to rehabilitate the park area and existing boardwalk structure known as Peck's Cove.

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission Chair provide a letter of support with the following recommendation: That the Salt Spring Island Parks and Recreation Commission Recommends that the Electoral Area Services Commission support a recommendation that the Capital Regional District Board approve the allocation of Community Works Funds for the purpose of obtaining professional studies to assess the feasibility of renovating the existing boardwalk structures and to rehabilitate the area known as Peck's Cove.

CARRIED

7. Motion to Close Meeting

MOVED by Director McIntyre **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission Motion to Close Meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED

The Commission closed the meeting at 6:35 pm.

The Commission returned from the closed meeting without report at 6:43 pm.

8. Next Meeting

The next meeting is scheduled for August 15, 2016 from 5:00 to 7:00 pm in the Portlock Portable meeting room.

9. Adjournment

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Suk
That the meeting be adjourned at 6:45 pm.

CARRIED

CHAIR

SENIOR MANAGER

REPORT TO PARKS AND RECREATION COMMISSION OF SALT SPRING ISLAND JULY 2016

SUBJECT: RAINBOW ROAD INDOOR POOL

ISSUE

To provide the commission with a quarterly report for April, May and June 2016

BACKGROUND

The Rainbow Road Indoor Pool offers a variety of programs including:

1. Public Programs - Attendance Chart - see attached
 1. Early Bird Swim 6:30 am - 8:00 am Mon/Wed/Fri
 2. Lap & Leisure 9/10:00 am - 1:00 pm Mon to Fri
 3. Lap & Lesson 2:00 pm - 3:00 pm Mon/Wed/Fri
 4. Adult/Youth 1:00 pm - 2:00 pm Tuesday and Thursday
 5. Everyone Welcome 3:00 pm - 6:30 pm Mon/Tues/Wed/Thur
 6. Evening Lap 6:30 pm - 7:30 pm Mon/Wed
 7. Friday Night Madness 6:30 pm - 7:30 pm Friday
 8. Toonie SWim 1:30 pm - 5:30 pm Sunday
2. Aquafit Classes - Attendance Chart - See Attached
 1. Energizer 8:00 am - 9:00 am Mon/Wed/Fri
 2. Aqualite 9:30 am - 10:30 am Mon/Wed/Fri
 3. NOONERS 1:00 pm - 2:00 pm Mon/Wed/Fri
3. School Programs
 1. SIMS
 2. Phoenix Elementary
 3. SSE
 4. School Board Lessons
4. Swim Team - Sting Rays Summer Season started in May
5. Special Events - Fathers Day Triathlon June 19, 2016
6. Other programs - Kayaking, Public Swim Lessons, Birthday Parties

The program break down is as follows:

Year	Public Programs	Water Fit	Added Programs	Totals
2012	6103	1999	4815	12917
2013	5745	2206	4601	12552
2014	4632	2481	4137	11250
2015	4255	2436	4377	11068
2016	4904	3226	5305	13435

Summary

These 2016 numbers show an over all increase of 2,367 visits over the 2015 quarter. The swim club is one of the contributing factors to this increase as their numbers are higher than in the previous years and the water fitness programs are showing an increase for this quarter as well. The Public Programs are showing a slight increase of 649 visits over last year. Over all the pool is busier this year then it was last year. -

Promotion and Marketing

We continue to use the Driftwood to promote the programs offered at the pool. Monthly banners, special articles and the weekly ask the expert all help to remind the community of the pool and the programs offered here.

Jim Raddysh does numerous performances each month which help to identify a face to the facility and often times he uses these opportunities to let the community know what is going on at the pool.

Recreation Excellence also is represented in the annual publication of the high schools year book and the paper insert wishing the graduation class of the year the best of luck in the future.

We are still serious about fun !

Summary Sheet for
Fall/Winter Quarter April - June (2014 - 2016)

Public Programs Year	April			May			June		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Early Bird	174	107	96	151	122	98	103	80	124
Lap & Leisure	555	430	529	472	494	599	430	651	673
Adult Youth	3	4		1		57	7	1	59
Everyone W	501	410	467	385	352	469	391	300	487
Evening Lap	38	42	102	29	50	119	116	82	79
Everyone W Sat									
Parent & Pre									
SD 64	79						2	78	
Fri Swim Club									
Toonie	321	331	416	309	282	262	293	181	245
FN Madness	103	61	21	123	145	0	46	52	2
Totals	1774	1385	1631	1470	1445	1604	1388	1425	1669

Water Fitness	April			May			June		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Energizer	380	373	526	369	425	561	377	466	581
Nooner	201	124	229	176	202	228	194	183	183
Aqualite	216	191	296	327	226	297	241	246	325
Totals	797	688	1051	872	853	1086	812	895	1089

