



Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION

Notice of Meeting on **Monday, April 18, 2016 at 5:00 PM**

Portlock Portable, 145 Vesuvius Bay Rd, Salt Spring Island, BC

Wayne McIntyre

Daniel Clements (R)

Kees Ruurs

Garth Hendren

Matt Kellow (R)

Jon Suk

Sonja Collombin

Brian Webster

(R) = Regrets

AGENDA

- 1. Approval of Agenda**
- 2. Adoption of Minutes of March 21, 2016**
- 3. Presentations/ Delegations**
 - 3.1 Gulf Islands Horsemen's Association-Jackie Cooper**
 - 3.2 SSI Rotary Club-Crab Fest 2016**
- 4. Reports-Chair and Director**
- 5. Outstanding Business**
 - 5.1 Project Status Report**
 - 5.2 Centennial Park Master Plan- Progress Report 1 & 2**
- 6. New Business**
 - 6.1 Beddis Beach Retaining Wall Repair-Revised Budget**

That the Salt Spring Island Parks and Recreation Commission approve additional funding in the amount of \$9,150 to complete the Beddis Beach retaining wall and further, that the funds be allocated from the Salt Spring Island Community Parks Capital Reserve Fund Boardwalk/Waterfront Access 1060 102030.
 - 6.2 2015/2016 Proposed Fees and Charges**

That the Salt Spring Island Parks and Recreation Commission recommends the Capital Regional District Finance Committee approve the 2016/2017 Salt Spring Island Leisure Services Fees and Charges as submitted in Appendix A.
 - 6.3 Rainbow Road Indoor Pool-Quarterly Report (Jan – Mar 2016)**
 - 6.4 Islands Trust Bylaw Amendment 491-"Salt Spring Island Land Use Bylaw, 1999, Amendment No. 2, 2016."**
- 7. Motion to Close Meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;**

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend

- 8. Next meeting May 16, 2016 from 5-7pm at the Portlock Portable.**
- 9. Adjournment**

permanently moving their courts to the multipurpose area, agree to fundraise and welcome any assistance from the Tennis Association.

3.3 Salt Spring Tennis Association- April Wright

April Wright, President of the Tennis Association spoke to three issues 1) participation, 2) compatibility and 3) solutions to problems.

Participation in the sport of tennis locally and provincially has increased in the past couple of years. Youth programs on island are gaining in numbers which puts additional pressure on the use of limited courts.

Compatibility- tennis is played on specific surfaces with clear court lines and specific net heights defining the areas of play. Additional lines on the courts confuse developing and competitive players.

Solutions to problems-Pickleball can be played on many different services indoors or out. On Island the game is played in schools, community halls and on the Fulford Court. As a new emerging game they should find their own permanent location and or fund raise to support the refurbishment of the multicourt at Portlock.

3.4 Bob Gibson- Tennis Player

Mr. Gibson read directly from a written submission which will form part of the permanent record.

3.5 Eric Ross- SSTA Member

The additional pressure on the local public courts with growing numbers of adult and youth tennis players simply cannot accommodate the growth and demand of pickleball players at Portlock Park. Pickleball will and does have use of schools, community halls and the outdoor court in Fulford. Tennis needs to have a series of courts without additional lines together such as the arrangement at Portlock to run tournaments and clinics.

4. Reports- Chair and Director

4.1 Rainbow Road Indoor Pool Shutdown Planning- Jim Raddysh

Jim Raddysh the Recreation Excellence Manager of the pool was asked to consider the best timeline for the annual shut down for maintenance and programming. April was identified as the most suitable.

MOVED by B. Webster, **SECONDED** by M. Kellow,

That the Salt Spring Island Parks and Recreation Commission refer the recommendation of an annual shutdown in April for the indoor pool back to staff for further review.

CARRIED

4.2 Chair report

Chair Suk reported that he attended the facilitated meeting between Tennis and Pickleball as an observer of the process. The participants were very intense and passionate on their views however concluded that they all had the same intentions. The timing and funding of a CRD Capital Project has become the contentious issue.

4.3 Director report

- Several meetings with the Department of Oceans and Fisheries regarding Salt Spring Island harbours has resulted in agreement for more transparency and input from the community.
- Incorporation study has received additional funds to study the condition of the roads on Salt Spring which is anticipated to delay the final report until the fall.
- Brief reports on several of the CRD committees and organization that Director McIntyre participates on.

4.4 Vice Chair Hendren

Requests that staff follow up with Mike Walton, Senior Manager for Regional Parks to obtain more information on what the financial contributions are anticipated to be towards land acquisitions on Salt Spring Island.

5. Outstanding Business

5.1 Project Status Report

- Dunbabin Park is currently closed after sustaining serious damage from the last series of storms. Several trees down, water erosion of trail and a bridge floating during the high creek level. Trails crew just started seasonal shift and will be busy.
- Currently running recreation programs have 129 registrants and a revenue over \$12,000.
- Spring/Summer Leisure Guide to be released April 13, 2016.
- Centennial Park Master Plan project progressing well. Next step is a design charrette scheduled for April 10, 2016.
- Harbour Authority declined an offer to see if there were any synergies in combining facilities to meet community needs with the upgrades to the washrooms in Centennial Park.

5.2 Tree Cutting in Sun Eagle Park

The property owner involved in the loss of trees in Sun Eagle Park will provide \$2,500 to cover the legal/bylaw/staff costs and the replanting of new trees.

5.3 181 Brinkworthy Road Land Acquisition-Revised Budget

Staff provided an overview of the budget changes as well as clarification on the application process being undertaken with Islands Trust.

There are two Island Trust (IT) applications in process which need to be completed in order for PARC to meet the contractual obligations of the property purchase. The first application relates to obtaining permission from the Agricultural Land Commission (ALC) for non-farming recreational use of the property. The second application is a re-zoning application (A1 to PR2) which was submitted to IT for a preliminary review last week. Due to the time constraints in the purchase contract and the lengthy process for both of these applications, PARC needs to run the applications concurrently. PARC did not go back to the IT without making any forward steps. These are two different processes which must be completed to meet the purchase obligations of a court ordered sale.

MOVED by G. Hendren, **SECONDED** by K. Ruurs,
That that Salt Spring Island Parks and Recreation Commission approve the revised 181 Brinkworthy land acquisition budget as presented in the 181 Brinkworthy Road Land Acquisition-revised budget memorandum dated March 21, 2016.

CARRIED

6. New Business

6.1 SSI Tennis Association and Pickleball Group Facilitated Meeting

Manager Ovington provided a brief overview of the meeting which resulted in the following recommendations for the Parks and Recreation Commission to consider:

1. The Portlock Park tennis court identified as "court 4" will receive painted pickleball lines to allow for 4 pickleball courts. Portable pickleball nets will be supplied and organized by the pickleball group.
2. The Portlock Park tennis court identified as "court 3" will have the painted pickleball lines removed.
3. PARC will establish a timeline for the completion of the public multi-sport court renovation and the permanent relocation of pickleball courts to that facility.

Discussion had several key points and resulted in a modified motion based on the recommendations.

- Group needs focused on versus PARC's focus on whole community
- Threatening letter very inappropriate
- SSTA requested letter be included in agenda
- Possible personal opinion of writers versus all tennis membership
- SSTA Letterhead used
- Publically accused the PARC Commission of ignoring a conflict of interest
- Case law on "pecuniary" refers to a monetary benefit
- Concern is over lines on 1 court
- PARC must have time to prepare a project charter and have clear expectations on the use and cost of refurbishing this multicourt facility.
- Project is bigger than just pickleball lines. Several different recreational uses to be considered.
- PARC to respond directly and publically to the accusations in the letter.

MOVED by K Ruurs, **SECONDED** by D. Clement,
That the Salt Spring Island Parks and Recreation Commission approve the following recommendations for the use of the public courts at Portlock Park:

1. The Portlock Park tennis court identified as "court 4" will receive painted pickleball lines to allow for 4 pickleball courts. Portable pickleball nets will be supplied and organized by the pickleball group.
2. The Portlock Park tennis court identified as "court 3" will have the painted pickleball lines removed.
3. PARC will establish a timeline for the completion of the public multi-sport court renovation and the permanent relocation of pickleball courts to that facility with an informational update for the community by the end of 2016.

CARRIED

MOVED by G. Hendren, **SECONDED** by S. Collombin,
That the Parks and Recreation Commission requests that staff assist with obtaining legal analysis and preparation of a response letter from the Chair of the Commission and the CRD Director which addresses the claims made by the Salt Spring Island Tennis Association in their letter dated March 14, 2016.

CARRIED

MOVED by G. Hendren, **SECONDED** by S. Collombin,
The Parks and Recreation Commission requests staff to prepare a public statement addressing the claims implied by the Salt Spring Island Tennis Association in their letter dated March 14, 2016.

CARRIED

7. Motion to Close Meeting

MOVED by D. Clements, **SECONDED** by K. Ruurs,

That the Salt Spring Island Parks and Recreation Commission Closed the Meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality. k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

The Commission closed the meeting at 6:48 pm.

The Commission returned from the closed meeting without report at 7:15 pm.

8. Next Meeting

The next meeting is scheduled for April 18, 2016 from 5:00 to 7:00 pm in the Portlock Portable meeting room.

9. Adjournment

MOVED by D. Clement, **SECONDED** by K Ruurs,
That the meeting be adjourned at 7:15 pm.

CARRIED

CHAIR

SENIOR MANAGER



How to Be Involved in PARC Decisions

At least one a month, Commission members meet to discuss PARC business. At this time, any written information submitted by a member of the community is distributed and reviewed by all Commission members.

Up to three delegations (including delegations of a single person) are welcome to attend these meetings. This is where your opinion can be expressed effectively on any PARC-related issue. Simply give written notice to the PARC office one week prior to the meeting date. Each delegation is allotted five minutes early in the meeting to address the Commission.

Public input and contributions are welcome and appreciated. For more information, or to become involved, contact the CRD Salt Spring Administration office at Tel: 250.537.4448 Fax: 250.537.4456

Please fill in form and return to:

SSI CRD Administration Office at 145 Vesuvius Bay Road, V8K 1K3 or by email to saltspring@crd.bc.ca

I wish to address the Salt Spring Island Parks and Recreation Commission

At its meeting of: April 18, 2016 at 5 AM/PM

NAME: JACKY COOPER Gulf Islands Horsemen's Ass.

ADDRESS: Village Terrace SSI V8K 2K2

EMAIL: _____ PHONE: 250

I represent Gulf Islands Horsemen's Ass.
(if applicable, Name of Organization)

My reason for appearing is, and the substance of my presentation is as follows:

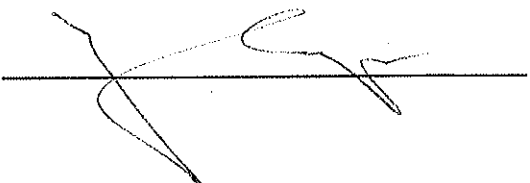
To discuss Land and Ass. for CRD.








To set up a horse park for all Gulf Island horse owners and users/riders.

The horse park to belong to the Gulf Islands not private ownership.

(if more space is required, please attach an additional page to this form)

Date April the 4th 2016



Signature 

Project	Comments	Capital Reserve Fund (CRF) Equipment Replacement Fund (ERF) General Operating (O) Revenue (R) Grant Funded (G)
1. COMMUNITY PARKS (Parks, Trails and Beach Access)		
1.1 Portlock Park	 <p><i>Upgrades to the Portlock Park ball field in preparation for the 2016 Minor Baseball season</i></p>	\$960 (O)
1.2 Dunbabin Park	  <p><i>Removal of dangerous trees after heavy rains March 11/16. Park is closed until repairs are complete.</i></p>   <p><i>Repairs to ditch and driveway, rocked culvert and chain gate installed.</i></p>	TBD / Looking at insurance
1.3 Lower Peter Arnell	<i>Tree removal and cleanup after heavy rains and wind</i>	
1.4 Mouat Park	<i>Tree removal and cleanup after heavy rains and wind</i>	
1.5 Channel Ridge	<i>West Eagle Trail – SRW expired, walked trail and identified upgrades once SRW is renewed.</i>	\$960 (O)
1.6 Mereside SRW	<i>Walked potential SRW over existing trail connecting into Bryant Hill Park. No major upgrades identified, staff to move forward with survey.</i>	TBA (C)
1.7 Centennial Park	 <p><i>Upgrades and maintenance in preparation for the 2016 market season. Board walk has been pressure washed, beds weeded, playground repairs.</i></p>  <p><i>Memorial bench installed along the harbor side trail at the end of Gasoline Alley</i></p>	(O) \$1,600 (R)

Capital Reserve Fund (CRF)
 Equipment Replacement Fund (ERF)
 General Operating (O)
 Revenue (R)
 Grant Funded (G)

Project	Comments	
2. PARKLAND (Pool and Park Facilities/ Administration)		
2.1 Move for Health Day Grant	Staff have applied for a grant to provide a free community event on May 10/16. Ideas include a PARC trail scavenger hunt and free yoga in Centennial Park	\$300 (G)
2.2 Rainbow Road Indoor Pool	Removal and replacement of standby generator Generator is needed to run sump pump in the event of a power outage to prevent flooding in the mechanical room.	\$3,185 (ERF)

