



Making a difference...together

**SALT SPRING ISLAND PARKS AND RECREATION COMMISSION**  
Notice of Meeting on **Monday, August 26, 2013**  
**following the scheduled closed meeting to start approximately at 6:00 pm**  
Portlock Park Portable Meeting Room, 145 Vesuvius Bay Rd, Salt Spring Island, BC

---

**AGENDA**

1. Approval of Agenda
2. Motion to Move in Camera in Accordance with the Community Charter Part 4, Division 3, Section 90 (1):  
the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
3. Adoption of Minutes of July 22, 2013
4. Chair's Remarks
5. Presentations/Delegations
6. Reports
  - 6.1 Manager's report
    - 6.1.1 Project Status Report
    - 6.1.2 Pool Shutdown
  - 6.2 PARC Planning Committee
    - 6.2.1 Meeting notes from Trails Advisory Group August 6 2013
  - 6.3 Finance Committee
    - 6.3.1 Monthly Financial Report- Operating Budget 2013
    - 6.3.2 Capital Reserve Funds 2013
  - 6.4 Market Advisory Committee
    - 6.4.1 Survey
7. Old Business
  - 7.1 Draft Cycling Plan Endorsement
8. New Business
9. Correspondence/Information
  - 9.1 Salt Spring Tennis Association Board
10. Next Meeting is September 23, 2013- Regular Meeting 5 to 7 PM
11. Adjourn

---

*To ensure quorum, advise Tracey Shaver 537 4448 if you cannot attend.*



Making a difference...together

**Minutes of the Regular Meeting of the  
Salt Spring Island Parks and Recreation Commission  
Held July 22, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

---

**DRAFT**

**Present:** **Alternate Director:** Peter Lake  
**Commission Members:** Gregg Dow (Chair), Jane Horsburgh (Vice Chair),  
Gayle Baker, Hafiz Bhimji, Sonja Collombin, Matt Kellow, Stanley Shapiro  
**Staff:** Lorraine Brewster, Parks and Recreation Manager; Karla Campbell, Senior  
Manager; Sarah Shugar, Recording Secretary  
**Delegation:** John Wakefield, Chair SSI Transportation Commission

**Absent:** **Director:** Wayne McIntyre  
**Commissioner:** Daniel Clements

Chair Dow called the meeting to order at 5:05 pm.

**Motion to Close the Meeting**

**MOVED** by G. Baker, **SECONDED** by J. Horsburgh,  
That the Salt Spring Island Parks and Recreation Commission close the meeting  
in accordance with the Community Charter Part 4, Division 3, Section 90 (1):  
(e) the acquisition, disposition or expropriation of land or improvements, if the  
council considers that disclosure could reasonably be expected to harm the  
interests of the municipality;  
(k) negotiations and related discussions respecting the proposed provision of a  
municipal service that are at their preliminary stages and that, in view of the  
council, could reasonably be expected to harm the interests of the municipality if  
they were held in public;

**CARRIED**

The Salt Spring Parks and Recreation Commission closed the meeting at 5:05 pm and  
resumed an open session at 6:05 pm.

**1. Approval of Agenda**

**MOVED** by S. Shapiro, **SECONDED** by J. Horsburgh,  
That the agenda be approved with the addition of:  
Item 5.1.2 Agenda Distribution  
Item 6.2 Cycling Master Plan

**CARRIED**

**2. Adoption of Minutes of June 17, 2013**

**MOVED** by J. Horsburgh, **SECONDED** by M. Kellow,  
That the minutes of the meeting of June 17, 2013 be adopted.

**CARRIED**

**3. Chair's Remarks**

There was no report at this time.

**4. Presentations / Delegations**

4.1 John Wakefield, Chair SSI Transportation Commission

J. Wakefield provided an update on the SSI Draft Master Cycling Plan prepared by Alta Planning and Design. The extended deadline for feedback on the draft plan is August 7, 2013. The expected date of completion of the final plan is December 2013. The final plan will be provided to PARC.