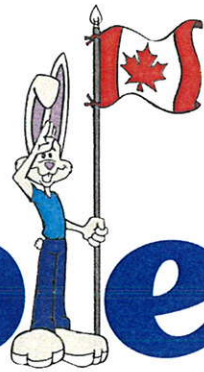
Quarterly Totals

Public Programs			
2014			
April	May	June	Total
1774	1470	1388	4632
2015			
April	May	June	Total
1385	1445	1425	4255
2016			
April	May	June	Total
1631	1604	1669	4904

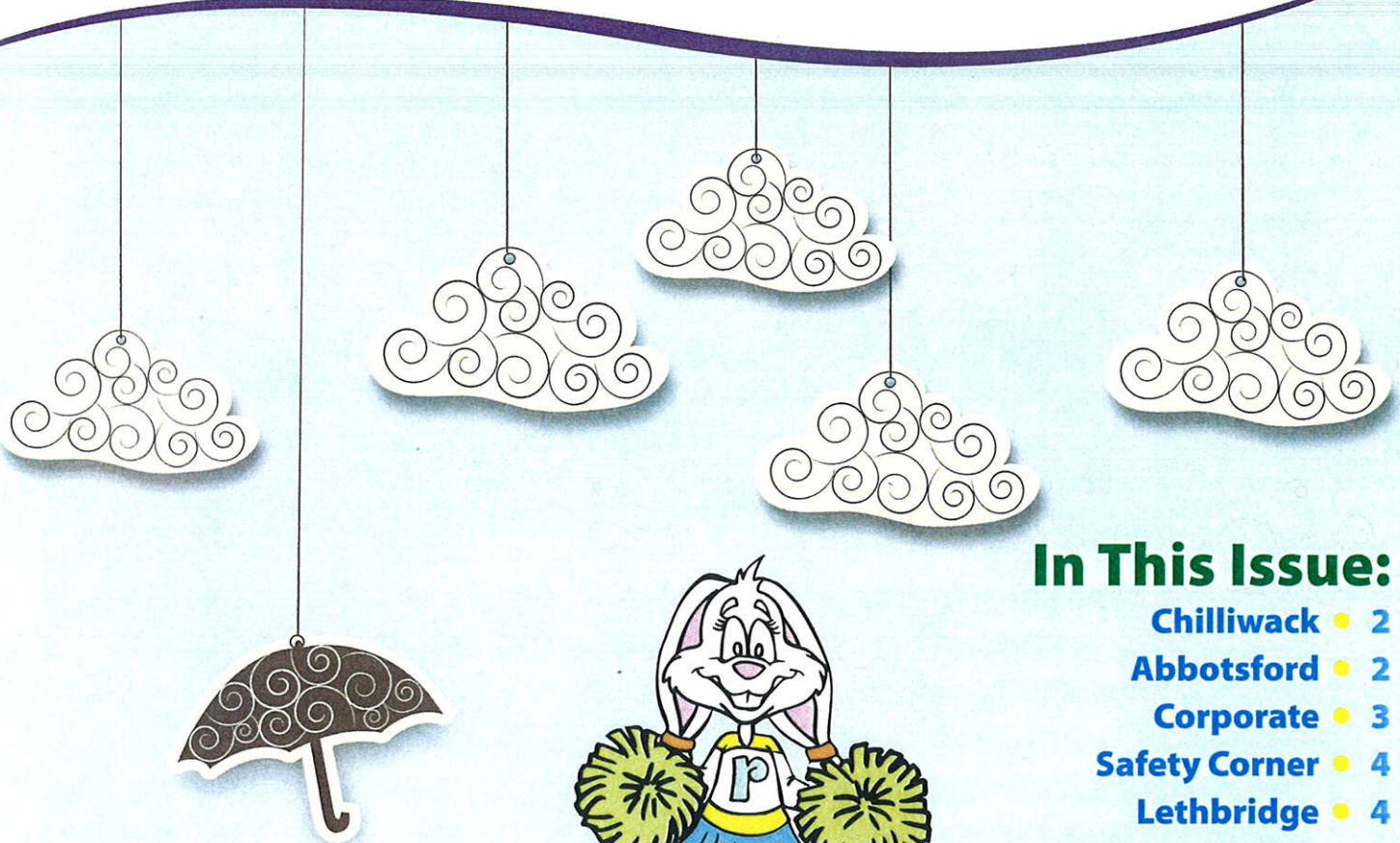
Added Programs			
2014			
April	May	June	Total
94	2226	1817	4137
2015			
April	May	June	Total
503	1898	1976	4377
2016			
April	May	June	Total
769	2590	1946	5305

Water Fitness			
2014			
April	May	June	Total
797	872	812	2481
2015			
April	May	June	Total
688	853	895	2436
2016			
April	May	June	Total
1051	1086	1089	3226

rec ex rambler



“Serious about fun”



SPRING 2016

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greetings from Salt Spring Island!

