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**Minutes of the Regular Meeting of
the Salt Spring Island Parks and Recreation Commission
Held May 16, 2016 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
Commission Members: Jon Suk (Chair), Daniels Clements, Sonja Collombin, Matt Kellow, Brian Webster.
Staff: Dan Ovington, Parks and Recreation Manager, Karla Campbell, Senior Manager, Salt Spring Island Electoral Area, Tracey Shaver, Recording Secretary
Absent: Garth Hendren

Chair Suk called the meeting to order at 5 PM.

1. Approval of Agenda

MOVED by Commissioner Webster, **SECONDED** by Commissioner Kellow,

That the Salt Spring Island Parks and Recreation Commission agenda of May 16, 2016, be amended by removing the Delegation of Doreen Hewitt, Cusheon Lake Stewardship Committee.

CARRIED

2. Adoption of Minutes of April 18, 2016

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Webster,
That the minutes of the Salt Spring Island Parks and Commission meeting of April 18, 2016 be approved.

CARRIED

3. Presentations/Delegation

3.1 Community Piano Project- Bryan Dubien

Mr. Dubien's presentation was intended to seek the support of the PARC commission for his proposal to install pianos in public places. This is a free and volunteer run initiative that would see a continuation of pilot project started last summer by Mr. Dubien. The Commission generally supports the idea however will require liability insurance to cover the public at large before they can allow the pianos to be set up in community parks.

4. Reports- Chair and Director

4.1 Director McIntyre reported briefly on the following topics:

- SSI Harbours
- Drake Road Affordable Housing Project
- CRD Governance Committee

5. Outstanding Business

5.1 Project Status Report

Manager Ovington provided a brief overview of current project. Of note is the successful grant application to secure partial funding for two summer student positions.

6. New Business

6.1 Special Occasion Park Use Permit Request – SSI Rotary Club Crab Fest

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission approve the Salt Spring Island Rotary Club beer garden request for Rotary Park subject to submitting a Salt Spring Island Parks and Recreation Special Occasions Park Use permit application that meets the terms and conditions of the Park Use requirements for Beer Gardens.

CARRIED

6.2 Watershed Protection Authority – Request for Signage at St. Mary Lake

MOVED by Commissioner Webster, **SECONDED** by Commissioner Kellow, That the Salt Spring Island Parks and Recreation Commission approve Salt Spring Island Watershed Protection Authority's (SSIWPA) signage be placed at the St. Mary's public beach access subject to approval of overall size dimensions and placement. The purpose of the sign is to display information about lake nutrient cycles and guidelines for public water quality protection, and a sensitive ecosystem map.

CARRIED

6.3 SSIWPA Grant Proposal - Shoreline Restoration of Public Use Areas at Cusheon Lake and St. Mary Lake

MOVED by Commissioner Webster, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission support the request for a new dock outlined in the Salt Spring Island Water Protection Authority's grant proposal - Shoreline Restoration of Public Use Areas at Cusheon Lake and St. Mary Lake, subject to the following:

1. The Province supports the installation of a new dock in the Cusheon Lake beach access;
2. A full review and consideration of the maintenance and liability implications of the dock coming under the jurisdiction of the CRD is presented to the Commission;
3. All budget resources and organizational capacity required to keep the dock operational fits within the annual budget allocation;
4. Should the Cusheon Lake dock be approved it will be designed and prepared by a professional engineer for CRD for approval; and will require a professional engineer to oversee and sign off on the construction and installation.
5. No appurtenances be permitted to be constructed or placed on the dock except a dock ladder; and
6. The applicant will be required to assist in making the application to amend the highway permit or licence of occupation and work with the Province to attain permission to install the dock and meet any of their requirements prior to any construction taking place.

CARRIED

Director McIntyre Opposed

6.4 Trails Advisory Committee-Trail Priorities 2016

Several members of the trails advisory group expressed concerns that progress on new trails appeared to be stalled and trail resources were being diverted to other projects. Through additional communication, concerns have been addressed and staff are working on creating tools to get historical information as well as current status documented on all trail projects.

6.5 Annual Pool Maintenance Closure

Anticipating continued water restrictions, staff reviewed alternative dates to drain the pool for annual maintenance. Survey results from regular user groups identified April or December as preferred closure months.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Collombin, That the Salt Spring Island Parks and Recreation Commission recommends the Rainbow Road Indoor Pool be closed for annual maintenance in April.

CARRIED

7. Motion to Close Meeting

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Collombin, That the Salt Spring Island Parks and Recreation Commission Motion to Close Meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

CARRIED

The Commission closed the meeting at 6:20 pm

The Commission returned from the closed meeting with report at 7:23 pm

8. Rise and Report

The PARC Commission reports that CRD legal council was sought for advice on the allegations made by the Salt Spring Tennis Association and that a response letter has been prepared.

9. Next Meeting

The next meeting is scheduled for June 20, 2016 from 5:00 to 7:00 pm in the Portlock Portable meeting room.

10. Adjournment

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Clements, That the meeting be adjourned at 7:25 pm

CARRIED

CHAIR

SENIOR MANAGER