There was discussion regarding the length of the report. It would be helpful to include an executive summary that is attached to the map portion of the report.

J. Wakefield left the meeting at 6:20 pm.

**5. New Business**

5.1 Manager's Report

5.1.1 Project Status Report

The project status report to July 22, 2013 was provided for information. The Manager highlighted the following items:

- Duck Creek Park fields will be mowed by next week. Bridge replacement will begin early August.
- Dean/Drake Road Trail is complete.
- Mouat Park is next on the priority list. Regional Park staff will be scoping the western part of the park for trail development.
- Channel Ridge – the removal of invasive species and overall maintenance is ongoing.
- Dunbabin Park – maintenance staff continue to monitor the pond levels.
- Program Development – five Camp Colossal staff were hired for the 2013 season. Camp Colossal has record high attendance so far. The preschool camp was cancelled due to low registration. A preschool camp is scheduled to run in August.
- Main Road is scheduled to make improvements to the entrance area of the Rainbow Road Pool driveway in August.
- Rainbow Road Pool – the tile grout condition in the main pool tank has not been assessed. It is expected to be assessed soon.

It was noted to include the following additions to the Project Status Report:

- interpretive signage project in Item 1.9
- tennis / pickle ball negotiations in Item 2.4

- pool tile and water tanks to Indoor Pool Project Items
- review of Saturday Market mandate to Item 4.3.

5.1.2 Delivery of agenda packages

The web site data issues are in the process of being resolved. There was discussion regarding distribution of agenda packages. It was noted that it would be preferred to receive the package earlier than Friday and some Commissioners prefer hard copies prior to the meeting.

5.2 PARC Planning Committee

5.2.1 Meeting notes from Trails Advisory Group June 11, 2013

The Manager noted that the format has been amended to include closed meetings when appropriate. K. Ruurs has advised that he will continue to be a member of the TAC.

5.2.2 Meeting notes from Trails Advisory Group July 2, 2013

5.3 Finance

5.3.1 Monthly Financial Report – 2013 Operating Budget and Capital Reserve Funds

The Manager provided an overview of the Operating Budget Report and Capital Reserve Funds ending June 30, 2013.

5.4 Market Advisory Group

5.4.1 July 17, 2013 MAG Meeting

Chair Dow provided a report on a review of the Saturday Market. The Chair of SSI Transportation Commission, Chair of SSI Parks and Recreation and Chair of SSI Community Economic Development Commission are scheduled to meet. At present, the Saturday Market is at capacity and expansion is not possible under the current regulations. At the end of the review it is expected to have a long term planning document.

6. **Old Business**

6.1 Recreation Program Funding

The Manager reviewed the amended Recreation Program Funding to Community Organizations Policies and Procedures document. It was noted that staff will be meeting with the CRD Finance Department regarding the timing of budget approval.

**MOVED** by G. Baker, **SECONDED** by M. Kellow,  
That the Salt Spring Parks and Recreation Commission defer the recreation program funding until the next scheduled meeting.

**CARRIED**

6.2 Draft Cycling Master Plan  
It was generally agreed that the Draft Cycling Master Plan was addressed in Item 4.1.

**7. New Business**

There were no new business items for consideration at this time.

**8. Correspondence / Information**

8.1 Newsletter – Inside CRD July 2013 – Interpretive Signage  
It was requested that the CRD Administrative Structure be circulated for information.

**9. Next Meeting**

The next regular meeting is scheduled on August 26, 2013 5:00 to 7:00 pm.  
The budget retreat will be scheduled in August, date to be announced.

