Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Notice of Meeting on **Monday, March 16, 2016 at 5:00 PM**
Slat Spring Public Library, 129 McPhillips Ave. Salt Spring Island, BC

Wayne McIntyre	Daniel Clements	Kees Ruurs	Garth Hendren
Matt Kellow	Jon Suk	Sonja Collombin	Tom James
Brian Webster			

AGENDA

1. **Election of Vice Chair**

2. **Approval of Agenda**

3. **Adoption of Minutes of February 16, 2015**

4. **Reports-Chair and Director**

   4.1

5. **Outstanding Business**

   5.1 Project Status Report March 10, 2015

   5.2 Financial Report 2015 Capital Budgets and Equipment Replacement Funds

   5.3 Interpretive by Design: Engaging a Community in Sign Design

   5.4 2163 Fulford Ganges Rd. Parkland Dedication

   5.5 Solar Installation at Rainbow Road Pool

6. **New Business**

   6.1 Proposed 2015 Commission Reports and Major Task Updates

   That the Salt Spring Island Parks and Recreation Commission approve the 2015 Commission Reports and Major Task Updates Schedule as per agenda item 6.1

   6.2 Extended Weekend Markets Report

   That the Salt Spring Island Parks and Recreation Commission recommends to staff to continue the extended weekend markets on Sunday only in 2015 during the Canada Day, B.C. Day and Labour Day long weekends.

   6.3 Grace Point Park – CRD Right of Way

   6.4 Crime Prevention in Centennial Park Report

   That the Salt Spring Island Parks and Recreation Commission request staff to investigate the cost to install surveillance equipment and signage in Centennial Park.

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.

6.5 Trails Advisory Committee Terms of Reference "Membership"

That the Salt Spring Island Trails Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that under the bullet "membership" of the mandate of the Salt Spring Island Trails Advisory Committee membership agreement: "the Salt Spring Island Parks and Recreation Commission appoint members", with the remainder of the existing clause struck.

7. Next meeting April 20, 2015

8. Motion to Close Meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

9. Adjournment

Making a difference...together

Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held February 16, 2015 in the Public Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island, BC

DRAFT

Present: Alternate **Director:** Peter Lake
Commission Members:, Jon Suk (Chair), Sonja Collombin, Garth Hendren, Tom James, Brian Webster
Staff: Dan Ovington, Parks and Recreation Manager, Karla Campbell, Senior Manager, Peggy Dayton, CRD Finance, Erin Jory, Recording Secretary
Absent: Matt Kellow, Kees Ruurs, Daniel Clements,

Chair Suk called the meeting to order at 5:01 pm.

1. Approval of Agenda

MOVED by Alternate Director Lake, **SECONDED** by Commissioner James,
That the agenda be amended with the addition of item 6.5 Election of Vice-Chair, and bring forward Item 6.1 Financial Report to Item 3.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Webster, **SECONDED** by Commissioner Collombin,
That the minutes of the meeting of January 19, 2015 be amended in item 7.3 to replace Commissioner Webster with Commissioner Clements in the motion.

CARRIED

3. Presentations/Delegations

3.1 Financial Report – Peggy Dayton, Senior Financial Analyst, Capital Regional District

Staff read from the report and Commissioners posed questions.

3.2 Stefan Cermak, Islands Trust Planner re: Islands Trust Land Needs Assessment – November 19, 2014

Mr. Cermak spoke on the history of Mouat Park land use and zoning to commence a dialogue with the Commission prior to a neighbourhood meeting in May, 2015 with residents of Rainbow/Atkins re: potential reconfiguration of the lands.

3.3 Jim Raddysh, Recreation Excellence Quarterly Report

Mr. Raddysh advised overall attendance figures for September through December 2014 are down from September through December 2013. Focusing on specific programs (Toonie Swim and Friday Night Madness) to improve overall attendance. Heart and Stroke fundraising swim held February 15, 2015 brought in total donations of $2500.

3.4 Robin Williams, Chair Salt Spring Island Transportation Commission re: Peck's Cove

Mr. Williams presented an idea to create an active transportation park (waystation for pedestrians and cyclists) on the land designated as Peck's Cove on Lower Ganges Road.

4. Chair/Director Report

No reports were presented.

5. Outstanding Business

5.1 Project Status Report February 10, 2015

Staff recommended to not proceed with Class software at Rainbow Road Pool, as required modules too costly to purchase. Staff taking steps to improve handling of pool revenue by CRD office staff until integrated software program can be installed at pool.

6. New Business

6.1 2015 Parks and Recreation Operating and Capital Budgets

Staff reviewed details of report, and will provide a more detailed presentation at a future meeting to allay Commissions' concerns.

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Collumbin,
That the Parks and Recreation Commission recommend that the Capital Regional District Board:

1) Approve the 2015 operating and capital budgets for Salt Spring Island Pool, Community Parks, Community Recreation, and Park, Land and Recreation as presented.
2) Carry the 2014 surpluses forward as revenue in 2015.

CARRIED

6.2 Pool Mechanical

MOVED by Commissioner Collombin, **SECONDED** by Commissioner James,
That the Salt Spring Island Parks and Recreation Commission approve the replacement of the plugged and corroded fittings on all four hot water storage tanks up to a cost of $8,000.

CARRIED

6.3 220 Maracaibo Lane Subdivision

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Collombin,
That the Salt Spring Island Parks and Recreation Commission recommend to the Islands Trust to receive 5% cash in lieu for the market value of 220 Maracaibo Subdivision.

CARRIED

6.4 Election of Vice-Chair

It was generally agreed to defer election of the Vice-Chair to the next meeting.

7. Next meeting: March 16, 2015.

8. Motion to Close the Meeting

MOVED by Commissioner Hendren, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

The Commission closed the meeting at 6:40 pm.
The Commission rose from the closed session at 7:09 pm without report.

9. Adjournment

The meeting was adjourned at 7:09 pm.

CHAIR

SENIOR MANAGER

Project	Comments *ITALICS New Information*	Capital Reserve (C) General Revenue (O) Actual (A) Grant Funded (G)
1. TRAILS and BEACH ACCESSES		
1.1 Water Access Points	Beddis Beach- waiting on Provincial works permit to repair retaining wall. Application was forwarded to 13 First Nations groups on December 29, 2014 for comments. Comments are due by January 28, 2015. An approved application was received February 10, 2015. Project date approval from the Department of Fisheries has been requested.	Development $10,855 (C) $578 (A)
1.2 Heron Sign located at the end of Kanaka Rd. (Behind allotment garden at Rainbow Road Indoor Pool)	 *Drawing by the Outdoor Student Art installation project* *Sign donated by SSI Conservancy	$110 (O) $110 (A)
1.3 Grace Point Boardwalk (Drain and railing replacement)	A mandatory site meeting took place January 7th. Three contractors submitted a bid for the project. Lighthouse Ventures Ltd. was the successful contractor. Work is expected to be complete March 15, 2015	$45,000 (C) revised $5,969 (A)
1.4 Spring Maintenance	***Walk all trails, trim, identify hazards and add to work plan***	
1.5 Upgrade Mouat Park	***Wheelchair accessible, structure-educational use, parking area potholes***	***$10,000 (C)***
1.6 Upgrade Rotary Park	***Removal of trees, removal of arbour, planter beds, new garbage containers, replace signage , signs for dingey dock, remove abandoned boats***	***$5000 (O)***
1.7 Fern Creek Trail	***Repair Stairs, Removal of trees.***	***$2000 (O)***
1.8 Duck Creek	***Upgrades, finish interprative signage***	***$5000 (C)***
1.9 Quarry Beach	***Upgrades***	***$1000 (O)***
2.0 Harrison Baker	***Upgrades***	***$500 (O)***
2.1 Vesuvius Beach Access – off Tantramar	***Upgrades***	***$1000 (O)***
2.2 Trincomali Heights – loop	***SRW and construct trail (Laybour x 3 weeks)***	***$7500 (C)***

2. RECREATION AND PARK PROJECTS		
2.1 Summer Camps	2015 Summer Student Grant application deadline is January 14, 2015. PARC staff is currently working on their application. This application has been submitted.	
2.2 Pickle Ball	The Pickle Ball association has been contacted and informed that they have permission to pain two Pickleball court lines on the Fulford tennis court. Park staff have permission to use the Fulford Fire Hall pressure washer in early spring to prep the court. The Tennis Association has been contacted and raised no additional concerns.	

Project	Comments *ITALICS New Information*	Capital Reserve (C) General Revenue (O) Actual (A) Grant Funded (G)
2.3 Rotary Park -Tenure Replacement	*The tenure with the Ministry of Forests, Lands and Natural Resources, expired on July 31, 2014. The plans that were submitted in 1989 were not sufficient. A new management plan including metes and bound was required. The Ministry also required new drawings and measurements of Rotary Dock. A survey was completed and the required materials have been submitted.*	*$0 (0)* *$3,147 (A)*

3. INDOOR POOL PROJECT ITEMS		
3.1 Swim 2 Survive Grant	A grant to provide all grade three students in SD64 with three one hour swim lessons has been submitted the Royal Life Saving Society. Staff was successful in our application for the Swim 2 Survive Grant for $1295 to pay for bussing and instructor costs for all 74 grade three Salt Spring Island students to attend three one hour swim lessons.	
3.2 BCRPA Family Day Grant	Staff were successful in an application for a $1000 Family Day Grant. The grant allowed PARC to provide free admissions during the Friday Night Madness, The Sunday Toonie and the Monday Everyone Welcome Swims over the Family Day long weekend Feb 6-9th.	$1000 (G)
3.3 Discounted Pool Pass (March)	***On Monday December 15, 2014 the Commission approved the sale of a discounted annual pool pass at the price of $393.50 for adults and $256 for children for one month prior to the 2015 fees ond charges review. In the first two days that the discounted passes went on sale 17 passes were sold. In 2014 a total of six onnuol passes were sold.***	*updated numbers to be presented during Monday's meeting

SALT SPRING ISLAND RECREATION - ALL SERVICE AREAS	2014 BOARD BUDGET	2014 ESTIMATED ACTUAL	BUDGET REQUEST 2015 CORE BUDGET	BUDGET REQUEST CONTINUOUS SUPPLEMENTARY	BUDGET REQUEST TOTAL 2015	FUTURE PROJECTIONS 2016	FUTURE PROJECTIONS 2017	FUTURE PROJECTIONS 2018	FUTURE PROJECTIONS 2019
OPERATING COSTS:									
Swimming Pool	725,390	697,260	750,700	-	750,700	767,900	780,120	796,970	814,380
Community Parks	379,900	467,440	391,300	-	391,300	398,140	405,090	412,190	419,400
Community Recreation	84,500	81,590	86,140	-	86,140	87,830	89,570	91,350	93,180
Parks, Land & Recreation	590,760	540,080	649,510	-	649,510	661,320	673,340	685,570	698,100
TOTAL OPERATING COSTS	**1,780,550**	**1,786,370**	**1,877,650**	**-**	**1,877,650**	**1,915,190**	**1,948,120**	**1,986,080**	**2,025,060**
*Percentage Increase					5.5%	2.0%	1.7%	1.9%	2.0%
CAPITAL / RESERVE									
Swimming Pool	20,000	20,000	20,000	-	20,000	20,400	20,810	21,230	21,650
Community Parks	16,750	16,750	16,590	-	16,590	9,380	9,590	9,800	10,030
Parks, Land & Recreation	149,160	149,160	128,300	-	128,300	97,660	100,090	102,570	105,100
DEBT CHARGES - Swimming Pool	276,300	276,300	276,300	-	276,300	276,300	276,300	276,300	276,300
TOTAL CAPITAL / RESERVES	462,210	462,210	441,190	-	441,190	403,740	406,790	409,900	413,080
TOTAL COSTS	**2,242,760**	**2,248,580**	**2,318,840**	**-**	**2,318,840**	**2,318,930**	**2,354,910**	**2,395,980**	**2,438,140**
Internal Recoveries	(121,680)	(220,230)	(165,240)	11,330	(153,910)	(156,990)	(160,140)	(163,360)	(166,630)
OPERATING LESS RECOVERIES	**2,121,080**	**2,028,350**	**2,153,600**	**11,330**	**2,164,930**	**2,161,940**	**2,194,770**	**2,232,620**	**2,271,510**
FUNDING SOURCES (REVENUE)									
Estimated balance C/F from 2014 to 2015	-	81,010	(81,040)	-	(81,040)	-	-	-	-
Balance C/F from 2013 to 2014	(68,280)	(68,280)	-	-	-	-	-	-	-
Swimming Pool	(195,850)	(178,330)	(195,770)	-	(195,770)	(195,820)	(197,870)	(197,920)	(199,970)
Community Parks	(72,750)	(69,480)	(71,800)	-	(71,800)	(73,170)	(74,570)	(75,990)	(77,450)
Community Recreation	(30,850)	(40,470)	(31,750)	-	(31,750)	(31,750)	(32,960)	(32,960)	(32,970)
Parks, Land & Recreation	(1,820)	(1,270)	(2,000)	-	(2,000)	(2,000)	(1,830)	(1,480)	(1,480)
TOTAL REVENUE	(369,550)	(276,820)	(382,360)	-	(382,360)	(302,740)	(307,230)	(308,350)	(311,870)
REQUISITION	**(1,751,530)**	**(1,751,530)**	**(1,771,240)**	**(11,330)**	**(1,782,570)**	**(1,859,200)**	**(1,887,540)**	**(1,924,270)**	**(1,959,640)**
*Percentage increase over prior year requisition					1.8%	4.3%	1.5%	1.9%	1.8%
AUTHORIZED POSITIONS:									
Salaried	3.00	3.00	3.00	-	3.00	3.00	3.00	3.00	3.00
Hourly	0.50	0.50	0.50	-	0.50	0.50	0.50	0.50	0.50
Equipment Replacement Fund Balance		216,756			196,956	174,876	173,276	197,166	#REF!
Capital Reserve Fund Balance		1,173,254			1,233,644	633,164	568,497	569,040	594,140

