



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held July 28, 2014 in the Portlock Park Meeting Room, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Gregg Dow (Chair), Jane Horsburgh, Hafiz Bhimji, Sonja Collombin, Matt Kellow, Stanley Shapiro, Daniel Clements
 Staff: Lorraine Brewster, Parks and Recreation Manager; Karla Campbell, Senior Manager, Peggy Dayton, Senior Financial Analyst, Tracey Shaver, Recording Secretary.
Absent: Jon Suk

Chair Dow called the meeting to order at 5:00 pm.

1. Approval of Agenda

Commissioner Bhimji requested that the subject of pickle ball be added to the agenda.

MOVED by Commissioner Clements, **SECONDED** by Commissioner Kellow,
That the agenda be approved with the addition of new business item 7.2-Pickle Ball

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Horsburgh, **SECONDED** by Commissioner Kellow,
That the minutes of the meeting of May 26, 2014 be adopted.

CARRIED

3. Presentations/Delegations

No presentation or report was given

4. Chair and Director Report

4.1 Chair Dow reported that a past commissioner, Robert Bosman, has passed away unexpectedly.

Chair Dow commented that he has seen the parks being fully utilized.

4.2 Director McIntyre reported on several different activities he is involved with. Notably, the CRD Board has approved the use of mail in voting for the electoral areas in time for the next local election.

5. Reports

5.1 2014/2015 Budget and Capital Review

Manager Brewster presented an overview of the capital reserve funds for 2018-2019.

Senior Financial Analyst Dayton reviewed the operating budget for 2015.

- Tennis Courts- Completed investigation to repair cracks on courts 2, 3 and 4. A complete rebuild is needed at \$94,000 per court. Staff investigating overlay sport court systems as alternative.
- Centennial Park- Manager Brewster will hire a landscape architect to provide a plan for the park and consult with the community.
- Boardwalk repairs and maintenance
- Indoor Pool- 6 years old. Starting to see breakdown of mechanical equipment and finishings. Requisition at maximum level. Property assessments are down and revenues are projected to be flat. Pool operating costs to increase by Recreation Excellence's contract and there is a large jump in utility rates. Look into potential grants for solar technology. Parkland and recreation program requisition assists in covering the pool operating costs. User funding excluding debt is 25.89% which is not bad for a lap pool. A leisure pool user funding is between 29 and 30%.
- Overall budget increase is 1.8%.

6. Outstanding Business

6.1 Memo dated July 24, 2014, from Manager Salt Spring island Parks and Recreation, re: Baker-Harrison Trail on Bethel Pentecostal Assembly Lands

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Horsburgh, That the Parks and Recreation Commission support the Trails Advisory Committee recommendation to send a letter to the National Bethel Pentecostal Assembly expressing concern about the conditions put on the renewal of the statutory right of way on 215 Baker Road and to request their assistance with negotiating and discussion with the local assembly to reconsider their decision and to allow usage in perpetuity at no charge.

CARRIED

6.2 Parkland Dedication of Proposed Subdivision of 2161 and 2163 Fulford Ganges Road (Islands Trust Referral – SS-SUB-2014.3)

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Kellow, That the Salt Spring Island Parks and Recreation Commission (SSIPARC) recommends Island's Trust pursue collecting five percent cash-in-lieu in payment for park land dedication equivalent to market value of the land required for park land dedication purposes in accordance with section 941 of the Local Government Act; and that the applicant be responsible for an appraisal report for the cash-in-lieu to the satisfaction of the Capital Regional District;

And further, that the SSIPARC recommend to the Ministry of Transportation and Infrastructure Approving Officer to reject any subdivision plan purposefully circumventing park land dedication requirements as it is not in the public interest and consider the local government land use policies with respect to acquiring public amenities such as open or suitable green space as identified in the 2011 Salt Spring Island's Park Systems' Master Plan.

CARRIED

Commissioner Shapiro opposed

6.3 Memo dated July 24, 2014, from Manager Salt Spring Island Parks and Recreation, re: Islands Trust Referral-SS-RZ-2013.3 Rezoning and OCP Amendment (119-150 Ashya Road)

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission advise the Islands Trust that their interests are unaffected by the proposed rezoning of 119-150 Ashya Road (SS-RZ-3013.3) as there is an existing access for a parks trail.