THINGS ARE AS WET AS EVER AT THE RAINBOW ROAD INDOOR POOL.

These past winter months have been very busy. We are seeing more school groups using the facility than in the past years. Phoenix Elementary and Salt Spring Island Middle School are both making great use of the pool these days.

WAY TO GO! LET'S KEEP THOSE KIDS ACTIVE.

The high school PE teachers have been bringing their classes to the pool to learn about Inner Tube Water Polo and explore our Water Fitness programs. This has been a real great way to get the word out about our regular Thursday night Inner Tube Water Polo sessions. Twenty-five people have been coming out on average.

The 6th annual *Swim 4 Heart* happened on February 14th. This year we managed to raise over \$2,000.00 for the Heart and Stroke Foundation. Around 40 participants came out and joined the fun!

Spring Break was a busy time as usual. The lessons offered were full and we watched a number of children become swimmers. In April we started our annual destination swim. This year we have plotted a course using the movie "Finding Nemo." Swimmers sign up and keep track of their time in the pool. This event will finish in June with draw prizes for the farthest swimmer and other various prizes.

In June we will be hosting our 7th annual Triathlon. This will happen on Father's Day, June 19th. The event will get underway at 10am at the pool. Distances have been kept short to attract beginners, and cut even shorter for children and youth. Many people throughout the community participate, which makes it a really amazing event! Last year we saw a record number of children taking the challenge and word has it there could be even more this year.

Our new summer schedule started May 1st, which also means the Stingrays Swim Team is back in the pool! Last year we sent about 25 kids to Provincials and we hope to do that or better this year. The club welcomes Brandon back as the head coach this year. The club has attracted a large number of new swimmers. Things are looking good for the Stingrays. If you are around on July 9th & 10th come on down to the pool and help cheer on our children during the Stingrays' Annual Salt Spring Swim Meet. Please note that because of this event, the pool will be closed to the public Sunday, July 10th.

RAIN OR SHINE, THE WATER'S ALWAYS WARM AT THE RAINBOW ROAD INDOOR POOL.

Jim Raddysh, General Manager



Thursday Night Fun at the Rainbow
Road Indoor Pool!

SALT SPRING ISLAND RECREATION - ALL SERVICE AREAS	2015 BOARD BUDGET	2015 ESTIMATED ACTUAL	BUDGET REQUEST		FUTURE PROJECTIONS				
			2016 CORE BUDGET	SUPPLEMENTARY	TOTAL 2016	2017	2018	2019	2020
<u>OPERATING COSTS:</u>									
Swimming Pool	750,700	734,140	759,690	-	759,690	776,610	795,730	813,820	832,440
Community Parks	391,980	420,250	413,850	11,500	425,350	430,520	437,210	445,860	453,570
Community Recreation	86,140	91,420	104,420	-	104,420	92,460	94,300	96,170	97,470
Parks, Land & Recreation	542,260	547,890	550,280	-	550,280	561,280	572,480	583,940	595,630
TOTAL OPERATING COSTS	1,771,080	1,793,700	1,828,240	11,500	1,839,740	1,860,870	1,899,720	1,939,790	1,979,110
*Percentage Increase					3.9%	1.1%	2.1%	2.1%	2.0%
<u>CAPITAL / RESERVE</u>									
Swimming Pool	20,000	40,000	42,400	-	42,400	42,810	43,230	43,650	63,025
Community Parks	16,590	19,900	9,950	-	9,950	8,390	10,410	10,640	10,850
Parks, Land & Recreation	128,300	121,420	126,860	-	126,860	122,110	121,030	122,160	123,220
DEBT CHARGES - Swimming Pool	276,300	276,300	201,300	-	201,300	201,280	201,260	201,240	181,845
TOTAL CAPITAL / RESERVES	441,190	457,620	380,510	-	380,510	374,590	375,930	377,690	378,940
TOTAL COSTS	2,212,270	2,251,320	2,208,750	11,500	2,220,250	2,235,460	2,275,650	2,317,480	2,358,050
Internal Recoveries	(47,340)	(59,020)	(47,430)	-	(47,430)	(44,060)	(44,412)	(43,626)	(44,501)
OPERATING LESS RECOVERIES	2,164,930	2,192,300	2,161,320	11,500	2,172,820	2,191,400	2,231,238	2,273,854	2,313,549
<u>FUNDING SOURCES (REVENUE)</u>									
Estimated balance C/F from 2015 to 2016	-	16,980	(21,360)	-	(21,360)	-	-	-	-
Balance C/F from 2043 to 2015	(81,040)	(81,040)	-	-	-	-	-	-	-
Swimming Pool	(195,770)	(201,450)	(198,370)	-	(198,370)	(198,870)	(198,920)	(200,970)	(201,020)
Community Parks	(71,800)	(95,820)	(82,810)	11,500	(94,310)	(96,140)	(97,990)	(99,870)	(100,650)
Community Recreation	(31,750)	(46,830)	(47,750)	-	(47,750)	(49,120)	(50,090)	(51,080)	(51,480)
Parks, Land & Recreation	(2,000)	(1,570)	(1,380)	-	(1,380)	(1,410)	(1,440)	(1,470)	(1,500)
TOTAL REVENUE	(382,360)	(409,730)	(351,670)	(11,500)	(363,170)	(345,540)	(348,440)	(353,390)	(354,650)
REQUISITION	(1,782,570)	(1,782,570)	(1,809,650)	-	(1,809,650)	(1,845,860)	(1,882,798)	(1,920,464)	(1,958,899)
*Percentage increase over prior year requisition					1.5%	2.0%	2.0%	2.0%	2.0%
<u>AUTHORIZED POSITIONS:</u>									
Salaries	3.00	3.00	3.00	-	3.00	3.00	3.00	3.00	3.00
Hourly	0.50	0.50	0.50	-	0.50	0.50	0.50	0.50	0.50

