



Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
Notice of Meeting on **Monday, November 24, 2014 at 5:00 PM**
Salt Spring Public Library, 129 McPhillips Ave, Salt Spring Island, BC

Jane Horsburgh
Stanley Shapiro
Wayne McIntyre

Gregg Dow
Matt Kellow

Daniel Clements
Sonja Collombin

Hafiz Bhimji
Jon Suk

AGENDA

1. **Approval of Agenda**
2. **Adoption of Minutes of August 18, 2014**
3. **Presentations/Delegations**
 - 3.1 **Robin Allen, Robert Milone, Neil Martin-Pickleball**
4. **Reports-Chair and Director**
 - 4.1 **2015 Nominations for Parks and Recreation Commission**
 - 4.2
5. **Outstanding Business**
 - 5.1
6. **New Business**
 - 6.1 **Annual Report - Pool**
 - 6.2 **Annual Shut Down Report - Pool**
 - 6.3 **Pickleball- Staff Report**
 - 6.4
7. **Next meeting December 15, 2014**
8. **Motion to Close Meeting in Accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.**
9. **Adjournment**

For information only

Appendix A-Project status report

Appendix B-Correspondence



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held August 18, 2014 in the Portlock Park Meeting Room, Salt Spring Island, BC**

DRAFT

Present: **Director:** Alternate Director Peter Lake
 Commission Members: Gregg Dow (Chair), Jane Horsburgh, Stanley Shapiro, Jon Suk attending meeting via telephone conference.
 Staff: Lorraine Brewster, Parks and Recreation Manager; Tracey Shaver, Recording Secretary.

Absent: Wayne McIntyre, Karla Campbell, Hafiz Bhimji, Sonja Collombin, Matt Kellow, Daniel Clements

Chair Dow called the meeting to order at 5:05 pm.

1. Approval of Agenda

Commissioner Shapiro requested that the subject of security of boardwalk railings be added to the agenda.

MOVED by Commissioner Shapiro, **SECONDED** by Commissioner Horsburgh,
That the agenda be approved with the addition of new business item 6.2-Boardwalk Railings

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Horsburgh, **SECONDED** by Commissioner Suk,
That the minutes of the meeting of July 28, 2014 be adopted.

CARRIED

3. Presentations/Delegations

No presentation or report was given

4. Chair and Director Report

4.1 Chair Dow reported that the PARC Commissioners have received an invitation to attend the ceremony for the unveiling of the Historical Harbour Feature placed in Centennial Park on August 21, 2014 at 11:00 am.

5. Outstanding Business

No report

6. New Business

6.1 Staff Report-Bylaw 3903-Salt Spring Island Parks and Recreation Fees and Charges-September 1, 2014.

A motion to approve the fees and charges was moved and seconded. After further discussion the following motion was adopted:

MOVED by Commissioner Horsburgh, **SECONDED** by Commissioner Shapiro,
That the Parks and Recreation Commission approves the recommended Salt Spring
Island Parks and Recreation Fees and Charges, with the new fee numbers rounded to
zero or five, and that they be forwarded to the Capital Regional Finance Committee for
consideration.

CARRIED

6.2 Boardwalk Railings

Commissioner Shapiro brought this topic forward after discussion with a member of the
public who is concerned about safety.

Manager Brewster reported that the extent of repairs needed will force the closure of
sections during work and therefore is scheduled to begin this fall after the visitor
season. A structural engineer has been consulted and prepared drawings which will be
used to proceed with a RFQ process.

Manager Brewster will check with the engineer who provided the design notes on the
boardwalk to consider an interim fix. If safety isn't an issue the boardwalk walk railing
will be fixed in the fall.

8. Next meeting October 20, 2014

Note-no meeting in September unless called by the Chair.

9. Motion to Close the Meeting

Chair Dow called for a motion to move into a closed meeting at 5:23 pm.

MOVED by Commissioner Horsburgh, **SECONDED** by Commissioner Shapiro,
That the Salt Spring Island Parks and Recreation Commission close the meeting in
accordance with the *Community Charter* Part 4, Division 3, Section 90 (1): (e) the acquisition,
disposition or expropriation of land or improvements, if the council considers that disclosure
could reasonably be expected to harm the interests of the municipality;

CARRIED

Closed portion of meeting adjourned at 5:55 pm with no rise and report.

10. Adjournment

It was moved and seconded that the meeting be adjourned at 6:00 pm.

CHAIR

SENIOR MANAGER

**Rainbow Road Indoor Pool
Annual Report
October 2013 – September 2014**

Submitted by:
Recreation Excellence
Jim Raddlysh
General Manager

Table of Content

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Annual Report

Section 1 – Program Descriptions

Schedule Fall/Winter Sept 22/2013– May 3/2014 Appendix AB

This schedule has the pool closed on Saturdays and shorter days on Tuesday and Thursday. The popular Toonie swim remains on Sunday and the Friday Night Madness program was kept in its usual time slot.

Schedule Summer May 5/2014 – Aug 29/2014 Appendix AC

The Early Bird program continued to run Mon/Wed/Fri with later starts on Tuesday and Thursday because user trends indicate that most of our early customers swim three times a week. The Aqualite program remains in the 9:30 – 10:30 am time slot Mon/Wed/Fri because of increased attendance. The morning lesson program was moved to 10:30 - 12:30 pm to accommodate this class. We maintained the 2:00 pm start for Everyone Welcome which allows Camp Colossal to get in earlier. The Swim Team maintained their traditional shared and whole pool times.

Total Attendance comparative for the last 5 years

	Attendance 2009 2010	Attendance 2010 2011	Attendance 2011 2012	Attendance 2012 2013	Attendance 2013 2014
Sept					
Oct	2409	1718	3163	3694	4008
Nov	2418	1985	3379	3974	3980
Dec	1719	3421	3075	3352	3032
Jan	3320	3523	3328	3999	1911
Feb	3343	3791	3606	4071	2989
Mar	3383	3926	3946	4166	3692
Apr	3014	3241	3564	3124	3029
May	3500	3594	4910	5092	4568
June	3659	3136	4443	4336	4117
July	5134	5018	5472	5985	5085
Aug	4390	4217	4158	5256	4726

Tot	36289	37570	43044	47049	41137
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Clarification:

1. The statistics for 2008/09 were collected in a different manner so they are not represented here.
2. The pool is shut down for two weeks in January 2014 and September 2014. The few attendance figures for Sept have been added into Oct but the January figures remain separate.
3. The month of July consists of the Sting Ray swim meet, which is why the numbers are so much higher than the other months.
4. Even though there has been a decrease in the total attendance over the year the aquafit programs are seeing growth.

Early Bird – Appendix A (Section 3 – Program Statistics and Graphs)

This program remains consistent throughout the year in time slot, and days of the week. The overall figures for this program are down to the 2011/12 levels.

Energizer – Appendix B (Section 3 – Program Statistics and Graphs)

This is the most popular water fitness class we offer throughout the week. Less people are paying as drop in customers and more are using the 10X punch pass than last year which would indicate that we are seeing more regular customers in this program. The overall statistics are up by 788 visits this annual.

Lap & Leisure – Appendix C (Section 3 – Program Statistics and Graphs)

This program is offered 5 times per week between 11:00 am and 1:00 pm. It is attended mostly by older swimmers doing lengths. The overall attendance figures for this program are back to the 2011/12 levels. Down by 1,409 visits from last year.

Nooners– Appendix D (Section 3 – Program Statistics and Graphs)

The customers that attend this program are very regular and enjoy this time slot. The attendance has remained consistent with last year.

Everyone Welcome – Appendix E (Section 3 – Program Statistics and Graphs)

The times for this program vary over the year to accommodate the swim team in the summer months. The over all attendance from last year has dropped by 1,494 visits for this program, but the ratio of pass uses and drop in swimmers has changed. More people are using a pass to attend this program then in the past years.

Toonie Swim – Appendix F (Section 3 – Program Statistics and Graphs)

This program has remain consistent with a slight drop from last years over all attendance by 369 visits.

Adult/Youth – Appendix G (Section 3 – Program Statistics and Graphs)

This group is hard to get accurate statistics on because of where it falls in the schedule, and that it's only one hour in length. People may pay during the Lap & Leisure time and remain in the pool during this time.

Evening Length – Appendix H (Section 3 – Program Statistics and Graphs)

Between May and August this program runs from 8 – 9 pm Monday – Thursday and for the rest of the year it is scheduled between 6:30 – 8 pm Mondays and Wednesdays. The overall figures for this program are down from last year.