3. COMMUNITY RECREATION (Recreation Programs and Leisure Guide)		
3.1 Spring/Summer Programs	The spring/summer program guide came out April 13/16 and includes 36 PARC programs for all ages.	\$2,900 (O)

4. CAPITAL PROJECTS		
4.1 Brinkworthy – Community Consolation	 <p>Three meetings were held with the major stakeholders (Agricultural, Neighbors, Sports) to discuss the proposed sports fields at 181 Brinkworthy and identify any concerns with the preliminary drawings. Additional meetings need to be held with the community at large before a final report and revised site plan is brought back to the LTC</p>	\$10,000 (CRF)
4.2 Centennial Park Master Plan	A Design Charrette was held on April 10/16. This is the final step in Phase 1 - Background Research. There are a total of four steps in the 8 month community consultation process: 1) Background Research 2) Preliminary Design 3) Master Plan Development 4) Final Report and Submission	\$30,000 (CRF)
4.3 Beddis Beach		See Memo Agenda item 6.1



200-385-4000 (TOLL FREE)
400-769-6100 (LOCAL)
VICTORIA
1700 58th Street
Victoria, BC V8N 1C1
SOUTH ISLAND
WWW.LADRLA.CA

Centennial Park Bi-Monthly Progress Report #1

Project: Centennial Park Master Plan

Date: April 11-16

**Re: Bi-Monthly Progress Report
For period Dec 10, 2015 – Jan 31, 2016**

Project No.: 1550

LADR was advised they were the successful consultant team on December 9, 2015 and began our background research immediately. By the end of December 2015 we had substantially completed a review of 13 background documents/resources: Google/web; Islands Trust Policy Statement 2013; OCP Map review (no park/recreation map in set); OCP text review (consolidated July 2015); vendor guidelines for the Saturday Market in the Park (PARC); SSI Parks & Recreation Strategic Plan (Dec 2009); SSI Land Use Bylaw #355 (consolidated July 2015); SSI Parks System Master Plan 2011; Background info in Centennial Park Master Plan RFP; Insights from pre-submission meeting with Dan Ovington; SSI History & Heritage; SSI Area Farm Plan by Masselink Environmental Design 2008; Other general resources such as 'Living with Nature – A Guide to New Property Owners on SSI', 'SSI All Species at Risk – SSI Conservancy', Natural Areas Plan.

By the end of January 2016 LADR had completed a detailed site review (site reconnaissance and photo record), met with the client rep on SSI (Dan Ovington) and First Nations stakeholders in Victoria (Chris Marshall & Joe Akerman), had a lengthy conversation with the Parks Superintendent (Kirk Harris), prepared background research /site analysis boards for use at the Roundtable (environmental attributes, site history, physical attributes), confirmed a time and venue for the Roundtable, and prepared a draft survey for release immediately after the Roundtable.

Significant dates:

January 6, 2016. Start-up meeting with client rep. The LADR team (Bev Windjack, Renee Lussier, Christopher Windjack, and Elizabeth FitzZaland) met with Dan Ovington at CRD office on SSI to confirm project program and approach to, and tentative schedule for, public consultation. As a result Dan contacted HASSI to inquire about available background information, provided LADR with a list of events held in the park, provide LADR with contact information for First Nations (Chris Marshall, Joe Akerman) and the Park Supervisor (Kirk Harris).

We had a very productive phone meeting with Kirk on January 7th, and additional stakeholder contacts were made in the following weeks, leading up to the Roundtable. These included: Jon Suk, Darryl Martin chair CEDC,

January 21, 2016 First Nations stakeholder consultation meeting with Joe Akerman, Chris Marshall, Bev Windjack, and Christopher Windjack. Discussion addressed protocol, need for compensation to First Nations for travel, FN historical relationship with SSI groups, desire for inclusion in this process and representation in the park. The initial meeting resulted in contacting Sue Hallatt for CRD support in connecting with and compensating First Nations leaders for travel expenses and thank you gifts. Further



discussion with Sue Hallatt identified LADR's need to expand our knowledge around First Nations (so as, among other things, to ensure balance among tribes and bands with an interest/history in the Centennial Park site).

First Nations consultation to the end of January was quite intensive and included sharing LADR's background research boards (environmental attributes, site history, physical attributes), sharing preliminary ideas/suggestions for a First Nations cultural garden that Chris Marshall et al had previously prepared, receiving a list of tribes and bands, and contact info for same, of local First Nations who claim overlapping territory on parts of Salt Spring.

January 22, 2016 Roundtable venue booked by Dan Ovington (Lion's Hall February 28, 2016, 11-4pm)

January 27, 2016 Centennial Park Master Plan Press Release distributed. The draft, prepared by Dan Ovington, had been prepared and circulated for comment on January 7th. The press release included an outline of the consultation process, a link to the process on the CRD web site and contact information for Dan Ovington.



Centennial Park Bi-Monthly Progress Report #2

Project: Centennial Park Master Plan

Date: April 11-16

Re: Bi-Monthly Progress Report
For period Feb 1-16– April 11, 2016

Project No.: 1550

Work in February 2016 focused on preparing for and facilitating the Roundtable which was held Feb 28th 11am-4pm at Lion's Hall. A stakeholder list begun in January was completed; it included 27 organizations and a contact person(s) for each. Each of these stakeholder groups was invited to the Roundtable by the CRD, and follow up phone calls to those who did not respond were made by the LADR team. The survey was completed and hard copy made available at the end of the Roundtable; it was posted online the following day, and on March 2nd hard copies were dropped off at the library, pool and senior's centre. LADR continued to work with First Nations reps and Sue Hallatt in an effort to have as much First Nations participation at the Roundtable and future charette as possible. This included having Wayne McIntyre, on behalf of the CRD, send out personalized open house (Roundtable) invitations to nine Chiefs, extensive email correspondence with First Nations reps around Roundtable/charette agendas and financial support for First Nations, and coordination with Chris Marshall around a Centennial Park Master Plan questionnaire/information document she and Joe Akerman prepared for distribution at the February 21st First Nations cultural event at Mahon Hall. In response to ea request from the First Nations reps, LADR attended the February 21st cultural event and was introduced to several elders and knowledge keepers, one of whom agreed to speak to First Nations history in the area at the Roundtable (Seliliye Claxton).

The Roundtable was successfully held February 28th. Thirty-six participants signed in and at least a few did not. In addition, the project client rep, Dan Ovington, and seven LADR team members were present. Several chiefs, elders and knowledge keepers who indicated they would attend did not due to illness; nevertheless, First Nations were well represented and were respectfully and enthusiastically included in the day's discussions around potential park improvements. The day began (after setting up a generator due to a power outage) with a welcome followed by Seliliye Claxton giving a blessing and providing an interesting albeit lengthy explanation of First Nations history in the area. LADR then gave a power point presentation on the history and current environmental and physical attributes of the site; presentation boards with similar information were on display throughout the Roundtable. This was followed by explaining the purpose of the Roundtable (opportunity to share information about the park and jointly discuss ideas, interests and options that that the public believes should be considered in development of the master plan) and breaking into 4 small groups. Each small group discussion was facilitated by a LADR team member and recorded by a Roundtable participant (recording at one table was by a LADR team member). LADR was prepared to engage children in the process, and had an independent table set up for them, but none arrived. After approximately 70 minutes of recorded small group discussion, the small groups shared their ideas with

the full contingent of participants; presentations were well received. LADR ended the Roundtable with an overview of next steps. Refreshments were provided by the CRD.

A summary of the Roundtable event was prepared immediately after the event and posted to the CRD web site; a copy is attached to this report.

March was given to refining research, especially as regards to climate change, preparing for the April 10th charette, and reviewing and summarizing the Centennial Park survey results (survey closed Feb 18th). Climate adaptation information came from several resources: 1) 2011 Islands Trust Report: Gulf Islands Shoreline Mapping, 2) Vulnerability Mapping: 'Risk to Coastal Bedrock Aquifers' by Dr. Diana Allen, [www.sfu.ca/personal/dallen/Risk to Coastal Bedrock Aquifers.html](http://www.sfu.ca/personal/dallen/Risk_to_Coastal_Bedrock_Aquifers.html), 3) January 2015 'CRD Coastal Sea Level Rise Risk Assessment' by AECOM (attachment 1 to Appendix A and Appendix A to Attachment 1 Map Book Part 2) and additional research as part of LADR's ongoing research into the role of Landscape Architecture in Climate Adaptation.

Current thinking and imagery around markets, public washrooms, park shelter, playgrounds, boardwalks and park elements was researched and precedent boards developed for the charette. Survey feedback was read, summarized and translated into bar graphs for public presentation.

The charette was successfully held April 10th. LADR continued to work with Sue Hallatt and First Nation reps to bring several First Nations leaders to the charette, however, we were unsuccessful. Chris Marshall and Joe Akerman did participate and all participants embraced the concept of recognizing First Nations in redevelopment of the park. Twenty participants signed in and a few did not. In addition, the project client rep, Dan Ovington, and Karla Campbell, Electoral Area Senior Manager, and four LADR team members were present. The day began (after resolving some confusion about venue) with a power point presentation by LADR that very briefly reviewed the history, environmental and physical attributes of the site, provided a summary of Centennial Park Master Plan survey results, introduced information on the anticipated impact of climate change on the site, provided a summary of the Roundtable, reviewed the charette process and presented precedents for shelters, natural play areas, and markets (idea was to encourage participants to think out of the box!). Presentation boards with history, environmental and physical attributes, survey summaries and shelter/natural play/market precedents were on display throughout the Charette.

Charette participants worked in three groups, each facilitated by a LADR team member; each group developed 2 high level conceptual layouts for the park. The 2 layouts from table 1 (facilitated by Elizabeth FitzZaland) were fairly similar whereas the 2 layouts from each of the other tables were distinctly different. All 6 concepts included First Nations recognition and showed the berms removed, the play area redeveloped as a 'natural' play area, the gazebo/band shelter reinvented & relocated, and the washroom moved. The 6 concepts varied greatly in proposed locations for the market, play area(s) and cenotaph; one of the 6 concepts did not include a market at all. Each group presented their designs to the full group of participants and a short discussion followed. There was specific interest by some (not all) in locating the market in a block along Gasoline Alley (a table 3 option); further discussion suggested it would be interesting to explore this option further, along with the option of putting half the



market along Gasoline Alley and the other half along the north edge (Centennial Dock parking), i.e. bookending the park and leaving views to the ocean wide open at all times. Other discussion took place around having the market along the boardwalk versus Fulford Ganges Road – some wanted the market to create a ‘protective’ buffer along the road and thereby keep the park fully connected with the water, while others felt the market along the boardwalk prevented ‘blockage’ at the road and kept the park visible.

LADR ended the Charette with an overview of next steps. Refreshments were provided by the CRD. LADR was prepared to engage children in the process, and had independent materials and a facilitator available for them, but none arrived.

Significant dates:

- Feb 10, 2016 LADR requests RCMP input on park** (request sent by fax as required by RCMP; no response to date)
- Feb 11, 2016 Personalized Roundtable invitations sent to 9 Chiefs**
- Feb 21, 2016 LADR attends First Nations cultural event** at Mahon Hall and is introduced to several elders and knowledge keepers
- February 22, 2016 Dan Ovington meets with HASSI** to discuss possible partnership in revitalization of Centennial Park
- Feb 25, 2016 Stakeholder list refined** (27 organizations listed)
- Feb 28, 2016 Roundtable event held**
- March 1, 2016 Centennial Park Master Plan Survey posted to CRD web site**
- March 2, 2016 Roundtable summary & consultation update posted** to CRD web site.
- March 8, 2016 Charette venue confirmed** by Dan Ovington (High School MP room April 10th 10:30am - 2:30pm)
- March 18, 2016 Centennial Park Master Plan Survey closes**
- March 24, 2016 Charette invitations sent to park stakeholders & media release posted** to CRD web site
- March 24, 2016 Dan Ovington & LADR provide support for Chris Marshall's Salt Spring Foundation Grant** application for seed money to put toward the formation of a First Nations Advisory Group around the inclusion of First Nations cultural/artistic elements as per the Centennial Park Master Plan.
- April 5, 2016 Charette invitations re-sent** to park stakeholders
- April 5-7, 2016 Centennial Park Master Plan Survey summaries completed & sent** to Dan Ovington & consultant team
- April 10, 2016 Charette event held**
- April 11, 2016 Bi-monthly progress Reports #1 & #2 issued** to Dan Ovington



Summary of Roundtable Event Discussion

At the Roundtable event for Centennial Park, 36+ participants discussed a vision for the park and elements that would make an ideal place in Ganges, Salt Spring Island. Hosted by the CRD and LADR Landscape Architects, the afternoon activities began with a brief introduction of the project and facilitators along with an overview of the format for the event. Belinda Claxton gave a blessing and recounted regional traditions. A presentation on the history of the site and its' current conditions was reviewed prior to forming breakout groups.

There were 4 breakout groups, comprised of 6-10 members each, a facilitator, and a note-taker. The groups discussed broad priorities and personal accounts of park usage, experience, and perception. Common themes emerged from the small groups and are highlighted below. A full account of each groups' discussion is provided in the Breakout Group Discussion document.