SALT SPRING ISLAND - POOL, PARKS, LAND RECREATION PROGRAMS	2015 BOARD BUDGET	2015 ESTIMATED ACTUAL	BUDGET REQUEST		FUTURE PROJECTIONS					
			2016 CORE BUDGET	SUPPLEMENTARY	TOTAL 2016	2017	2018	2019	2020	
<u>OPERATING COSTS:</u>										
Pool	750,700	734,140	759,690	-	759,690	776,610	795,730	813,820	832,440	
Parks, Land and Recreation	542,260	547,890	550,280	-	550,280	561,280	572,480	583,940	595,630	
TOTAL OPERATING COSTS	1,292,960	1,282,030	1,309,970	-	1,309,970	1,337,890	1,368,210	1,397,760	1,428,070	
*Percentage Increase					1.3%	2.1%	2.3%	2.2%	2.2%	
<u>CAPITAL / RESERVE</u>										
Transfer to Pool CRF	-	116,420	70,000	-	70,000	25,000	25,000	25,000	25,000	
Transfer to Pool ERF	20,000	40,000	17,400	-	17,400	17,810	18,230	18,650	38,025	
Transfer to Park, Land & Recreation CRF	128,300	5,000	56,860	-	56,860	119,560	118,430	119,510	120,520	
Transfer to Park, Land & Recreation ERF	-	-	25,000	-	25,000	2,550	2,600	2,650	2,700	
TOTAL CAPITAL / RESERVES	148,300	161,420	169,260	-	169,260	164,920	164,260	165,810	186,245	
DEBT CHARGES - POOL	276,300	276,300	201,300	-	201,300	201,280	201,260	201,240	181,845	
TOTAL COSTS	1,717,560	1,719,750	1,680,530	-	1,680,530	1,704,090	1,733,730	1,764,810	1,796,160	
Internal Recoveries	(67,040)	(66,220)	(67,430)	-	(67,430)	(64,460)	(65,220)	(64,850)	(66,150)	
OPERATING LESS RECOVERIES	1,650,520	1,653,530	1,613,100	-	1,613,100	1,639,630	1,668,510	1,699,960	1,730,010	
<u>FUNDING SOURCES (REVENUE)</u>										
Estimated balance C/F from 2015 to 2016	-	2,240	(2,240)	-	(2,240)	-	-	-	-	
Balance C/F from 2014 to 2015	(61,110)	(61,110)	-	-	-	(195,000)	(195,000)	(197,000)	(197,000)	
Pool Fees	(193,000)	(197,000)	(194,550)	-	(194,550)	(1,280)	(1,300)	(1,320)	(1,340)	
Payments in Lieu	(1,250)	(1,250)	(1,260)	-	(1,260)	(4,000)	(4,060)	(4,120)	(4,180)	
Revenue - Other	(3,520)	(4,770)	(3,940)	-	(3,940)	(200,280)	(200,360)	(202,440)	(202,520)	
TOTAL REVENUE	(258,880)	(261,800)	(201,990)	-	(201,990)	(1,439,350)	(1,468,150)	(1,497,520)	(1,527,490)	
REQUISITION	(1,391,640)	(1,391,640)	(1,411,110)	-	(1,411,110)	2.0%	2.0%	2.0%	2.0%	
*Percentage increase over prior year requisition					1.4%					
<u>AUTHORIZED POSITIONS:</u>										
Salaried	3.0	3.0	3.0	-	3.0	3.0	3.0	3.0	3.0	
Hourly	0.5	0.5	0.5	-	0.5	0.5	0.5	0.5	0.5	
User Funding %	11.2%				11.6%	11.4%	11.2%	11.2%	11.0%	