Aqualite - Appendix I (Section 3 - Program Statistics and Graphs)

By moving the lessons out of this programs time slot has allowed it to grow. The attendance figures are up from last year.

Friday Night Madness – Appendix J (Section 3 – Program Statistics and Graphs)

This program started the period strong but declined over time. The overall attendance is down by 918 visits from last year.

Section 1 a.

Special Events and Programs

Programs were organized throughout the year to promote more attendance during low attendance months. We identify these events as “Special Events” or “Program Events”.

Special Events – are usually a one-time program that does not correlate with any specific time of the year.

Program Event – is usually offered on a regular basis and has a specific goal.

Special Events for 2013/2014

1. Birthday Parties – Throughout the year the facility was used 30 times for birthday party celebrations. Parties happened during regular swim times, mostly on Friday nights during “The Madness” or Sundays during the “Toonie swim”.
2. Halloween Swim – On October 30th, we showed the movie “Monsters Inc.” on the pool deck and organized special Halloween activities for the swimmers. This swim was well attended and will be done every year, moving the event into the Program Event category.

3. Kayak Rolling – A small group of Kayakers rented the pool in January to practice their Eskimo rolls.
4. Mother's Day Swim – For May 13th, we promoted Mothers to come for a swim with their families.

Program Events for 2013/2014

1. Swim 4 Heart

Date : Feb 16, 2014.

Goal: We have identified that Jan and Feb are generally low attendance months so this event is designed to keep swimmers swimming through this period.

Description:

Pre-event challenge: A swim challenge was set up in mid-December that had swimmers record their distance swam in the pool each day on charts in the lobby. Once they have achieved the distance stated on the chart they move their name on to a new chart and continue the challenge with the next set distance.

Event Day: On February 16th, we offered a by donation water fitness class to 40 participants. After this class, the swim challenge started, which had the participants divide up into teams of 6. Each team was assigned a lane in the pool and was given 30 min to swim as many lengths as possible – one swimmer at a time. The event raised just over \$2,000 for the Heart and Stroke Foundation.

2. Destination Swim / Father's Day Triathlon

Date: June 15, 2014

Goal: We have identified that the months of May and June are low attendance months so these events are designed to keep swimmers in the pool.

Description:

Destination Swim: We selected a 100 km route that took swimmers along the West Coast Trail with 53 waypoints. Swimmers recorded their distances in a binder at the front desk and when they made it to a waypoint, their name went into a draw for a \$100 gift certificate to a local restaurant. The more waypoints achieved, the more chances they had to win.

Father's Day Triathlon: On June 15th, 25 athletes participated in our Fifth Annual Father's Day Sprint Triathlon. This year we saw more young athletes than in the past years.

Section 1 b.

Customer Service Initiatives:

1. Secret Shopper: Each year we select a secret shopper family. They use the facility unannounced to the staff and provide feedback to our corporate office. We, at the facility are completely unaware of the feedback that they provide. This program helps Recreation Excellence maintain the highest level of service we can.
2. Customer Comment Cards: Throughout the year we collect customer comments on cards and forward them to the PARC office for review.

Section 1 c.

Staff training and development

Staff training starts long before employees are able to work at the pool. With the required age of 13 years old to take Bronze Medallion and Bronze Cross awards, we are investing in potential employees years before their 16th birthday.

1. Bronze Medallion/Cross – We offered two courses this past year. One over the Christmas Break and the other during the summer.
2. Royal Lifesaving Society - National Lifeguard Service (NLS) – We offered this course during the 2013 Christmas Break. From this program we hired 4 new employees who continue to work at the pool as part time Lifeguards.
3. Red Cross - Assistant Water Safety Instructor (AWSI) & Water Safety Instructor (WSI) – we offered the AWSI program over the 2013 Christmas Break with 6 candidates completing.
4. Recertification Clinics – Both Red Cross and Royal Lifesaving have two-year expiration dates on the awards a Lifeguard/Instructor are required to hold. We brought an off-island instructor to the pool and ran both of these recertification clinics over the 2013 summer months.
5. CPR “C” and AED are awards that must be updated every year. We provided this training to the staff over the Christmas break and the summer months provided by a local trainer.

6. Advance training – Tami and Jim attended a First Aid Instructor course.
7. New employees are required to complete a “Training Passport” before they are scheduled to work. This covers all aspects of their responsibilities at the pool.
8. Ongoing staff development – It is very important to Recreation Excellence that our employees are constantly growing in the skills and knowledge with regards to the service we provide.
9. Water Fitness Instructors are required to hold a British Columbian Recreation Program Award (BCRPA) award and re-certify them every two years. Brenda Akerman maintains these awards.

Section 4 – Past Quarterly Reports

This section holds all the previously submitted quarterly reports for the operation year 2013/2014.

Section 5 – Lessons

We registered close to 500 individual swimming lessons over the year with the bulk of those lessons happening over the Christmas Break and the Summer Break.

Marketing

1. Newspaper – Driftwood

The pool was in the paper frequently this past year. Both schedules were in the two weeks before they started, including banner adds every 3 weeks. There were several articles written about the different special events throughout the year. Brenda Akerman puts articles in the “Ask the Expert” column.

2. Flyers and Brochures

The schedule and programs are listed in The Leisure Guide that PARC distributes. We produce brochures in house for each of our lesson sets and send them out in PDF format to our email list.

3. Web Site

The Recreation Excellence website listed all of our publications.

Section 6 – Facility Review

Stolz Mechanical has been working with Recreation Excellence for over ten years helping us maintain all the buildings we operate. Their on going preventative maintenance program insures that all the mechanical aspects of the Rainbow Road Indoor Pool are being looked at and services in a timely manor.

During the construction and opening of this building Stolz Mechanical and Recreation Excellence put in countless hours writing reports and consulting on needed changes to the mechanical aspects of the facility.

David Stolz created a life cycle report for the Rainbow Road Indoor pool and the PARC office has this document on file. In this report every piece of mechanical equipment is listed with a specific description, a timeline for replacement and an estimated cost for that replacement.

Mechanical items to be considered:

Cooling Coil in AH-4

This cooling coil has become badly corroded and needs replacement. It is recommended that the replacement be a coated one to make it more durable in the filter room environment.

Domestic Hot Water Storage Tanks

During the last service of these tanks Stolz Mechanical recommended that a plan for replacement be made to insure the continues operation of this system. There are four of these large tanks. Their purpose is to store warm domestic water for the showers.

Domestic Hot Water Heater

During the last general service visit by Stolz Mech., it was discovered that the Hot Water Heater has developed a small leak. This heater needs to be replaced soon.

For a more detail outline of every piece of equipment refer to Stolz Mechanical's Rainbow Road Indoor Pool Life Cycle 2009.

Additional non-mechanical items to be considered:

Parking lot

Presently the lot is not paved and is constantly in need of attention. Potholes develop over time that need to be filled and we get comments daily about the section where the pavement turns to gravel and how rough it is there. The paving of the lot would also reduce the amount of dirt that is tracked into the building.

Lockers

Lockers were not included in the original plan for this building and were an after thought. As a result of this they sit on a wooden base and are of low quality. A number of the units mechanically no longer work, limiting the number of available lockers to the public. The replacement of these lockers, with a better quality unit, will reduce the maintenance cost and increase the available locker space in the change rooms.

Summary

It is very normal for attendance figures to slump for a new facility like the Rainbow Road Pool after two or three years. The addition of new equipment and creative programming has held that slump off till now our 6th year of operation.

In the coming year we will be hosting a number of special swims at the pool to try to bring swimmers back to the pool and create new swimmers.

Oct 12 Sunday - Thanksgiving party- build a Mayflower and sail across the ocean blue. come join the the family fun at the pool Sunday Oct 21 for a build a boat Using cardboard to build a boat then float it a cross the pool, join us family fun.

Oct 31 Friday - Halloween Extravaganza, pumpkins, spooky fun and a movie

Nov 16 Sunday - Fall crafts extravaganza! swim and crafts what more could anyone want to do on a fall Sunday afternoon.

Nov 28 Friday - Family Movie Night

Dec 5 Friday Christmas Craft Night, food bank donation & toy drive start.

Dec 21 Sunday Swim with Santa, pick up the food and toys

Dec 31 Wednesday Family New Year's Eve swim (celebrate east coast time)

We are also going to be focusing on the programs we presently offer to insure we are maximizing attendance in those areas.

