



Making a difference...together

Minutes of the Regular Meeting of the Salt Spring Island Parks and Recreation Commission Held November 16, 2015 in the Public Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC

Present: **Director:** Wayne McIntyre
 Commission Members: Jon Suk (Chair), Garth Hendren (Vice-chair), Matt Kellow, Daniel Clements, Brian Webster, Kees Ruurs
 Staff: Dan Ovington, Parks and Recreation Manager, Tracey Shaver, Recording Secretary
 Absent: Tom James, Sonja Collombin

Chair Suk called the meeting to order at 5:00 pm.

1. Approval of Agenda

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission's agenda of November 16, 2015 meeting be approved with the addition of item 4.1 Market Advisory Group-Commissioner Hendren to report.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster, That the minutes of the Salt Spring Island Parks and Recreation Commission meeting of October 19, 2015 be approved.

CARRIED

3. Presentations/Delegations

3.1 SSPLASH-Darlene Steele

- Darlene Steele was in attendance representing SSPLASH.
- SSPLASH encourages PARC to proceed with the project of adding a multi-purpose room to the Rainbow Road Indoor Pool and offers a \$25,000 contribution.
- Space is needed for non-swimming events which currently take place in the lobby of the pool (ie. Birthday parties, CPR classes, meetings).
- Rental of this space would generate revenue to off-set capital costs and provide a public space for multipurpose use.
- It was noted that the PARC commission approved the project budget for 2016 in their recent Five Year Capital Plan, however after Director McIntyre's consideration of all the different CRD functions, the project has been moved to 2017.

4. Reports Chair and Director

4.1 Market Advisory Group-Commissioner Hendren

Commissioner Hendren reported that he has accepted the position of PARC liason with the Market Advisory Group and attended their meeting on November 4, 2015. This group generally meets two times per year and the minutes are attached to this agenda package for information.

4.2 Director's Report

- Salt Spring Island now has it's own official Tartan.
- The incorporation study committee is holding two open houses to provide our community with information and to answer questions, now that the consultant's preliminary report has been released. Sunday, November 22, 2015, 1:30 - 4:30 p.m. (Fulford Hall) Monday, November 23, 2015, 1:30 - 4:30 p.m. (Meaden Hall, Salt Spring Legion) please visit: <http://www.ssiincorporationstudy.com/>.
- Working on CRD Budgets; first by individual community service and then as a whole.
- Emergency Services gearing up to address increased oil tanker traffic.
- Negotiating with Harbour Authority regarding downtown core.
- CRD has given a Grant in Aid to the Water Council who will be releasing funds for water conservation enhancement projects. Details in progress. Another grant was awarded to Partners Creating Pathways for the Salt Spring Island Trail Map.

4.3 Chair's Report

No report given.

5. Outstanding Business

5.1 Project Status Report November 5, 2015

- Kiln restoration project complete – event opening November 29, 2015 at 1:00 pm.
- Duck Creek received some extra work this season because a few other trail projects were not ready to start.
- Centennial Park Master Plan-RFP for consultant closes on November 20, 2015 and has generated good interest
- Portlock Portable meeting room improvements almost complete. Should be operational mid January.

5.2 Program Development Report

- Report reviewed for information.
- Lower room rental costs by using the portable meeting room and enhanced marketing efforts are expected to increase revenues which will then offset additional administration costs.

5.3 Land Use, Zoning at Mouat Park – Response from PARC

The Commission discussed their reluctance to allow any parkland to be used for industrial purposes. The request to re-arrange lot lines in Mouat Park to increase industrial use was not considered sufficient enough of a need to override the enjoyment of parkland.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Clement, That the Salt Spring Island Parks and Recreation Commission do not support the Islands Trust recommendation to reconfigure land use zoning at Mouat Park on Salt Spring Island.

CARRIED

5.4 2016 Capital Budget Update

Reviewed the changes to the 5 years Capital Expenditure Plan for the indoor pool service where in the multipurpose room was moved to 2017 and the portable renovations were moved to 2016.

5.5 Maracaibo Lane Subdivision Update- 5% Cash in Lieu

The anticipated amount of cash in lieu benefit from this subdivision will add almost two hundred thousand dollars into the parkland acquisition fund. With this additional amount PARC now has enough money in this fund to purchase the 181 Brinkworthy property without shifting allocations from other reserve accounts.

6. New Business

6.1 Christmas on Salt Spring 2015

Staff reported that additional lights will be installed in Centennial Park as part of the annual light up celebration and chili cook off held on December 5, 2015.

6.2 Sunday Long Weekend Markets

Commissioner Webster excused himself due to conflict of interest at 5:57 pm

The Commission expressed disappointment that the Sunday Markets did not generate enough interest to justify continuing.

MOVED by K. Ruurs, **SECONDED** by G. Hendren,
That the Salt Spring Island Parks and Recreation Commission not continue the Sunday Long Weekend Markets in 2016.

CARRIED

Commissioner Webster returned to the table 6:06 pm

6.3 Trails Forum

Report received for information. It was noted that the funding that would have been used for the Sunday Market coordination will now be put forward to fund the trails forum.

6.4 2016 Public Meeting Dates and Commission Reports Schedule

MOVED by G. Hendren, **SECONDED** by K. Ruurs,
That the Salt Spring Island Parks and Recreation Commission approve the 2016 Public Meeting dates and Commission Reports Schedule as per agenda item 6.4.

CARRIED

7. Next meeting January 18, 2015, from 5-7 pm at the Portlock Park Meeting Room.

8. Adjournment

The meeting adjourned at 6:10 pm.

CHAIR

SENIOR MANAGER