SALT SPRING ISLAND RECREATION - COMMUNITY PARKS	2015 BOARD BUDGET	2015 ESTIMATED ACTUAL	BUDGET REQUEST		FUTURE PROJECTIONS					
			2016 CORE BUDGET	2016 SUPPLEMENTARY	TOTAL 2016	2017	2018	2019	2020	
OPERATING COSTS:										
Salaries	193,330	205,830	209,330	6,500	215,830	219,920	224,100	228,380	232,970	
Maintenance, Security & Insurance	51,070	45,250	47,000	-	47,000	47,930	48,880	49,840	50,820	
Internal Allocations	69,640	69,640	71,110	-	71,110	68,210	69,050	68,760	70,140	
Utilities & Operating - supplies	26,330	31,770	34,820	-	34,820	35,500	36,180	36,880	37,580	
Contract for Services	21,500	35,900	25,000	5,000	30,000	30,490	30,990	32,100	32,620	
Travel - Vehicles	21,220	15,740	16,000	-	16,000	16,550	17,100	17,650	18,200	
Operating - Other	8,890	16,120	10,590	-	10,590	11,920	10,910	12,250	11,240	
TOTAL OPERATING COSTS	391,980	420,250	413,850	11,500	425,350	430,520	437,210	445,860	453,570	
*Percentage Increase					8.5%	1.2%	1.6%	2.0%	1.7%	
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	10,200	10,200	-	-	-	-	-	-	-	
Transfer to Reserve Fund	6,390	9,700	9,950	-	9,950	8,390	10,410	10,640	10,850	
TOTAL CAPITAL / RESERVES	16,590	19,900	9,950	-	9,950	8,390	10,410	10,640	10,850	
Internal Time Charges	19,700	7,200	20,000	-	20,000	20,400	20,808	21,224	21,649	
TOTAL COSTS	428,270	447,350	443,800	11,500	455,300	459,310	468,428	477,724	486,069	
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from 2015 to 2016	-	4,940	(4,940)	-	(4,940)	-	-	-	-	
Balance C/F from 2014 to 2015	(7,400)	(7,400)	-	-	-	-	-	-	-	
Rental Income	(64,100)	(88,430)	(78,600)	(11,500)	(90,100)	(91,900)	(93,740)	(95,610)	(96,380)	
Payments in Lieu	(310)	(310)	(290)	-	(290)	(320)	(330)	(340)	(350)	
Revenue-Other	(7,390)	(7,080)	(3,920)	-	(3,920)	(3,920)	(3,920)	(3,920)	(3,920)	
TOTAL REVENUE	(79,200)	(98,280)	(87,750)	(11,500)	(99,250)	(96,140)	(97,990)	(99,870)	(100,650)	
REQUISITION	(349,070)	(349,070)	(356,050)	-	(356,050)	(363,170)	(370,438)	(377,854)	(385,419)	
*Percentage increase over prior year requisition					2.0%	2.0%	2.0%	2.0%	2.0%	
AUTHORIZED POSITIONS:										
Salaried	1.5	1.5	1.5		1.5	1.5	1.5	1.5	1.5	
Converted	0.5	0.5	0.5		0.5	0.5	0.5	0.5	0.5	
User Funding	14.97%				19.79%	20.01%	20.01%	20.01%	19.83%	

SALT SPRING ISLAND - COMMUNITY RECREATION PROGRAMS	2015		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	2016 CORE BUDGET	2016 SUPPLEMENTARY	TOTAL 2016		2017	2018	2019	2020
OPERATING COSTS:										
Salaries and Wages	23,920	23,920	24,400	-	24,400		24,890	25,390	25,900	26,420
Recreation Programs	39,190	41,190	56,700	-	56,700		43,800	44,680	45,560	46,470
Internal Allocations	7,350	7,350	7,340	-	7,340		7,480	7,820	7,770	7,930
Travel and Insurance	10,840	10,840	11,070	-	11,070		11,290	11,520	11,750	11,980
Other Operating	4,840	8,120	4,910	-	4,910		5,000	5,090	5,190	4,670
TOTAL OPERATING COSTS	86,140	91,420	104,420	-	104,420		92,460	94,300	96,170	97,470
*Percentage Increase					21.2%		-11.5%	2.0%	2.0%	1.4%
TOTAL COSTS	86,140	91,420	104,420	-	104,420		92,460	94,300	96,170	97,470
FUNDING SOURCES (REVENUE)										
Estimated balance C/F from 2015 to 2016		9,800	(14,180)	-	(14,180)		-	-	-	-
Balance C/F from 2014 to 2015		(12,530)	-	-	-		-	-	-	-
Revenue - Fees	(31,300)	(46,380)	(47,300)	-	(47,300)		(48,660)	(49,620)	(50,600)	(50,990)
Payments in Lieu	(40)	(40)	(40)	-	(40)		(40)	(40)	(40)	(40)
Revenue - Other	(410)	(410)	(410)	-	(410)		(420)	(430)	(440)	(450)
TOTAL REVENUE	(44,280)	(49,560)	(61,930)	-	(61,930)		(49,120)	(50,090)	(51,080)	(51,480)
REQUISITION	(41,860)	(41,860)	(42,490)	-	(42,490)		(43,340)	(44,210)	(45,090)	(45,990)
*Percentage increase over prior year requisition					1.5%		2.0%	2.0%	2.0%	2.0%
User Funding %	36.3%				45.3%		52.6%	52.6%	52.6%	52.3%