Specifically:

1. **Learn to Swim Program** - We will be having a close look at the levels, the times and the days of the weeks we offer these classes.
2. **Private lessons.**- We will reorganize how we offer private lessons at the pool to better serve this group.
3. **Swim 4 Heart** - We will improve the marketing of this event to try to get it back to it's past level of participation.
4. **Father's Day Triathlon** - We will improve the marketing of this event to try to get it back to it's past level of participation.

We look forward to working with PARC, Ssplash and all our user groups in the years to come.



Rainbow Road Indoor Pool

the funplace to be!

Rainbow Road Winter Schedule 2013/14

Schedule in effect Sept. 22, 2013 to May 3, 2014

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Early Bird 6:30-8		Early Bird 6:30-8		Early Bird 6:30-8	C L O S E D		
Energizer Aquafit 8-9		Energizer Aquafit 8-9		Energizer Aquafit 8-9			
Lap & Leisure 9-11	Lesson & Lap (Rotating Programs) 10-11	Lap & Leisure 9-11	Lessons & Lap (Rotating Programs) 10-11	Lessons 9-11			
Aqualite 9:30-10:30		Aqualite 9:30-10:30		Aqualite 9:30-10:30			
Lap & Leisure 11-1	Lap & Leisure 11-1	Lap & Leisure 11-1	Lap & Leisure 11-1	Lap & Leisure 11-1			
Nooner Aquafit 1-2	Adult/Youth 1-2	Nooner Aquafit 1-2	Adult/Youth 1-2	Nooner Aquafit 1-2		Toonie Swim 1:30-5:30	
Lap & Lesson 2-3	Lesson & Lap 2-3	Lap & Lesson 2-3	Lesson & Lap 2-3	Lap & Lesson 2-3			
Everyone Welcome 3-6:30	Everyone Welcome 3-6:30	Everyone Welcome 3-6:30	Everyone Welcome 3-6:30	Everyone Welcome 3-6:30			
Evening Lap 6:30-8:00		Evening Lap 6:30-8:00		Friday night Madness 6:30-8 pm			

WATER FITNESS CLASSES

Energizer Aquafit
This class will challenge you to work hard in shallow or deep water, guided through a number of exercises which will help with your strength, flexibility and fitness.

Nooners Aquafit
For those looking for more strength and stretching, these exercises are designed to get your blood flowing and your muscles moving.

Aqualite
If you have had hip or knee trouble or have had heart problems, then this is the class for you. This low intensity, cardio exercise class is perfect for those needing to focus on balance and core strength.

Friday Night Madness
This is a fun time for the younger folks in our community to come out and enjoy the pool. Periodically special events will be planned for this time slot.

Rotating Programming
During these times the pool space maybe shared with other groups.
Example - Lessons, PE Classes, School Groups.

GENERAL ADMISSION (includes HST)

Single Admission rates apply to each entry per day. Fees include applicable taxes.	Single Visit	Passes			
		10 Time	20 Time	1 Month	Annual
Adult (19 yrs and older)	5.30	46.90	88.60	57.40	562.10
Youth/Student (13-18 yrs or valid Student Card)	4.20	37.50	70.90	45.90	479.70
Child (4-12 yrs)	3.15	28.50	53.20	34.45	359.76
Tot (3 yrs and under)	No Charge	No Charge	No Charge	No Charge	No Charge
Family (max 5 members)	12.70	112.60	212.70	137.60	804.85

LESSONS

Lessons 1/2 hour class \$56.20/10 lessons
Lessons 3/4 hour class \$66.45/10 lessons
1/2 hour private lesson \$20.85
1/2 hour semi-private lesson (2 people) \$31.30

Waterfit

Pass \$7.45 drop in
1 month pass \$67.80 / 10x \$65.70

Please contact us at 250-537-1402 for MORE information and to register.
262 Rainbow Road www.recreationexcellence.com

APPENDIX AC



Rainbow Road 250.537.1402
indoor pool

the FUN place to be this summer!

Rainbow Road Summer 2014 Schedule
Schedule in effect May 5 to Aug. 29, 2014

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Early Bird 6:30 - 8:00		Early Bird 6:30 - 8:00		Early Bird 6:30 - 8:00	C L O S E D	
Energizer 8:00 - 9:00		Energizer 8:00 - 9:00		Energizer 8:00 - 9:00		
Open	Lap Swim 9:00 - 10:30	Open	Lap Swim 9:00 - 10:30	Open		
Aqualite 9:30 - 10:30		Aqualite 9:30 - 10:30		Aqualite 9:30 - 10:30		
Lessons & Lap 10:30 - 12:30	Lessons & Lap 10:30 - 12:30	Lessons & Lap 10:30 - 12:30	Lessons & Lap 10:30 - 12:30	Lessons & Lap 10:30 - 12:30		
Open	Open	Open	Open	Open		
Nooner 1:00 - 2:00	Adult Youth 1:00 - 2:00	Nooner 1:00 - 2:00	Adult Youth 1:00 - 2:00	Nooner 1:00 - 2:00		
Everyone Welcome 2:00 - 6:30	Everyone Welcome 2:00 - 5:30	Everyone Welcome 2:00 - 6:30	Everyone Welcome 2:00 - 5:30	Everyone Welcome 2:00 - 6:30		Toonie Swim 1:30 - 5:30
Swim Team 6:30 - 8:00	Swim Team 5:30 - 8:00	Swim Team 6:30 - 8:00	Swim Team 5:30 - 8:00	Friday Night Madness 6:30 - 9:00		
Evening Lengths 8:00 - 9:00	Evening Lengths 8:00 - 9:00	Evening Lengths 8:00 - 9:00	Evening Lengths 8:00 - 9:00			

WATER FITNESS CLASSES

Energizer
This class will challenge you to work hard in shallow or deep water. A qualified Instructor will guide you through a number of exercises which will help with your strength, flexibility and fitness.

Nooners
For those looking for more strength and stretching. These exercises are designed to get your blood flowing and your muscles moving.

Aqualite
If you have had hip or knee trouble or have had heart problems, then this is the class for you. This low intensity, cardio exercise class is perfect for those needing to focus on balance and core strength.

Friday Night Madness
This is a fun time for the younger folks in our community to come out and enjoy the pool. Periodically special events will be planned for this time slot.

GENERAL ADMISSION		Taxes included			
Single Admission rates apply to each entry per day. Fees include applicable taxes.	Single Visit	Passes			
		10 Time	20 Time	1 Month	Annual
Adult (19 yrs and older)	5.30	46.90	88.60	57.40	562.10
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Tot (3 yrs and under)	No Charge	No Charge	No Charge	No Charge	No Charge
Family (max 5 members)	12.70	112.60	212.70	137.60	804.85

LESSONS
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 Lessons 3/4 hour class \$66.45/10 lessons
 1/2 hour private lesson \$20.85
 1/2 hour semi-private lesson (2 people) \$31.30
Waterfit
 Pass \$7.45 drop in
 1 month pass \$67.80 / 10x \$65.70

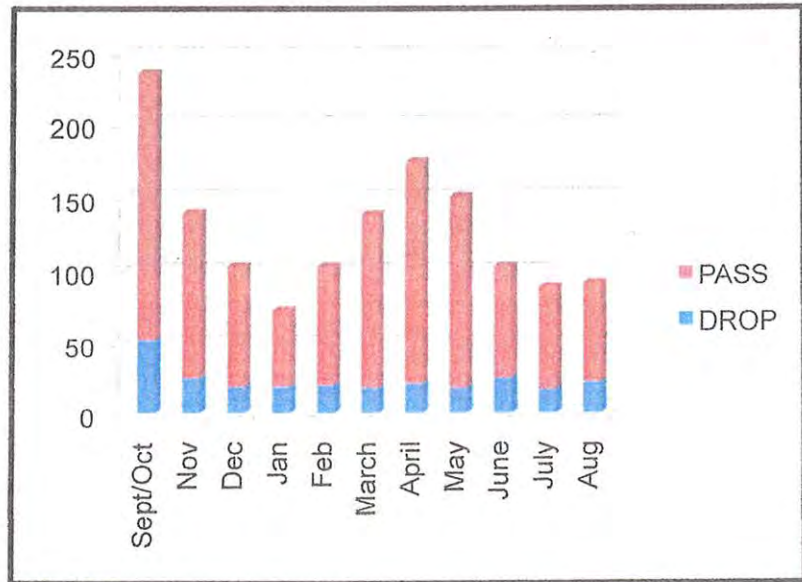
Please contact us at 250-537-1402 for MORE information and to register.
 262 Rainbow Road www.recreationexcellence.com

