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**Minutes of the Regular Meeting of
the Salt Spring Island Parks and Recreation Commission
Held April 18, 2016 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Alternate Director Darryl Martin
 Commission Members: Jon Suk (Chair), Sonja Collombin, Kees Ruurs, Brian Webster, Garth Hendren
 Staff: Dan Ovington, Parks and Recreation Manager, Karla Campbell, Senior Manager, Salt Spring Island Electoral Area, Tracey Shaver, Recording Secretary
 Absent: Daniels Clements, Matt Kellow, Wayne McIntyre

Chair Suk called the meeting to order at 5:03 pm

1. Approval of Agenda

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Ruurs,

That the Salt Spring Island Parks and Recreation Commission agenda of April 18, 2016, be amended by splitting the discussion and voting of Item 6.2 into two sections to allow for Commissioner Webster to excuse himself from a conflict of interest. The April 18, 2016 agenda is approved with the following changes: Item 6.2 (a) fees and charges for leisure services excluding Market Fees and Item 6.2 (b) fees and charges for leisure services specifically applying to the Market Fees.

CARRIED

2. Adoption of Minutes of March 21, 2016

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster

That the minutes of the Salt Spring Island Parks and Commission meeting of March 21, 2016 be approved.

CARRIED

3. Presentations/Delegation

3.1 Gulf Islands Horsemen's Association- Jackie Cooper

Ms. Cooper advised the Parks and Recreation Commission that a new association has been established to represent the interests of Horsemen throughout the Gulf Islands. The goal of the association is to obtain a 10 acre parcel on Salt Spring Island which would belong to the public and be a permanent location for the housing, training and recreational use of horses. The City of Burnaby established a business model in 1970 which they intend to follow.

3.2 SSI Rotary Club-Crab Fest 2016

John Cade, representing the Rotary Club, presented their request to hold a fundraising event over the July holiday weekend in Rotary Park. The plan is to establish an annual Crab Fest event for Salt Spring which would entail a fenced area, pre-sold tickets, music, alcohol and lots of food. The Rotary Club is aware that there is a current policy which does not allow alcohol sales or consumption in public parks and is therefore requesting a special permit to do so.

The Parks and Recreation Commission is interested in the event and prior to making a decision has requested staff bring a report to the next meeting regarding current park use policy and the potential effects of modifying it. Additionally, the Rotary Club has been asked to communicate with the surrounding businesses.

4. Reports- Chair and Director

4.1 The Chair reported that he attended the design charrette for the Centennial Park Master Plan and was pleased with the process and the input.

4.2 Alternate Director Martin reported regrets from the Director McIntyre.

5. Outstanding Business

5.1 Project Status Report

Manager Ovington reported on recent activities of the parks crew, which entailed lots of cleanup from winter storm damage.

Commissioner Ruurs requested information on the Move for Health Day Grant. Programming staff obtained a \$300 community grant from British Columbia Recreation and Parks Association to fund an island wide scavenger hunt throughout island parks and free yoga in Centennial Park.

5.2 Centennial Park Master Plan - Progress Report 1 & 2

Phase 1 of the project was based on gathering background information and stakeholder input. The next portion of this eight month project will be to review draft designs and obtain additional input from the community. Commission members requested that youth be encouraged to participate and that the overall designs include protection against storm surges.

6. New Business

6.1 Memorandum dated April 18, 2016 re: Beddis Beach Retaining Wall Repair- Revised Budget

MOVED by Alternate Director Martin, **SECONDED** by Commissioner Ruurs, That the Salt Spring Island Parks and Recreation Commission approve additional funding in the amount of \$9,150 to complete the Beddis Beach retaining wall and further, that the funds be allocated from the Salt Spring Island Community Parks Capital Reserve Fund Boardwalk/Waterfront Access 1060 102030.

CARRIED

6.2 Report: Salt Spring Island Parks and Recreation 2016/2017 Proposed Fees and Charges

Staff report was reviewed in two sections:

(a) Fees and Charges, excluding Market Fees

MOVED by Commissioner Webster, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission recommends the Capital
Regional District Finance Committee approve agenda item 6.2a regarding the 2016/2017
Salt Spring Island Leisure Services Fees and Charges as submitted in Appendix A for all
leisure services excluding Market Fees.

CARRIED

*Commissioner Webster left the meeting declaring a conflict due to being a vendor at the
Saturday Market at 5:50 pm.*

(b) Market Fees

MOVED by Commissioner Ruurs, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission recommends the Capital
Regional District Finance Committee approve agenda item 6.2b regarding the 2016/2017
Salt Spring Island Leisure Services Fees and Charges as submitted in Appendix A
pertaining only to Market Fees.

CARRIED

Commissioner Webster returned to the meeting at 6 pm.

6.3 Rainbow Road Indoor Pool – Quarterly Report (Jan – Mar 2016)

It was noted that the additional increase in pool attendance were due to the programs and
grants initiated by the Manager of Parks and Recreation (i.e. free swim days)

**6.4 Islands Trust Bylaw Amendment 491-“Salt Spring Island Land Use Bylaw, 1999,
Amendment No. 2, 2016.”**

MOVED by Commissioner Webster, **SECONDED** by Commissioner Hendren,
That the Salt Spring Island Parks and Recreation Commission endorses the creation of a
new land use zone identified as C7 and the rezoning of the proposed shoreline properties
subject to completion of the adoption process outlined in Islands Trust Staff report dated
March 1, 2016 for Draft Zoning for properties fronting Ganges Boardwalk.

CARRIED

7. Motion to Close Meeting

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission Motion to Close Meeting
in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the
acquisition, disposition or expropriation of land or improvements, if the council considers
that disclosure could reasonably be expected to harm the interests of the municipality;
(k) negotiations and related discussions respecting the proposed provision of a
municipal service that are at their preliminary stages and that, in the view of the council,
could reasonably be expected to harm the interests of the municipality if they were held
in public

CARRIED

The Commission closed the meeting at 6:20 PM

The Commission returned from the closed meeting with report at 7:45 PM

7.1 Rise and Report

Agenda Item for next public meeting Trails Advisory Committee-Trail Priorities 2016

8. Next Meeting

The next meeting is scheduled for May 16, 2016 from 5:00 to 7:00 pm in the Portlock Portable meeting room.

9. Adjournment

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the meeting be adjourned at 7:46 pm

CARRIED

CHAIR

SENIOR MANAGER