



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held September 23, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

PRESENT: **Director:** Wayne McIntyre
Commission Members: Gregg Dow (Chair), Jane Horsburgh (Vice Chair), Gayle Baker, Hafiz Bhimji, Daniel Clements, Sonja Collombin, Matt Kellow, Stanley Shapiro
Staff: Lorraine Brewster, Parks and Recreation Manager; Karla Campbell, Senior Manager; Sarah Shugar, Recording Secretary
Delegations: Jim Raddysh, Manager of Rainbow Road Indoor Pool, Susan Wetmore, Historical Plaques

Chair Dow called the meeting to order at 5:00 pm.

1. APPROVAL OF AGENDA

MOVED by G. Baker, **SECONDED** by M. Kellow,
That the agenda be approved with the addition of Item 8.2 Heritage Plaques.

CARRIED

2. MOTION TO CLOSE THE MEETING

MOVED by G. Baker, **SECONDED** by J. Horsburgh,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):
(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED

The Salt Spring Island Parks and Recreation Commission closed the meeting at 5:00 pm and resumed an open session at 6:00 pm.

3. ADOPTION OF MINUTES OF AUGUST 26, 2013

It was noted that Item 8.1 be changed to: The Handbook will be provided to the Commission.

MOVED by S. Shapiro, **SECONDED** by J. Horsburgh,
That the minutes of the meeting of August 26, 2013 be adopted as amended.

CARRIED

4. CHAIR REMARKS

Chair Dow noted that the PARC Fall Fair booth was well received.

5. PRESENTATIONS / DELEGATIONS

5.1 Susan Wetmore, Historical Plaque Tour

Susan Wetmore presented a proposed historical plaque tour project; a multi-year project that would have a minimum of three plaques per year installed around SSI. BC Heritage has designated 2014 as Heritage Afloat. The goal is to have the first three plaques unveiled for Heritage Afloat week, February 17 – 23, 2014. The first three plaques proposed are: Fernwood Dock, Ganges Harbour (Centennial Park) and Beddis Beach. The project will be overseen by SSI Historical Society. The estimated cost per plaque is \$5,500 – \$7,500 and the estimated total cost for the project in 2014 is \$15,000 - \$18,000. The project will be seeking funding from Federal grants, SS Foundation and CRD.

Susan Wetmore left the meeting at 6:35 pm

6. REPORTS

6.1 Manager Report

6.1.1 Project Status Report

The project status report to September 23, 2013 was provided for information. The following items were highlighted:

- Duck Creek Park – the bridge is complete.
- Interpretive Signage – meeting with project team this week re: revisions. Have received great feedback from community.
- Goat Trail Farm Trail – Trinity Western University has agreed for a right of way for Crow's Nest. Expected to be complete end of December/early January.
- Dunbabin Park – a permanent pipe will be installed in the beaver dam in consultation with Kathy Reimer.
- Peace Park – there was extensive vandalism to irrigation system and fence around a tree.
- The garbage situation in our parks is a big problem, estimated 20 hours of staff time per week to deal with garbage.
- Program Development – Young Chef Program is scheduled on October 25, 2013. Babysitting course is scheduled on October 26, 2013.
- Camp Colossal was a success with an excellent team of leaders this year. Staff will send thank you cards to leaders.
- Staff will be meeting with Pickle Ball players – will bring update to the next meeting.
- Fall Leisure Guide distributed.
- Skateboard Park – provided a photo of a sculpture donated by GISS students.

6.1.2 Pool Shutdown

Jim Raddysh reported the doggie swim was a success with 25 people and dogs in attendance.

He reported the following:

- Main pool tank was drained due to the replacement of the duct socks, the duct socks are now reinforced by ropes.
- Three tiles were replaced.
- Change rooms were painted.
- Outdoor light fixtures have been changed to LED to reduce power usage. Staff will be looking into changing the indoor light fixtures to LED.

6.1.3 Rainbow Road Indoor Pool Quarterly Report

The Rainbow Road Indoor Pool quarterly report for July/August 2013 was provided for information.

It was noted to look into incentives for swim meet participants to support local businesses.

Jim Raddysh left the meeting at 7:00 pm

6.2 PARC Planning Committee

6.2.1 Meeting notes from Trails Advisory Group September 10, 2013

The meeting notes were received for information. TAC will be invited to the Experience the Gulf Islands meeting hosted by the CEDC.

6.3 Finance

6.3.1 Monthly Financial Report – 2013 Operating Budget and Capital Reserve Funds

The Operating Budget Report and Capital Reserve Funds Report ending August 31, 2013 were provided for information.

7. OLD BUSINESS

There were no old business items for consideration at this time.

8. NEW BUSINESS

8.1 Fulford Ball Park Lease

In a staff report it was reported that the Grantor and Grantee have agreed to amend the Lease as follows:

- To extend the term for a further one year term commencing January 1, 2014.
- To increase the annual rent of \$13,069.95 by five percent (5%) to \$13,723.45 plus applicable taxes.

MOVED by S. Shapiro, **SECONDED** by G. Baker,

That the Salt Spring Parks and Recreation Commission approve the Lease for Fulford Ballpark, Fulford Ganges Road, between James Akerman and Capital Regional District

CARRIED

8.2 Heritage Plaques

There was discussion regarding the proposed Heritage Plaque Tour project. The following items were recommended:

- The design of the plaque in Centennial to be approved by PARC.
- The funding and project plans in place prior to committing to artists.
- The project to be as economical as possible.

It was generally agreed to support the project in principle, subject to PARC feedback. Manager Brewster will contact Susan Wetmore.

Manager Brewster reported the Grant-in-Aid Committee will meet to discuss grant applications that have been received this fall.

9. CORRESPONDENCE / INFORMATION

There were no correspondence / information items for consideration at this time.

10. NEXT MEETING

The next regular meeting is scheduled on October 21, 2013 5:00 to 7:00 pm.

11. ADJOURNMENT

MOVED by D. Clements, **SECONDED** by S. Shapiro,
That the meeting be adjourned at 7:15 pm.

CARRIED