Section 3 Program Statistics and Graphs

Early Bird

DATE	DROP	PASS
Sept/Oct	52	184
Nov	25	114
Dec	19	84
Jan	19	53
Feb	20	83
March	18	120
April	21	153
May	18	133
June	25	78
July	17	71
Aug	22	69
Totals	256	1142

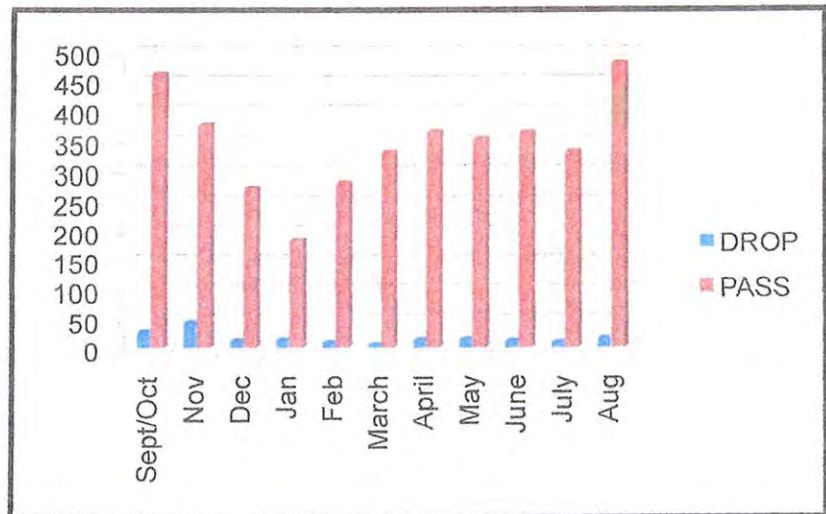
Appendix A



Energizer

DATE	DROP	PASS
Sept/Oct	29	462
Nov	45	376
Dec	13	272
Jan	15	184
Feb	10	280
March	6	331
April	15	365
May	16	353
June	13	364
July	10	332
Aug	17	479
Totals	189	3798

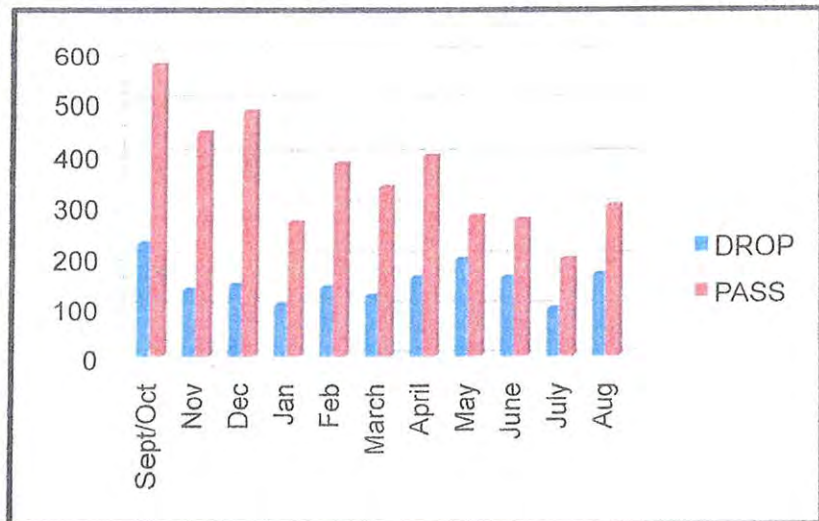
Appendix B



Lap & Leisure

DATE	DROP	PASS
Sept/Oct	225	573
Nov	135	443
Dec	144	479
Jan	104	266
Feb	139	381
March	122	335
April	158	397
May	194	278
June	159	271
July	97	194
Aug	165	299
Totals	1642	3916

Appendix C

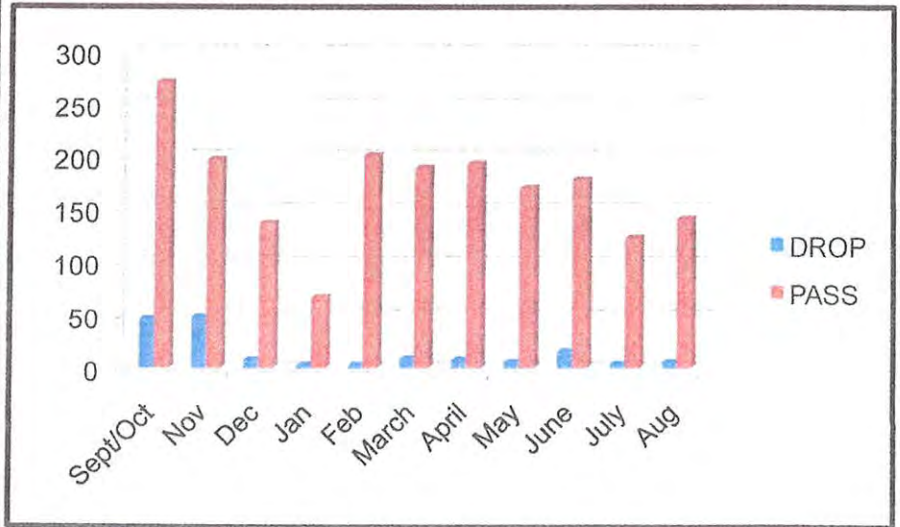


Section 3 Program Statistics and Graphs

Nooners

DATE	DROP	PASS
Sept/Oct	47	271
Nov	49	197
Dec	8	137
Jan	3	68
Feb	3	201
March	9	189
April	8	193
May	6	170
June	16	178
July	4	123
Aug	6	141
Totals	159	1868

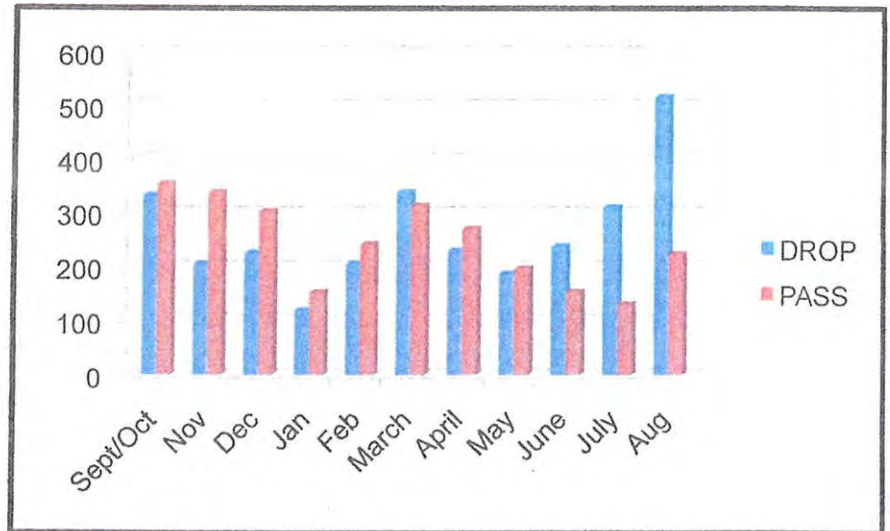
Appendix D



Everyone Welcome

DATE	DROP	PASS
Sept/Oct	332	355
Nov	205	338
Dec	226	302
Jan	118	152
Feb	206	241
March	339	314
April	230	271
May	188	197
June	238	153
July	311	130
Aug	517	224
Totals	2910	2677

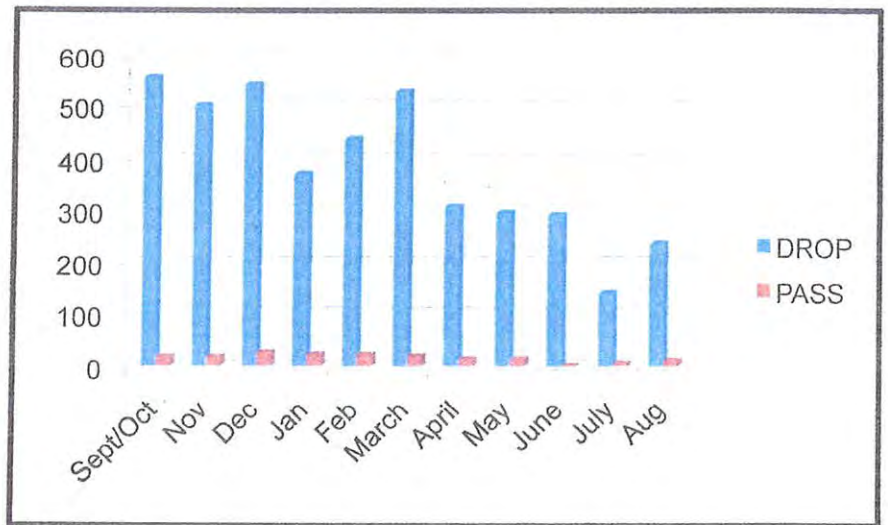
Appendix E



Toonie Swim

DATE	DROP	PASS
Sept/Oct	555	18
Nov	501	18
Dec	541	27
Jan	372	23
Feb	437	22
March	527	20
April	308	13
May	296	13
June	292	1
July	140	5
Aug	237	11
Totals	4206	171