CARRIED

6.4 Memo dated July 24, 2014, from Manager Salt Spring Island Parks and Recreation, re: Islands Trust Referral-SS-RZ-2013.5 (315 Robinson Road)

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Horsburgh, That the Salt Spring Island Parks and Recreation Commission recommends to the Island's Trust that the owner/applicant for the rezoning and OCP amendment of Bullock Lake Cottages (315 Robinson Road) construct at their cost, a connecting multi-use trail, from the northwest corner of the property starting from Robinson Road to the Capital Regional District's (CRD) Bullock Lake linear trail; that the multi-use trail be built to the CRD's specification; and should any areas of the multi-use trail that are contained within private property that a statutory right of way be registered in favour of the CRD and in a form acceptable to the CRD; and further, the CRD will assume the maintenance and liability upon acceptance of the completed works.

CARRIED

6.5 Memo date July 24, 2014, from Manager Salt Spring Island Parks and Recreation, re: Islands Trust Referral-SS-RZ-2013.9 (161 Drake Road)

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Horsburgh, That the Salt Spring Island Parks and Recreation Commission recommend to the Islands Trust that the application for the rezoning of property to connect a trail network to the Dean-Drake trail be accepted; and further, that the existing pathway or the statutory right of way along the eastern boundary be upgraded.

CARRIED

6.6 Canada Day 2014 Sponsorship

MOVED by Commissioner Clements, **SECONDED** by Commissioner Kellow, That the Salt Spring Island Parks and Recreation Commission approve the budget expenditure for a sponsorship of \$500.00 to the Chamber of Commerce for Canada Day fireworks celebrations.

CARRIED

6.7 Harbour House – Crofton Brook Trail

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission supports the offer by Ganges Vineyard Hotel Ltd., Jack Woodward Law Corporation, Glenda Woodward and Jack Woodward to develop a trail network on the Harbour House property and gift the old heron rookery and/or wetland; with the understanding that the trail dedication and wetland gift is considered a public amenity over and above any public dedication or cash in lieu required by the Local Government Act.

CARRIED

6.8 Fulford Ballpark Lease

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Horsburgh That the Salt Spring Parks and Recreation Commission approve the Lease for Fulford Ballpark, Fulford Ganges Road, between James Akerman and Capital Regional District for a 3 year term commencing January 1, 2015 at an annual rent not to exceed 5% increase of the previous year's rent with early termination upon acquisition of a development site for an alternative ball field site or with 6 months' notice from the landowner.

CARRIED

7. New Business

7.1 Liquor Sales and Consumption at Farmer's Market – Staff Report

The Commission generally agreed to support the addition of a licensed manufacturer (winery, brewery or distillery) selling their products at the Salt Spring Island farmers markets. The Ministry is the governing body over the implementation of the recent liquor policy review.

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Clements, That the Parks and Recreation Commission support issuing a permit to allow liquor sales and sampling at the market in a defined area of Centennial park and further that the Vendor Guidelines for the Saturday Market in the park be amended to allow such activities; and further amend the License of Occupation to allow such activities for the Tuesday Market.

CARRIED

7.2 Pickle Ball

Commissioner Bhimji reported that the pickle ball players have formed an association and are encouraging public to join by placing signs around the courts during reserved playing times. The sharing of courts 3 and 4 at Portlock Park appears to be going well. The pickle ball players are requesting permanent lines be added to the Fulford court and have offered to pay for the project. Manager Brewster has requested that a letter be sent by the pickle ball association to PARC outlining their request. A meeting will then be set up with the Tennis Association, PARC and the Pickle Ball Association to discuss modifications to the Fulford Court.

8. Next meeting August 18, 2014

Commissoner Collombin sends her regrets.

9. Correspondence / Information

Items received for information

10. Motion to Close the Meeting

Chair Dow called the group together at 6:40 pm and requested approval to move into a closed meeting.

MOVED by Commissoner Clement, **SECONDED** by Commissioner Shapiro,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1): (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

11. Adjournment

It was moved and seconded that the meeting be adjourned at 7:00 pm.

CHAIR

SENIOR MANAGER