5 Year Capital Expenditure Plan

EQUIPMENT REPLACEMENT FUNDS

	2015	2016	2017	2018	2019
Beginning Balance	216,756	196,956	174,876	173,276	197,166
NEW FUNDING					
Transfers from Operating Budgets	30,200	22,920	23,400	23,890	24,400
Interest Income	-	-	-	-	-
Total New Funding	30,200	22,920	23,400	23,890	24,400.00
EXPENDITURES					
Pool	(50,000)	-	(25,000)	-	-
Parks	-	(45,000)	-	-	-
Recreation	-	-	-	-	-
Total Expenditures	(50,000)	(45,000)	(25,000)	-	-
Ending Balance	196,956	174,876	173,276	197,166	221,566

5 Year Capital Expenditure Plan

EQUIPMENT REPLACEMENT FUNDS

SSI Parks & Rec Equipment Replacement Funds
2014 - 2019

Pool ERF 101412	2015	2016	2017	2018	2019
Beginning Balance	116,908	86,908	107,308	103,118	124,348
Transfer from Operating Budget	20,000	20,400	20,810	21,230	21,650
Expenditures					
Stolz Mechanical System	-	-	-	-	
Akerman Electric	-	-	-	-	
Pool Vacuum	(3,000)	-	-	-	
Chilled water cooling coil	(13,262)	-	-	-	
Hot Water Storage Tank	(11,940)	-	-	-	
Lockers	-	-	(25,000)	-	
Other	(21,798)				
Interest	-	-	-	-	
Ending Balance	86,908	107,308	103,118	124,348	145,998

5 Year Capital Expenditure Plan

EQUIPMENT REPLACEMENT FUNDS

Parks ERF

101444	2015	2016	2017	2018	2019
Beginning Balance	71,679	81,879	39,399	41,989	44,649
Transfer from Operating Budget	10,200	2,520	2,590	2,660	2,750
Cost Sharing Recovery	-	-	-	-	
Expenditures					
Parks Mtce Truck - replaces unit 894	-	(45,000)	-	-	
Interest	-	-	-	-	
Ending Balance	81,879	39,399	41,989	44,649	47,399

5 Year Capital Expenditure Plan

EQUIPMENT REPLACEMENT FUNDS

Parks and Recreation Administration ERF

101455	2015	2016	2017	2018	2019
Beginning Balance	28,169	28,169	28,169	28,169	28,169
Transfer from Operating Budget	-	-	-	-	-
Island Key Computers	-	-	-	-	
Boardwalk Communications	-	-	-	-	
Monk Office Equip	-	-	-	-	
Interest	-	-	-	-	
Ending Balance	28,169	28,169	28,169	28,169	28,169

5 Year Capital Expenditure Plan

SSI Pool CRF
1078 102045

	2015	2016	2017	2018	2019
Beginning Balance	57,476	57,476	37,476	37,476	37,476
Contribution from Spplash	-	-	-	-	3,000,000
Leisure Pool	-	-	-	-	(3,000,000)
Painting interior of building	-	(20,000)	-	-	-
Interest	-	-	-	-	-
Ending Balance	57,476	37,476	37,476	37,476	37,476

5 Year Capital Expenditure Plan

SSI Comm Parks CRF - Centennial Park
1064 101792

	2015	2016	2017	2018	2019
Beginning Balance	47,580	53,970	60,830	6,073	13,213
Transfers from Operating Budgets	6,390	6,860	7,000	7,140	7,280
Grants			563,243		
Accessible Playground	-	-	(125,000)	-	-
Playground Washrooms	-	-	(500,000)	-	-
Interest	-	-	-	-	-
Ending Balance	53,970	60,830	6,073	13,213	20,493

5 Year Capital Expenditure Plan

SSI Comm Parks CRF - Boardwalk/Waterfront Access
1060 102030

	2015	2016	2017	2018	2019
Beginning Balance	22,193	28,993	3,823	3,853	14,083
Transfers from Operating Budgets	20,800	9,830	10,030	10,230	10,440
Beach Access Improvements	-	-	(10,000)	-	-
Boardwalk Repair	(14,000)	(35,000)	-	-	-
Interest	-	-	-	-	-
Ending Balance	28,993	3,823	3,853	14,083	24,523

5 Year Capital Expenditure Plan

SSI Parks/Rec CRF - Tennis
1060 101786

	2015	2016	2017	2018	2019
Beginning Balance	85,576	105,516	15,516	11,016	1,826
Transfers from Operating Budgets	19,940	25,000	15,500	5,810	26,000
Donations		165,000			
Rebuild Tennis Courts	-	(280,000)	(20,000)	(15,000)	(25,000)
		-	-	-	-
Interest	-	-	-	-	-
Ending Balance	105,516	15,516	11,016	1,826	2,826

5 Year Capital Expenditure Plan

SSI Parks/Rec CRF
1060 101603

	2015	2016	2017	2018	2019
Beginning Balance	409,891	437,151	(35,019)	(40,459)	(48,096)
Transfers from Operating Budgets	87,560	62,830	74,560	86,530	68,660
Contribution from 3rd Parties	-	-	-	25,000	-
	-	-	-	-	-
Ball Field development	-	(500,000)	-	-	-
Maintenance Equipment Tractor	(10,300)	-	-	-	-
Park & Trail development upgrades	(22,500)	(35,000)	(35,000)	(29,167)	(35,000)
Mouat Park	(10,000)				
Rotary Park	(5,000)				
Duck Creek	(5,000)				
Trincomali Heights	(7,500)				
Utility vehicle	-	-	-	-	(20,000)
Tractor	-	-	(30,000)	-	-
Mower	-	-	(15,000)	-	-
Vehicle	-	-	-	(45,000)	-
Bike Park	-	-	-	(45,000)	-
Interest	-	-	-	-	-
Ending Balance	437,151	(35,019)	(40,459) -	48,096.17	(34,436)

5 Year Capital Expenditure Plan

SSI Park Land Acquistion
1035 101379

	2015	2016	2017	2018	2019
Beginning Balance	524,219	524,219	524,219	524,219	524,219
Interest	-	-	-	-	-
Ending Balance	524,219	524,219	524,219	524,219	524,219

SSI Park 2nd Service CRF
1071 101898

	2015	2016	2017	2018	2019
Beginning Balance	26,319	26,319	26,319	26,319	26,319
Interest	-	-	-	-	-
Ending Balance	26,319	26,319	26,319	26,319	26,319

Interpretive by Design: Engaging a Community in Sign Design

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Abstract

The paper describes our experience of engaging community residents and stakeholders in a nine month process of designing interpretive messaging in a popular public park on Salt Spring Island, B.C. This process included three months of initial consultations through focus groups with residents to explore their experiences with the park; three months of design and piloting signs with residents and tourists; and three months of finalizing and constructing signs, and evaluating their influence on visitors' experiences. A total of 265 Salt Spring residents and tourists contributed to the content and design of six signs in Phase I of the project. In Phase II, evaluation data from 63 park visitors revealed the signs to be very well received. One year following their placement, none of the signs have been vandalised or stolen.

Keywords: parks, interpretive signage, community-based research, social marketing

Introduction

> [Experiences in nature] are widely available and inexpensive; they don't need to be prescribed or dispensed by highly trained professionals; they are easily personalized according to age, ability, and cultural preference; they inflict few adverse effects; and they offer numerous co-benefits—claims, by the way, that few medical treatments can make (Frumkin, 2013, p. 197).

The health impacts of public green and natural spaces have been well documented in the literature, including opportunities to engage in physical activity (Bedimo-Rung, Mowen, & Cohen, 2005; Cohen et al., 2007; Thompson & Aspinall, 2011), as well as to relax in and connect with nature (Maas, Verheij, Groenewegen, de Vries, & Spreeuwenberg, 2006; Maller, Townsend, Pryor, Brown, & St. Leger, 2006; Thompson & Aspinall, 2011; Woodgate & Skarloto, 2015). Active participation in green space close to home and observable green space in the neighbourhood have been demonstrated to protect against anxiety and mood disorders, and reduce the risk of cardiovascular disease (Nutsford, Pearson, & Kingham, 2013; Pearce, Mitchell, & Kingham, 2013), and multiple chronic diseases (Besenyi et al., 2014). Indeed, physical activity in natural environments has been associated with a reduction in the risk of poor mental health to a greater extent than physical activity in other environments (Mitchell, 2013). Public parks can also be settings for informal learning that promotes healthy outcomes, influences the attitudes, values and behaviours of visitors (Ballantyne, Packer, & Hughes, 2008; Ballantyne, Packer, & Sutherland, 2011), and offers connections to the local environment, culture or history (Moscardo, 2003).

We found several definitions of interpretation in the literature (e.g., Tilden, 1977; McArthur, 1998; Ward & Wilkinson, 2006), but were drawn to the principles outlined by Moscardo, Ballantyne and Hughes (2007) that interpretation (1) provide a personal connection with visitors and (2) offer them new or varied experiences; (3) be clearly organized and (4) based on a theme; (5) engage visitors in their own learning; and, (6) "demonstrate an understanding of, and respect for, the audience" (p. 5). Further, we wanted to embed residents and visitors' values and information needs within the signs, appreciating the bidirectional definition of interpretation. We also sought to protect the natural resources of Mouat Park, and, through management practices, increase visitors' knowledge, attitudes and behaviours with respect to the ecological and cultural environment (Roberts et al., 2014).

Background

There is evidence that interpretive signs can be an economical and effective in enhancing visitor knowledge in natural spaces as a 'free choice' learning experience (Ballantyne & Packer, 2011; Hughes & Morrison-Morrison, 2002), contributing to the public's support for conservation and ecological practice (Tsang, Yeung, & Cheung, 2011). Moreover, because interpretation also encompasses visitor enjoyment, in addition to their education, care is needed not to overwhelm visitors with information overload during their leisure time (Hughes & Morrison-Saunders, 2005; Moscardo, 2003). Signs are also a tool for park management staff to regulate the public's behaviour as they seek to both protect natural resources and "provide for the appropriate public enjoyment of those resources" (Lekies & Whitworth, 2011, p.252; Wolf, Striker, & Hagenloh, 2013). As others have identified, visitor education and regulation

strategies need to motivate, rather than irritate, visitor behaviour by encouraging them to consider the consequences of their actions on the ecological and social environments in natural areas (Marion & Reid, 2007).

Because it is an accepted premise that there is no 'master' narrative template (Hooper-Greenhill, 2000), there are demands that well designed and appropriate interpretive messages be crafted that not only transmit information but stimulate meaning-making reflections for visitors. While there has been research investigating the features and styles of effective interpretive messages (Wandersee & Clary, 2007), there exists very little research on how visitors receive, understand, and act on this information. This gap is further widened by the marketing and communication principles of tailoring interpretive materials to meet the knowledge, interests and needs of prioritized audiences:

> The design and delivery of [interpretive messaging] requires a clear idea of visitors' pre-visit environmental, health and cultural awareness, interest and motivations, and to design messages that enable visitors to make connections between their previous experiences, their immediate surroundings and the issues being interpreted (Ballantyne, Packer, & Hughes, 2008, p. 440).

The objective of this study in its first phase was to develop health, environmental, ecological and cultural interpretive messages for visitors to Mouat Park on Salt Spring Island informed by best practices in the literature (e.g., Moscardo et al., 2007). In the second phase, following construction and placing of the signs, we assessed their influence on visitors' learning and experiences. This paper recounts our process and experience of engaging park visitors in

the design of interpretive messages as we sought to effectively communicate information, through both text and imagery, that would fulfill visitors' knowledge needs about the park and enhance their leisure experience. Mindful of the available evidence in the literature, we knew this must be accomplished without cluttering the park with an excess of signs nor oversimplifying or over loading information on visitors. As well, we wanted to create a process of sign design and evaluation that would be easily replicated in other communities, without relying on an external infusion of resources or expertise. Our study was guided by four research questions:

Phase I:

(1) What were the health, environmental, ecological and cultural interests, motivations and experiences of park visitors?

(2) What were visitors' knowledge levels of the health benefits, environmental/ecological impact, and cultural significance of the land and ecosystem?

(3) What was the best way to communicate health, environmental, ecological and cultural information to park visitors?

Phase II:

(4) What was the influence of interpretive signage on the experiences of visitors?