Appendix F

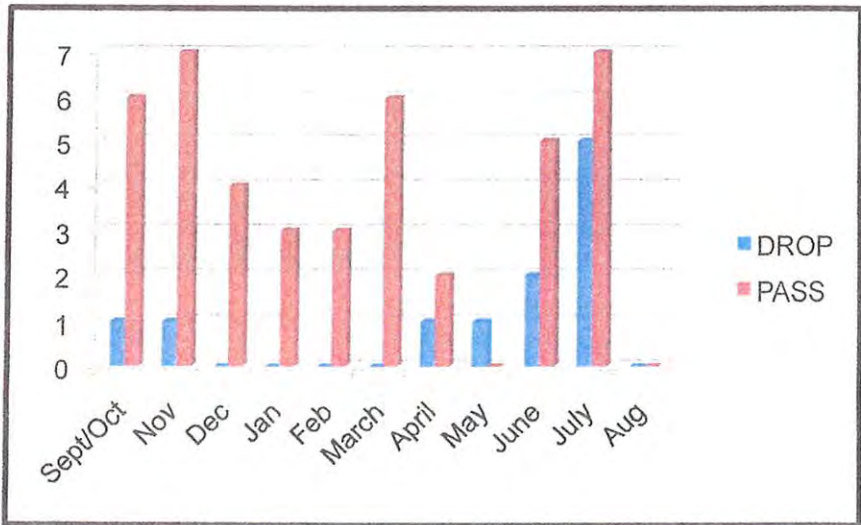


Section 3 Program Statistics and Graphs

Adult and Youth

Appendix G

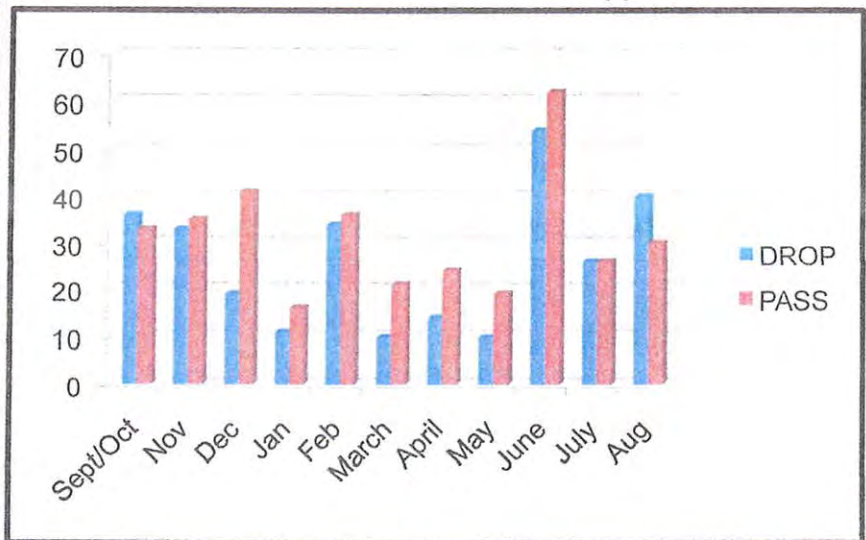
DATE	DROP	PASS
Sept/Oct	1	6
Nov	1	7
Dec	0	4
Jan	0	3
Feb	0	3
March	0	6
April	1	2
May	1	0
June	2	5
July	5	7
Aug	0	0
Totals	11	43



Evenings Lap

Appendix H

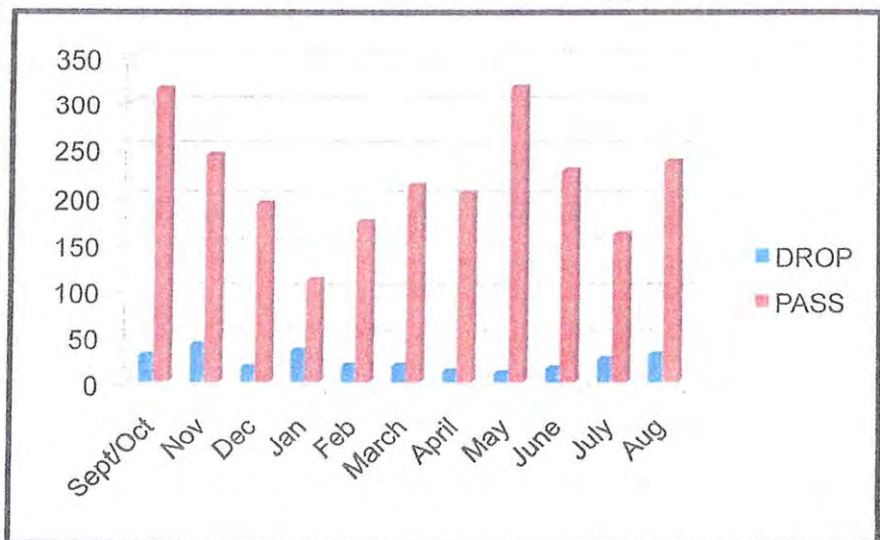
DATE	DROP	PASS
Sept/Oct	36	33
Nov	33	35
Dec	19	41
Jan	11	16
Feb	34	36
March	10	21
April	14	24
May	10	19
June	54	62
July	26	26
Aug	40	30
Totals	287	343



Aqualite

Appendix IX

DATE	DROP	PASS
Sept/Oct	29	315
Nov	41	242
Dec	16	193
Jan	34	111
Feb	18	174
March	18	213
April	12	204
May	10	317
June	15	226
July	25	161
Aug	30	235
Totals	248	2391

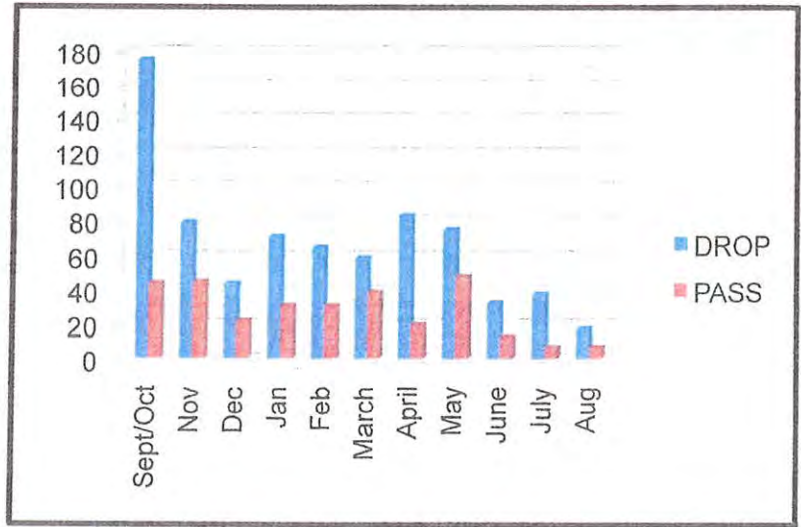


Section 3 Program Statistics and Graphs

Appendix K *5*

Friday Night Madness

DATE	DROP	PASS
Sept/Oct	175	44
Nov	79	45
Dec	44	22
Jan	71	31
Feb	65	31
March	59	39
April	83	20
May	75	48
June	33	13
July	38	7
Aug	18	7
Totals	740	307





**REPORT TO PARC COMMISSION OF
SALT SPRING ISLAND, JANUARY 6, 2014**

SUBJECT: RAINBOW ROAD INDOOR

ISSUE

To provide the commission with a quarterly report (October - December) on Fall 2013 programs.

BACKGROUND

The Rainbow Road Indoor Pool offers a variety of programs including public sessions, water fitness classes, school programs, swim team, rentals and special events. During the Fall quarter there were 11,020 participants - the same number of participants as in 2012.