**10. Adjournment**

**MOVED** by M. Kellow, **SECONDED** by G. Baker,  
That the meeting be adjourned at 6:55 pm.

**CARRIED**

Project	Comments	Budget (B) Revenue (R) Actual (A)
<b>1. TRAILS and BEACH ACCESSES</b>		
1.1 Partners with PARC Gifting, Donations	Bench to be installed at Duck Creek	
1.2 Duck Creek Park	<i>Fields mowed- \$997.50 Bridge will be replaced by Sept 15. Application submitted to MoE/consultation with Kathy Reimer</i>	\$10,000 (B)  Bridge \$278.00 (A)
1.3 Dean-Drake Trail	<i>Completed &amp; open. High grade tread on pathway. 2 bridges and 1 culvert installed. Signage- interpretive. Split rail fence installed.</i>	
1.3 Water Access Points	*Request received to develop Eagle Way access point. *Request received to develop an access point at Old Scott Road. Site visited. Application to be submitted. Letters to property owners mailed. Letter of concern received. *New Water access point to be developed on North Beach Road at base of Maliview. Letters to property owners mailed. Letter of concern received.	Development \$10,855 (B)  Repairs \$ 5,200 (B) \$ 5,213 (A)
1.4 Mouat Park	<i>General maintenance in park-removal of outhouses. Western portion of park- established trail- work with the biologists.</i>	
1.5 Interpretive Signage-Phase II	<i>Interpretive signs are being drafted for testing. A trail counter has been placed in the park to collect data on the number of visitors. A presentation of the project will be included at the next commission meeting.</i>	
1.6 Channel Ridge	Trail Crew- Broom Cleared at Broadwell entrance. General Maintenance & invasive species removal-(Ongoing)	
1.7 Goat Trail Farm Trail	Trail connection sought from Andreas Vogt Nature Reserve via 'Old Goat' trail down to Beaver Point Road. Application submitted for use of Crown land to connect Bryant Hill Park and Andreas Vogt Nature reserve. <i>Request to Trinity Western University to grant a statutory right of way across the south boundary of their property.</i>	
1.8 Trincomali	<i>2014 to complete a circular trail around Trincomali: to be scoped and surveyed.</i>	
1.9 Hedger Toad to LePage	<i>TAC members &amp; trail crew to scope out potential trail for future development.</i>	
1.10 Dunbabin Trail/park	<i>Kirk is working with Kathy Reimer from Salmon Enhancement to reduce the height of the beaver dam leading up to installing a permanent flow pipe this fall. No tree removal required at this time.</i>	

<b>Project</b>	<b>Comments</b>	<b>Budget (B)</b>
	<i>ITALICS - new information</i>	<b>Revenue (R)</b>
		<b>Actual (A)</b>

<b>2. RECREATION AND PARK PROJECTS</b>		
2.1 Heiwa Peace Park Japanese Garden	Japanese Garden Society planning Phase 2 for development in 2012. Constr. to start next month.	
2.2 Program Development	Young Chef Program- 15 registered. Babysitting Safety Course March 30 <sup>th</sup> 12 registered May 11th Class- 6 registered <b>October 26<sup>th</sup> Class to be advertised.</b>  Camp Colossal Staff hired-(5) – camp schedule attached- highest attendance so far this year- “the bike rally” 42 riders and bikes! Preschool Camp was canceled due to lack of registration (3) ; <b>August camp was also canceled.</b>	\$ 1,699 (R) \$ 1,442 (A)
2.3 Mouat Park / Ganges Creek Work	Creek Stabilization 80% completed.	\$ 4,000 (B)
2.4 Tennis Courts	Reserved Wednesday 9-1 for Pickleball Players. 2 sets of nets and posts replaced.	\$ 1,200 (B) \$ 1,721 (A)
2.5 Dog Park	SD constructing 2 bridges. Lions club constructed a shelter for dog owners	
2.6 Leisure Brochure	<b>Fall brochure to be released Sept 11, 2013.</b>	\$ 8,470 (B) \$ 2,750 (A)
2.7 Maintenance Shop / Yard	*Branch drop off to begin in Sept.	
2.8 Portlock Park	<b>Painting Washrooms. Spray washing portable building.</b>	
2.10 Geocaching	Developing guidelines for recreational geocaching activity. 3 new cache installed (Fernwood, Blackburn and newly completed pathway)	
2.11 Centennial Park	<b>First stage of large tree pruning done. Next pruning is scheduled for Sept 17<sup>th</sup>. Water fountain repaired. Planter benches painted. Electrical upgraded to 200 amp service with an additional subpanel. We will be installing conduit from the sub panel to four more electrical outlets (= 16 plug ins)</b>	