About Mouat Park

Mouat Park is located in the downtown core of Ganges, Salt Spring Island, and covers 56.6 acres with a trail length over 8 km. There are multiple users - hikers, picnickers, Disc

golfers, dog walkers and school groups. It also experiences high tourist use because of its close proximity to the downtown core. Over the past few years, local park management noted tensions between and among these multiple users (particularly the dog walkers and disc golf players), some transient campers, and drug users in the park. There was also some local tension about the park's founding fuelled by a lack of awareness of its historical milestones and cultural inhabitants, beginning in 1859 when Salt Spring was occupied as Coast Salish territory. The need for interpretive signage was identified to facilitate park staff to manage park issues among multiple users, educate visitors on the importance of the park's fragile ecosystem, offer correct historical and cultural information, as well as manage behaviours of visitors within the park (e.g., litter, vandalism, protecting flora/fauna etc.). We received matching funding from the University of Victoria Service Learning Internship Program to hire JB and SR as graduate and undergraduate co-operative learning students.

Methods

In keeping with the community focus of this project, the study employed community-based research methods (Minkler, 2000) informed by social marketing theory to keep the park visitors' perspectives at the core of the interpretive messages (Lee & Kotler, 2012). We received ethical approval from the University of Victoria to conduct the study in both phases.

Phase I

In Phase I, we conducted 11 focus groups (n = 89) with diverse community residents known to be frequent park users (elementary and high school students, dog walkers, disc golf players, farmers, trail club members, local businesses, and the 'general public'). The purpose of

the focus groups was to understand attitudes toward the park, the frequency and nature of park use, information needs relative to park history, ecology and culture, and other types of knowledge, as well as input regarding general sign design and format. All conversations were transcribed from digital recordings and fieldnotes. Using the reciprocal coding method of analysis (McDonnell, Lloyd Jones, & Read, 2000) where we engaged in an open dialogue about patterns, themes and data interpretation, responses were first coded and organized into to broad categories relating to knowledge/learning needs and interests, feelings about the park and experiences using it, and behaviours (Figure 1). As patterns began to emerge, we identified an overarching theme that captured the core beliefs, values and attitudes of focus group participants with regards to Mouat Park we labeled "by nature." In order to flesh out the content of potential messages, further research was conducted to inform signage, including conducting personal interviews (n = 16) with local park/environmental, history and cultural professionals and experts, consulting archival documents, measuring park trails for distances, and identifying specific flora and fauna.

[insert Figure 1 about here]

After distilling these data, we created an initial draft of messaging, and pre-tested sign content, images, and layout over three successive time periods using a brief questionnaire (Figure 2) administered in five popular community settings (recreation centre, coffee shop, library, schools, and the park); 65% of respondents were residents. Questions were posed on a likert scale asking respondents to indicate if they strongly agreed (5) to strongly disagreed (1) with statements about the signs. In round one, computer generated black and white mock-ups

of the signs (n = 68) to pilot text only, in order to identify misinterpretation of ideas, ensure the main messages were understood, and that the 'language' was correct. Subsequently, complete draft signs of all text and graphics, incorporating the feedback from the first pretest, were piloted in round two (n = 49). Finally, at the community's fall fair (n = 43) we surveyed about specific issues regarding content (the use of humour) and style (colours, font size) that emerged from the second piloting. In total, 105 Salt Spring residents contributed ideas to the content of signs, and 160 survey respondents shaped three iterations of signs regarding style, text, colours, graphics etc.

[insert Figure 2 about here]

Phase II

In the second phase of the study, we evaluated the impact of the interpretive messaging on park visitors' experiences through conducting intercept surveys in the park (Figure 3) (n = 63) to capture the influence, if any, of the signage on their enjoyment in, and learning about the park. Questionnaire responses were input into excel, imported into SPSS, and descriptive statistics generated. Differences in scores between residents and tourists were tested using the Wilcoxon signed rank test.

Finally, one year following the placement of the signs in the park, observations of the park's environment (in terms of littering, sign vandalism, dog excrement) using the Physical Activity Resource Assessment (PARA) instrument (Lee, Booth, Reese-Smith, Regan, & Howard, 2005) was gathered by one author (JWH) to note the 'incivilities' present. Incivilities reflect attributes of the environment that may reduce pleasure associated with using the park or

represent social ills, such as litter (including dog excrement) or vandalism. Incivilities were scored using a numerical range along a continuum of attribute descriptors that went from 0 (not present) to minimal (score of 1, a rating of low incivilities) to some (score of 2, a rating of medium incivilities) to many (score of 3, a rating of high incivilities). The PARA is typically used to also assess a park's features which represent opportunities for different types of physical activity, such as baseball, tennis, soccer etc., and its amenities (i.e., presence of benches, landscaping, drinking fountains etc.) that may make it more or less pleasurable or convenient or safe to be active. Because our project was not measuring the influence of signs specifically on physical activity in the park, only incivilities were documented.

[insert Figure 3 about here]

Results

Phase I

From elementary school children to seasoned farmers, participants commented on the pristine parkland so convenient and accommodating to a diversity of visitors. Perceived as an "oasis of nature in an urban setting," offering "restorative and spiritual experiences" for residents, and a "must see" for visitors to the island, the park is treasured as a natural and healthy place for all to enjoy:

> For me, it almost seems like the heart of Salt Spring Island.
>
> I feel like it's my backyard.
>
> It's really a forest – a magical park - in the middle of town.

Concerns were raised about the multi-use of the park, and the need to be respectful for all visitors' reasons for being there – notably between the Disc golf players and dog walkers. As well, long-time residents cited apprehension about sharing the park with illegal campers, seen as transient dwellers of the island, and those who were thought to engage in alcohol and drug use within the park. However, these individuals admitted that it was more a perception of fear than reality, as they had not personally experienced any negative interactions with other park users. In fact, the primary theme that captured visitors' experiences overall reflected their appreciation for the proximity of a unique, multi-use forest ecosystem, and the informal stewardship role they felt to preserve the park's history, culture, and habitat. Focus group participants further plead for a minimal amount of signage, and that their look and style should

complement the natural environment so as it fit in, not "stand out as visual pollution," and in hopes of reducing vandalism to the signs.

Informed and inspired by these themes, six interpretive messages were created each built on the "by nature" tagline to convey the accessibility and unaffected ecological beauty of Mouat Park. We heard that it would be important to communicate a common set of park behaviour guidelines, a sign specific to dog walkers, the health benefits of being outdoors (including the length of trails for those using the park for walking), ecological importance, historical significance, and directions to the park from the centre of town.

The Signs

Enchanting by Nature: This is the directional sign providing the location of, and brief information about, Mouat Park, and instructions on getting to the park from the downtown core of Ganges.

Caring by Nature: This is the 'behavioural management' sign asking visitors to engage in respectful and vigilant practices related to littering, dog control and picking up dog excrement, and appreciation for others' activities , while in the park. (Figure 4).

[insert Figure 4 about here]

Leash Smart by Nature: This sign is specifically directed to dog walkers encouraging responsible dog etiquette regarding cleaning up and controlling dogs.

Healthy by Nature: This sign highlights the health benefits of being active outdoors, highlighting which trails to walk to accumulate the recommended amount of daily physical activity for

adults. A QR code provides a link to a health and nature website for further and more detailed information.

Historical by Nature: This sign highlights the park's cultural heritage and its past uses, including a photograph of a current tree in the park with 'felling' notches juxtaposed with an archival photo of two individuals creating similar notches. A QR code to the Salt Spring Island Archives accompanies the archived photo. (Figure 5).

[insert Figure 5 about here]

Ecological by Nature: This sign informs visitors about the bio-diversity of the park's ecosystem - flora, fauna and animals inhabiting the park. Because trillium flowers are both rare and popular, the sign includes a QR code directing visitors to nearby nurseries where it can be purchased rather than pocketed from the park.

Phase I Piloting

Overall, the signs were well received by those who responded to the questionnaires, with an average score of 4.16 in round 1 and improving to 4.4 in round 2 of the pre-testing (Table 1). Across both piloting stages, most respondents 'agreed' that: they understood the content of the signs, the signs were easy to read, the information was interesting, and that the signs would make park visits better. The lowest scores were obtained relating to the right amount of words, although this score rose during the second piloting after we edited text, by a mean of 0.61.

[Insert Table 1 about here]

Responses to the open-ended questions asking about visitors' initial reactions to the signs supported the numerical rating scores: of a total of 39 responses, 33 were positive comments (e.g., "clear and very helpful"; and, "good idea, makes the park more hospitable"). Only six individuals provided negative feedback (e.g., "too wordy"), despite offering no suggestions for word changes to improve the signs or information to delete. When asked if any information was missing from, and recommended be added to, the signs 5 of the 28 comments requested additional information on the ecology of the park, and 7 to emphasize the collective stewardship and shared use of the park visitors need to embrace (e.g., "anything that would tweak peoples' conscience – help us to develop an attitude of personal responsibility for continued care of nature").

To address these concerns, there were changes in wording (e.g., Japanese characters meaning "charcoal kilns" were added to Historical by Nature), photos (to include pictures of local Salt Spring Islanders), and framing (humour was used to encourage dog walkers to pick up their dog's excrement – "Poop happens: pick it up and move on" rather than the original directive to "clean up after your dog"). The most extensive change was made to Healthy by Nature informing visitors about physical activity levels and the length of trails. The original version read:

> Take the inner or lower trail to get in about 1/3 of your 30 minutes of physical activity. Got more time? Walk the entire outside trail of 6 km for 90 minutes of moderate physical activity.

After piloting, the sign encouraged visitors to:

Walk the inner or lower trail and get 1/3 of your daily recommended physical activity. Want more of a challenge? Walk the entire outside trail of 6 kms at a moderate pace and get 90 minutes of continuous physical activity.

Phase II

In the evaluation phase (Table 2), 49 individuals (94% residents) completed questionnaires about the five signs within the park, and 13 (54% tourists) for the directional sign located in the downtown core. Mean scores ranged from a high of 4.5 for understanding the information on the signs to a low of 3.6 for the signs helping visitors to remember their visit. The directional sign received the highest scores overall.

[Insert Table 2 about here]

Open ended questions asked respondents to indicate what they were now more aware of or realized after reading the signs, and one new fact that they had learned. The common pattern in the answers reflected a greater knowledge of the park's history, its nature and the shared use of the park for diverse reasons. To find out how the signs might influence subsequent park visits, we asked respondents to complete the sentence: "I will do this differently next time I visit." Of the 12 responses, 7 indicated they would do nothing differently, while five reflected the intent to take more time to read the signs and enjoy the park. Ten out of fifteen respondents further noted that they would tell others that they know about the signs. Finally, when asked to list up to three words that best described the best described the influence of the signs on their park experience, 95.6% reflected positive terms, with 'informative,' and 'interesting' the most oft cited (62%). Additionally, unsolicited verbal comments relayed on site and in email messages to the parks department revealed park

visitors' appreciation of the project (e.g., "good use of tax dollars," "really pleased with this process," "really happy to see pictures of local people in the signs"), and no complaints or negative experiences.

In both rounds of re-testing, scores provided by residents and tourists were not significantly different, although residents tended to score the signs slightly lower in terms of making their visit better and helping them to remember their visit in round two, perhaps because of their more habitual use of the park moreso than tourists. The PARA assessment (Table 3) found 5 of the 12 types of incivilities present, with alcohol use receiving the highest score: dog refuse, evidence of alcohol use (beer bottles and cans left by the garbage bins for recycling), graffiti/tagging on two signs placed in the park prior to the interpretive signs, and some litter accumulating around the unemptied garbage bins (which relies on volunteers to empty it rather than park staff).

[Insert Table 3 about here]

Discussion

Drawing on others' best practices and advice in the literature, our process emphasized knowing our audience – primarily resident but also tourist park visitors – their perspectives of, and preferences for historical, ecological and cultural information about Mouat Park to develop interpretive themes and messages (Hughes & Morrison-Saunders, 2002; Marion & Reed, 2007; Moscardo, 2003). Moreover, taking the time to listen to park visitors' concerns confirmed the shared park management issues related to recreational and conservation behaviours. We wanted to welcome visitors, manage multiple-users behaviours and provide useful and

interesting information, while avoiding being perceived as authoritarian and eliciting negative attitudes or destructive behaviours (Wolf et al., 2011). Indeed, we wanted our signs "to create affordances by letting visitors know of the activity possibilities, leading the way to them, telling stories of the land, providing validity and reassurance for their experiences, and serving as cues for internal reflection on nature and the experience itself" (Leikies & Whitworth, 2011, p. 257). Based on our evaluation findings, we appear to have found the appropriate threshold regarding the number of signs and the amount of information on the signs to impart knowledge without detracting from appreciation of the park.

We see our signs as a 'free-choice' learning opportunity, connecting visitors with nature while within nature, influencing their behavioural choices each time they use the park (Ballantyne & Packer, 2011). We also concur with Ballantyne and Packer that we cannot expect visitors to absorb complete information during one visit; wanting visitors to continue reflecting on and expanding their understanding of the site, we installed QR codes on three signs encouraging them to follow up at a later date, as a

> proactive approach in which free-choice environmental learning experiences are used to motivate visitors to connect with post-visit learning materials once they leave the site. It thus reconceptualises the role of such experiences in offering not only enjoyment, satisfaction and immediate benefits to their visitors, but also transformative experiences that have a *long-term impact* on visitors' understanding, attitudes and behaviour in relation to the environment (emphasis in original, p. 211).