The distribution of these number has shifted from 2012 and shows an increase in Water Fits attendance and Added Programs and a decrease in attendance in the general public swims (Lap & Leisure / Everyone Welcome etc.)

The program break down is as follows:

Year	Public Programs	Water Fit	Added Programs	Total
2011	7,574	977	1,066	9,617
2012	6,989	2,055	1,976	11,020
2013	6,386	2,546	2,088	11,020

Promotion and marketing continue to be included during the sessions. A banner advertisement is featured once a month in the local paper as well as a monthly article in the PARC postings for the Driftwood. Posting on The Salt Spring Exchanges has also increased the awareness of programs at the pool.

RECOMMENDATION(S)

That the Parks and Recreation Commission:

Receive this report for information.

We are still serious about fun!



**REPORT TO PARC COMMISSION OF
SALT SPRING ISLAND, APRIL 7, 2014**

SUBJECT: RAINBOW ROAD INDOOR

ISSUE

To provide the commission with a quarterly report (January - March) on Winter 2014 programs.

BACKGROUND

The Rainbow Road Indoor Pool offers a variety of programs including public sessions, swim lessons, aquafit classes, school programs, swim team, rentals and special events. During this winter quarter there were 8592 participants – with 10880 participants in 2012 for the same quarter. The decline in attendance is due to the unscheduled shut down in January.

The numbers for the two operational week period in January 2014 is 1911 which is low as a result of the closure for two weeks. If we multiply this number by two it would come very close to the past years monthly averages for January.

The program break down is as follows:

Year	Public Programs	Water Fit	Added Programs	Total
2012	7501	1649	1730	10880
2013	7758	2111	2367	12236
2014	5024	1867	1701	8592

Promotion and marketing continue to be included during the sessions. A banner advertisement is featured once a month in the local paper as well as a monthly article in the PARC postings for the Driftwood. Posting on The Salt Spring Exchange has also increased the awareness of programs at the pool.

We are still serious about fun!



**REPORT TO PARC COMMISSION OF
SALT SPRING ISLAND, JULY 4, 2014**

SUBJECT: RAINBOW ROAD INDOOR

ISSUE

To provide the commission with a quarterly report (April – May - June) on Spring 2014 programs.

BACKGROUND

The Rainbow Road Indoor Pool offers a variety of programs including public sessions, swim lessons, aquafit classes, school programs, swim team, rentals and special events. During this spring quarter there were 10953 participants with 12552 participants in 2012 for the same quarter.

The program break down is as follows:

Year	Public Programs	Water Fit	Added Programs	Total
2012	6103	1999	4815	12917
2013	5744	2405	4403	12552
2014	4632	2814	3507	10953

Promotion and marketing continue to be included during the sessions. A banner advertisement is featured once a month in the local paper as well as a monthly article in the PARC postings for the Driftwood. Posting on The Salt Spring Exchange has also increased the awareness of programs at the pool.

We are still serious about fun!



**REPORT TO PARC COMMISSION OF
SALT SPRING ISLAND, SEPTEMBER 7, 2014**

SUBJECT: RAINBOW ROAD INDOOR

ISSUE

To provide the commission with a quarterly report (July - Aug) on Winter 2014 programs.

BACKGROUND

The Rainbow Road Indoor Pool offers a variety of programs including public sessions, swim lessons, aquafit classes, school programs, swim team, rentals and special events. During this summer quarter there were 10265 participants with 11753 participants in 2012 for the same quarter.

The program break down is as follows:

Year	Public Programs	Water Fit	Added Programs	Total
2012	3923	1285	4422	9630
2013	3350	1979	6424	11753
2014	2713	2017	5535	10265

Promotion and marketing continue to be included during the sessions. A banner advertisement is featured once a month in the local paper as well as a monthly article in the PARC postings for the Driftwood. Posting on The Salt Spring Exchange has also increased the awareness of programs at the pool.

We are still serious about fun!



**Annual Shut Down
August 30 - Sept 13 - 16 (Delayed)
2014**

Rainbow Road Indoor Pool
262 Rainbow Road Salt Spring, B.C.
V8K 2M3

Contract workers involved:

1. Akerman Electric 250 537-7231
Bob Akerman and his crew came in to replace the lights in the main hall and in the lobby. They also performed a thorough inspection of the building's electrical systems.
2. North West Window Cleaning 250 537-6840
Angelo and his team came in and cleaned all the inside and outside windows.
3. Gerry Willoughly 250 537-1875
Gerry came in and did a number of jobs during these two weeks. He checked the operation of all the emergency doors and refinished all the wood surfaces.
4. Island Commercial Floor Care - Steve Coopman 250 931-0909
Steve and his crew came in and clean the entire building
5. Belzona - Michael Guzman 1 604 870-2945
This contractor came in and replaced all the expansion joints. The cost for this work was covered by Schuller's because of their product failing.
6. CanBright - Peter Wang 1 778 370-4479
Peter was on site to service both the main pool and hot tub UV lights.

ANNUAL SHUT DOWN LIST August 30 - Sept 13, 2014

O = Done X = Not Done

Date	Item	Done
Sept 1	Turn off heaters and chemical feeders to both pools	O
	Start draining the pool	O
	Remove all the outter covers	O
	Remove the starting blocks	O
	Review the Health Act Safety Plan	O
2-Sept	Continue draining the pool	O
	Drain hot tub	O
	Clean the tiles in and around the hot tub (acid)	O
	Clean the outters	O
3-Sept	Clean the starting blocks	O
	Continue draining the main pool	O
	4-Sept Clean the front desk area - cupboards	O
4-Sept	Change the light fixtures in the main hall	O
	Reolace the exoansion joints	O
	Clean/snake all the floor drains	O
5-Sept	Repair the damaged expansion joints	O
	Clean out the sumps	O
	Repair Tot Docks	O
	Fix the flashing on the North end of the building	O
	Clean out the surge tank	O
	Adjust the cupboards in the canteen	O
	Check all hand rails	O
	Repair the BBQ	O
	Sand and refinish the wood in changerooms	O
	Repair the front office cupboards	O
6-Sept	Saturday TILERS IN	O
7-Sept	Sunday TILERS IN	O
8-Sept	Set up the entire years lessons	O
	Clean the hot tub skimmers	O
	Pressure wash the surge tank	O
	Check all door mechanics	O
	Clean and check all emergency lights	O
	Check the hydrostatic valves	O
	Wash all the light fixtures/replace bulbs	O
Start to fill the pool	O	
9-Sept	Adiust the lockers which stick	O
	Clean the outters	O
	Scrub the bottom of the main pool (acid)	X
	Keep filling the pool	O
	Clean the in/outside windows	O
	Wash the lobby walls	O
9-Sept	Re install the climbing wall and slide	O
	Go through the equipment in the storage room	O
	10-Sept Supper clean the lobby	O

	Turn the filters on	O
	Clean all the chrome in the building	O
	Super clean the staff room	O
	Seal all cracks in concert walls	X
	Grind and seal the base of steel post	O
	Clean and calibrate the strantrol electrodes	O
11-Sep	Replace the pump mech for acid pumps	X
	Drain and clean the chlorinators	O
	Pressure wash the sidewalks/Patio	O
	Clean and disenfect the lockers and baskets	O
	Deal with all the Lost and Found	O
	Snake all the drains	O
	Balance the water	O
12-Sep	Pressure wash the decks and change room floors	X
	Clean all the air vents	O
	Steam clean the floor mats	O
	Touch up all the avproc walls	O
	Start up inservice training with the winter staff	O
	Dust and clean all light fixtures	O
	Balance the water	O
13-Sep	Saturday Balance the water	O
14-Sep	Sunday Balance the water Delayed opening	O
	Open the pool at 1:30 for Toonie swim	O
	Opened on Sept 16 at 10:00 am	O
	Additional items done	

Specific notes for next year

Contact the sewage treatment plant before draining
 Rick 250 537-4314
 Drain the pool using two rented sumo pumps in the deep end
 Place the pumps in buckets so they don't stain the bottom
 Pump the water into the manhole in the parking lot
 The manhole closest to the building is for the roof gutters
 The manhole just behind the outside bench is the storm drain
 Contact North Salt Spring Water before filling the pool
 250 537-9902 250 537-8098 (THE POOL FILLED IN 16 HOURS)
 Add Thiosulphate to the water before draining
 The water takes about 1.5 weeks to warm up approx 1.5 C every week

General

The shut down went very well this year. All the scheduled maintenance was completed but the opening needed to be delayed by two days to allow the water to warm up.