Theme 1: Market

The Saturday Market has become a tradition in Centennial Park. The maximum allowable area is used - 25% of the park area - and market organizers see no reason this maximized use would be reduced. Weekday and seasonal market use was discussed minimally, but some noted the functionality challenges faced by the larger Saturday Market were also applicable. Challenges for the markets include existing trees in planters cause problems for layout, organization, and circulation, shelter from sun is in demand, and parking capacity on Saturdays. The opportunity for the park to maintain and increase tourism is desired and the participants felt that a major strength of the market was its' role as economic driver for the community. There was discussion of the desire to expand the market into Ganges and allow collaboration and mutual benefit between organizations/retailers.

Theme 2: First Nations

The event participants were unanimous in their desire to see increased integration of First Nations traditions into the community and Centennial Park. The groups discussed a gathering place, welcome pole, a traditional structure, and carvings at the park. Native plantings for



traditional medicinal uses could be highlighted as well as providing educational and tourism opportunities. Discussions around changing the name of Centennial Park were supported by the participants and a bilingual naming convention would be appreciated by all.

Theme 3: Accessibility and Circulation

A strong desire for increased accessibility in the park was put forward by the participants. A clearer wayfinding approach to park entrances and internal circulation was considered a high priority. The existing wet conditions posed a challenge for accessing green space in the park.

Theme 4: Parking at the Park

Parking was a theme that had differing views for participants. Some felt a need for increased parking in general, others felt parking was a challenge only on Saturday Market days.

Theme 5: Dogs in the Park

Dogs are currently not permitted in the park. This was something the majority of the participants felt should remain for the park. It was acknowledged however that visitors, especially tourists at the Saturday Market travelling from abroad, were not always aware of the park rule and that having a doggy daycare is desirable on market days. The majority of the participants would like to see the dog area revisited in terms of layout and regulation and consideration should be given to a temporary structure.

Theme 6: Safety

The participants agreed that the park does not always present a safe atmosphere in the community. They were concerned with user safety, specifically at night. They also acknowledged that Salt Spring Island valued inclusivity, therefore addressing the needs of the transient population was a critical factor to be considered for the park and perhaps a greater discussion point for the community than just in the park master plan.

Theme 7: Water Access

Participants discussed the value of visual and physical access to the ocean from the park. There were mixed opinions - some felt that visual access was all that was needed, others felt getting down to the water was highly desirable. Participants discussed potential pathways extending beyond the park and linking off-site places.

Theme 8: Gathering, Performance, and Art Space

Discussions included the desire to include central performance and art space. These spaces could be flexible for shelter and shade outside of performance and art space and serve the community as a gathering focal point.

Overall, the participants strongly felt that Centennial Park was for everyone - children, seniors, tourists, and residents - to use every day. They felt that the space had many desirable elements, just some were in the wrong places. They were interested in a cohesive master plan that provided clarity of function, flexibility of space, and distinctive qualities that enhanced Ganges.

Memorandum

TO: Salt Spring Island Parks and Recreation Commission
FROM: Dan Ovington, Manager
DATE: April 18, 2016
SUBJECT: Beddis Beach Retaining Wall Repair – Revised Budget

The original budget that was set for this project was \$10,850. This budget did not include expenses for an archeological review. The project has had several delays due to the ecological and archeological sensitivities of the site. High tides (King Tides) during the fall of 2015 created additional delays and caused us to miss the seasonal DFO Fisheries window.

Our request to extend our alteration permit has been granted to allow work to continue on the site during the 2016 DFO window July 1 – October 31, 2016.

Final costs for the archeological review have totaled \$9,167 putting this project at 91% of budget. Additional funds of \$9,403 are available in the Boardwalk/Waterfront Capital Reserves and will need to be allocated to the project to complete the retaining wall repairs during the 2016 DFO window.

Cost Explanation	Original Budget (\$)	Revised (\$)	Funding Source
Excavator	\$4,000	\$4000	SSI Comm Parks CRF Boardwalk /Waterfront Access 1060 102030 Bylaw 2859
Rock and Gravel	\$4,000	\$4000	
Engineered Designs	\$1000	\$974	
Fencing	\$300	\$300	
Geotextile Fabric		\$200	
Archeological Review		\$9,167	
Riparian / DFO Review		\$640	
Miscellaneous	\$1,550	\$719	
TOTAL	\$10,850	\$20,000	
ORIGIONAL BUDGET		\$10,850	
ADDITIONAL FUNDS REQUIRED		\$9,150	
TOTAL REVISED BUDGET		\$20,000	

Based on the revised budget we recommend that you consider the following motion:

That the Salt Spring Island Parks and Recreation Commission approve additional funding in the amount of \$9,150 to complete the Beddis Beach retaining wall and further, that the funds be allocated from the Salt Spring Island Community Parks Capital Reserve Fund Boardwalk/Waterfront Access 1060 102030.



Making a difference...together

**REPORT TO SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
MEETING OF MONDAY APRIL 18, 2016**

Item 6.2

SUBJECT 2016/2017 Proposed Fees and Charges

ISSUE

To seek Salt Spring Island Parks and Recreation Commission approval for proposed annual fees and charges effective September 1, 2016.

BACKGROUND

The fees and charges for Salt Spring Parks and Recreation are annually reviewed and approved by the Commission. Attached (Appendix A) document lists all fees and charges for leisure services on Salt Spring Island. Attached (Appendix B) document lists all fees and charges for the Greater Victoria area for recreation centres which consists of facilities with pools.

The fees and charges were last increased in 2015 with a 2% fee increases being applied to market fees and the addition of a busker fee. The staff time to implement and collect busker fees has proven to not be cost effective. Pool drop-in admissions saw a 25 cent increase and there was a 33% reduction to annual pool pass rates.

The pool operational contract with Recreation Excellence will increase by 2% in 2017. An increase in staff wages of 1-2% is also anticipated.

The Portlock Portable is nearing its end of life despite recent improvements to make the facility available for programs and community groups. Recovering rental fees will allow PARC to increase contributions to the capital reserves and offset replacement costs of the aging portable.

When the Commission approves the fees and charges, the information is sent to Capital Regional District (CRD) finance committee for endorsement by the CRD Board.

Several considerations were reviewed for the 2016/17 annual fees and charges:

- A discounted annual pool pass was implemented in 2015 and proved successful.
- Monthly payment options for pool memberships proved successful.
- The pool operational contract with Recreation Excellence increases by 2% annually.
- The pool facility is almost ten years old and is now experiencing maintenance repairs as outlined in the 2015 Lifecycle Report.
- North Salt Spring Water Works will be increasing their fees again in 2016.
- The 2015 Market in the Park fees were increased to move away from a break even model and has allowed for contributions into Centennial Park Capital Reserve fund.
- The Portlock Park Portable will need to be replaced in the next 5-10 years.
- The three year CUPE union contract expires December 31, 2016. Staff wages increased by 2% in 2016 and may see a similar increase in 2017.
- Staff are incurring costs to set up tents and equipment at community events yet these costs are not being recovered under the current fee structure.

Salt Spring Island Parks and Recreation Commission – April 18, 2016
2016/2017 Proposed Fees and Charges

The proposed fees and charges, before applicable tax and including GST, have been identified in a chart (Appendix A). The changes are summarized as follows:

- Adult aquatic drop in fees increased by 25 cents.
- Adult aquatic monthly memberships re-calculated to equalling the value of ten drop in visits.
- Adult aquatic punch passes re-calculated to equalling the value of 10 visits for the price of 9 and 20 visits for the price of 17.
- No increase to adult or family annual membership fees
- No increases to child and youth drop in or membership fees
- Removal of \$3 discount when signing up for 10 set swim lessons
- Park facilities rental increase by 2%.
- Addition of a park tent set up and takedown fee of \$60
- Addition of rental fees for the Portlock Portable of \$10 for youth and \$15 for adult non-profit groups.
- Portlock Portable rental fees increase for recreation commercial from \$6.14 to \$20 and non-recreation commercial from \$12.25 to \$25
- Park use fees increased by 0% (commercial filming, weddings, special events)
- Pool rental rates increased by 2% (Lane and facility rentals)
- Market fees increased by 2% for the 2017 market season
- Removal of busker fees from the Saturday Market in the Park

ALTERNATIVES

That the Salt Spring Island Parks and Recreation Commission recommends the Capital Regional District Finance Committee

1. Approve the 2016/2017 Salt Spring Island Leisure Services Fees and Charges as submitted in Appendix A.
2. Approve the 2016/2017 Salt Spring Island Leisure Services Fees and Charges in Appendix A as amended.
3. That the report be referred back to staff for further review.

CONCLUSION

Annual fee increases are needed to offset additional staff costs and to maintain our current service level. The pool operational contract with Recreation Excellence will increase by 2% in 2016. An increase in staff wages of 1-2% is also anticipated.

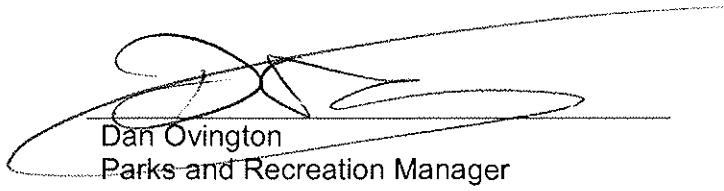
Continuing to offer discounted annual memberships while increasing drop-in admission is expected to continue to encourage patrons to buy into the membership model and increase their participation in aquatic recreation.

The Portlock Portable is nearing its end of life. Recovering rental fees will allow PARC to increase contributions to the capital reserves and offset replacement costs of the facility.

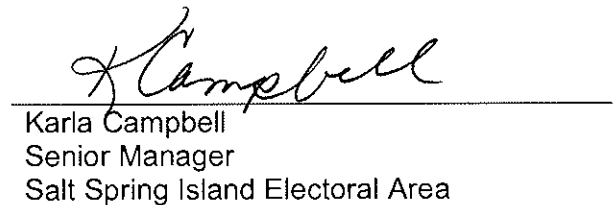
Salt Spring Island Parks and Recreation Commission – April 18, 2016
2016/2017 Proposed Fees and Charges

RECOMMENDATION(S)

That the Salt Spring Island Parks and Recreation Commission recommends the Capital Regional District Finance Committee approve the 2016/2017 Salt Spring Island Leisure Services Fees and Charges as submitted in Appendix A.



Dan Ovington
Parks and Recreation Manager



Karla Campbell
Senior Manager
Salt Spring Island Electoral Area

DO/ts

Attachments: Appendix A - Salt Spring Island Leisure Services Fees and Charges 2016/2017
Appendix B - Capital Regional District Bylaw No. 3952

Salt Spring Island Parks and Recreation Commission – April 18, 2016
 2015/2016 Proposed Fees and Charges

Appendix A - Salt Spring Island Leisure Services Fees and Charges 2016/2017

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES
Effective September 1, 2016

Leisure Services

INDOOR POOL - General Admission Fees (Subject to applicable tax) (“Everyone Welcome”, Lap Swim)					
Class of Person	Single	10 x Pass (get 10 for 9)	20 x Pass (get 20 for 17)	1 Month Pass	Annual Pass
Adult (19 yrs and older)	\$ 5.73	\$ 51.57	\$ 97.41	\$ 57.30	\$ 390.48
Youth (13-18 yrs or valid student card)	\$ 4.29	\$ 38.57	\$ 72.86	\$ 42.86	\$ 280.95
Child (6-12 yrs)	\$ 3.33	\$ 30.00	\$ 56.67	\$ 33.33	\$ 280.95
Tot (5 yrs and under)	No Charge	No Charge	No Charge	No Charge	No Charge
Family (max 5 people)	\$ 12.38	\$ 111.43	\$ 210.48	\$ 123.81	\$ 780.95
“Toonie Swim” *	\$ 1.90	N/A	N/A	N/A	N/A
Single Admission rates will apply for use of whirlpool or showers only. Single Admission rates apply to each entry per day.					
* As Scheduled					

INDOOR POOL – Lesson Fees (Subject to applicable tax)		
	Individual	Session (Set of 10)
½ hour Lesson (non-taxable)	\$ 6.00	\$ 60.00
¾ hour Lesson (non-taxable)	\$ 7.00	\$ 70.00
½ hour Private Lesson	\$ 20.95	
½ hour Semi-Private Lesson (2 people)	\$ 31.42	
School Group Lessons (non-taxable) (per hour/per day)	1 st child – \$ 3.60 2 nd child – \$ 2.80 3 rd child or more – \$ 2.05	

INDOOR POOL – Aquatic Fitness – (includes admission to regular drop-in swims) (Subject to applicable tax)				
	Drop-In	10 x Pass (get 10 for 9)	1 Month Pass	Annual
Participant	\$ 7.14	\$64.29	\$ 64.55	\$ 547.62

INDOOR POOL – Rental Rates – (includes 2 staff) (Subject to applicable tax)		
Class of Organization	Per Lane	Entire Facility
Commercial Organizations		\$ 303.76
Non-Profit Organizations		\$ 202.49
Youth Aquatic Sport Organizations	\$ 12.67	\$ 75.91
Adult Aquatic Sport Organizations	\$ 25.30	\$ 151.88
School Organizations	\$ 12.67	\$ 75.91
Birthday Party (youth) (includes 1 staff)*		\$ 151.88*
Lifeguard/Instructor (additional staff)**	\$ 29.07	

