



- Traffic congestion- Left hand turning
- Insufficient right of way space for off road pathway

#### 4. Reports- Chair and Director

**4.1 Chair Suk**-briefly reported on a recent Trails Advisory Committee Meeting. Staff implemented a project management style document to retain the knowledge of the volunteers on specific projects, track inventory and update progress on active projects.

**4.2 Director McIntyre**- briefly reported on the following:

- Proposal for Burgoyne Bay Septage Facility to use reclaimed water from Ganges Sewer during equipment washing operations.
- AGM meetings for all of the CRD water/sewer services commission taking place in June.

#### 5. Outstanding Business

##### 5.1 Project Status Report

Manager Ovington provided a brief report on Capital Projects:

- Item 4.1 Portlock Tennis Courts- volunteers from both the tennis and pickleball associations participated in work parties to fill the multiple cracks in anticipation of repainting the courts this summer.
- Item 4.3 Beddis Beach- work is about to resume on the repair work to a retaining wall at Beddis Beach. Work must be completed during time periods specified by DFO.

##### 5.2 181 Brinkworthy Road- Revised Budget

Manager Ovington briefly reviewed the estimated budget and actuals of the Brinkworthy Road land acquisition project. The Commission discussed several points made by earlier presentations to clarify reasoning behind project.

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Collombin, That the Salt Spring Island Parks and Recreation Commission approve the revised 181 Brinkworthy Land acquisition budget as presented in the memorandum dated June 20, 2016.

**CARRIED**

#### 6. New Business

##### 6.1 Statutory Right of Way- Mereside Road

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission approve the Project Management Plan for the Mereside Drive Statutory Right of Way as recommended by the Trails Advisory Committee at their June 14, 2016 meeting.

**CARRIED**

## 6.2 Rotary Park License to Occupy-Propane Tank

The Commission briefly discussed the history of the lease and the responsibilities of the CRD and the Mouat's Trading Company LTD regarding the area and boardwalk.

**MOVED** by Commissioner Clements, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission recommends that staff negotiate a renewal of the Rotary Park License to Occupy for a further five (5) year term, subject to the same terms and conditions as the current license of occupation; subject to confirmation that a liability insurance clause is included in the agreement; and further that staff be authorized to execute the agreement;

**CARRIED**

## 6.3 2017-2021 Capital Expenditure Plan

The Commission had a general discussion on budget development process and consideration of strategic planning for capital projects.

- Outcome of current projects will determine workload direction, timelines and overall staffing needs. (181 Brinkworthy- Playing fields, Trails Forum, Centennial Park Master Plan)
- Strategic plan is outdated.
- Commissioners to assume greater responsibility for budget planning and recommendations.

**MOVED** by Commissioner Suk, **SECONDED** by Commissioner Hendren, That the Parks and Recreation Commission direct staff to prepare for a budget planning workshop in early September in addition to the regularly planned meeting on September 19, 2016.

**CARRIED**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Hendren, That the Parks and Recreation Commission direct staff to prepare for a strategic planning workshop in the spring of 2017 to identify capital projects for the next session of 5 year Capital and Budget planning.

**CARRIED**

**MOVED** by Commissioner Clements, **SECONDED** by Commissioner Hendren, That the Parks and Recreation Commission defer consideration of the 2017-2021 Capital Expenditure Plan Staff Report until September.

**CARRIED**

## 6.4 Special Occasion License Request

Manager Ovington reported that the special license policy to allow consideration of beer gardens at events in community parks is still in the development process. In the meantime a new request has come in to allow a "beer truck" service to operate during the already approved Graffiti theatre event in Mouat Park. The revenue generated is expected to be \$600.00.

**MOVED** by Commissioner Clements, **SECONDED** by Commissioner Collombin,  
That the Salt Spring Island Parks and Recreation Commission approve Graffiti Threatre  
Company's request to include the sale of alcohol in Mouat Park subject to submitting a  
Salt Spring Island PARC Special Occasions park use permit application that meets the  
terms and conditions of the park use requirements for beer gardens.

**CARRIED**

**6.5 Islands Trust Bylaw 490, Waste Management Facilities Rezoning**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Hendren,  
That the Salt Spring Island Parks and Recreation Commission does not recommend the  
adjustment of zoning areas from lands currently used as parks reserve to expand  
industrial uses.

**CARRIED**

**6.6 Islands Trust Bylaw 491, Ganges Harbour Zoning**

**MOVED** by Commissioner Hendren, **SECONDED** by Commissioner Webster,  
That the Salt Spring Island Parks and Recreation Commission recommends approval of  
the creation of a new land use zone identified as C7 and the rezoning of the proposed  
shoreline properties.

**CARRIED**

**6.7 Islands Trust Bylaw 492, Amend Bylaw 355-Technical Land Use Definition**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Clements,  
The Salt Spring Island Parks and Recreation Commission does not recommend  
approval of Bylaw 492 as submitted as the definitions relate to other proposed bylaws  
which alter the land use zoning of existing parkland and active agricultural land to  
potential industrial uses.

**CARRIED**

**7. Motion to Close Meeting**

**MOVED** by Commissioner Clements, **SECONDED** by Commissioner Collombin,  
That the Salt Spring Island Parks and Recreation Commission Motion to Close Meeting  
in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the  
acquisition, disposition or expropriation of land or improvements, if the council considers  
that disclosure could reasonably be expected to harm the interests of the municipality;

**CARRIED**

The Commission closed the meeting at 6:45 pm.

The Commission returned from the closed meeting without report at 7:10 pm.

**8. Next Meeting**

The next meeting is scheduled for September 19, 2016 from 5:00 to 7:00 pm in the  
Portlock Portable meeting room. Meetings in July and August will be at the discretion of  
the Chair.

9. **Adjournment**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Hendren  
That the meeting be adjourned at 7:12 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**