We started draining the pool on August 31 at 9:00 pm through the pumps in the basement. In past years we would use two submersible pumps and drain into the manhole in the parking lot. In a period of 24 hours the pool drains one tile dept. The pool was completely drained on Sept 3 at 2:00 pm.

Belzona (Caulking Company from Vancouver) came in on September 6 and worked till Sept 8 re caulking the expansion joints. We had difficulty with the last two application of a different product and are hoping that this new product will not go soft as the others did. Once this work was completed they gave us a written letter indicating that we could start to fill the pool on Sept 11 at noon. It was this late fill date that delayed the opening till Sept 16.

Gerry Wloughby was on site the entire two weeks of shut down completing as list of jobs that included: Repair the tot docks, fix outside flashing, adjust cupboards, check hand rails, refinish all wood surfaces, check all emergency doors, change all florescent light bulbs, replace the climbing wall and slide.

Dale Lundy from the Salt Spring Island Fire Department did a Fire Inspection that included checking the emergency doors, lights and fire extinguishers. He will complete a written report that will be copied to the PARC office.

Bob Akerman and his crew replaced all the lights in the main hall with energy efficient LED lights. This has made a big difference on the amount of light in the pool area.

Both UV lights were serviced by Canbright Enterprises to insure proper operation.

Steve Coopman and his crew came in and thoroughly cleaned the entire building. It was suggested that we have his group come in more then once a year in the future to help maintain a high level of cleanliness in the facility in the future.

All the lesson sets and holiday schedules for the year have been set up. This allowed us to do some long term planning that the public will appreciate. All the lessons are set up until the summer and the Christmas schedule is all set and ready to go.

The pool reopened on September 16 at 10 am with warm and balanced water. We all became very concerned when the automatic vacuum started showing signs of black caulking on it. We contacted Belzona and they assured us their product would set up once the water was completely balanced which is what did happen. Jim Raddysh has been on the bottom along all the joints and there are no soft spots.

Outstanding issues:

1. Re Grout the entire pool. This job will need to be scheduled for this coming September or the following because all the grout is in need of replacement.
2. Seal the ends of the outside beams. The outside wooden beams are in need of refinishing. The weather and sun has caused most of them to loose the protective surface.
3. Lockers. The lockers are in need of replacement because they are rusting and a number of them no longer work.
4. Hot Water Storage Tanks. The four tanks in the filter room will need to be replaced soon. Tank number 4 is in the worst shape and should be done next September shut down.
5. The domestic hot water heater. Stolz Mech. discovered a small leak in this unit and has recommended it be replaced.
6. Painting. The lobby is in need of fresh paint and should be done next September Shut Down.
7. Wash the outside of the building. This would bring the outside back to new condition.
8. Increase and pave the parking lot. At times there is not enough parking for all the patrons of the pool and pot holes create a challenge.



Making a difference...together

**REPORT TO SALT SPRING ISLAND PARKS AND RECREATION COMMISSION
MEETING OF MONDAY, NOVEMBER 24, 2014**

Item 6.3

SUBJECT PICKLEBALL COURT LINES AT THE FULFORD COURT

ISSUE

To address a written request for pickleball line painting on the Fulford tennis court.

BACKGROUND

The Salt Spring Island Pickleball Association has submitted a written request to PARC requesting permission to paint lines for three pickleball courts on one tennis court located in Fulford. The Pickleball Association has stated that they will provide the court paint and labour to paint the lines, in addition to purchasing portable pickleball nets.

Pickleball is currently offered at:

- Fulford Hall (indoors)
- Fulford Elementary School during the school year (two courts)
- Portlock Park (two courts reserved from 9:00am-12pm Monday, Wednesday and Saturday).

A contractor, specializing in marking sport surfaces was contacted to discuss the proposal from the Pickleball Association. The information provided about past experiences with marking multiple pickleball lines on tennis courts was not positive. Recreational surfaces marked with multiple game lines can cause great confusion for players, mainly the tennis players that currently utilize this court. Saanich Parks and Recreation had received a similar requests with marking multiple pickleball lines on their tennis courts but did not move forward with the request after seeing drawings of what these additional lines would look like.

ALTERNATIVES

Alternative 1:

That the Parks and Recreation Commission rejects the Pickleball Association request to paint lines for three pickleball courts on one tennis court located in Fulford.

Alternative 2:

That the Parks and Recreation Commission accepts the Pickleball Association request to paint lines for three pickleball courts on one tennis court located in Fulford.

RECOMMENDATION(S)

That the Parks and Recreation Commission rejects the Pickleball Associations request to paint lines for three pickleball courts on one tennis court located in Fulford.

Dan Ovington
Parks and Recreation Manager

Karla Campbell
Senior Manager
Salt Spring Island Electoral Area

LB:ts

Attachments:

To PARC Commissioners, Salt Spring Island

c/o Lorraine Brewster

Re: Pickleball Court Lines at the Fulford Court

On behalf of the Salt Spring Island Pickleball Association, I am writing to request the line painting of three pickleball courts on the Fulford Court. The courts would be on the north and south sides of the tennis net. The three courts would have the same orientation as the tennis court. The tennis net would act as a barrier between the north and south pickleball courts. Please refer to the accompanying diagram of the layout of the three pickleball courts.

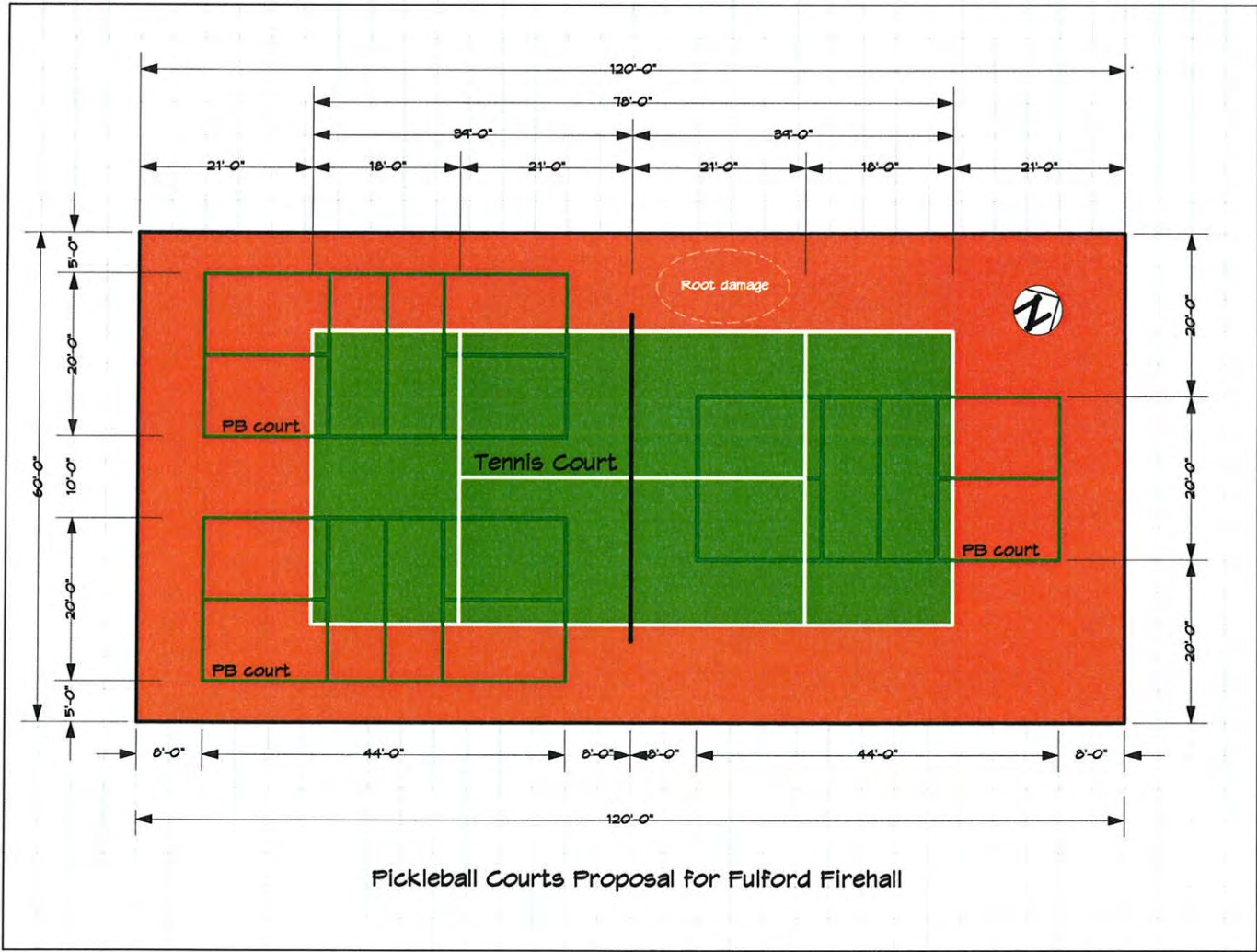
The Pickleball association will buy portable nets to use on these courts. Also, the association is offering to provide the court paint and to paint the lines on the court. The painted pickleball court lines would be in sharp contrast to the white tennis court lines. We would be willing to liaise with the PARC grounds crew to ensure the line painting is done in a professional manner. At least three of the association members have experience with court layout and line painting.