** Lifeguard/Instructor is additional charge where additional staff is needed.

**Salt Spring Island Parks and Recreation Commission – April 18, 2016
2015/2016 Proposed Fees and Charges**

FACILITIES (Subject to applicable tax)				
Facility	Per hour plus Tax			
	Non- Profit		Recreational Commercial	Non- Recreational Commercial
	Youth	Adult		
Tennis Courts (per court)	No Charge	No Charge	\$ 6.26	\$ 12.48
Ball Diamonds	No Charge	No Charge	\$ 6.26	See Park Use Fees
Main Field – Portlock	No Charge	No Charge	\$ 6.26	
Side Field – Portlock	No Charge	No Charge	\$ 6.26	
Jogging Track	No Charge	No Charge	\$ 6.26	
Portlock Meeting Room	\$ 10.00	\$ 15.00	\$ 20.00	\$ 25.00
Portlock Meeting Room AV Rental	\$ 15.64	\$ 15.64	\$ 15.64	\$ 15.64

PARK USE (Subject to applicable tax)		
	Permit Fee (per day)	Damage Deposit (non-taxable)
Commercial Filming – minimal set up, less than 5 days	\$ 300.00	\$ 1000.00
Commercial Filming – Elaborate set up, less than 10 days	\$ 500.00	\$ 1000.00
Commercial Service or Activity	\$ 200.00 per day \$ 500.00 per week	\$ 1000.00
Commercial Temporary One-Time Use – such as helicopter landing for equipment pick up	\$ 100.00	\$ 500.00
Temporary Service Access – for such purposes as accessing private property, utility or public works	No Charge	\$ 500.00
Research Activity – such as specimen collection, surveys, inventories, monitoring plots	\$ 30.00	\$ 500.00
Tournaments – League only	\$ 0.00	\$ 500.00
Weddings – Ceremony only (with or without guests)	\$ 25.50	\$ 500.00
– Ceremony and Reception	\$ 51.00	\$ 500.00
Special Event or Activity – such as a festival which attracts participants and spectators (no alcohol)	\$ 102.00	\$ 500.00
Gazebo in Centennial Park	\$ 10.19/hour to maximum \$51.00/day	\$ 100.00
Drummond Park Picnic Shelter	\$ 10.19/hour to maximum \$51.00/day	\$ 100.00
Portlock Park Picnic Shelter	\$ 10.19/hour to maximum \$51.00/day	\$ 100.00
Tent Rental (includes staff set up and takedown)	\$60.00	\$100.00
Road Sign at Portlock (commercial)	\$ 25.00 Weekly	
Clean Up Fee	\$ 32.30 per hour	
Administration Fee- For Refunds (No charge to leave credit on account)	\$ 5.00	
NSF Cheque Fee	\$ 15.00	

Fee Exemptions:

- may be made when all participants are under 18 years of age (recreation)
- may be made when activity provides a benefit or improvement to the community park
- may be made for any school district sponsored activity
- Damage Deposit may be waived at the discretion of PARC for long-standing events with history of good management.

Salt Spring Island Parks and Recreation Commission – April 18, 2016
 2015/2016 Proposed Fees and Charges

Saturday Market in the Park

PERMITS (Subject to applicable tax)	2016 Jan 1 – Dec 31	2017 Jan 1 – Dec 31
Seasonal	\$ 194.29 / season	\$ 198.18 / season
Farm	\$ 194.29 / season	\$ 198.18 / season
Day	\$ 6.19 / day	\$ 6.31 / day
Not-for-Profit	\$ 0.95 / season	\$ 0.97 season
Youth Vendor	\$ 0.95 / season	\$ 0.97 season
Busker	\$ 6.90 / season	\$ 0.97 season
Off-Season	\$ 24.29 / off-season	\$ 24.78 / off-season
LINEAR CHARGES FOR TABLE DISPLAY SPACE (Subject to applicable tax) (Maximum 8 feet frontage, unless grandfathered or a farmer)	2016 Jan 1 – Dec 31	2017 Jan 1 – Dec 31
Seasonal	\$ 1.95 / frontage foot / day	\$ 1.99 / frontage foot / day
Farm	\$ 1.95 / frontage foot / day	\$ 1.99 / frontage foot / day
Day	\$ 1.95 / frontage foot / day	\$ 1.99 / frontage foot / day
OTHER (Subject to applicable tax)	2016 Jan 1 – Dec 31	2017 Jan 1 – Dec 31
Power	\$24.29 / season / where available	\$ 24.78 / season / where available
Wash Station for Food Vendors	\$ 34.05 / season	\$ 34.73 / season

Appendix B – Capital Regional District Bylaw No. 3952

CAPITAL REGIONAL DISTRICT

BYLAW NO. 4030

**A BYLAW TO AMEND BYLAW NO. 3623
TO UPDATE THE RECREATION SERVICES AND FACILITIES FEES FOR 2015-2016**

The Board of the Capital Regional District in open meeting assembled enacts as follows:

- 1. Bylaw No. 3623, the "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009" is amended as follows:
 - a) By deleting Schedules "A" through "F" in their entirety and replacing with the attached Schedules "A" through "F":
 - Schedule "A" – Juan de Fuca Recreation Centre (West Shore);
 - Schedule "B" – Panorama (Saanich Peninsula);
 - Schedule "C" – SEAPARC (Sooke and Juan de Fuca Electoral Area);
 - Schedule "D" – Salt Spring Island Parks and Recreation;
 - Schedule "E" – Juan de Fuca Electoral Area Parks and Recreation; and
 - Schedule "F" – Port Renfrew Community Recreation Centre.
- 2. The effective date is stated on each Schedule.
- 3. This Bylaw may be cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 8, 2015".

READ A FIRST TIME THIS	8 th	DAY OF	July	2015
READ A SECOND TIME THIS	8 th	DAY OF	July	2015
READ A THIRD TIME THIS	8 th	DAY OF	July	2015
ADOPTED THIS	8 th	DAY OF	July	2015

CHAIR

CORPORATE OFFICER

SCHEDULE "A"

JUAN DE FUCA RECREATION CENTRE (WEST SHORE)

FEES AND CHARGES

(Effective dates noted in each section.)

ADMISSION FEES (swim, skate, weight room, fitness classes) Fees Effective: September 1, 2015 (Single drop-in admissions include applicable taxes. All passes have applicable taxes added at the time of purchase.)		
Adult (19 – 59)	Single Admission (incl. tax)	\$ 6.40
	10x	\$ 54.90
	25x	\$ 122.00
	1 month	\$ 56.00
	3 month	\$ 140.00
	12 month	\$ 385.00
Senior (60 plus)	Single Admission (incl. tax)	\$ 4.60
	10x	\$ 39.40
	25x	\$ 87.50
Student (13 – 18)	Single Admission (incl. tax)	\$ 4.60
	10x	\$ 39.40
	25x	\$ 87.50
Child (6 – 12)	Single Admission (incl. tax)	\$ 3.15
	10x	\$ 27.00
	25x	\$ 60.00
Family (Max. 5)	Single Admission (incl. tax)	\$ 12.80
	10x	\$ 109.70
	6 month	\$ 425.00
	12 month	\$ 770.00
Child Minding	Per 75 minutes (incl. tax)	\$ 3.50
	10x	\$30.00

INDOOR FACILITIES RENTAL FEES Fees Effective: September 2, 2015 (All fees subject to applicable taxes.)	
ROOMS (Fee per hour unless noted otherwise. Fees align with SD62 fees where noted)	
Small Rooms: Boardroom, Gllangcolme, Spinnaker, Upper and Lower Clubhouse, JDF Seniors Centre – Rooms 201-202 and Centennial Centre Rooms	
Non-profit Adult (In alignment with SD#62)	\$ 25.50
Non-profit Youth (In alignment with SD#62)	\$ 14.25
Party Room Rental (Charge per/hour with a 2 hour minimum rental)	\$ 30.00
Commercial Rental (Charge per/hour with a 2 hour minimum rental)	\$ 33.00
Clubhouse and Fieldhouse Change Rooms	
Non-profit Adult / Community	\$ 12.25
Non-profit Youth / Community	\$ 9.25
Large Rooms: Lookout Lounge, Galleon Room, Kinsmen Fieldhouse, 55+ Centre Auditorium and Room 101	
Non-profit Adult / Meetings or User Group (In alignment with SD#62)	\$ 37.75
Non-profit Youth / Meetings or User Group (In alignment with SD#62)	\$ 25.50
Commercial (Charge per/hr with 2hr minimum)	\$46.00
Wedding Rooms: Kinsmen Fieldhouse and 55+ Centre Auditorium	
Wedding Reception – Full Day Rental	\$370.00
Wedding Ceremony – Outdoor	\$320.00
Wedding Ceremony – Indoor	\$215.00
Wedding – Additional Hours as Needed	\$35.00
Swimming Pool (no guard)	
Adult Commercial (i.e. Scuba)	\$ 200.00
Youth Commercial / Swim Clubs	\$ 96.00

ARENA FACILITIES Fees Effective: September 2, 2015 (All fees subject to applicable taxes.)	
Juan de Fuca Arena / The Q Centre – Ice <i>Rates per hour unless otherwise noted.</i>	
Ice – Adult prime time *	\$ 218.00
Ice – Adult non-prime time **	\$ 150.00
Ice – Midnight Rate (midnight to 6 am)	\$ 105.00
Ice – Youth prime time*	\$ 117.00
Ice – Youth non-prime time**	\$ 95.00
Ice – School District #62 Hockey Academy	\$ 95.00
Ice – Commercial prime time	\$ 225.00
Victoria Grizzlies – Games and Practices	Lease
Westshore Wolves Jr B – Games and Practices	Lease
The Q Centre, JdF Arena and Curling Rink Full Day (24 hrs)	Lease
Skate Rentals (incl. tax)	\$ 3.50
Skate Rentals 10 Punch pass (incl. tax)	\$ 25.00
Lesson – Skate Rental 10 Punch pass (incl. tax)	\$ 15.00
* Prime: Mon–Fri. 6:00am–8:00am, 4:00pm–11:30pm / Sat. and Sun. 6:00am–11:30pm ** Non-Prime: Mon–Fri. 8:00am–4:00pm and 11:30pm – Midnight / Sat. and Sun. 11:30pm–Midnight	
School Groups (District #62)	
1 – 50 Participants	\$ 70.00
51 – 100 Participants	\$ 105.00
Skate Rentals (incl. tax)	\$ 1.50
Juan de Fuca Arena / The Q Centre / Curling Rink – Dry Floor	
Arena Dry Floor – Adult	\$ 75.00
Arena Dry Floor – Youth	\$ 51.00
Curling Rink Dry Floor – Adult	\$ 75.00
Curling Rink Dry Floor – Youth	\$ 51.00
Victoria Sr. Shamrocks Games and Practices	Lease
Victoria Jr. Shamrocks Games and Practices	Lease
Juan de Fuca Arena / The Q Centre / Curling Rink – Special Events (Not including Arena Sports Tournaments)	
*JdF Arena Full Day (24 hrs) – Community Group	\$ 1,000.00
*JdF Arena Full Day (24 hrs) – Commercial	\$ 2,000.00
*The Q Centre Arena Full Day (24 hrs) – Community Group	\$ 2,000.00
The Q Centre Arena Full Day (24 hrs) – Commercial	Lease
*Curling Rink Full Day (24 hrs) – Community Group	\$ 1,000.00
*Curling Rink Full Day (24 hrs) – Commercial	\$ 2,000.00
*Move/In Out days for full day rentals will be at 50% of the base rate.	
Juan de Fuca Curling Rink - Ice	
Ice – Youth (per person)	\$ 36.00
Ice Daytime – 1 sheet (2 hours)	\$ 50.00
Ice Daytime – 8 sheets (2 hours)	\$ 400.00
Ice Night, Mini Spiel, Misc – 1 sheet (2 hours)	\$ 78.00
Ice Night, Mini Spiel, Misc – 8 sheets (2 hours)	\$ 624.00
Inter-Club – 1 sheet (2 hours)	\$ 28.00
Inter-Club – 8 sheets (2 hours)	\$ 224.00
CR (Curling Club) Bonspiel (1 evening, 2 days)	\$ 750.00
Jr. Bonspiel (2 days)	\$ 340.00