We recognize that there may be some tension in values between offering traditional signage and more contemporary digital forms of interpretive media. Although we did not assess our park visitors' perceptions in this regard, we are encouraged by a study comparing modern technical media versus signs on park visitors' attraction, and sustaining their attention (Wolf, Striker, & Hagenloh, 2013) who found signage to outperform technology in satisfying their information and enjoyment needs; moreover, their study found the spacing and number of signs on the walk to be an ideal balance between guidance and visual pollution. As Hughes and Morrison-Saunders found in their examination of interpretive messages in Australia, it may be that regular park visitors on Salt Spring preferred to access information 'on tap' as they explored the trails "rather than visitors having to recall information previously read at [a] visitor kiosk" (Hughes & Morrison-Saunders, 2002, p. 129). This 'on tap' strategy enabled us to prompt certain behaviours (e.g., relating to their dog, litter) that needs to occur in the moment of the visit, adhering to the principle of 'point of purchase decision making' (Lee & Kotler, 2012) to make it easy, convenient and fun (through the use of humour) to do so. Our *By Nature* tagline on the signs represents the consistent messaging needed to enhance retention of information (Marion & Reid, 2007). Finally, although we did not test for behaviour change intentions with Mouat Park visitors, Roberts, Mearns, and Edwards (2014) found only nominal differences between guided and non-guided interpretation services. The literature would benefit from more outcome oriented research to understand the role that interpretive signage can play in changing behaviours.

Reflecting on our experience designing interpretive park signs, we feel our success hinged on embracing the six principles offered by Moscardo, Ballantyne and Hughes (2007)

noted earlier. Notably, the time spent in both Phases becoming familiar with park users' perspectives enabled us to (1) personally connect the information on the signs to their visits; (2) uncover historical and cultural accounts of the park's past to offer them new or varied experiences; (3) produce signs that visitors found clear and organized (4) on the 'by nature' theme; (5) engage visitors in their own learning; and, most importantly (6) "demonstrate an understanding of, and respect for, the audience" (p. 5). The process we followed to engage our community in the development of signs was informed by best practices in the literature, but also extended those recommendations by checking in with park visitors each step of the way. We acknowledge that this is not a strategy to be implemented without time, planning and forethought. It is a strategy, however, that is well within the scope of practice of recreation and park professionals.

Strengths and Weaknesses of the Study

The primary strength of the study is that it originated within the Salt Spring community and responded directly to the needs of the Parks and Recreation Commission, contributing directly to knowledge translation and exchange. As such the uptake of the findings to inform park management protocol was immediate: an additional grant has been secured to rebuild the Japanese charcoal pits in Mouat Park as a result of their importance to the park's heritage, and the interpretive sign process was repeated in Duck Creek Park on Salt Spring Island, where four signs - all continuing the *By Nature* theme - are now mounted. Our prolonged engagement with the community throughout the project's duration supports the trustworthiness of our findings (Marshall & Rossman, 2011), and the longer-term observational data gathered through the

PARA assessment suggests that including the public in the design process successfully thwarted vandalism.

The study is limited in its cross sectional design in the piloting process of the signs and non-randomized sampling of respondents, both residents and tourists alike. Neither did we conduct repeat measures with the same cohort of survey respondents. Further, we did not collect health behaviour change outcome measures, nor capture changes in learning or attitudes other than respondents' informal self-reports. Future research would benefit from addressing these issues although we would advise doing so within a community-based framework that we found to be critical to our process. Indeed, inviting community residents – park and non-park visitors – to work alongside researchers in study design may address knowledge translation and external validity issues as well as those of rigour.

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Figure 1. Focus Group Data distilled Into Three Themes.

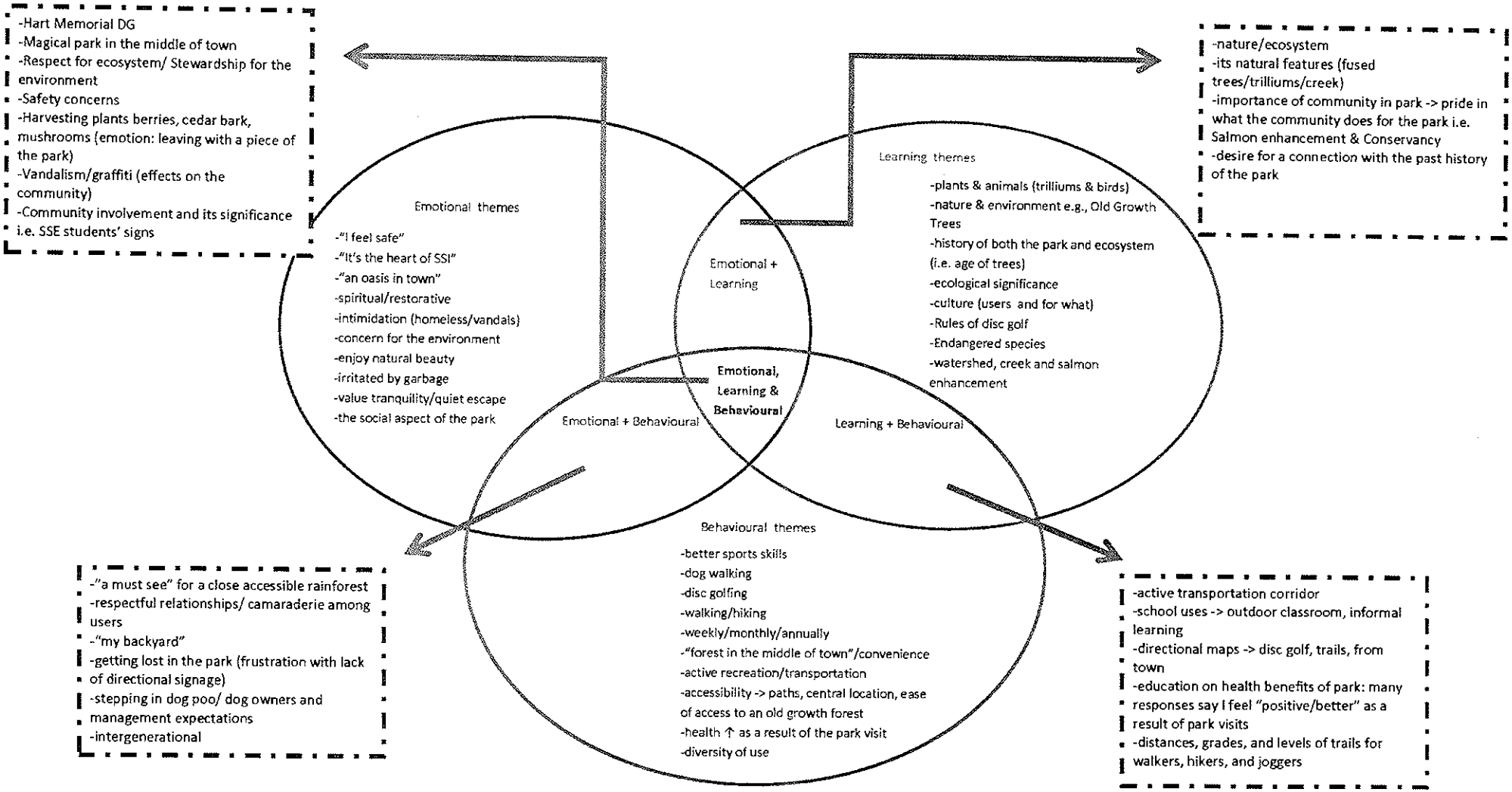

-Hart Memorial DG
-Magical park in the middle of town
-Respect for ecosystem/ Stewardship for the environment
-Safety concerns
-Harvesting plants berries, cedar bark, mushrooms (emotion: leaving with a piece of the park)
-Vandalism/graffiti (effects on the community)
-Community involvement and its significance i.e. SSE students' signs
Emotional themes
-"I feel safe"
-"It's the heart of SSI"
-"an oasis in town"
-spiritual/restorative
-intimidation (homeless/vandals)
-concern for the environment
-enjoy natural beauty
-irritated by garbage
-value tranquility/quiet escape
-the social aspect of the park
Emotional + Learning
Emotional, Learning & Behavioural
Emotional + Behavioural
Learning + Behavioural
Learning themes
-plants & animals (trilliums & birds)
-nature & environment e.g., Old Growth Trees
-history of both the park and ecosystem (i.e. age of trees)
-ecological significance
-culture (users and for what)
-Rules of disc golf
-Endangered species
-watershed, creek and salmon enhancement
-nature/ecosystem
-its natural features (fused trees/trilliums/creek)
-importance of community in park -> pride in what the community does for the park i.e. Salmon enhancement & Conservancy
-desire for a connection with the past history of the park
Behavioural themes
-better sports skills
-dog walking
-disc golfing
-walking/hiking
-weekly/monthly/annually
-"forest in the middle of town"/convenience
-active recreation/transportation
-accessibility -> paths, central location, ease of access to an old growth forest
-health ↑ as a result of the park visit
-diversity of use
-"a must see" for a close accessible rainforest
-respectful relationships/ camaraderie among users
-"my backyard"
-getting lost in the park (frustration with lack of directional signage)
-stepping in dog poo/ dog owners and management expectations
-intergenerational
-active transportation corridor
-school uses -> outdoor classroom, informal learning
-directional maps -> disc golf, trails, from town
-education on health benefits of park: many responses say I feel "positive/better" as a result of park visits
-distances, grades, and levels of trails for walkers, hikers, and joggers

Figure 2. Phase I Piloting - Feedback Survey

Phase I - Feedback Survey

Please review these draft signs that will be displayed in Mouat's park. The signs are meant to help visitors learn about the park and get the most out of their experience.

For questions 1-10, please circle the response that best captures your reactions to the signs.
Strongly Agree Agree Neutral Disagree Strongly Disagree

1. I understand the content of the signs:
2. The signs make sense to me:
3. The signs are easy to read:
4. The format and layout of the signs make it easy to understand:
5. The amount of words on the signs is about right:
6. The amount of graphics/images on the signs is about right:
7. The information on the signs will be of interest to park visitors:
8. The information on the signs will make park visits better:
9. The information on the signs will help visitors to learn new things about the park:
10. The information on the signs will help visitors to remember their visit:

For questions 11-15, please write down your answers in the space provided:

11. What is your initial reaction to the signs?

12. Is there any aspect of the signs (content, wording, format, layout, images) that you would recommend be changed to improve it? Please explain:

13. Is there any information missing from the signs? Please explain:

14. Is there any information you think needs to be taken out of the signs? Please explain:

15. We welcome any other feedback you may have to help us improve the signs:

Figure 3. Phase II Piloting - Feedback Survey

Feedback Survey

We are interested in your ideas and opinions about the signs as part of your park experience today.

For questions 1-6, please circle the response that best captures your answers.

Strongly Agree Agree Neutral Disagree Strongly Disagree

1. I understand the content of the signs:
2. The format and layout of the signs make it easy to understand the information:
3. The information on the signs was of interest to me:
4. The information on the signs made the park visit better:
5. The information on the signs helped me to learn new things about the park:
6. The information on the signs will help me to remember my visit:

7. What are 3 words or phrases that best describe the influence of the signs on your park experience? _____ _____ _____

For questions 8-12, please write down your answers in the space provided:

Now that I've read the sign(s) ....

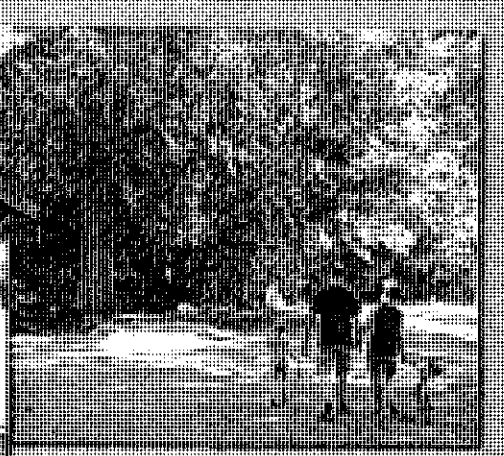
8. I am more aware of .....
9. I realize that ...
10. One new fact I learned was ....
11. I will do this differently next time I visit ...
12. I will tell others about ...

Additional comments:

Figure 4. Caring by Nature Sign

Caring for Nature

Mount Park welcomes many visitors each day. Take care of the park for the enjoyment of everyone and please respect other people's activities.



[illegible]

You can find garbage bins at the park entrance. Salvage that is left on the grounds attracts unwelcome animals. If you pick it up, please pack it out.

Please do not feed wildlife and let the natural species be people.

Salt Spring Islanders love their dogs and dogs help keep us walking and healthy.

Leash laws are [illegible] [illegible]

- keep dogs in sight and under voice control
- [illegible] dogs and their heads into sections and when approaching other wildlife.

Please, [illegible] clean up after your dog. Bags are available at the dispenser near the [illegible] and [illegible].

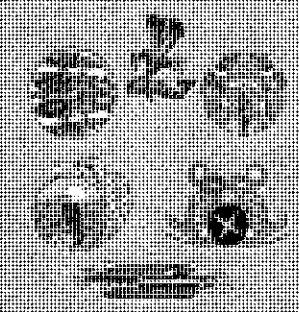
[illegible] [illegible] [illegible]

Please keep your dog under control regardless of [illegible]. If your dog does not always respond as [illegible] wildlife, please keep it on a leash. There are off leash parks elsewhere on the island so let your dog roam freely.

Figure 5. Historical by Nature Sign

HISTORICAL Nature

The land in and around Mount Park has been used and enjoyed by people for thousands of years. Indigenous peoples were tied to the land both culturally and by the resources it provided for survival.