5 Year Capital Expenditure Plan

SSI Pool CRF 1078 102045 Bylaw 3686					
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Beginning Balance	224,834	306,834	76,834	101,834	126,834
Transfers from Operating Budgets	25,000	25,000	25,000	25,000	25,000
Transfers from Park Land Ops Budget	45,000	-	-	-	-
Contribution from Splash	25,000				
Leisure Pool	-	-	-	-	-
Multipurpose Room (Soft Costs)	-	(35,000)	-	-	-
Multipurpose Room Construction	-	(220,000)	-	-	-
Replace Pool Flooring	(13,000)	-	-	-	-
Interest		-	-	-	
Ending Balance	306,834	76,834	101,834	126,834	151,834
SSI Comm Parks CRF - Centennial Park 1064 101792 Bylaw 3085					
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Beginning Balance	158,131	176,311	128,821	132,271	158,841
Transfers from Operating Budgets	9,950	8,390	10,410	10,640	10,850
Transfers from Park Land Ops Budget	38,230	44,120	43,040	15,930	46,860
Grant Funding Required		200,000	50,000	-	-
Park Washrooms	-	(300,000)	(100,000)	-	-
Centennial Park Master Plan	(30,000)				
Interest	-	-	-	-	-
Ending Balance	176,311	128,821	132,271	158,841	216,551

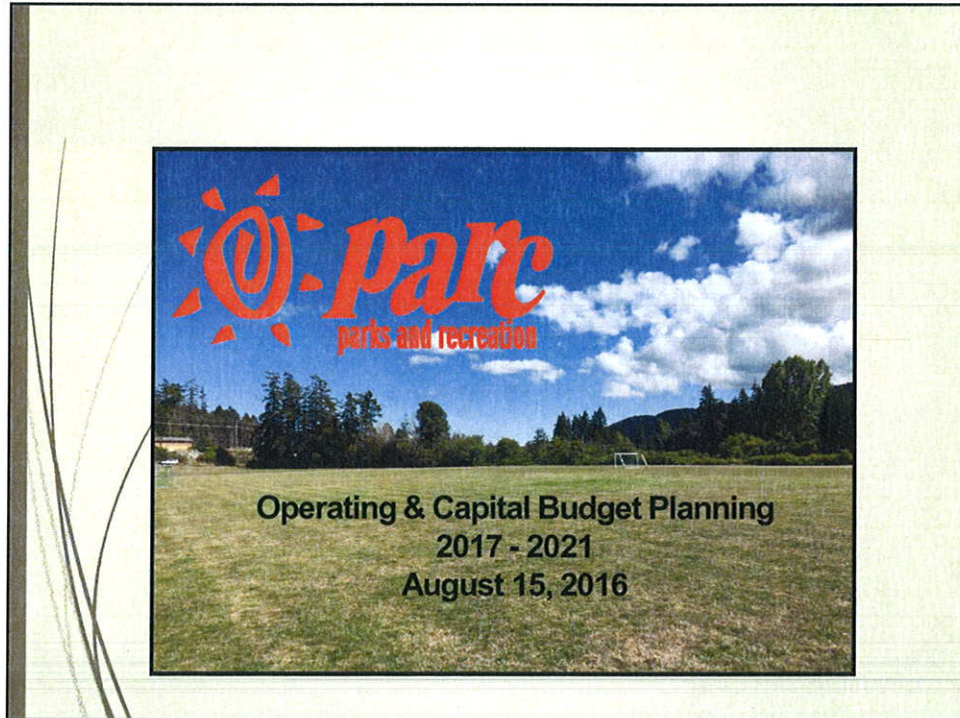
5 Year Capital Expenditure Plan

SSI Comm Parks CRF - Boardwalk/Waterfront Access					
1060 102030					
Bylaw 2859	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Beginning Balance	4,403	9,403	4,503	9,703	5,003
Transfers from Operating Budgets	5,000	5,100	5,200	5,300	5,410
Beach Access Improvements	-	(10,000)	-	(10,000)	-
Boardwalk Repair	-	-	-	-	-
Interest	-	-	-	-	-
Ending Balance	9,403	4,503	9,703	5,003	10,413