EQUIPMENT RENTAL – OTHER FEES Fees Effective: September 2, 2015 (All fees subject to applicable taxes.)	
Indoor/Outdoor Electricity ((per 100 amp service / hour) not including labour as needed)	\$ 6.00
Electric Permit per event	\$ 100.00
Electrician per hour (WSPR Staff)	\$ 80.00
Garbage (per 6 yard bin)	\$ 150.00
Forklift with Operator (WSPR Staff) (per hour)	\$ 80.00
Bleachers (each per day – rental only; not including labour and transport)	\$ 12.75
Garbage and Recycling Set-up (up to 8 garbage and recycling cans per event)	\$ 51.00
Garbage and Recycling Removal (per hour)	\$ 36.00
Tables (each/1 day) (Delivered – Client sets up)	\$ 8.50
Tables (each/2 day) (Delivered – Client sets up)	\$ 12.00
Tables (each/3 or more days) (Delivered – Client sets up)	\$ 14.00
Chairs (each/1 day) (Delivered – Client sets up)	\$ 0.80
Chairs (each/2 days) (Delivered – Client sets up)	\$ 1.20
Chairs (each/3 or more days) (Delivered – Client sets up)	\$ 1.60
Flipchart (per event)	\$ 6.00
Flipchart paper (per event)	\$10.25
Podium (per day)	\$ 6.25
Screen (per day)	\$ 6.25
TV with DVD on cart (per day)	\$ 12.75
LCD Projector (with screen) (per day)	\$ 51.00
Cordless Microphone (per day)	\$ 20.00

GOLF COURSE GREEN FEES AND RENTALS (All fees include applicable taxes.)	
Summer April 1, 2016 - September 30, 2016	
Child/Youth	\$ 9.75
Adult	\$ 14.50
Family*	\$ 38.75
Extra Rounds	\$ 10.00
Winter October 1, 2015 - March 31, 2016	
Child/Youth	\$ 9.75
Adult	\$ 10.25
Family*	\$ 30.25
Extra Rounds	\$ 9.75
Club Rentals	\$ 7.25
Cart Rentals	\$ 4.75
*Family rate includes 4 people with 2 adults maximum	

OUTDOOR FACILITIES	
Fees Effective: September 2, 2015	
All fees subject to applicable taxes unless noted.	
Sand Volleyball Courts / Tennis Courts (per court, per hour)	
Youth	\$ 7.35
Adult	\$ 14.70
Commercial – Youth	\$ 15.35
Commercial – Adult	\$ 30.70
BMX Track	Lease
Ball Diamonds (per diamond per hour – minimum 2 hour rental)	
Youth	\$ 7.35
Adult	\$ 14.70
Commercial – Youth	\$ 15.35
Commercial – Adult	\$ 30.70
Playing Fields (per field per hour – minimum 2 hour rental)	
Youth	\$ 7.35
Adult	\$ 14.70
Commercial – Youth	\$ 15.35
Commercial – Adult	\$ 30.70
Lights - Field 1, 2 & 3 – Youth & Adult*	\$ 28.50
Youth – Artificial Turf field	\$ 30.00
Adult – Artificial Turf field	\$ 50.00
Lights – Artificial Turf field	\$ 20.00
Lacrosse Box (per hour)	
Youth	\$ 7.35
Adult	\$ 14.70
Commercial – Youth	\$ 15.35
Commercial – Adult	\$ 30.70
Lights – Lacrosse Box	\$ 8.00
Velodrome (per hour)	
Youth	\$ 9.20
Adult	\$ 18.40
Lights – Velodrome	\$ 20.00
Picnic Shelter (per hour)	\$ 16.00

*Can be booked in ½ hour blocks at 50% of the rate

SCHEDULE "B"

PANORAMA RECREATION CENTRE FEES AND CHARGES
Effective September 8, 2015

DROP- IN FEES (swim, skate, weight room, aerobic classes) Admission fees inclusive of tax		
Adult (19 – 59)	Single Admission	\$ 6.75
	10x	\$ 60.80
	25x	\$ 143.75
	50x	\$ 270.00
	1 month	\$ 57.00
	3 month	\$ 136.00
	6 month	\$ 234.00
	12 month Deluxe Active Pass	\$ 420.00
	12 month Basic Pass	\$ 372.00
	Lifetime Membership 90 yrs+	Free
Senior (60 plus)	Single Admission	\$ 5.50
	10x	\$ 49.50
	25x	\$ 117.00
	50x	\$ 220.00
	1 month	\$ 57.00
	3 month	\$ 136.00
	6 month	\$ 234.00
	12 month Deluxe Active Pass	\$ 420.00
	12 month Basic Pass	\$ 372.00
Children and Youth (6 – 18)	Single Admission	\$ 3.50
	10x	\$ 31.50
	25x	\$ 74.50
	50x	\$ 140.00
	12 month	\$ 59.00
	With Valid Parent Adult Annual Pass	Free
Family (Max. 5)	Single Admission	\$ 13.50
Regional Pass All Ages	12 month	\$ 486.00
Other Drop-in Fees		
Yoga	Single Admission	\$ 11.50
Zumba/Nia/Pilates	Single Admission	\$ 15.00
Kindergym	First child	\$ 5.00
	Additional sibling	\$ 2.00

Greenglade		
Sports/Activity Drop-in	Single Admission	\$ 3.50
Sports/Activity tickets	10x	\$ 30.00
Pottery	Single Admission	\$ 8.00
	1 Month	\$ 56.00
	3 Month	\$ 136.00
	6 Month	\$ 234.00
	1 Year	\$ 372.00

RACQUET SPORTS (Subject to applicable tax)	
Rates per hour unless otherwise noted*	
Outdoor Tennis (per 1 hour)	\$ 5.71
Outdoor Tennis (per 1 hour - online)	\$ 3.81
Tennis – Prime (1 hour)	\$ 25.24
Tennis – Prime (1 hour - online)	\$ 23.33
Tennis – Economy	\$ 22.86
Tennis – Economy (1 hour - online)	\$ 20.95
Tennis – Non-Prime (1 hour)	\$ 15.00
Tennis – Non-Prime (1 hour - online)	\$ 13.10
Squash – Prime	\$ 15.24
Squash – Prime (online)	\$ 13.33
Squash – Non-Prime (45 minutes)	\$ 12.14
Squash – Non-Prime (45 minutes - online)	\$ 10.24
Squash Pass: 22 visits	\$ 204.76
Racquet – Rental	\$ 2.14
Rates per day	
Complex – Off Season	\$ 1,538.10
Complex – Off Season (Move In/Out)	\$ 771.43
Complex – In Season	\$ 2,152.38
Complex – In Season (Move In/Out)	\$ 904.76
Complex – Off Season Commercial	\$ 2,152.38
Complex – Off Season Commercial (Move In/Out)	\$ 904.76
Complex – In Season Commercial	\$ 2,571.43
Complex – In Season Commercial (Move In/Out)	\$ 1,285.71
*See Panorama Recreation brochure for the definition of prime, non-prime and economy. Off Season is defined as being between May 1 st and September 30 th .	

AQUATICS (Subject to applicable tax)	
Rates per hour	
Pool Rental – Youth	\$ 109.52
Pool Rental – Adult	\$ 144.50
Pool Rental – Commercial	\$ 158.50
Pool Rental – Lifeguard/Instructor (additional staff) **	\$ 28.50
Lane Rental – Youth	\$ 13.70
Lane Rental – Adult	\$ 20.25
Lane Rental – Commercial	\$ 22.25
<p>**Lifeguard/Instructor is additional charge at times outside of normal operating hours and where additional staff is needed. Max participants = 35 (additional lifeguard charges apply to larger groups). Pool Rentals do not include slide use. Slide use will require an additional 2 lifeguards.</p>	

ARENA FACILITY (Subject to applicable tax, unless otherwise stated)	
Rates per hour unless otherwise noted	
Ice – Adult Prime*	\$ 221.00
Ice – Adult Non-Prime	\$ 165.00
Ice – Adult Midnight**	\$ 102.00
Ice – Youth Prime	\$ 116.00
Ice – Youth Non-Prime	\$ 95.00
Junior B Hockey Practice***	\$ 127.00
Junior B Game ****	\$ 128.00
Ice – Commercial (Tournament rate e.g. Pacific Cup, Salsa)****	\$ 220.00
Dry Floor – Adult	\$ 68.00
Dry Floor – Adult League	\$ 66.00
Dry Floor – Youth	\$ 44.00
Dry Floor – Youth League	\$ 42.00
Dry Floor – Commercial (Trade Show)	\$ 71.00
Skate Rental	\$ 3.33
Skate Sharpening	\$ 7.50
Figure Skate Sharpening	\$ 15.00
Panthers/Staff Rate	\$ 6.00
10 x Punch Skate Sharpening	\$ 65.00
5 x Punch Figure Skate Sharpening	\$ 50.00
10 x Punch Panthers/Staff Sharpening	\$ 50.00
Arena Staff	\$ 30.00
Rates per day	
Complex – Ice Season Commercial (per day)	\$ 2,700.00
Complex – Ice Season Commercial (Move In/Out)	\$ 1,350.00
Complex – Dry Floor Commercial (per day)	\$ 1,095.00
Complex – Dry Floor Commercial (Move In/Out)	\$ 545.00

* See the Peninsula Recreation Commission Ice Allocation Policy for the definition of prime time.
 ** Adult Midnight is charged between 12:00am and 5:00am Monday to Friday
 *** Commercial rate may vary depending on market demand (fee is charged for both Prime and Non-Prime times)
 **** Additional \$25 per hour to be charged if Panther's do not supply security
 (Group booking 1.5 hrs after 10:00pm are given 15 additional minutes and not charged ice clean;
 Groups booking 1.5 hrs after 12:00am are given 30 additional minutes and not charged ice clean)

PANORAMA ROOM RENTAL (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted</i>	
Boardroom – Youth	\$ 21.50
Boardroom – Adult	\$ 28.00
Boardroom – Commercial and Birthday Party	\$ 33.00
Island Room – Youth	\$ 20.50
Island Room – Adult	\$ 26.50
Island Room – Commercial and Birthday Party	\$ 35.00
Fitness Studio – Youth	\$ 28.00
Fitness Studio – Adult	\$ 42.00
Fitness Studio – Commercial and Birthday Party	\$ 48.00
Fitness Studio – Setup/Take Down	\$ 31.00
Lobby/Concourse	\$ 12.00
Poolside Room – Adult	\$ 26.50
Poolside Room – Commercial and Birthday Party	\$ 35.00
ARC Room – Adult	\$ 26.50
ARC Room – Commercial and Birthday Party	\$ 35.00

CENTRAL SAANICH CULTURAL CENTRE (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted</i>	
Cultural Centre Room A – Youth	\$ 28.00
Cultural Centre Room A – Adult	\$ 35.00
Cultural Centre Room A – Commercial *	\$ 43.00
Cultural Centre Room B – Youth	\$ 26.00
Cultural Centre Room B – Adult	\$ 33.00
Cultural Centre Room B – Commercial *	\$ 41.00
*Bookings 3 days or more, 1 st 8 hours at commercial rate, remaining days at adult rate	

GREENGLADE COMMUNITY CENTRE (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted</i>	
Classroom – Youth	\$ 23.50
Classroom – Adult	\$ 29.00
Classroom – Commercial and Birthday Party *	\$ 43.00
Gymnasium – Youth	\$ 36.00
Gymnasium – Adult	\$ 43.00
Gymnasium – Commercial and Birthday Party	\$ 70.00
Gymnasium – Court Rental Fee (Pickleball, Badminton)	\$ 10.00

Table Tennis Rental	\$ 5.00
Teen Lounge	\$ 42.00
Staff Supervision	\$ 30.00
Playing Field	\$ 15.00
Open facility for two hours (washroom/power use)	\$ 60.00
*Bookings 3 days or more, 1 st 8 hours at commercial rate, remaining days at adult rate	

NORTH SAANICH MIDDLE SCHOOL (Subject to applicable tax)	
Rates per hour unless otherwise noted*	
Science Classroom – Youth*	\$ 23.50
Science Classroom – Adult*	\$ 29.00
Science Classroom – Commercial*	\$ 43.00
Multipurpose – Youth***	\$ 69.00
Multipurpose – Adult***	\$ 79.00
Multipurpose – Commercial***	\$ 121.00
Gymnasium – Youth**	\$ 50.00
Gymnasium – Adult**	\$ 60.00
Gymnasium – Commercial and Birthday Party**	\$ 92.00
Staff Supervision	\$ 30.00
* Home Ec. Room used for Panorama Recreation Centre Programs	
** Half Gymnasium rental is half the regular fee	
*** One third of Multipurpose rental is one third the regular fee	

MISCELLANEOUS (Subject to applicable tax)	
Rates per day unless otherwise noted*	
Table Rental Fee	\$ 3.00
Chair Rental Fee	\$ 0.75
Event Power (special events/tournament)	Negotiated
Dumpster (special events/tournament)	Negotiated
Damage Deposit – Major Event/Tournament	20% of contract

MISCELLANEOUS ADMINISTRATION (Inclusive of tax)		
Refund Fee	\$ 5.00	
Administration Fee for Regional Pass Monthly Payments	\$ 25.00	
NSF Cheque/ Declined Credit Card Fee	\$ 15.00	
Change to Pass Membership	\$ 10.00	
Card Replacement	\$ 10.00	
Loonie Admission	\$ 1.00	
Toonie Admission	\$ 2.00	
Locker (small/medium)	\$0.25	
Locker (large)	\$0.50	
Child Minding	per hour	\$ 3.50
	x10	\$ 33.60