This request is based on the following. Many of our members live in the south end of the island; Beaver Point, Fulford and Isabella Point. The drive to Portlock three times a week becomes onerous. A second venue provides pickleball players a place to play during tennis tournaments at Portlock. A second venue would give the association access to five courts and the opportunity to host tournaments with players from off island.





Thank you



Ray Kocher,

Co-chair, Salt Spring Island Pickleball Association



Pickleball Courts Proposal for Fulford Firehall

Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
1. TRAILS and BEACH ACCESSES		
<p>1.1 Partners with PARC Gifting, Donations</p> 	<p>Memorial bridge constructed in Duck Creek to replace existing bridge that was scheduled for replacement. <i>A memorial bench was installed in Channel Ridge just east of #33 sign post. Donated by the Brodie family. Bench was constructed by Donald McLennan.</i></p>	<p>\$ 3,300 (R)</p>
<p>1.2 Harrison/Baker Trail</p>	<p>Kirk and Keith met with Pastor from Bethel Pentecostal Church. Trail concerns were discussed and are continuing.</p>	
<p>1.3 Water Access Points</p>	<p>Beddis Beach- temporary retaining wall installed in September. <i>On hold until further permits received.</i></p>	<p>\$10,855 (B) \$ 578 (A)</p>
<p>1.4 Mouat Park</p>	<p><i>McPhillips entrance upgraded with 2 new bridges, gravel pathway and split rail fence.</i></p>  <p><i>Rainbow Road entrance trail upgraded with clear crush base, geotextile fabric and compacted fines. Rented a 463 Bobcat to move material.</i></p> <div style="display: flex; justify-content: space-around;">   </div> <p style="display: flex; justify-content: space-around;"><i>Before</i> <i>After</i></p>	<p>\$22,400 (B) \$21,680 (A)</p>

Project	Comments	Budget (B) Revenue (R) Actual (A)
<i>ITALICS - new information</i>		
1.5 Fern Creek	Trail upgraded. Small boardwalks installed. Tree rounds added as walkway through wet area. Stairs repaired. 	
1.6 Goat Trail Farm Trail	Trail construction complete at 281-285 Beaver Point Road. SROWs being negotiated with Trinity Western properties and private owners.	\$9,500 (B) \$2,799 (A)
1.7 Hedger Road to LePage	Meeting with equestrian users to be arranged and a survey will be conducted for the trail development. Scoped, measured and surveyed for planning purposes.	
1.8 Dunbabin Trail/Park	Beaver dropped tree on bridge. Repaired. 	
1.9 Crofton Brook\Harbour House Trail	Survey has been completed.	

Project	Comments	Budget (B) Revenue (R) Actual (A)
	<i>ITALICS - new information</i>	
1.10 Duck Creek	Trail Counter Installed –Trail upgrade in Broadwell area <i>Interpretive signage installation has begun. Finish date: November 28, 2014.</i>	\$14,000 (B) \$ 6,790 (A)
		

2. RECREATION AND PARK PROJECTS		
2.1 Heiwa Peace Park Japanese Garden	Work complete on irrigation system- more plantings have been added.	
2.2 Program Development	Camp Colossal- 1 st time pre-registration; Attendance- 872 (2013-1137) Babysitting Course – October 25 th – 12 students	
2.3 Tennis Courts	Rebuilt gear system on court 3	
2.4 Leisure Brochure	Fall brochure released September 17th	\$ 8,640 (B) \$ 5,460 (A)
2.5 Portlock Park	Building painted	
2.6 Centennial Park	Boardwalk deck boards replaced. Historical art panels installed (SS Historical Society and SS Archives project) Washroom problems ongoing. Broken pipes, broken taps. Overloaded system every market day. Christmas lights going up.	

3. INDOOR POOL PROJECT ITEMS		
3.1 Driveway Repair	Repairs done- chip seal used over entire driveway.	
3.2 Rainbow Road Pool	Terry Fox Run – crew assisted with setup and take down. Annual Pool Shutdown – maintenance performed: new LED lighting installed; grout removed and replaced in pool tank; new compressor installed.	

Project	Comments	Budget (B)
		Revenue (R)
	<i>ITALICS - new information</i>	Actual (A)

4. STRATEGIC PLANNING PROJECTS		
4.1 To restate the mandate and re-establish the role and image of the Commission in the community	A new mandate for the Trails Advisory Committee has been prepared and approved. Image in the community improving through provision of positive information regarding PARC's progress. Monthly columns, Leisure Guide, press releases about progress on projects.	
4.2 To build a framework for effective partnering with other community organizations	Meetings held with Trustees, Community Services, Partners for Pathways, SSI Conservancy, Lions Club, Rotary Club, SSI Foundation etc.	
4.3 To build relationships with partners based on a clear understanding of the Commission's roles and objectives		
4.4 To create better information-dissemination vehicles for both promoting and advertising recreation opportunities, and promoting the key role of the Commission as the centre of the web of recreation delivery agencies on Salt Spring Island	CRD is updating its website. Biannual leisure guide and Trail Brochure are popular.	
4.5 To continue moving forward with trail planning with the development of the backcountry trail network, a biking and walking trail system, and by the completion of the Ganges Linear Park/Boardwalk	2014 will be fifth year that a trail crew is hired and is working on upgrading and expanding the back country trail network on the island. New sign program implemented.	
4.6 To focus on ocean and lake access as the key element within the Commission's expansion of the "passive" park system on Salt Spring Island	Access assessment report approved by Commission. Beach Access signs Installed.	
4.7 To create an overall parks plan focused on the development of additional capacity for sports and other active recreation pursuits	Final Plan approved by Commission at November 2011 meeting	
4.8 To develop the Rainbow Road Pool and property to maximize recreation opportunities and minimize operating costs	Final Plan approved by Commission at November 2011 meeting.	
4.9 To establish a budget that is at a sustainable level for both the short and long term		

rec ex rambler

OUR MANDATE IS
YOUR MANDATE



SUMMER 2014

"Serious about fun"

IN THIS ISSUE: SALT SPRING • LETHBRIDGE • LANGLEY • SAFETY • CORPORATE NEWS

SALT SPRING ISLAND



> Go Gabrielle Go



> Marc, Olivia and Jim practising their rescue skills



> Lexi trying to look official at the Swim Meet

Another summer has come and gone here at the Rainbow Road Indoor Pool. We sure had fun and will look back on this one with fond memories!!

May and June saw a number of school groups taking lessons. These lessons are a good chance for us to work with those children in our community that don't know how to swim. It is always a bit surprising to come across an older child who does not know how to swim. Parents - if you know of someone who does not know how to swim please encourage them to come on down to the pool. It is a known fact that people who can swim have a greater chance of survival if they fall in the water. Everyone should know how to swim.

The summer lessons were very full this year with instructors Cassidy, Aaryn, Phil, Connor, Larrissa, Margo, Gabrielle, Marc, Tami and Jim. It is always great to watch the children progress and become more confident in the water.

The Salt Spring Sting Rays Swim Team had a banner year with over 80 swimmers registered. Their annual swim meet happened in July and was attended by over 400 swimmers. This was great for our little pool and wonderful for our community. This year over 20 swimmers qualified for provincials. Cassidy Fraser once again showed off her natural speed in the water and returned with a number of medals.

Joan and her team of volunteers have been doing a wonderful job at the pool throughout the summer. It is always nice to work with this group of dedicated people.

The pool's annual shut down was scheduled for Sept 1 - 14 this year. The scheduled work was completed in this short two-week period. Lights were changed, things were painted and the pool was drained and refilled. This will be a busy time for the staff. Sorry for any inconvenience this had on folks' fitness programs.

The fall will bring a new pool schedule with more after-work times available for people to swim.

Keep swimming,

Jim Raddysch
General Manager