Evidence of clam middens (discarded shells) found in the park indicate significant use of the area by Coast Salish People. Since 1993, Sk'ēx̱ Kalure has been represented by the red giant sun fairy lamp.

Logging in both here building and soft glaped a large role in the area and other half those. Huge stumps with chopped out notches that were used to "springboards" (platforms) to stand in felling the trees can be found along the park trails.

The trees here were also important to the continued survival of Japanese pioneers who produced charcoal. The Japanese charcoal makers of the island were famed for producing high grade charcoal. In the winter of 1912, they sold 20,000 bags in Victoria for 14 cents each. Their charcoal pits that were used by Indians hunters and by family can be found in the park today.

Mount Park is named for a family of Scottish immigrants (the Mounts) who settled near Spring Island in the 1860s. The family donated 20 acres for a Provincial Park in 1957. In 1967, management of Mount Park was taken over by the Salt Spring Island Park and Recreation Commission (SSIPRC).

Joe Nightingale and Jim Ross (R) on springboards, felling a tree, circa 1930.

Photo courtesy of the Gulf Islands Driftwood Gang, Joan Weir.

TABLE 1. Scores from Pre-testing Interpretive Signage Messages (n = 68)

Pre-Test Questions	Mean (SD)
Pre-test Round 1:	
I understand the content	4.54 (0.56)
The content makes sense to me	4.41 (0.55)
The sign is easy to read	4.19 (0.68)
The sign has the right amount of words	3.58 (1.0)
The information is interesting	4.16 (0.70)
The signs will make park visits better	4.04 (0.66)
Pre-test Round 2:	
I understand the content	4.51 (0.54)
The content makes sense to me	4.51 (0.54)
The sign is easy to read	4.45 (0.58)
The sign has the right amount of words	4.21 (0.75)
The amount of images and photos is about right	4.39 (0.64)
The signs will help visitors learn new things	4.44 (0.68)
The signs will help me remember my visit	4.25 (0.73)

TABLE 2. Scores from Evaluation of the Interpretive Signage Messages (n = 68)

Evaluation Questions	Mean (SD)
Five Park Signs:	
I understand the content	4.50 (0.62)
The layout makes it easy to understand	4.50 (0.50)
The information is interesting	4.10 (1.01)
The signs made my visit better	3.90 (1.5)
The information on the sign helped me to learn new things	4.00 (2.21)
The signs will help me remember my visit	3.60 (2.83)
Directional Sign:	
I understand the content	4.40 (0.65)
The layout makes it easy to understand the information	4.80 (0.38)
The information is interesting	4.20 (0.76)
The information on the sign helped me to learn new things	4.10 (1.57)
The information on the sign will influence me to visit the park	4.20 (0.90)

TABLE 3. PARA Assessment of Incivilities.

Type of Incivility	Score (0, 1, 2, 3)	Comments
Auditory annoyance	0	
Broken glass	0	
Dog refuse	1	Three instances of unpicked refuse.
Dogs unattended control	0	Many dogs off leash, but under of guardians.
Evidence of alcohol use	2	Cans and bottles on disc golf holes left beside receptacle bins.
Evidence of substance use	0	
Graffiti/tagging	1	Graffiti present on signs at the entrance and parking lot; these signs were in place prior to interpretive signs.
Litter	1	There is overflow from unemptied garbage bins, but none scattered throughout the park.
No grass	0	Not applicable.
Overgrown grass	0	Not applicable.
Sex paraphanalia	0	
Vandalism	0	
Total	5	

Islands Trust

STAFF REPORT

Date: February 20, 2015

File No.: SS-SUB-2014.2
SS-SUB-2014.3

X-Ref: SS-ALR-2011.9; SS-SUB-2014.2; SS-SUB-2014.3; SS-DP-2014.4, SS-DVP-2014.3

To: Salt Spring Island Local Trust Committee
For March 5, 2015 meeting

From: Jason Youmans
Planner 1, Local Planning Services

Re: **Local Government Act Section 941 – Parkland Dedication/Cash-in-Lieu**

Owner: Fulford Creek Holdings Ltd.
Applicant: Polaris Land Surveying
Civic Address: 2163 Fulford-Ganges Road
Legal Description: The South 70 Acres of Section 7, Range 2, South Salt Spring Island, Cowichan District, Except the Southerly 262 Feet of the Westerly 104 Feet and Except Part in Plan VIP57719

THE PROPOSAL

At the request of the applicant, LTC is being asked to make decision on parkland dedication under Section 941 of the *Local Government Act.* Based on the proposed subdivision plan, LTC must determine the appropriate cash-in-lieu amount to be provided by the applicant.

BACKGROUND

Per Section 941 of the British Columbia *Local Government Act*, the subdivision of land creating three or more lots smaller than 2 hectares in area requires a dedication of parkland equivalent of up to 5 percent of the area of the parent parcel, or cash-in-lieu of land up to 5 percent of the value of the parent parcel, as a contribution to the creation of parkland elsewhere on the Island.

Staff have determined that the proposed 7 lot subdivision of a split-zoned property on Fulford-Ganges Road triggers the requirement for parkland dedication or cash-in-lieu under Section 941.

Per the Memorandum of Understanding between Islands Trust and the Capital Regional District, Islands Trust staff referred the matter to the Salt Spring Island Parks and Recreation Commission (SSIPARC) for review and comment. Discussions between the applicant and CRD PARC staff explored three alternative options to satisfy Section 941:

1) 5 percent of parent parcel dedicated as park land
2) A combination of land dedicated for trail and the remainder in cash
3) 5 percent cash-in-lieu dedication based on appraised value of parent parcel

These discussions failed to arrive at agreement around options 1 and 2. SSIPARC thus resolved that the applicants should provide a cash dedication equivalent to 5 percent of the assessed value of the entire parent parcel, which, based on an appraised value of $875,713, is $43,786.

The applicants state that a cash dedication of $21,875, equaling 2.5 percent of the assessed value of the parent parcel, is more appropriate as they contend that the proposed development will yield considerable community benefits as an agro-eco conservation subdivision. The applicant's position is articulated in the attached Appendix 2.

SITE CONTEXT

Located in the Fulford Valley, the subject parcel is approximately 27.2 hectares (67.3 acres) in size. The southern 14.9 hectares (36.8 acres) along Fulford-Ganges Road are level pasture and rocky forested slope, zoned Agriculture 1 (A1) and within the Provincial Agricultural Land Reserve (ALR). The remainder of the lot (12.3 ha) is an upland bench zoned Rural (R), and located outside the ALR boundary (see Figure 1). The property has been in various types of agricultural production since the 1940s, with a farmhouse, farm buildings, greenhouses, fencing, a small orchard and cultivated plots. The proposed subdivision is part of a plan to increase agricultural production on the lots in accordance with a submitted Farm Plan (on file). The proposed subdivision has received preliminary approval from the Agricultural Land Commission.

Figure 1: Pre-subdivision lot configuration

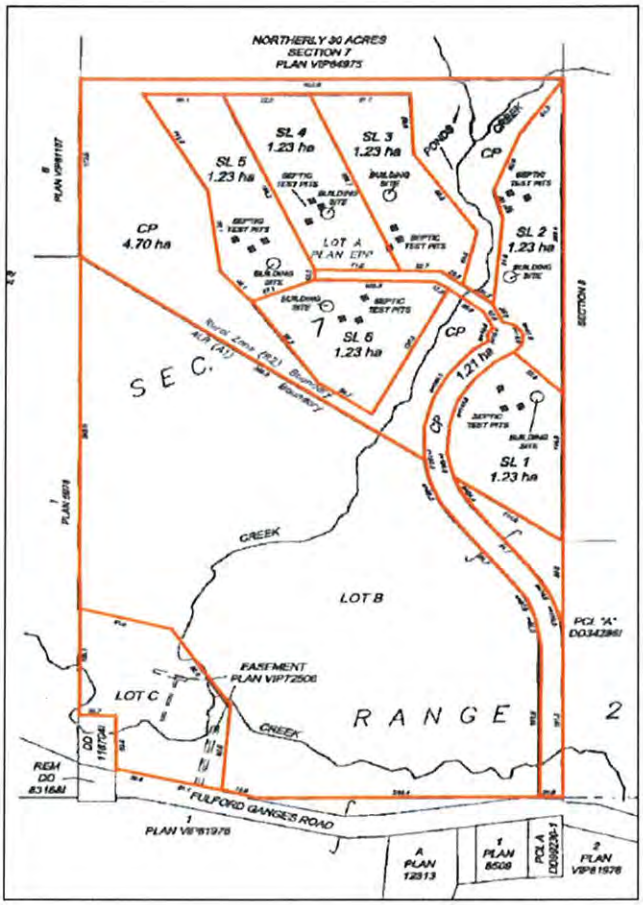


Figure 2: Proposed post-subdivision lot configuration

RELEVANT POLICIES

1994 Islands Trust/CRD Parks and Recreation Commission Memorandum of Understanding (MOU)

Excerpts:

"7. The Trust Committee will exercise its statutory powers with respect to the question of parkland dedication or the payment of cash-in-lieu of parkland dedication with due consideration for the recommendations of the Commission and with full respect for the spirit and intent of Section 992* of the Municipal Act. The Trust Committee will endeavour to maintain close communications with and be open to ad-vice from the Commission. The Commission acknowledges that the statutory responsibility of the Trust Committee in this regard cannot be delegated, nor can any discretion be fettered by reference to another body such as the Commission."

"8. The Trust Committee will investigate and will strive to implement, wherever possible to the extent permitted by applicable law, procedural policies designed to ensure that a phased approach to property development is not used as a means of circumventing the requirements of Section 992 of the Municipal Act."

*Section 992 of the *Municipal Act* has been replaced by Section 941 of the *Local Government Act.*

Salt Spring Island Official Community Plan Bylaw No. 434

Excerpts:

"B.7.2.2.1 – The Local Trust Committee will continue to cooperate and consult with the Salt Spring Island Parks and Recreation Commission about park land acquisition, pathways and trails as outlined in its agreements with the Commission."

"B.7.2.2.2 – When land is being subdivided so that park land dedication is required by the Local Government Act, the Local Trust Committee will require park land or an amount of money that represents up to 5 percent of the land being subdivided. A dedication of less than 5 percent could be considered by the Local Trust Committee if other community benefits are being provided such as land, additions to the trail network, or facility development."

"B.7.2.2.3 – The Local Trust Committee should require park land dedication, and not payment of cash-in-lieu, if the proposed subdivision is in a land use designation listed in Appendix 5 or if the proposed subdivision includes land in the categories described in Appendix 5."

CAPITAL REGIONAL DISTRICT/SALT SPRING ISLAND PARKS AND RECREATION COMMISSION (SSIPARC) RESOLUTIONS

At its July 28, 2014 meeting, SSIPARC resolved:

"That the Salt Spring Islands Parks and Recreation Commission (SSIPARC) recommends Islands Trust pursue collecting five percent cash-in-lieu payment for parkland dedication equivalent to the market value of the land required for park land dedication purposes in accordance with Section 941 of the Local

Government Act; and that the applicant be responsible for an appraisal report for the cash-in-lieu to the satisfaction of the Capital Regional District;"

"And further that the SSIPARC recommend to the Ministry of Transportation and Infrastructure Approving Officer to reject any subdivision plan purposefully circumventing park land dedication requirements as it is not in the public interest and consider the local government land use policies with respect to acquiring public amenities such as open or suitable green spaces as identified in the 2011 Salt Spring Island's Park Systems' Master Plan."

At its December 15, 2014 meeting SSIPARC resolved:

5.5. 2163 Fulford-Ganges Road Subdivision
"Recommendation made to Islands Trust to receive 5% cash in lieu. Initial appraisal was $350,000 for Lot B, Proponents provided full appraisal for the entire property to be subdivided and is $875,713."

STAFF COMMENTS

Islands Trust staff recommend that LTC should pursue the $43,786 recommended by SSIPARC. OCP Section B.7.2.2 states that the Local Trust Committee can accept a dedication of less than 5 percent where other community benefits are being provided, "such as land, additions to the trail network, or facility development." While the applicant's proposed subdivision and subsequent farm management plan is consistent with—and in some ways illustrative of—many policies in the OCP, the community benefits that will accrue as a result of this subdivision are unrelated to the purposes of Section 941 of the *Local Government Act*, which is understood as a mechanism by which lands are acquired for public use and recreation.

Staff note that the applicants have provided a detailed case in support of their own proposed cash-in-lieu dedication amount of $21,875. Their position hinges on an assessment of the relative value of the community benefits that the subdivision and future land management plan is anticipated to provide—including riparian protection, a compact development pattern, and a strengthened agricultural economy. Staff note that assessing the relative merits of these non-park community benefits is a matter of LTC discretion.

It is a matter of local government policy[1] whether Section 941 should apply to the subdivision of commercial and industrial lots (and possibly other lands, like agricultural, where a primary use may be non-residential) or whether its application should be limited to the creation of residential lots. The Salt Spring Island OCP and CRD Salt Spring Island Parks and Recreation Master Plan are silent on this question.

If LTC resolves to receive an amount less than the $43,786 endorsed by SSIPARC, staff recommend that LTC refer the alternate proposal to SSIPARC for comment before a final LTC decision is made.