ADVERTISING FEES	
BROCHURE ADVERTISING (Subject to applicable tax)	
Banner Ad (2 x 7.25)	\$ 245.00
Banner Ad (2 x 7.25) three brochures (20% discount)	\$ 615.00
Banner Ad (4 x 7.25)	\$ 405.00
Banner Ad (4 x 7.25) three brochures (20% discount)	\$ 1,005.00
Front/Back Inside Cover (full gloss 9.5 x 7.25)	\$ 1,075.00
Front/Back Inside Cover (full gloss 9.5 x 7.25) three brochures	\$ 2,665.00
Back Cover (full gloss 9.5 x 7.25)	\$ 1,275.00
Back Cover (full gloss 9.5 x 7.25) three brochures	\$ 3,200.00
Inside Full Page (program partnership)	Negotiated
Design Fee (per hour)	\$ 72.00
FACILITY ADVERTISING (Subject to applicable tax)	
Rink Board A (per year)	Negotiated
Wall Board A (per year)	Negotiated
Rink Board B (per year)	Negotiated
Wall Board B (per year)	Negotiated
Reado Sign	Negotiated
	Daily
	Weekly
Aquatic Wall Board	Negotiated
Tennis Wall Board	Negotiated
LCD Display	Negotiated
Panther's Arena B Advertising Exclusivity	Negotiated
Hanging Banner (per year)	Negotiated
Title Sponsor of Event	Negotiated
PARTNERSHIPS	
Employee Wellness Program Participant Fee (7-12 month of fiscal year term)	\$ 195.00
Employee Wellness Program Participant Fee (1-5 months of fiscal year term)	\$ 130.00
Military Participant Fee	Negotiated
Partners of Panorama	Negotiated

SEAPARC RECREATION FEES AND CHARGES
Effective September 1, 2015

DROP- IN FEES (swim, skate, weight room, aerobic classes) Admission fees inclusive of tax		
Adult (19 – 59)	Single Admission	\$ 5.75
	10x	\$ 51.80
	1 month	\$ 57.50
	12 month	\$ 431.25
Senior (60+)	Single Admission	\$ 4.35
	10x	\$ 39.20
	1 month	\$ 43.50
Student (19+)	Single Admission	\$ 4.35
	10x	\$ 39.20
	1 month	\$ 43.50
Youth (13 – 18)	Single Admission	\$ 3.45
	10x	\$ 31.00
	1 month	\$ 34.50
	12 month	\$ 258.75
Child (5 – 12)	Single Admission	\$ 2.90
	10x	\$ 26.10
	1 month	\$ 29.00
	12 month	\$ 217.50
Family (Maximum 5)	Single Admission	\$11.50
	10x	\$ 103.50
	1 month	\$ 115.00
	12 month	\$ 730.00
Preschool Age (4 and Under)	Single Admission	\$ 0.00
Lifestyle Pass All Ages	12 month	\$ 365.00
Regional Pass All Ages	12 month	\$ 475.00

MISCELLANEOUS ADMINISTRATION (Includes applicable tax)	
Administration Fee	\$ 10.00
Card Replacement	\$ 5.00
Towel Rental	\$ 2.00
Shower Fee	\$ 2.90
Loonie Admission	\$ 1.00
Toonie Admission	\$ 2.00
POOL FACILITY (Rates per hour unless otherwise noted; Subject to applicable tax)	
Private Swim Lesson (15 min.)	\$ 11.75
Private Swim Lessons (15 min.) (5 lessons discount)	\$ 10.00
Pool Rental (includes 2 guards)	\$ 148.00
Pool Rental Guard/Instructor (additional staff)	\$ 23.00
Lane Rental – Commercial	\$ 24.50
Lane Rental – Youth	\$ 11.00
Lane Rental – Adult	\$ 20.50
ARENA FACILITY (Rates per hour unless otherwise noted; Subject to applicable tax)	
Private Skate Lesson (15 min)	\$ 11.75
Private Skate Lessons (15 min) (5 lessons discount)	\$ 10.00
Ice - Adult Prime*	\$ 214.00
Ice - Adult Non-Prime*	\$ 182.50
Ice – Youth Prime Rate (8 pm – 10 pm Weekdays; 7 pm – 10 pm Weekends)*	\$210.00
Ice – Youth Non-Prime	\$105.00
Ice – Youth Early Morning Resident*	\$ 52.50
Ice – Youth Early Morning Non Resident*	\$105.00
SD 62 School Use*	\$ 77.00
Dry Floor – Adult Non Profit*	\$ 73.00
Dry Floor – Youth Resident*	\$ 36.50
Dry Floor – Youth Non Resident*	\$ 73.00
Dry Floor – Commercial*	\$ 107.00
RATES PER DAY FOR THE FOLLOWING ITEMS:	
Complex – Dry Floor Non Profit (per day)*	\$ 1,165.00
Complex – Dry Floor Non Profit (Move In/Out)*	\$ 551.00
Complex – Dry Floor Commercial (per day)*	\$ 1,713.50
Complex – Dry Floor Commercial (Move In/Out)*	\$ 811.00
*Discounted rental rates may be negotiated if the event provides a benefit to the community and/or facility space available in low priority times.	
ARENA SKATE SHOP FEES (Includes applicable tax)	
Skate Rental	\$ 2.50
Skate Rental – Family Rate (Maximum 5)	\$ 5.00
Skate Rental – SEAPARC Lessons	\$ 1.00
Skate Sharpening	\$ 4.50
Skate Sharpening 10x	\$ 40.50

SEAPARC ROOM RENTAL (Rates per hour; Subject to applicable tax)	
Boardroom	\$ 15.50
Boardroom – Local Non Profit	\$ 0.00
Multipurpose Room – Half Room	\$ 30.50
Multipurpose Room – Full Room	\$ 61.00
SEAPARC STAN JONES FIELD (Subject to applicable tax)	
Per Game	\$ 20.50
FACILITY ADVERTISING (Subject to applicable tax)	
Rink Board (per year)	\$ 600.00
Zamboni Ad (per year)	\$ 1,000.00

SCHEDULE "D"

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES
Effective September 1, 2015

Leisure Services

INDOOR POOL - General Admission Fees (Subject to applicable tax) ("Everyone Welcome", Lap Swim)					
Class of Person	Single	10 x Pass (get 10 for 9)	20 x Pass (get 20 for 17)	1 Month Pass	Annual Pass
Adult (19 yrs and older)	\$ 5.48	\$ 49.29	\$ 93.10	\$ 54.76	\$ 390.48
Youth (13-18 yrs or valid student card)	\$ 4.29	\$ 38.57	\$ 72.86	\$ 42.86	\$ 280.95
Child (6-12 yrs)	\$ 3.33	\$ 30.00	\$ 56.67	\$ 33.33	\$ 280.95
Tot (5 yrs and under)	No Charge	No Charge	No Charge	No Charge	No Charge
Family (max 5 people)	\$ 12.38	\$ 111.43	\$ 210.48	\$ 123.81	\$ 780.95
"Toonie Swim" *	\$ 1.90	N/A	N/A	N/A	N/A
Single Admission rates will apply for use of whirlpool or showers only. Single Admission rates apply to each entry per day.					
* As Scheduled					

INDOOR POOL – Lesson Fees (Subject to applicable tax)		
	Individual	Session (Set of 10)
½ hour Lesson (non-taxable)	\$ 6.00	\$ 57.00
¾ hour Lesson (non-taxable)	\$ 7.00	\$ 70.00
½ hour Private Lesson	\$ 20.95	
½ hour Semi-Private Lesson (2 people)	\$ 31.42	
School Group Lessons (non-taxable) (per hour/per day)	1 st child – \$ 3.60 2 nd child – \$ 2.80 3 rd child or more – \$ 2.05	

INDOOR POOL – Aquatic Fitness – (includes admission to regular drop-in swims) (Subject to applicable tax)				
	Drop-In	10 x Pass (get 10 for 9)	1 Month Pass	Annual
Participant	\$ 7.14	\$64.29	\$ 64.55	\$ 547.62

INDOOR POOL – Rental Rates – (includes 2 staff) (Subject to applicable tax)		
Class of Organization	Per Lane	Entire Facility
Commercial Organizations		\$ 297.81
Non-Profit Organizations		\$ 198.52
Youth Aquatic Sport Organizations	\$ 12.43	\$ 74.43
Adult Aquatic Sport Organizations	\$ 24.81	\$ 148.90
School Organizations	\$ 12.43	\$ 74.43
Birthday Party (youth) (includes 1 staff)*		\$ 148.90*
Lifeguard/Instructor (additional staff)**	\$ 28.50	
** Lifeguard/Instructor is additional charge where additional staff is needed.		

FACILITIES (Subject to applicable tax)				
Facility	Per hour plus Tax			
	Non- Profit		Recreational Commercial	Non- Recreational Commercial
	Youth	Adult		
Tennis Courts (per court)	No Charge	No Charge	\$ 6.14	\$ 12.24
Ball Diamonds	No Charge	No Charge	\$ 6.14	See Park Use Fees
Main Field – Portlock	No Charge	No Charge	\$ 6.14	
Side Field – Portlock	No Charge	No Charge	\$ 6.14	
Jogging Track	No Charge	No Charge	\$ 6.14	
Portlock Meeting Room	No Charge	No Charge	\$ 6.14	\$ 12.24
Portlock Meeting Room AV Rental	No Charge	\$15.33	\$ 15.33	\$ 15.33

PARK USE (Subject to applicable tax)		
	Permit Fee (per day)	Damage Deposit (non-taxable)
Commercial Filming – minimal set up, less than 5 days	\$ 300.00	\$ 1000.00
Commercial Filming – Elaborate set up, less than 10 days	\$ 500.00	\$ 1000.00
Commercial Service or Activity	\$ 200.00 per day \$ 500.00 per week	\$ 1000.00
Commercial Temporary One-Time Use – such as helicopter landing for equipment pick up	\$ 100.00	\$ 500.00
Temporary Service Access – for such purposes as accessing private property, utility or public works	No Charge	\$ 500.00
Research Activity – such as specimen collection, surveys, inventories, monitoring plots	\$ 30.00	\$ 500.00
Tournaments – League only	\$ 0.00	\$ 500.00
Weddings – Ceremony only (with or without guests)	\$ 25.50	\$ 500.00
– Ceremony and Reception	\$ 51.00	\$ 500.00
Special Event or Activity – such as a festival which attracts participants and spectators (no alcohol)	\$ 102.00	\$ 500.00
Gazebo in Centennial Park	\$ 10.19/hour to maximum \$51.00/day	\$ 100.00
Drummond Park Picnic Shelter	\$ 10.19/hour to maximum \$51.00/day	\$ 100.00
Portlock Park Picnic Shelter	\$ 10.19/hour to maximum \$51.00/day	\$ 100.00
Clean Up Fee	\$ 32.30 per hour	
Administration Fee- For Refunds (No charge to leave credit on account)	\$ 5.00	
NSF Cheque Fee	\$ 15.00	
Road Sign at Portlock (commercial)	\$ 25.00 Weekly	

Fee Exemptions:

- may be made when all participants are under 18 years of age (recreation)
- may be made when activity provides a benefit or improvement to the community park
- may be made for any school district sponsored activity
- Damage Deposit may be waived at the discretion of PARC for long-standing events with history of good management.

Saturday Market in the Park

PERMITS (Subject to applicable tax)	2015 Sep 1 – Dec 31	2016 Jan 1 – Aug 31
Seasonal	\$ 190.48 / season	\$ 194.29 / season
Farm	\$ 190.48 / season	\$ 194.29 / season
Day	\$ 5.95 / day	\$ 6.19 / day
Not-for-Profit	\$ 0.95 / season	\$ 0.95 / season
Youth Vendor	\$ 0.95 / season	\$ 0.95 / season
Busker	\$ 0.95 / season	\$ 6.90 / season
Off-Season	\$ 23.81 / off-season	\$ 24.29 / off-season
LINEAR CHARGES FOR TABLE DISPLAY SPACE (Subject to applicable tax) (Maximum 8 feet frontage, unless grandfathered or a farmer)	2015 Sep 1 – Dec 31	2016 Jan 1 – Aug 31
Seasonal	\$ 1.90 / frontage foot / day	\$ 1.95 / frontage foot / day
Farm	\$ 1.90 / frontage foot / day	\$ 1.95 / frontage foot / day
Day	\$ 1.90 / frontage foot / day	\$ 1.95 / frontage foot / day
OTHER (Subject to applicable tax)	2015 Sep 1 – Dec 31	2016 Jan 1 – Aug 31
Power	\$23.81 / season / where available	\$24.29 / season / where available
Wash Station for Food Vendors	\$ 33.33 / season	\$ 34.05 / season

SCHEDULE "E"

**JUAN DE FUCA ELECTORAL AREA PARKS AND RECREATION
FEES AND CHARGES
Effective September 1, 2015**

Special Events or Activities

PARK USE PERMIT SPECIAL USE CATEGORIES	PERMIT FEE (Subject to applicable tax)
For events or activities such as a festival, tournament, competition, show or outdoor ceremony which attracts participants and spectators.	\$30.00/permit
Frequent Users: 10 or less events/year	\$120.00/permit

SCHEDULE "F"