SSI Parks/Rec CRF - Tennis					
1060 101786					
Bylaw 2859	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Beginning Balance	111,386	113,886	91,436	94,036	96,686
Transfers from Operating Budgets	2,500	2,550	2,600	2,650	2,700
Donations	-	-	-	-	-
Upgrade Multi-Purpose Court	-	(25,000)	-	-	-
Interest	-	-	-	-	-
Ending Balance	113,886	91,436	94,036	96,686	99,386

5 Year Capital Expenditure Plan

SSI Parks/Rec CRF 1060 101603 Bylaw 2859					
Beginning Balance	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	197,010	179,709	217,499	5,089	30,719
Transfers from Operating Budgets	11,130	67,790	67,590	95,630	65,550
Transfers from 1071 101898	26,569	-	-	-	-
Grant / Donation Funding Required		750,000			
181 Brinkworthy - Purchase					
Ball Field development	-	-	(1,000,000)	-	-
Utility Vehicles	-	-	-	(40,000)	-
Park & Trail development upgrades	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
Portlock Renovations	(25,000)	-	-	-	-
Interest	-	-	-	-	-
Ending Balance	179,709	217,499	5,089	30,719	66,269
SSI Park Land Acquisition 1035 101379 RS-2110					
Beginning Balance	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	6,720	6,720	6,720	6,720	6,720
Cash in Lieu Contribution	-	-	-	-	-
181 Brinkworthy - SSI Land Acquisition	-	-	-	-	-
181 Brinkworthy - Purchase	-	-	-	-	-
Interest	-	-	-	-	-
Ending Balance	6,720	6,720	6,720	6,720	6,720
SSI Park 2nd Service CRF 1071 101898 Bylaw 3286					
Beginning Balance	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	26,569	-	-	-	-
Transfer to 1071 101898	(26,569)	-	-	-	-
Interest	-	-	-	-	-
Ending Balance	-	-	-	-	-

A presentation slide with a light green background and a decorative line on the left. In the top right corner is the Salt Spring Parks and Recreation logo. Below the logo, the word 'Overview' is written in a black sans-serif font, preceded by a red square icon. To the right of the text is a small image of a 'LEISURE GUIDE' brochure. Below 'Overview' is a bulleted list of topics in a black sans-serif font.

- Recreation Programs
- Community Parks & Trails
- Rainbow Road Indoor Pool
- Saturday Market in the Park
- Operating Budget Overview
- Capital Budget Overview
 - Current Capital Projects
 - Additional Capital Projects (2017-2021)

The 'LEISURE GUIDE' brochure image shows various park activities and includes the text 'CHECK OUT THE NEW PARK PROGRAMS INSIDE!' and 'www.ssrparksandrec.com'.

► Recreation Programs



► Successes:

- Well received by the community:
 - 131 Winter registrations
 - 480 Spring/Summer registrations
- Partnerships with private contractors (22)
- Compliments on the quality of instructors
- Camp Colossal, Off-island camp, Young Chef, Preschool and H2O camp
- Move for Health Day Scavenger Hunt



► Recreation Programs



► Challenges:

- Last minute registrations
- Getting the word out and promoting the programs
- Lack of facility space
 - School use is limited
 - Charges for school and community spaces
 - Portable has no sink / limited use
- Program Registrations are limited to office hours
(Mon-Fri 8:30am-4:30pm)

► Community Parks & Trails



► Overview:

- Parks
- Sports fields
- Trails
- Beach Accesses
- Saturday Market
- Contract Work
- User Groups



Community Parks & Trails



2016 Successes:

- Beddis Beach Seawall
- Duck Creek
- Recycling Containers
- Beach Cleanup (Grace Point)
- Swim Meet



Community Parks & Trails



2016 Challenges:

- Maintenance Facilities
- Contract Work
- Garbage
- Water
- Centennial Park



► Aquatics



► Successes:

- Revenues continue to increase
- Increased attendance
- Debt servicing continues to decrease (2021)

► Challenges:

- Tracking admission / passes
- Administrative support (double entry)
- Aging facility and infrastructure
- Equipment replacement
- Capital reserves



► Market in the Park



► Successes:

- Smoother registration process, less waiting for placement
- Fee collection change – no cash, less risk
- Increased maintenance staff support

► Challenges:

- Space allocation
- Bylaw enforcement
- Vendor guidelines (currently under review)
- Washrooms
- Uneven paved areas

► The Centennial Park Master plan will be presented at the September 19th meeting for comment and discussion

Operating Budget Overview

- The SSI Parks and Recreation Budget is broken into three main operating budgets:

- 1.459 SSI Pool and Parkland
 - 25% user funded for Pool
 - .07% user funded for Parkland
- 1.455 SSI Community Parks
 - 14.97% user funded
- 1.458 SSI Community Recreation
 - 36.3% user funded

Operating Budget Overview

- The SSI Parks and Recreation Budget is broken into three main operating budgets:

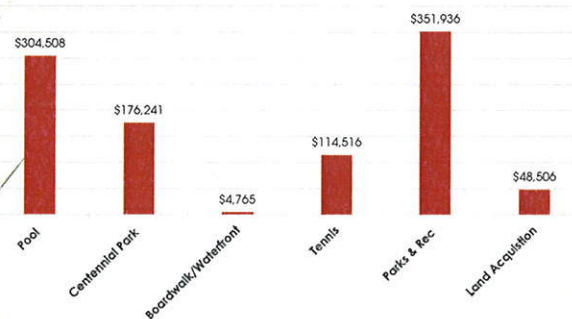
- 1.459 SSI Pool and Parkland
- 1.455 SSI Community Parks
- 1.458 SSI Community Recreation

Capital Reserves

- 1078 102045 - Pool CRF
- 1064 101792 - Centennial Park CRF
- 1060 102030 - Boardwalk / Waterfront Accesses CRF
- 1060 101789 - Tennis CRF
- 1060 101603 - Parks and Recreation CRF
- 1035 101379 - Park Land Acquisition
- 1071 101898 - Park 2nd Service CRD – Expired 2010

5 Year CRF 2016-2020

2016 CRF Estimated Year End Balances



- \$197,000 was received for Park Land Dedication.
- \$120,000 that had been allocated from Parks and Rec CRF for Brinkworthy has been reversed and charged to Park Land.
- Projects identified in the five year capital plan are not fully funded

2016 – 2020 CRF Projects Identified:

Pool CRF

- One of the Parks and Recreation Strategic Plan strategies is to develop the pool and property to maximize recreation opportunities and minimize operating costs. The addition of a multipurpose room for this facility has been identified as a major project in 2017.
- Replacing the pool lobby floor was identified as a 2016 CRF project. Moving the annual pool maintenance closure to date has delayed this project to 2017.

Centennial Park CRF

- Washrooms at Centennial Park are failing and not meeting the current demand. The replacement of the washrooms has been identified as a major project in the 2017-2018 off season. The Centennial Park Master plan is currently underway to provide a location for the new washroom as well as identify future developments at Centennial Park.

Boardwalk/Waterfront CRF

- The Commission has identified beach access improvement projects every other year in the capital plan. Improvements to Beddis Beach were 10,000 over budget and will impact beach access development in 2017.

Tennis CRF

To provide a permanent location for pickleball as well as a sport box for basketball, lacrosse, floor hockey and a practice wall for tennis, upgrading of the multisport box has been identified as a major project in 2017.

Parks and Recreation CRF

- Trail development has been identified as a major project each year.
- Ballfield development has been identified as a major project in 2018.
- Utility vehicles for the new ballfields have been identified as capital items in 2019.

2017 – 2021 Additional Capital Projects for Consideration

- The Centennial Park Master plan will be completed in the fall of 2016. The plan will include phased developments that may need to be identified in the capital plan.
- Pecks Cove Park may receive \$100,000 from CWF to develop the park by July 1, 2017. If this project is placed on the five year capital plan other 2017 projects may need to be moved to a later date.
- Tennis courts two, three and four were re-surfaced in 2010 but the playing surface continues to deteriorate. The surface has been re-patched and repainted but this will not provide a permanent solution. The replacement of these three courts may need to be identified in the five year capital plan to prevent closing the courts.
- The Portlock offices and portable have not been previously identified in the capital plan. Funding is needed to conduct a condition assessment in order to maintain and/or replace these aging facilities.

* The development of a 25 year CRF for the pool will provide the Commission with a long term vision for repairs and replacement of the 7.9 million dollar facility.

► Strategic Plan

- The 2009 Parks and Recreation Strategic Plan can be updated and funded through operating accounts in 2017.

► Questions:

- 1) Does the Commission support updating the 2009 Strategic Plan in 2017?
- 2) Are there any projects identified in the 5 Year Capital Plan that should be postponed until the completion of the strategic plan? (i.e. Pool Multipurpose Room)
- 3) Are there any projects **not** identified in the 5 Year Capital Plan that need to be added?