[1] "Parkland Acquisition Best Practices Guide," Government of British Columbia, 2006.14.

OPTIONS

THAT the Salt Spring Island Local Trust Committee **ACCEPT** the amount of $43,786 payable to the Capital Regional District within twelve months of the date of this resolution to satisfy the park land dedication conditions of Subdivision Application SS-SUB-2014.3 (2163 Fulford-Ganges Road).

Or;

THAT the Salt Spring Island Local Trust Committee **REFER** the applicant's proposed $21,875 cash-in-lieu dedication to SSIPARC for review and comment relating to Subdivision Application SS-SUB-2014.3 (2163 Fulford-Ganges Road).

RECOMMENDATION

THAT the Salt Spring Island Local Trust Committee **ACCEPT** the amount of$43,786 payable to the Capital Regional District within twelve months of the date of this resolution to satisfy the park land dedication conditions of Subdivision Application SS-SUB-2014.3 (2163 Fulford-Ganges Road).

Prepared and Submitted by:

February 19, 2015

Date

Jason Youmans, Planner 1

Concurred in by:

February 19, 2015

Date

Leah Hartley, Regional Planning Manager

Appendix 1: Submission from applicant, dated February 9, 2015
Appendix 2: Submission from applicant, dated January 19, 2015

Karla Campbell

From: Jason Youmans <jyoumans@islandstrust.bc.ca>
Sent: Tuesday, March 10, 2015 4:17 PM
To: Karla Campbell
Cc: Leah Hartley
Subject: 2163 Fulford-Ganges Road - Section 941 cash-in-lieu

Hello Karla,

Re: Subdivision Application SS-SUB-2014.3 – PID 009-727-841 - The south 70 acres of Section 7, Range 2, South Salt Spring Island, Cowichan District, except the southerly 262 feet of the westerly 104 feet and except part in Plan VIP57719 (2163 Fulford-Ganges Road).

On March 5, 2015, at a special meeting of the Salt Spring Island Local Trust Committee, the following resolution was passed concerning the above noted property:

"It was MOVED and SECONDED, that the Salt Spring Island Local Trust Committee accept the amount of $17,500 payable to the Capital Regional District within twelve months of the date of this resolution to satisfy the park land dedication conditions of Subdivision Application SS-SUB-2014.3 (2163 Fulford-Ganges Road)."

This is a preliminary notice to your agency of this decision. Upon adoption of the minutes of the March 5, 2015 special meeting, we will provide you with a final written confirmation of the resolution.

Please don't hesitate to contact our office if you have any questions.

Best,

Jason

Jason Youmans
Planner 1
Islands Trust Local Planning Services
Salt Spring Island
250-538-5603
jyoumans@islandstrust.bc.ca

Karla Campbell

From: Leah Hartley <lhartley@islandstrust.bc.ca>
Sent: Friday, March 06, 2015 11:56 AM
To: Karla Campbell; Dan Ovington; Dan Ovington
Cc: Jason Youmans
Subject: 2163 Fulford Ganges Road, park dedication
Attachments: 4.1 - !SS-SUB-2014.3 - Staff Report.docx; 4.1 - A1 - SS-SUB-2014.3 - Feb 9 Submission.pdf; 4.1 - A2 - SS-SUB-2014.3 - Jan 19 Submission.pdf

Categories: Green Category

Dear Karla and Dan

You will receive formal notice of a Local Trust Committee decision yesterday concerning park dedication at the 2163 Fulford Ganges Road subdivision (refer to attached staff report). I wanted to let you know a bit of the discussion that LTC had at its meeting. LTC did not follow the recommendations of the staff report, nor did trustees express allegiance to the arguments put forward by the applicant, other than the fact that an alternative layout for Rural parcels exceeding 5 ha in size would have been exempt from park dedication requirements of the Land Title Act.

In their remarks, trustees expressed unwillingness to take park dedication from lands that remain in the ALR. While they acknowledged the permissive language of the Act, and were reluctant to disregard advice of the Parks and Recreation Commission, the LTC expressed desire for a fair formula, simple to defend, that excludes land in the ALR that lacks future subdivision potential.

If any questions, please let me know.

Sincerely,
Leah Hartley, RPP, MCIP
Regional Planning Manager
Salt Spring Region, Islands Trust
Phone: (250) 537 9144
Email: lhartley@islandstrust.bc.ca
www.islandstrust.bc.ca

Dan Ovington

From:
Sent: Wednesday, February 18, 2015 4:42 PM
To: Dan Ovington
Subject: Re: Solar Installation Rainbow Road Pool

Hi Dan,

The short answer is no, their will be no cost benefit to a solar PV system at the pool owing to the very low energy charge for the pool's electricity.

Rate classes are complex, with demand charges, multiple energy charges, including a conservation rate for energy saved. The pool is on the General Large Service Conservation Rate.

A PV system will reduce energy needed from the utility; therefore, in theory, should be valued at the conservation rate of $0.0965 kWh. However this energy saved is only accounted over three years, and will be valued at the $0.0486kWh after that. With a rate structure like this (that has a rolling baseline) it's pretty much impossible to accurately account for the savings generated by energy conservation, or on site generation since consumption varies from year to year for many reasons. Weather and temperature are probability the biggest factors.

It's also unlikely that a PV system would reduce the demand charge portion of the electricity bill due to the timing of the generation, however detail like this would require study.

A commercial PV system would need electrical and structural engineering study, and would not be able to improve on these rates on the bases of its levelized cost of energy (LCOE) -the energy generated over the lifetime of the system, devided by the costs of installation, maintenance, and insurance etc. One would expect the LCOE to be at least $0.150 kWh or more from a commercial installer.

I haven't made a site visit to the pool to work on an initial system design, but understanding the implications of the rates and their impact on the cost benefit of a PV project should be considered before any further exploration. There are other reasons to pursue conservation and on island energy generation, and I'm sure the board is well aware of all of the many considerations involved.

Best regards,

Kjell Liem
Salt Spring Community Energy Group

https://www.bchydro.com/accounts-billing/rates-energy-use/electricity-rates/business-rates.html

2015 Commission Reports and Major Task Updates

January Commission Chair Election (every even year) 2014 Capital items carry fwd? Motion to move surplus to reserve Commission Orientation (if new members)	**February** Year end Financials Budget Report LEAP Stats BCRPA Attendance Pool Quarterly	**March**
April Fees and Charges Report	**May** Capital Update	**June** Long Term Capital Plan Report ERF Long Term Plan Report
July *Meeting only at the call of the chair*	**August** *Meeting only at the call of the chair*	**September** 1st Draft of Budget ERF and Capital Budget Report
October	**November** 5 Year Operating and Capital Budget approval Capital Finances (request for more funding if nec.)	**December** Next Year's Meeting Dates

Regular Monthly Reports include:

1. Project Status Report

REPORT TO SALT SPRING ISLAND PARKS AND RECREATION COMMISSION MEETING OF MONDAY, MARCH 16, 2015

SUBJECT EXTENDED WEEKEND MARKETS

ISSUE

In addition to several letters received by day vendors who were unable to secure a space during the Saturday Market, a petition with over six hundred names was submitted to the Salt Spring Island Parks and Recreation Commission requesting that the Saturday Market be expanded to allow for more vendor stalls. The Saturday Market is currently at capacity as only 25% of Centennial Park can be used for commerce under the current zoning regulations.

BACKGROUND

With the Saturday Market at vendor capacity a two phase review was begun and a survey was conducted with the following four stakeholders:

- the visitors
- the residents
- the business community
- the vendors

In the Spring of 2014, phase one of the review was completed and a decision was made based on the report of the survey results to add a new extended weekend format to the 2014 Market in the Park season. This format featured extended weekend markets on three occasions during the long weekends throughout the summer. In addition to the regular Saturday Market, Friday nights and Sunday morning markets were added. The Friday night market featured live music in the park while the Sunday market included some children's activities.

In the winter of 2015 phase two of the review was completed and the findings were presented to the Salt Spring Island Parks and Recreation Commission and the Market Advisory Group. The estimated expense budget of $9,900 with a loss of $3,780 was exceeded with 2014 actuals showing $11,440 in expenses and a total loss of $6,838. (Appendix A). The costs associated with live music on Friday nights and lower vendor turnout were some of the factors contributing to the increase in expenses.

Based on the report of the survey results the Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that they authorize staff to continue the extended weekend market format for 2015 on the Sunday's only, during the Canada Day, B.C. Day and Labour Day long weekends.

Alternative 2

That the extended markets be deferred pending further information from staff.

CONCLUSION

The Saturday Market is currently at capacity as only 25% of Centennial Park can be used for commerce under the current zoning regulations. Extending the market hours will allow day vendors who are unable to secure a vendor booth during the Saturday market an opportunity to secure a vendor booth on another day. The extended weekend market format that was piloted in 2014 did not follow the traditional break-even model of the Saturday Market in the Park and was run at a loss of $6,838.

RECOMMENDATION(S)

That the Salt Spring Island Parks and Recreation Commission recommends to staff to continue the extended weekend markets on Sunday only in 2015 during the Canada Day, B.C. Day and Labour Day long weekends.

Dan Ovington
Parks and Recreation Manager

Karla Campbell
Senior Manager
Salt Spring Island Electoral Area

DO:ts

Attachments: Appendix A – Long Weekend Market Revenue and Expenditures 2014
Appendix B – Sunday Market Estimated Revenue and Expenditures 2015

Appendix A – Long Weekend Market Revenue and Expenditures 2014

	Actual to Dec 31, 2014	Budget
Revenue		
Fees	$4,602.38	$6.120.00
Expenses		
Coordinator	$5,000.00	$5,000.00
Maintenance Staff	$668.65	
Artists' Fees	$1,500.00	$1,500.00
Sound Rental and Tech	$2,200.00	$2,400.00
Advertising	$1,812.00	$1,000.00
Porta Pottie Rental	$200.00	
SOCAN fees	$60.00	
	$11,440.65	$9,900.00
	$-6,838.27	$-3,780.00

Appendix B – Sunday Market Estimated Revenue and Expenditures 2015

	2015 Estimated Budget	
Revenue		
Fees	$3,337	(50 vendors x $22.25 x 3)
Expenses		
Coordinator	$600.00	
Maintenance Staff	$300.00	
Artists' Fees	$0.00	
Sound Rental and Tech	$0.00	
Advertising	$750.00	
Porta Pottie Rental	$0.00	
SOCAN fees	$0.00	
	$1,650.00	
	$1687.00	

JAMES D. PASUTA*
BARRISTER AND SOLICITOR

*DENOTES PERSONAL LAW CORPORATION

COURIER/STREET ADDRESS
560 FULFORD-GANGES RD.
SALT SPRING ISLAND, B.C.
V8K 2K1

MAILING ADDRESS
BOX 414, GANGES P.O.
SALT SPRING ISLAND, B.C.
V8K 2W1

TELEPHONE (250) 537-9995
FACSIMILE (250) 537-9975
E-MAIL jpasuta@telus.net

RECEIVED
FEB 27 2015
CRD Facility Mgmt.

Our File: M2810

February 19, 2015

Capital Regional District
524 Yates Street
Victoria, BC
V8W 2S6

Dear Sirs/Mesdames:

Re: Grace Point Park – CRD Right of Way

Please be advised that the Chairman of the Grace Point Strata Corporation has contacted me concerning the walk-way that adjoins their property and the small park that is at the very tip of the Point, opposite Grace Islet.

When Grace Point was developed in the late 1980s the Statutory Right of Way was registered. It comprises a boardwalk, a trail and a small park at the very end. I enclose a copy of that Easement/Right of Way for your reference. My instructions are that contrary to paragraph 3.2 of the Agreement, the trail is not being maintained and that the park at the end is especially full of garbage and broken glass. I'm advised that contrary to paragraph 3.10 of the Agreement that issues of public safety have arisen. There is a frequent smell of marijuana coming from the park, it is reasonably suspected that drug trafficking occurs at the park and that the park is accessed long after night fall even though there is no night trail lighting. The owners concerns are of a person falling and either injuring or killing themselves, especially given the impaired state that many of the people are in.

Finally, I note that paragraph 3.8 of the Agreement contemplates the ending of this Agreement in that it discusses the cancelation and release of the boardwalk and footpath as a public walk-way.

The purpose of this letter is two-fold. Firstly, to put the CRD on notice that there are issues of public safety and maintenance that needs addressing. Secondly, they are asking, through this letter, for a meeting with a CRD official so that they may attend the sight and show you the issues that are of concern to them.

I look forward to your response in due course.

Yours truly,

James Pasuta
Barrister & Solicitor
JP/rb
Enclosures

Land Title Act
Form C (Section 219.81)
Province of
British Columbia

GENERAL INSTRUMENT - PART 1 (This area for Land Title Office Use)

1. Application: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)
WILSON, STAPLES, McDANNOLD & STEWART
Barristers & Solicitors, 2nd Floor, 837 Burdett Avenue
Victoria, British Columbia, V8W 1B3 380-7744

Authorized Signatory

2. Parcel Identifier(s) and Legal Description(s) of Land: *

(PID)	(Legal Description)
012-176-621	The Common Property, Strata Plan 1671, Section 1, Range 4 East, And District Lot 595, North Salt Spring Island, Cowichan District

3. Nature of Interest

Description	Document Reference (page & paragraph)	Person Entitled to Interest
Statutory Right of Way	Page 3, Paragraphs 1.0 and 1.1 and Page 4, Paragraph 1.2	Transferee

4. Terms: Part 2 of this instrument consists of (select one only)
(a) Filed Standard Charge Terms ___ D.F. No.
(b) Express Charge Terms X Annexed as Part 2
(c) Release ___ There is no Part 2 of this instrument

A selection of(a)includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.If(c)is selected, the charge described in Item 3 is released or discharged on the land described in Item 2.