**PORT RENFREW COMMUNITY RECREATION CENTRE
FEES AND CHARGES
Effective September 1, 2015**

FACILITY AREA

Dance Hall (Subject to applicable tax)	
Events up to 100 people (per night)	\$ 200.00
Events with greater than 100 people (per night)	Negotiated
Set-up Fee	\$ 50.00
Clean-up Fee (minimum 4 hours)	\$ 25.00
Damage deposit – events up to 100 people	\$100.00
Damage deposit – events greater than 100 people	\$ 500.00
Meeting Room (Subject to applicable tax)	
Rate per hour (4 hour minimum)	\$ 25.00
Fee for use of kitchen	\$ 50.00
Offices (Subject to applicable tax)	
Monthly lease	Negotiated

**REPORT TO PARKS AND RECREATION COMMISSION OF
SALT SPRING ISLAND, APRIL, 2016**

**SUBJECT: RAINBOW ROAD INDOOR
ISSUE**

To provide the commission with a quarterly report (Jan - Mar) 2016

BACKGROUND

The Rainbow Road Indoor Pool offers a variety of programs including:

1. Public sessions - Attendance Chart - see attached
 1. Early Bird Swim 6:30 am - 8:00 am Monday, Wednesday and Friday
 2. Lap & Leisure 9/10:00 am- 1:00 pm Monday to Friday
 3. Lap & Lesson 2:00 pm - 3:00 pm Monday, Wednesday and Friday
 4. Adult/Youth 1:00 pm - 2:00 pm Tuesday and Thursday
 5. Everyone Welcome 3:00 pm - 6:30 pm Monday, Tuesday, Wednesday, Thursday
 6. Evening Lap 6:30 pm - 8:00 pm Monday and Wednesday
 7. Friday Night Madness 6:30 pm - 8:00 pm Friday
 8. Toonier Swim 1:30 pm - 5:30 pm Sunday
2. Aquafit classes - Attendance Chart - see attached
 1. Energizer 8:00 - 9:00 Monday, Wednesday and Friday
 2. Aquality 9:30 - 10:30 Monday, Wednesday and Friday
 3. Nooners 1:00 - 2:00 Monday, Wednesday and Friday
3. School programs
 1. Phoenix Elementary
 2. SIMS
 3. School Board Lessons
4. Swim team - Stingrays winter maintenance
5. Special events - Swim 4 Heart
6. Other programs - Inner tube Water Polo

The program break down is as follows:

Year	Public Programs	Water Fit	Added Programs	Total
2012	7031	2013	1976	11020
2013	6894	2742	2088	11724
2014	6050	2620	1528	10198
2015	5582	2697	1576	9855
2016	5433	3178	2736	11347

Promotion and marketing continue to be included during the sessions. A banner advertisement is featured once a month in the local paper as well as a monthly article in the PARC postings for the Driftwood.

We are still serious about fun!

Summary Sheet for
Fall/Winter Quarter January - March (2014 - 2016)

Public Programs Year	January			February			March		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Early Bird	72	219	27	103	131	224	138	111	102
Lap & Leisure	370	744	583	520	711	737	457	641	578
Adult Youth	3	2	35	3	4	0	6		20
Everyone W	270	576	390	447	601	347	653	532	608
Evening Lap	27	46	92	70	38	91	31	58	48
Everyone W Sat									
Parent & Pre									
SD 64	58	62		95	23		4		
Fri Swim Club									
Toonie	395	703	625	459	554	345	547	585	478
FN Madness	102	152	59	96	104	8	98	143	36
Totals	1297	2504	1811	1793	2166	1752	1934	2070	1870

Water Fitness	January			February			March		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Energizer	199	417	428	290	350	536	337	415	511
Nooner	71	246	219	204	181	253	198	170	236
Aqualite	145	219	336	192	183	318	231	193	341
Totals	415	882	983	686	714	1107	766	778	1088

Quarterly Totals

Public Programs			
2014			
Jan	Feb	Mar	Total
1297	1793	1934	5024
2015			
Jan	Feb	Mar	Total
2504	2166	2070	6740
2016			
Jan	Feb	Mar	Total
1811	1752	1870	5433

Added Programs			
2014			
Jan	Feb	Mar	Total
199	510	992	1701
2015			
Jan	Feb	Mar	Total
614	518	503	1635
2016			
Jan	Feb	Mar	Total
720	1373	643	2736

Water Fitness			
2014			
Jan	Feb	Mar	Total
415	686	766	1867
2015			
Jan	Feb	Mar	Total
882	714	778	2374
2016			
Jan	Feb	Mar	Total
983	1107	1088	3178

**SUBJECT: RAINBOW ROAD INDOOR
ISSUE**

To provide the commission with a break down of the added programs for this quarterly report (Jan - Mar) 2016

BACKGROUND

The Rainbow Road Indoor pool offers a number of programs that are in addition to the regular weekly programs. The attendance of these programs is not recorded through the till. Example - A school group that pays as a rental we record these numbers as additional program visits. Swim Team, Lessons, Kayakers etc all fall into this category.

Additional break down by month:

1. **January**

Lessons	114	
Privates	72	
School Rentals	132	
Sting Rays	402	Total 720

2. **February**

Family free swims	346	
Lessons	331	
Sting Rays	408	
Kayakers	15	
Swim 4 Heart	45	
Tube H2O Polo	48	
Day Camp	9	
School Rentals	171	Total 1373

3. **March**

Tube H2O Polo	50	
Lessons	296	
Day Camp	16	
School Rentals	97	
Birthday Party Rental	40	
Kayakers	12	
Spring Break Camp	72	
Special Olympics	60	Total 643

Serious about fun !



Islands Trust

BYLAW REFERRAL FORM

Item 6.4
Salt Spring Island, BC
Ph: (250) 537-9144
Fax: (250) 537-9116
ssiinfo@islandstrust.bc.ca
www.islandstrust.bc.ca

Island: Salt Spring Island Trust Area Bylaw No.: 491 Date: April 6, 2016

You are requested to comment on the attached Bylaw for potential effect on your agency's interests. We would appreciate your response within 30 days, by May 6, 2016. If no response is received within that time, it will be assumed that your agency's interests are unaffected. For your information a Public Hearing to consider the Bylaw will be held in the summer of 2016.

APPLICANTS NAME / ADDRESS:

Salt Spring Island Local Trust Committee, Islands Trust, 1-500 Lower Ganges Road, Salt Spring Island, BC, V8K 2N8

PURPOSE OF BYLAW:

To rezone four properties abutting a proposed Ganges Harbour Boardwalk.

GENERAL LOCATION:

Ganges Harbour, Salt Spring Island

LEGAL DESCRIPTION:

- (a) Lot A, Section 1, Ranges 3 and 4 East, North Salt Spring Island, and of District Lot 2066 Cowichan District, Plan VIP83860 and a portion of the Shoreline (PID 027-249-794, 145 Lower Ganges Road)
- (b) Lot 1 Sec.1, Ranges 3 and 4, North Salt Spring Island, Cowichan District, Plan 49983 and a portion of Shoreline (PID 017-088-364, Lower Ganges Road)
- (c) Lot A, Section 2, Range 4 East, North Salt Spring Island and District Lot 689, Cowichan District, Plan VIP 65932 (PID 023-882-921, 151 Lower Ganges Road)
- (d) Lot 3, Section 2, Range 4 East, North Salt Spring Island, Cowichan District, Plan VIP 59755 and a portion of the Shoreline (PID 018-951-775).

SIZE OF PROPERTIES AFFECTED:

- (a) 0.02 hectares
- (b) 14.86 square metres
- (c) 0.1 hectares
- (d) 3.97 hectares,

ALR STATUS:

None

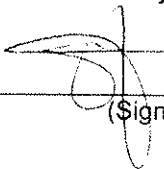
OFFICIAL COMMUNITY PLAN DESIGNATION:

- Ganges Village Core
- Shoreline Development

OTHER INFORMATION:

To amend Salt Spring Island Land Use Bylaw No. 355 to provide for a new, mixed use, yet primarily commercial zoning to accommodate four properties abutting or fronting the proposed "Ganges Harbour Walk" in Ganges on Salt Spring Island. See attached staff report and proposed bylaw at first reading for further details.

Please fill out the Response Summary on the back of this form. If your agency's interests are "Unaffected", no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this Bylaw.



(Signature)

Name: Stefan Cermak

Title: Regional Planning Manager, Salt Spring Island Planning Team

This referral has been sent to the following agencies:

Federal Agencies

- Fisheries & Oceans, Canada – Habitat & Enhancement
- Transport Canada Programs

Regional Agencies

- CRD – All Referrals & K. Campbell
- CRD – SSI Economic Development Commission
- CRD – SSI Parks and Recreation
- CRD – SSI Senior Manager
- CRD – SSI Building Inspection
- CRD – SSI Director
- CRD – SSI Transportation Commission
- CRD – Environmental Eng. Division
- CRD – Housing Secretariat
- CRD – Parks & Community Services
- CRD – Ganges Water & Sewer Commission
- CRD – SSI Liquid Waste Disposal Local Service Commission
- CRD – SGI Small Craft Harbours Commission

PLEASE TURN OVER →

Provincial Agencies

BC Assessment Authority
Ministry of Community, Sport & Cultural Development
Ministry of Transportation & Infrastructure
Ministry of Natural Resource Operations – Archaeology Branch
Ministry of Forest Lands & Natural Resource Operations
(Environment)
Ministry of Forest Lands & Natural Resource Operations
- Front Counter BC
Ministry of Jobs, Tourism & Skills
Ministry of Transportation and Infrastructure

Non-Agency Referrals

BC Ambulance Service
North Salt Spring Waterworks District
RCMP
School District 64
SSI Chamber of Commerce
SSI Fire-Rescue
SSI Harbour Authority
SSI Salmon Enhancement Society

Adjacent Local Trust Committees and Municipalities

Galiano Island Local Trust Committee
Mayne Island Local Trust Committee
North Pender Island Local Trust Committee
Thetis Island Local Trust Committee

First Nations

Te'Mexw Treaty Association
Hul'qumi'num Treaty Group (for information only)
Pauquachin First Nation
Malahat First Nation
Tsartlip First Nation
Tsawout First Nation
Tsawwassen First Nation
Tseycum First Nation
Chemainus First Nation
Cowichan Tribes
Halalt First Nation
Lake Cowichan First Nation
Lyackson First Nation
Penelakut First Nation
Semiahmoo First Nation

BYLAW REFERRAL FORM RESPONSE SUMMARY

- Approval Recommended for Reasons Outlined Below
- Approval Recommended Subject to Conditions Outlined Below
- Interests Unaffected by Bylaw
- Approval Not Recommended Due to Reason Outlined Below

Salt Spring Island Trust Area

(Island)

(Signature)

(Date)

491

(Bylaw Number)

(Title)

(Agency)

March 1 2016

File No.: 6500-20
Ganges Village Area - Boardwalk

To: Salt Spring Island Local Trust Committee
For the meeting of March 10, 2016

From: Beverly Suderman and Chris Hall, Consultants, Island Planning Services

Re: Draft Zoning for properties fronting Ganges Boardwalk

PURPOSE

This report provides the Local Trust Committee (LTC) with a draft bylaw for properties abutting the proposed Ganges Harbour Boardwalk. The draft bylaw is based on the LTC's direction at its Feb. 11th 2016 meeting and the consultants report dated Feb 2, 2016.

BACKGROUND

IPS Island Planning Services has been retained to continue the work set out in the Boardwalk Project Charter (January 2015). This report builds on three previous reports on the topic.

The first, dated May 7, 2015, provided a breakdown of the seven properties fronting the proposed boardwalk, detailing zoning, site conditions and potential uses. Appendix 1 and 2 of this first report contains a comprehensive review of OCP and Zoning provisions applicable to the area.

The second report, dated August 24, 2015, described a scope of work for an appraisal to be undertaken to determine the value of the boardwalk as a community amenity.

The last report dated Feb. 2, 2016 outlined land use considerations and options for zoning and land use amendments, DP provisions, and process recommendations. It also reflects the community consultations, which took place on January 27 and 30, 2016.

At its Feb 11, 2016 meeting, the LTC adopted the following motion:

"THAT the Salt Spring Island Local Trust Committee request staff (consultant) to prepare draft bylaws for the Ganges Boardwalk Completion project in accordance with the recommendations contained in the staff report dated February 2, 2016."

DRAFT BYLAW CONSIDERATIONS

The following principles were outlined in the prior report to the LTC as a guide in creating a new zone:

- Seek a standard approach for all four properties;
- Ensure compliance with OCP policies;
- Respect the interests of both the community and landowners;
- Provide a basis for fuller discussion with parties involved to enable the boardwalk project to proceed in a timely fashion

Proposed Uses

Accordingly, the proposed land use bylaw provide for a new, mixed use, yet primarily commercial zoning to accommodate the four properties abutting or fronting the proposed "Ganges Harbour Walk". The new zone provides for a range of uses that reflect some of the current uses, requested uses, and others that would be complimentary to the proposed walkway. The number of uses permitted is broader than the current individual zones while also reducing unnecessary regulation (i.e. constrictions for commercial accommodation unit sizes).

