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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held January 19, 2015 in the Public Library Meeting Room, 129 McPhillips Avenue,
Salt Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
Commission Members:, Jon Suk (Vice-Chair), Matt Kellow, Sonja Collumbin,
Kees Ruurs, Daniel Clements, Brian Webster
Staff: Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior
Manager, Erin Jory, Recording Secretary
Absent: Garth Hendren, Tom James

Vice-Chair Suk called the meeting to order at 5:01pm.

1. Election of Chair

Vice-Chair Suk called for nominations for the Chair. Commissioner Collumbin nominated Vice-Chair Suk and Commissioner Ruurs seconded the nomination. Commissioner Suk put forward Garth Hendren for Chair. Staff called twice more for nominations, and hearing none, advised a vote would take place and handed out ballots. Ballots were read and unanimous votes elected Vice-Chair Suk as Chair.

Commissioner Kellow left the meeting at 5:04pm and returned at 5:05pm.

2. Approval of Agenda

MOVED by Commissioner Ruurs, **SECONDED** by Commissioner Clements,
That the agenda be approved.

CARRIED

3. Adoption of Minutes

MOVED by **Commissioner** Collumbin, **SECONDED** by Commissioner Kellow,
That the minutes of the meeting of December 15, 2014 be adopted.

CARRIED

4. Presentations/Delegations

David Trill presented results of the Saturday Market Pilot Project Research Study.

5. Director's Report

- Westjet magazine has SSI as a top 10 destination.
- Hualtuco Mexico has 300 days without rain and 15,000 people in peak season. They use grey water for watering lawns, and have massive collection systems through funnels and cisterns. Salt Spring receives 300 days of rain which allows for major collection opportunities.
- Grace Islet now purchased; CRD Task Force created to work with First Nations Groups on future projects.
- New Chair selected for CRD Board Chair. David Howe selected as Vice-Chair.

- Wrote a letter to North Salt Spring Water District (NSSWD) on previous commitments to supply water. NSSWD's official position is no additional water hookups. Will attend NSSWD board meeting to learn more.
- Will report on CRD plans for 2015 at next meeting.

6. Outstanding Business

6.1 Pool Mechanical

MOVED by Director McIntyre, **SECONDED** by Commissioner Clements,
That the Salt Spring Island Parks and Recreation Commission approve the replacement of the domestic hot water tank at the Rainbow Road Pool at a cost of \$9,741.40.

CARRIED

6.2 Grace Point Boardwalk (Drain and Railing Replacement)

Staff sent out a request for quotes and met with contractors for mandatory site meeting where additional deficiencies were revealed. Three quotes were received in the amounts of \$33,000, \$34,000 and \$35,000 respectively. An increase in the budget is required.

MOVED by Commissioner Collumbin, **SECONDED** by Commissioner Ruurs,
That the Salt Spring Island Parks and Recreation Commission approve the replacement of the Grace Point boardwalk drain and railing, from \$31,000 up to a cost of \$45,000.

CARRIED

6.3 Project Status Report January 2015

- Swim 2 Survive Grant approved – all Grade 3 students in School District 64 will be given three one-hour swim lessons, including bussing and instructor costs totalling \$1295.
- Staff will contact Tennis Club to advise pickleball lines being painted in Fulford court.
- 10-year strategic plan wording needs to be updated.

7. New Business

7.1 Financial Report – 2014 Year-End Budget Report

- Staff will provide year-end final numbers at February meeting.
- Expecting to end up with small surplus due to pool closure, January increase in rental revenue, repairs and maintenance budget as well as reduced travel and vehicle costs. Needs assessment pilot project did not occur.

7.2 Combine two Services to Increase the Annual Requisition for the Newly Combined Service

The second paragraph in the conclusion of the Staff Report was struck.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Ruurs,
That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board:

That Bylaw No. 4002, "Salt Spring Island Recreation and Facilities Services Combination Bylaw No. 1, 2015" be introduced and read a first and second time, read a third time and adopted; and

That the annual maximum requisition for the newly combined services be increased to \$1,861,432.

CARRIED

Commissioner Webster declared a conflict of interest and left meeting at 6:40pm

7.3 Saturday Market Fees and Charges

MOVED by Commissioner Clements, **SECONDED** by Commissioner Ruurs,
That the Salt Spring Island Parks and Recreation Commission recommend that the Finance Committee:

- 1) Increase seasonal and frontage fees by 25% with a corresponding daily fee, to go towards improving the market and failing infrastructure.
- 2) Charge a seasonal fee of \$200 for all merchants (farmer vs. non-farmer) while removing the additional frontage fee for farmers.
- 3) Increase the off-season permit fee from \$10 to \$25.
- 4) Increase the rate for power by 25%.

CARRIED

Commissioner Webster returned to the meeting at 6:55pm

7.4 Bethel Trail Statutory Right of Way

MOVED by Commissioner Clements, **SECONDED** by Commissioner Collumbin,
That the Salt Spring Island Parks and Recreation Commission approve staff enter into a new Agreement with a 90-day termination notice on either side on land legally described as PID 012-918-342 outlined on plan VIP80485.

8. Motion to Close the Meeting

MOVED by Commissioner Ruurs, **SECONDED** by Commissioner McIntyre,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

The Commission closed the meeting at 7:05pm

The Commission rose from the closed session at 7:13pm without report.

9. Adjournment

The meeting was adjourned at 7:13pm.

CHAIR

SENIOR MANAGER