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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held April 20, 2015 in the Public Library Meeting Room, 129 McPhillips Avenue,
Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
Commission Members: Jon Suk (Chair), Garth Hendren (Vice-Chair), Tom James, Brian Webster, Kees Ruurs, Daniel Clements
Staff: Dan Ovington, Parks and Recreation Manager, Erin Jory, Recording Secretary
Absent: Matt Kellow, Sonja Collombin

Chair Suk called the meeting to order at 5:00pm.

1. Approval of Agenda

MOVED by Commissioner Webster, **SECONDED** by Commissioner Ruurs,
That the agenda be approved by adding Item 5.3 – Letter from Islands Trust, and amending Item 6.4 to separate Saturday Market portion of report from discussion.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Hendren, **SECONDED** by Commissioner James,
That the minutes of the meeting of March 16, 2015 be amended to reflect that Commissioner James left the meeting at 5:55pm and returned at 6:30pm, and be approved.

CARRIED

3. Presentations/Delegations

Detachment Commander Sgt. George Jenkins and Constable Gerard Kopperud of the Salt Spring Island RCMP detachment reported and answered questions on crime-prevention issues and suggestions for Centennial Park and Ganges core area. Vancouver RCMP headquarters have innovative crime prevention ideas for park designs, within the mission statement to make parks welcoming, inclusive places for everyone.

4. Reports Chair and Director

4.1 Chair Report

Attended the Salt Spring Island Transportation Commission meeting where a presentation was made by Nancy Kreiger for a boardwalk/bicycle path concept. The Salt Spring Island Parks and Recreation Commission will not be directly involved with planning but more so with implementation.

4.2 Director Report

- attended a meeting with Salt Spring Island trustees and trustees of North Salt Spring Water District re: consequences of new housing projects and intended playing fields. Will follow up and report at future meeting.

- Salt Spring Island Governance Study received approval from the province. Governance study and community engagement going forward and administered financially by the CRD to create terms of reference for selected committee, before completion date of March 31, 2016.
- working with Southern Gulf Islands on economic development issues and a concept for inter-island ferry (passengers and bikes only). Trying to create Le Tour des Iles on June 15, 2015, incorporating inter-islands and Sidney.
- attended Coastal Communities conference where a resolution was passed to the Union of BC Municipalities.

5. Outstanding Business

5.1 Project Status Report April 15, 2015

- Staff advised a revenue category has been added to show how administration is trying to recover some costs.
- Chair recognized efforts made by Manager in improving the bottom line since November through increased annual pool pass sales.

5.2 Crime Prevention – Centennial Park

Discussion on overall issues and consensus that Commission is not looking for a quick fix but rather long term, shovel-ready solutions prior to centennial grant application being made. Staff informed Commission that many recreation centres in greater Victoria have surveillance cameras installed, and Westshore parks are looking at implementing surveillance after recent violent crimes committed. Cost estimates are being sought for cameras.

MOVED by Commissioner Ruurs, **SECONDED** by Commissioner Clements,
That Staff acquire reports from Panorama Recreation and Westshore Recreation on surveillance systems.

CARRIED

5.3 Letter from Islands Trust dated April 12, 2015

A letter was received acknowledging receipt only, without any substantive response, of the letter dated April 12, 2015 from Director McIntyre and Chair Suk. Commissioner Ruurs noted that s. 941 of the *Local Government Act* states that Ministry of Transportation and Infrastructure governs decisions on subdivisions. Director can ask Trustees directly if they concurred with content of letter.

MOVED by Commissioner Ruurs, **SECONDED** by Commissioner Hendren,
That staff make efforts to contact Ministry of Transportation and Infrastructure on how the Commission can move forward re: Islands Trust letter dated April 12, 2015.

CARRIED

MOVED by Commissioner James, **SECONDED** by Commissioner Clements,
That the Chair of the Salt Spring island Parks and Recreation Commission draft a letter to the Salt Spring Local Trust Committee requesting an agenda item be added for the next meeting of the Salt Spring Local Trust Committee.

CARRIED

Chair left the meeting at 6:21pm. Vice-Chair stood in place of Chair.

6. New Business

6.1 Youth Week May 1 to 7, 2015

MOVED by Commissioner Clements, **SECONDED** by Commissioner Ruurs,
That the Salt Spring Island Parks and Recreation Commission allow free pool admissions during the Friday Night Madness session on May 7, 2015 to support BC Youth Week.

CARRIED

6.2 North Salt Spring Water District rates

Staff agreed to provide additional information at a future meeting.

6.3 Rainbow Road Indoor Pool 2015 – 2020 Life Cycle Report

A copy of the report from Stolz Mechanical Systems Services Inc. was reviewed.

6.4 Fees and Charges Report

Staff reviewed the report and noted that 47 annual pool passes were sold in March, 2015, totalling close to \$20,000 in new revenue.

MOVED by Commissioner Clements, **SECONDED** by Commissioner Ruurs,
That the Salt Spring Island Parks and Recreation Commission approve the recommended fees and charges in Appendix A of the Fees and Charges Report, excluding the Saturday Market in the Park fees and charges, which is deferred to the next meeting.

CARRIED

6.5 Recreation Needs Assessment

Staff advised that a questionnaire has been created and provided to recreation service providers on Salt Spring with the results to be collated to create an inventory and then categorized by age and/or type to identify any gaps.

7. Next meeting: May 11, 2015 at the School Board portable from 5:00-7:00pm.

8. Motion to Close the Meeting

MOVED by Director McIntyre, **SECONDED** by Commissioner James,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

The Commission closed the meeting at 6:56pm.

The Commission rose from the closed session at 7:12pm without report.

9. Adjournment

The meeting was adjourned at 7:12pm.

CHAIR

SENIOR MANAGER