It is anticipated that the construction of the Harbour Walk will reinvigorate this portion of the Ganges Village. Others uses that are more compatible with the waterfront location and pedestrian access will replace some of the historic uses. To that end the focus is on Commercial and limit Residential, Industrial, and Commercial Accommodation uses above commercial uses. The subject properties will be able to take advantage of commercial uses that are already widely available along the existing walkway in the Village core. These include: general retail sales and services, indoor production and sale of crafts, artwork, and jewellery¹, restaurants, and options for multifamily housing.

Inserted into the Commercial Zone category are some of the uses in the Commercial Accommodation and Industrial zones that reflect the maritime uses currently in place and expected to continue. It is also proposed that the current shoreline zoning adjacent the Gulf Georgia lot (the Fishery) be amended to commercial moorage (Shoreline 1) in line with its current uses.

Overall, the zone provides for a wide range of uses, and eliminates some of the current challenges with existing zonings, both of which are consistent with OCP policy B.5.1.2.2:

Zoning in Village Designations will continue to allow the mix of commercial, institutional, cultural and multi-family land uses that are currently allowed. Commercial zoning should be simplified with fewer zones and a broader range of uses allowed in each. The maximum residential density allowed on any single property will remain at 37 units per ha.

Siting Provisions

The bylaw also amends Section 9.2.2 dealing with *Size, Siting and Density of Permitted Uses, Buildings and Structures*. Two subsections have been added. The first provided that offices, multifamily units and commercial guest accommodation be situated above the ground level. This is common in commercial mixed-use areas to ensure an active and interesting frontage while preserving privacy for those living and working but not needing high public visibility. The second subsection is an existing provision in the CA1 zone and is carried over into the new C7 zone to maintain continuity for marina activities.

One of the challenges in drafting the bylaw has been establishing appropriate setbacks given the wide range of uses. A 10m rear-yard setback has been proposed which is consistent with other waterfront zones. It is expected, however, that in some situations this setback may be excessive particularly for commercial uses that will want some semi-public space directly onto the boardwalk (i.e. restaurant patios, outside retail displays). It is proposed that the Development Permit and Development Variance Permit is the best way of addressing this matter if and when it arises.

Subdivision and Servicing Requirements

It is not expected that any of the properties will be subdivided into smaller parcel, but to ensure consistency in the regulations, the C7 zone has been added with similar standards in other commercial zones.

¹ The bylaw creates a new use and definition for "creative industries". This use arises out of the work currently being undertaken on redrafting the Industrial and C6 sections of the Land Use Bylaw. It was felt appropriate to introduce into this draft bylaw since the use is one that is anticipated in the area.

ADOPTION PROCESS

One of the primary reasons for creating this new zone is to enable a dialogue with the affected property owners and to obtain the approvals necessary to construct the boardwalk. Accordingly, the following process considerations are recommended:

- Give first reading only to the proposed bylaw to enable adequate time for referral and full review (by landowners in particular) to ensure clarity as to bylaw provisions and conditions precedent to adoption,
- Make any bylaw adjustments arising from consultations, and move to second reading, ideally, with reports on archeological and ecological matters in hand prior to public hearing,
- Public hearing and decision on 3rd reading, and finally,
- Withhold final adoption until appropriate agreements are in place regarding riparian consent, provision of statutory rights of way and other considerations such as financial contributions to enable the boardwalk project to proceed.

RECOMMENDATIONS

1. THAT Salt Spring Island Local Trust Committee Bylaw 491, cited as "Saltspring Island Land Use Bylaw, 1999, Amendment No. 2, 2016", be read a first time.
2. THAT the Salt Spring Island Local Trust Committee confirm that it has reviewed the Islands Trust Policy Statement Directive Only Checklist and determines that Bylaw 491, cited as "Saltspring Island Land Use Bylaw, 1999, Amendment No. 2, 2016", is not contrary to or at variance with the Islands Trust Policy Statement.
3. THAT the Salt Spring Island Local Trust Committee directs staff to refer Bylaw No. 491 to First Nations, government referral agencies, and the Advisory Planning Commission.

Prepared and Submitted by:
Chris Hall

March 2 2016

Date

Concurred in by:

Date

Attachments:

A1- Draft Bylaw 491

A2 - Islands Trust Policy Statement Directive Only Checklist

PROPOSED

SALT SPRING ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 491

A BYLAW TO AMEND SALT SPRING ISLAND LAND USE BYLAW, 1999

The Salt Spring Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Salt Spring Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as “Salt Spring Island Land Use Bylaw, 1999, Amendment No. 3, 2016”.

2. Salt Spring Island Local Trust Committee Bylaw No. 355, cited as “Salt Spring Island Land Use Bylaw, 1999,” is amended as follows:

2.1 Section 1.1 Definitions, Sub-Section 1.1.1 is amended by adding the following new definition:

“**Creative industry**” means music, art and craft studios, picture framing, schools (commercial, art, vocational), and small-scale research facilities.

2.2 Section 9.2.1 - Permitted Uses of Land, Buildings and Structures, Section 9.2.2 Size, Siting and Density of Permitted Uses, Buildings and Structures, and Section 9.2.3 Subdivision and Servicing Requirements are deleted in their entirety and replaced with the following:

9.2.1 Permitted Uses of Land, Buildings and Structures

	C1	C2	C3	C4	C5	C6	C7
Principal Uses, Buildings and Structures							
<i>Indoor retail sales and rentals</i>	◆	◆	◆				◆
<i>Indoor retail services, excluding Laundromats</i>	◆	◆	◆	◆			
Laundromats	◆						
<i>Outdoor retail sales of nursery plants and home gardening supplies</i>	◆	◆					◆
<i>Indoor production of food and drink items, clothing, crafts, artwork, jewellery and similar items for retail or wholesale sales, provided there is a retail outlet on the premises and provided water consumption does not exceed 1600 litres/day</i>	◆	◆	◆				◆
Offices	◆	◆		◆			◆
Banks and credit unions	◆	◆					
<i>Indoor commercial recreation and amusement facilities</i>	◆	◆			◆		◆

Restaurants	◆	◆	◆				◆
Churches	◆	◆					
Libraries	◆	◆					
Offices for use by building construction professionals and trades	◆	◆				◆	
Automobile service stations			◆				
Automobile rentals with a maximum of five vehicles stored on-site	◆	◆	◆			◆	◆
Veterinarian clinics and animal hospitals	◆	◆					
Indoor commercial and vocational schools	◆	◆					
Daycare centres for children, seniors, or people with special needs	◆	◆					
Funeral homes						◆	
Multifamily dwelling units		◆					◆
Commercial guest accommodation in hotels or guesthouses.		◆					◆
Retail sales of building supplies, appliances and furniture						◆	
Light industry						◆	◆
Wholesale sales						◆	
Storage of goods and vehicles, with the exception of outdoor storage of derelict vehicles or equipment, or waste materials						◆	
Boat building, servicing and repairs						◆	◆
Service, repairs and sales of vehicles and equipment.						◆	
Collection of recyclable materials, excluding outdoor sorting and storage	◆		◆		◆	◆	
Public service uses	◆	◆	◆	◆	◆	◆	◆
Neighbourhood or marine pub, accessory to a marina							◆
Marina and marina services							◆
Marina administration and services, including washrooms, showers and laundry facilities							◆
Marine fuelling stations							◆
Marine related retail stores and offices							◆
Boat rentals and docks							◆
Marine equipment rentals, excluding personal watercraft							◆
Creative Industry							◆
Accessory Uses							
Indoor retail sales accessory to another permitted use						◆	
Dwelling units accessory to a commercial use	◆	◆	◆	◆	◆	◆	
Restaurant accessory to another permitted use					◆		
Home-based businesses accessory to residential use		◆					◆

9.2.2 Size, Siting and Density of Permitted Uses, Buildings and Structures

- (1) The following uses identified in Section 9.2.1 are not permitted on the ground level in the C7 Zone only: *Offices, Multifamily Dwelling units, Commercial guest accommodation.*
- (2) *Building setbacks from the natural boundary of the sea do not apply to buildings or structures used for boat building, boat repairs, boat rental and marina administration and services.*
- (3) Subject to Articles 1 and 2 above, and Part 4 – General Regulations (Siting), *Commercial Zones* must comply with the following regulations regarding size, siting and density:

	C1	C2	C3	C4	C5	C6	C7
Lot Coverage and Floor Area							
Maximum combined <i>lot coverage</i> of all <i>buildings and structures</i> (percent)	75	75	33	33	33	75	33
Minimum size of a <i>dwelling unit</i> (square metres).	N/A	30	N/A	N/A	N/A	N/A	N/A
Number of Units							
Maximum number of <i>multi-family dwelling units</i> per hectare	N/A	37	N/A	N/A	N/A	N/A	37
Maximum number of <i>commercial guest accommodation units</i> per <i>lot, operation or site</i>	N/A	50	N/A	N/A	N/A	N/A	50
Setbacks and Siting							
Despite Subsection 4.3.1, the following <i>lot line setbacks</i> apply in the specific zone indicated:							
Minimum <i>Front lot line setback</i> (metres)	0.0	4.5	*	*	*	*	0.0
Minimum <i>Rear lot line setback</i> abutting non- <i>commercial</i> or non- <i>industrial zone</i> (metres)	6.1	*	*	*	*	6.1	10
Minimum <i>Rear lot line setback</i> abutting a <i>commercial</i> or <i>industrial zone</i> (metres)	0.0	*	*	*	*	6.1	10
Minimum <i>Interior side lot line setback</i> abutting non- <i>commercial</i> or non- <i>industrial zone</i> (metres)	6.1	*	*	*	*	6.1	*
Minimum <i>Interior side lot line setback</i> abutting <i>commercial</i> or <i>industrial zone</i> (metres)	0.0	*	*	*	*	6.1	10
Minimum <i>Exterior side lot line setback</i> (metres)	0.0	*	*	*	*	6.1	*
<i>Dwelling units</i> are not permitted in a <i>basement</i> or below any <i>commercial use</i>	N/A	◆	N/A	N/A	N/A	N/A	N/A

* Indicates provisions in Section 4.3 apply.
 Information Note: Under the *Highways Act*, special permission from the Ministry of Transportation and Infrastructure is required to place structures within 4.5 metres of a highway right-of-way.
 Information Note: Required setbacks from water bodies are outlined in Sections 4.4 and 4.5.
 Information Note: Vegetation screens are required where commercial or industrial uses take place outside of a building adjacent to non-commercial or non-industrial uses. See Subsection 3.4.2.

9.2.3 Subdivision and Servicing Requirements

(1) The regulations in this Subsection apply to the *subdivision* of land under the *Land Title Act* and the *Strata Property Act* for the Commercial 1, Commercial 2, Commercial 3, Commercial 4, Commercial 5, Commercial 6, and Commercial 7 Zones .

Information Note: For land in the Agricultural Land Reserve, see Subsection 5.1.2.

	C1	C2	C3	C4	C5	C6	C7
Minimum Lot Areas, Water Supply, and Sewage Treatment Servicing Requirements.							
Minimum area of an individual <i>lot</i> that may be created through <i>subdivision</i> , provided each <i>lot</i> has an individual on-site sewage treatment system and an adequate supply of <i>potable</i> water (hectare)	1	1	1	1	1	.6	1
Minimum area of an individual <i>lot</i> that may be created through <i>subdivision</i> provided each <i>lot</i> has an individual on-site sewage treatment system and connection to a <i>community water system</i> (hectare)	1	.4	1	1	.2	.15	1

2.3 Schedule "1" – Zoning Map, is amended by changing the zoning classification of:

- (a) Lot A, Section 1, Ranges 3 and 4 East, North Salt Spring Island, and of District Lot 2066 Cowichan District, Plan VIP83860 and a portion of the Shoreline (PID 027-249-794, 145 Lower Ganges Road) from Residential 6 and Shoreline 6, to Commercial 7.
- (b) Lot 1 Sec.1, Ranges 3 and 4, North Salt Spring Island, Cowichan District, Plan 49983 and a portion of Shoreline from Residential 6 and Shoreline 6, to Commercial 7.
- (c) Lot A, Section 2, Range 4 East, North Salt Spring Island and District Lot 689, Cowichan District, Plan VIP 65932 (PID 023-882-921, 151 Lower Ganges Road) from Industrial 1, to Commercial 7; and water lot lease DL2092 from Shoreline 6 to Shoreline 1.
- (d) Lot 3, Section 2, Range 4 East, North Salt Spring Island, Cowichan District, Plan VIP 59755 (PID 018-951-775) and a portion of the Shoreline from Commercial Accommodation 1(d) and Shoreline 1, to Commercial 7.

As shown on Plan No. 1 attached to and forming part of this bylaw. And by making such alterations to Schedule "A" – Zoning Map of Bylaw No. 355 as are required to effect these changes.

READ A FIRST TIME THIS 10TH DAY OF MARCH 2016

READ A SECOND TIME THIS _____ DAY OF _____ 20____

PUBLIC HEARING HELD THIS _____ DAY OF _____ 20____

READ A THIRD TIME THIS _____ DAY OF _____ 20____

APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS
_____ DAY OF _____ 20____

ADOPTED THIS _____ DAY OF _____ 20____

Chair

Secretary

PROPOSED

SS-BL-491

SALT SPRING ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 491

Plan No. 1