5. Transferor(s)(Grantor(s)): *

THE OWNERS, STRATA PLAN NO. 1671

6. Transferee(s)(Grantee(s)): (including postal address(es) and postal code(s)) *

CAPITAL REGIONAL DISTRICT, a Regional District duly incorporated under the laws of the Province of British Columbia, pursuant to the *Municipal Act*, having its business address at 524 Yates Street, Victoria, British Columbia, V8W 2S6

7. Additional or Modified Terms:*
N/A

8. Execution(s): ** This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)	Execution Date Y M D	Party(ies) Signature(s)
DAVID ADAMS *Barrister & Solicitor* 1210-345 Quebec Street Victoria, B.C. V8W 2T6	92 10 16	**THE OWNERS, STRATA PLAN NO. 1671** by its authorized signatory: Tom Wright

Officer Certification
Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1979 c. 116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.
* If space insufficient, enter "SEE SCHEDULE" and attach schedule in Form E.
** If space insufficient, continue executions on additional page(s) in Form D.

LAND TITLE ACT
Form D

EXECUTIONS CONTINUED

Officer Signature(s)	Execution Date **Y M D**	Party(ies) Signature(s) **CAPITAL REGIONAL DISTRICT** by its authorized signatory(ies):
_____		_____
		_____

As to both signatures

Officer Certification:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1979 c. 116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

W H E R E A S:

A. The Grantor is the registered owner or is entitled to become the registered owner of all and singular those certain parcels or tracts of lands and premises situate, lying and being in the Capital Regional District, in the Province of British Columbia and being more particularly known and described as:

Parcel Identifier Number 012-176-621

The Common Property, Strata Plan 1671, Section 1, Range 4 East,
And District Lot 595, North Salt Spring Island, Cowichan District

(hereinafter called the "Owner's Land")

B. The Grantee is the Capital Regional District.

C. The Regional District wishes to obtain a Right of Way over a portion of the Owner's Land more particularly shown on the Plan of Right of Way annexed hereto as Schedule "A" **(the "Right of Way")**.

D. The Regional District has obtained from Her Majesty in right of the Province of British Columbia a Foreshore Lease of Block C of District Lots 474 and 657, Cowichan District, North Salt Spring Island adjacent to the Right of Way; **(the "Foreshore Area")**.

E. The Owner has constructed a public walkway in the form of a boardwalk in the Foreshore Area **(hereinafter called the "Boardwalk")** and wishes to transfer ownership and responsibility for the maintenance and repair of the Boardwalk to the Regional District.

F. It is necessary for the operation and maintenance of the Regional District's undertaking of the provision of park walkway facilities for the enjoyment of the general public that a Right of Way be established in accordance with this document.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the sum of One ($1.00) Dollar of lawful money of Canada, now paid by the Regional District to the Owner and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in consideration of the covenants hereinafter contained, the Owner does hereby:

1.0 Grant, convey, confirm and transfer, in perpetuity, unto the Regional District, its successors and assigns, and all of its employees, agents, servants, licensees and all other persons who might so desire, at all times by night or day, the full, free and uninterrupted right, license, liberty, privilege, permission and right of way to enter, use, go, return, pass over and across that portion of the Owner's Land, shown in heavy outline on a Plan of Statutory Right of Way certified by G. J. Anderson on August 12th, 1992, a reduced print of which is attached hereto as Schedule "A" **(hereinafter called the "Right of Way")**;

1.1 Grant, convey, confirm and transfer, in perpetuity, unto the Regional District, its successors and assigns, and all of its employees, agents, servants, workmen and contractors together with machinery, vehicles, equipment and materials, the right to go upon, return, pass over and use the Right of Way for the purposes of clearing, laying out, constructing, maintaining, repairing, improving and replacing the Boardwalk on the surface of that part of the Right of Way shown in heavy outline and marked as "Area A" on Schedule "B" hereto and any signage, drainage, lighting, benches or handrails in connection with the Boardwalk **(hereinafter called the "Area A Improvements").**

1.2 Grant, convey, confirm and transfer, in perpetuity, unto the Regional District, its successors and assigns, and all of its employees, agents, servants, workmen and contractors together with machinery, vehicles, equipment and materials, the right to go upon, return, pass over and use the Right of Way for the purposes of clearing, laying out, establishing, maintaining, improving and replacing a public walkway in the form of a footpath on the surface of that part of the Right of Way shown in heavy outline and marked as "Area B" on Schedule "B" hereto and any signage, drainage, lighting, benches or handrails in connection with the public walkway **(hereinafter called the "Area B Improvements")** insofar as the Area B Improvements are required for the protection of the public walkway, the public or the Regional District, its successors and assigns, and all employees, agents, servants, workmen and contractors.

2.0 **THE OWNER HEREBY COVENANTS TO AND AGREES WITH THE REGIONAL DISTRICT AS FOLLOWS:**

2.1 That without first obtaining the written consent of the Regional District, which consent will not unreasonably be withheld, the Owner will not, nor permit any other person to:

(a) make, place, erect, install or maintain after the date of this Agreement any building, structure, excavation, pile of material or other obstruction in, under or over the Right of Way so that it in any way interferes with or damages or prevents access along or over the Right of Way;

(b) do any act or thing which will interfere with or injure the public walkway or any improvement constructed, placed or maintained by the Regional District on, under or over the Right of Way.

3.0 **THE REGIONAL DISTRICT HEREBY COVENANTS TO AND AGREES WITH THE OWNER AS FOLLOWS:**

3.1 In the exercise of any of its rights granted herein, to restore the surface of the Owner's Land following the carrying out of such right as nearly as is reasonably possible to the condition that the Land was in before such disturbance.

3.2 To keep the public walkway laid out, constructed, placed or maintained pursuant to this Agreement and any other improvements constructed, placed or maintained by the Regional District on the Right of Way in a good state of repair and free of garbage.

3.3 To maintain the Boardwalk constructed by the Owner in the same colour scheme as constructed by the Owner except as may be agreed by the Owner and the Regional District. RIGHT OF WAY AND AREA A IMPROVEMENTS AND AREA B IMPROVEMENTS

3.4 To indemnify and save harmless the Owner from any and all liability whatsoever arising out of the use of the ~~public walkway~~ or the failure of the Regional District to maintain and repair the public walkway unless such liability arises out of the negligent acts of the Owner or its agents, servants, contractors, licensees or permittee or the Owner's breach of paragraph 2.1. LIABILITY SHALL MEAN WITHOUT LIMITING THE GENERALITY OF THE FOREGOING ALL LEGAL COSTS INCURRED BY THE OWNER TO DEFEND ANY ACTION COMMENCED ARISING AS A RESULT OF ANY CLAIM FOR LOSS, DAMAGE OR INJURY OR DEATH.

3.5 To compensate the Owner for damages caused by the Regional District, it servants, agents, and contractors to buildings, tile drains, fences, timber, culverts, lanes and other improvements and any equipment or chattels on the Owner's land, except those made, placed, erected, installed and maintained contrary to paragraph 2.1 hereof or as may result from the negligence of the Owner or its agents, servants, contractors, licensees or permittees.

3.6 To consult with the Owner prior to the exercise of its rights under paragraph 1.1 of this Agreement and except in the case of emergency to give the Owner THIRTY (30) days notice of the dates and times of any proposed work on the Right of Way other than minor repairs, maintenance or landscaping.

Page 5

3.7 To obtain the consent of the Owner, such consent not to be unreasonably withheld, prior to transferring ownership of the Boardwalk constructed in Area A or assigning the interest of the Regional District in this Agreement.

3.8 In the event that the Regional District, or its successor or assign no longer intends to maintain the Boardwalk and footpath as a public walkway, to execute and deliver to the Owner in registerable form a release of this Agreement.

3.9 To maintain the Boardwalk constructed in Area A as a public walkway to gain access to a view point in Area B.

3.10 To maintain Area B as a footpath to gain access to a view point in Area B and to maintain the footpath and view point in as natural a state as can be reasonably achieved consistent with the requirements of public safety.

3.11 To obtain the consent of the Owner, such consent not to be unreasonably withheld, to the size and design of any sign which the Regional District wishes to place in the Right of Way.

3.12 Not to permit any commercial use of the Right of Way without the consent of the Owner.

4.0 **THE PARTIES HERETO COVENANT TO AND AGREE WITH THE OTHER AS FOLLOWS:**

4.1 Notwithstanding any rule of law or equity to the contrary, the Boardwalk and Area A and Area B Improvements brought on to, set, constructed, laid, erected in, upon or under the Right of Way by the Regional District shall at all times remain the property of the Regional District notwithstanding that the same may be annexed or affixed to the freehold and shall at any time and from time to time be removable in whole or in part by the Regional District, provided that the Regional District shall, after removing the public walkway or any of the Improvements, restore the surface of the Owner's Land as nearly as is reasonably possible to the condition that the Land was in before construction of the public walkway or the Area A and Area B Improvements.

4.2 The Owner does hereby transfer and grant to the Regional District all its right, estate, title, interest or claim to the Boardwalk constructed by the Owner.

4.3 That any notice required or given under this Agreement shall be deemed to be sufficiently given:

(a) if delivered, at the time of delivery, and

(b) if mailed from any government post office in the province of British Columbia by prepaid, registered mail addressed as follows:

If to the Grantor:

THE OWNERS, STRATA PLAN NO. 1671

If to the Grantee:

Capital Regional District as represented by:

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
P.O. Box 197
Ganges, B.C.
V0S 1E0

or at the address the party may from time to time designate, and a notice shall be deemed to have been received 48 hours after the time and date of mailing. If, it at the time of the mailing of the notice, the delivery of mail in the province of British Columbia has been interrupted in whole or in part by reason of a strike, slow down, lock out or other labour dispute then the notice may only be given by actual delivery of it.

4.4 No part of the title in fee simple to the soil shall pass to or be vested in the Regional District under or by virtue of these presents and the Owner may fully use and enjoy all of the lands of the Owner subject only to the rights and restrictions herein contained.

4.5 That the covenants herein contained shall be covenants running with the Land and that none of the covenants herein contained shall be personal or binding upon the parties hereto, save and except during the Owner's ownership of any interest in the Lands of the Owner, and with respect only to that portion of the Lands of the Owner of which the Owner has an interest, but that the Lands of the Owner shall be and remain at all times charged with the covenants contained in this Agreement.

4.6 This Agreement shall enure to the benefit of and be binding upon the parties hereto and their successors and assigns and their heirs and administrators respectively.

4.7 Whenever the singular or masculine are used they shall be construed as including the plural, feminine or body corporate where the context requires.

4.8.1 Any dispute that arises in the course of the exercise by the Owner and the Regional District of any right under this Agreement, including a right of consent, or related to the performance of any covenant to be performed under this Agreement may be submitted by the parties to arbitration pursuant to the *Commercial Arbitration Act* by a single arbitrator appointed jointly by them.

4.8.2 Costs of the arbitration shall be shared equally by the parties or as ordered by the Arbitrator.

IN WITNESS WHEREOF the parties hereto have executed this general instrument consisting of Parts One and Two and including all schedules and appendices.

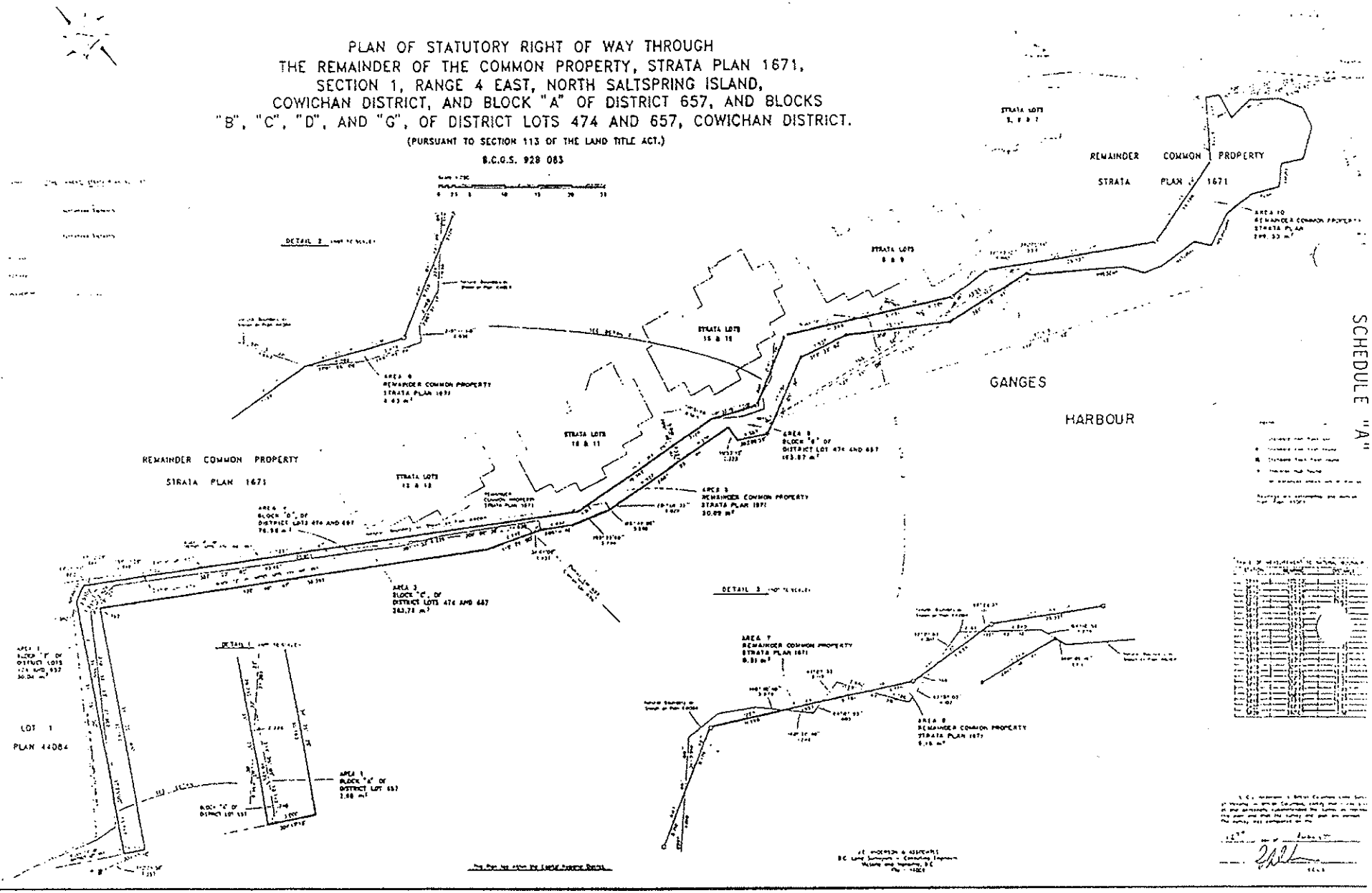
END OF DOCUMENT

PLAN _____

PLAN OF STATUTORY RIGHT OF WAY THROUGH THE REMAINDER OF THE COMMON PROPERTY, STRATA PLAN 1671, SECTION 1, RANGE 4 EAST, NORTH SALTSPRING ISLAND, COWICHAN DISTRICT, AND BLOCK "A" OF DISTRICT 657, AND BLOCKS "B", "C", "D", AND "G", OF DISTRICT LOTS 474 AND 657, COWICHAN DISTRICT.

(PURSUANT TO SECTION 113 OF THE LAND TITLE ACT.)

B.C.G.S. 92B 083



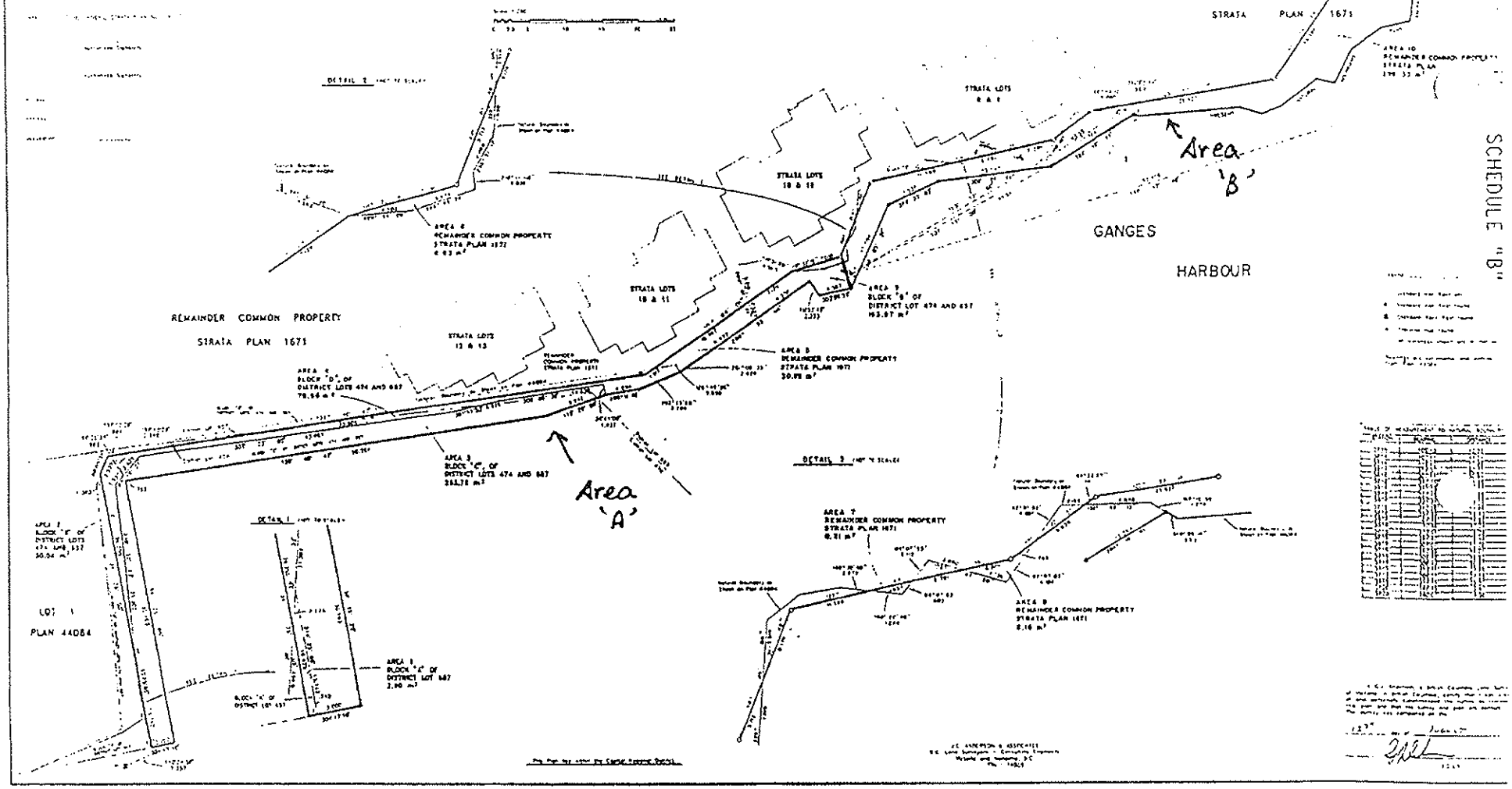
SCHEDULE "A"

PLAN _____

PLAN OF STATUTORY RIGHT OF WAY THROUGH THE REMAINDER OF THE COMMON PROPERTY, STRATA PLAN 1671, SECTION 1, RANGE 4 EAST, NORTH SALTSPRING ISLAND, COWICHAN DISTRICT, AND BLOCK "A" OF DISTRICT 657, AND BLOCKS "B", "C", "D", AND "G", OF DISTRICT LOTS 474 AND 657, COWICHAN DISTRICT.

(PURSUANT TO SECTION 113 OF THE LAND TITLE ACT.)

B.C.G.S. 92B 083



SCHEDULE "B"

END OF DOCUMENT

Making a difference...together

REPORT TO SALT SPRING ISLAND PARKS AND RECREATION COMMISSION MEETING OF MONDAY, MARCH 16, 2015

SUBJECT **CRIME PREVENTION IN CENTENNIAL PARK**

ISSUE

Centennial Park has become a common location for unlawful activities which deter its intended use as a central outdoor recreation site. Some of the concerns from the general public and the surrounding business owners include: open liquor, marijuana use, garbage, vandalism and the illegal sale of drugs and alcohol. These illegal activities can be intimidating and discourage people from visiting the park and shopping at surrounding businesses.

BACKGROUND

Centennial Park serves as a central hub for the community and is home to the Saturday Market; a key economic driver for Salt Spring Island. In recent years we have seen an increase in vandalism specifically to the washrooms forcing staff to close the public washrooms during non-peak times. Limiting the availability of washroom facilities is a deterrent for visitors and parents wanting to use the park and playground.

In January 2015, a meeting with the Fire Chief, RCMP Sargent, CRD Bylaw Officer, CRD Parks Manager and the CRD Parks Supervisor took place to address the loitering, vandalism and illegal activities in Centennial Park. Bylaw enforcement is costly and has proven to be an ineffective form of dealing with the transient population as ticket fines can only be enforced when a person renews their driver's license. Despite pruning greenery in Centennial Park to improve site lines the issues remain and vandalism to the washrooms continues. A further reduction to the hours that the public washrooms can be accessed by visitors was also implemented.

The Local, Ganges Street Food, Pasta Fresca, Wok Bar and Super Save Gas, business owners and staff where approached by park staff and have expressed concerns with the illegal behavior and the negative impact that these observations had on their businesses.

In February 2015, a second meeting was held between Fire, RCMP and Parks Staff to again address the issue of illegal activities in Centennial Park. Despite the best efforts of Parks staff, Bylaw enforcement and the RCMP, illegal activities are ongoing and have had a negative impact on the public's perception of Centennial Park and businesses in the Ganges core. Sergeant Jenkins recommended the installation and use of surveillance cameras to detour individuals from illegal activities in Centennial Park.

ALTERNATIVES

Alternative 1

That the Salt Spring Island Parks and Recreation Commission

> Request staff to investigate the cost to install surveillance equipment and signage in Centennial Park.

Alternative 2

That the Salt Spring Island Parks and Recreation

> Refer back to staff pending further investigation

CONCLUSION

Centennial Park is intended to be used as a central gathering place and hub of outdoor recreation for the community. Despite the best efforts of Parks staff, Bylaw enforcement and the RCMP, illegal activities are ongoing and have had a negative impact on the public's perception of Centennial Park and businesses in the Ganges core.

RECOMMENDATION(S)

That the Salt Spring Island Parks and Recreation Commission

> Request staff to investigate the cost to install surveillance equipment and signage in Centennial Park.

Dan Ovington
Parks and Recreation Manager

Karla Campbell
Senior Manager
Salt Spring Island Electoral Area

CRD
Making a difference...together

Mandate SSI Trails Advisory Committee
01/12/2010

Mandate

The SSI Trails Advisory Committee is a committee of the Parks and Recreation Commission (PARC) and provides advice and recommendations to the Parks and Recreation Commission on all matters related to trails and water access points in support of the creation of an island-wide multiuse trail network, a key priority of PARC.

Philosophy

The Trails Advisory Committee is committed to enhancing the quality of life for Salt Spring Island residents and visitors through the development of an island-wide network of trails and water access points.

- Walking shall be promoted as a popular daily recreational activity of Salt Spring residents and Island visitors, contributing significantly to overall community and environmental health.
- Off-highway recreational trails will be promoted in every neighbourhood of the island. Wherever possible, neighbourhood trails will be connected as building blocks, ultimately resulting in the establishment of an island -wide trail network. This will include connecting both new and existing roadways and cul-de-sacs. In this way, safe walking routes will be created that avoid the busiest roads.
- Non-motorized transportation routes such as multiuse trails must be a part of our long-term plan for a sustainable community and planet.
- Trail location and design will recognize areas of parks that are considered important habitat for flora, fauna, archeology and/or first nation lands and will restrict human access where necessary to protect such habitat.
- Privatization of the intertidal zone of the foreshore for any purpose shall be resisted so that public access is ensured. Provisions for foreshore access shall recognize and avoid sensitive marine ecosystems and vulnerable or dangerous beaches.
- The development of all new trails and accesses will be sensitive to existing residences and will provide for reasonable security and privacy if necessary or requested.

Terms of Reference

- *Advisory.* The SSI Trails Advisory Committee will provide advice to the Parks and Recreation Commission on initiatives, plans, and policies related to trail and water access points planning, development, operations and maintenance, advocacy, and outreach of the non-motorized trail system on Salt Spring Island.

- *Consultation.* When appropriate, the Trails Advisory Committee will facilitate stakeholder consultation processes to obtain feedback from island residents or specific stakeholders.
- *Liaison.* Trails Advisory Committee members will liaise with and provide a channel for two-way communication between itself and the organizations that may be represented by its members.
- *Research.* The Trails Advisory Committee will participate in and foster informed discussions based on current research and information gathering.
- *Education.* The members of the Trails Advisory Committee will educate themselves and the broader public about matters dealing with the planning, development, and operations of Salt Spring Island's trail system and water access points.
- *Budget.* In July of each year the Trails Advisory Committee will provide a budgetary recommendation to the Parks and Recreation Commission and a proposed work plan for the following calendar year.
- *Membership.* The Parks and Recreation Commission will appoint members to the Trails Advisory Committee and when possible will include a representative of the SSI Trail and Nature Club; the equestrian groups on the island; the on-off road cycling groups on the island and from other relevant user groups, advocacy groups, institutions, and government bodies, such as: Island Pathways, the SSI Transportation Commission, the SSI Conservancy, the Chamber of Commerce; Friends of Saltspring Parks, the Islands Trust, and the Water Preservation Society. As well several members of the general public will be appointed to the Committee. Individual members of the committee might represent more than one of these groups or none at all.
- *Meetings.* In general, the Trails Advisory Committee will meet once per month or at the call of the chair. Meetings will be chaired by a Parks and Recreation Commission member or a chair appointed by the Commission.