<b>3. INDOOR POOL PROJECT ITEMS</b>		
3.5 Driveway Repair	<b>Repairs done- chip seal used over entire driveway.</b>	

Project	Comments	Budget (B) Revenue (R) Actual (A)
<b>4. STRATEGIC PLANNING PROJECTS</b>		
4.1 To restate the mandate and re-establish the role and image of the Commission in the community	<i>ITALICS - new information</i> A new mandate for the Trails Advisory Committee has been prepared and approved. Image in the community improving through provision of positive information regarding PARC's progress. Monthly columns, new Leisure Guide, press releases about progress on projects.	
4.2 To build a framework for effective partnering with other community organizations	Meetings held with Trustees, Community Services, Partners for Pathways, Broom committee, SSI Conservancy; High Nooners. Lions Club, Rotary Club, SSI Foundation etc.	
4.3 To build relationships with partners based on a clear understanding of the Commission's roles and objectives		
4.4 To create better information-dissemination vehicles for both promoting and advertising recreation opportunities, and promoting the key role of the Commission as the centre of the web of recreation delivery agencies on Salt Spring Island	CRD is updating its website. Minor contract issued to Arts Council to update digital inventory of arts groups and artists offering courses. Developed bi-annual leisure guide. Produce monthly articles for the Driftwood. New trail brochure completed.	
4.5 To continue moving forward with trail planning with the development of the backcountry trail network, a biking and walking trail system, and by the completion of the Ganges Linear Park/Boardwalk	2012 will be third year that a trail crew is hired and is working on upgrading and expanding the back country trail network on the island. New sign program implemented.	
4.6 To focus on ocean and lake access as the key element within the Commission's expansion of the "passive" park system on Salt Spring Island	Access assessment report approved by Commission. Three new water access points for 2010 completed, Five in 2011 and several more planned for 2012. 10 Beach Access signs Installed	
4.7 To create an overall parks plan focused on the development of additional capacity for sports and other active recreation pursuits	Final Plan approved by Commission at November 2011 meeting	
4.8 To develop the Rainbow Road Pool and property to maximize recreation opportunities and minimize operating costs	Final Plan approved by Commission at November 2011 meeting. Allotment Garden Developed	
4.9 To establish a budget that is at a sustainable level for both the short and long term	2012 Budget approved by senior management. Planning process for 2013 starting	





Making a difference...together

**Minutes of the Salt Spring Island Trails Advisory Committee Meeting  
Held August 6, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

---

**DRAFT**

**Present:**       **Committee Members:** Matt Kellow, Judy Fry, Phillip Grange, Charles Kahn, Maureen Milburn, Herb Otto  
                  **Staff:** Lorraine Brewster, Parks and Recreation Manager; Sarah Shugar, Recording Secretary  
                  **Delegation:** John Wakefield, Chair SSI Transportation Commission  
**Absent:** John Borst, Stefan Cermack, Jean Gelwicks, Gary Quiring, Kees Ruurs, William Shulze, Rob Wiltzen

The Manager called the meeting to order at 5:00 pm.

**1. Opening and Introductions**

The Manager welcomed everyone to the meeting.

**2. Adoption of Minutes of July 2, 2013**

**MOVED** by M. Kellow, **SECONDED** by C. Kahn,  
That the minutes of the meeting of July 2, 2013 be adopted.

**CARRIED**

**3. Delegation**

John Wakefield, Salt Spring Transportation Commission Chair

J. Wakefield presented an update on the SSI Draft Master Cycling Plan prepared by Alta Planning and Design. The extended deadline for PARC feedback on the draft plan is August 7, 2013. The expected date of completion of the final plan is December 2013. The final plan will be provided to PARC.

The following priority actions were identified in the plan:

- Upgrade of safety conditions in Fulford Village and the ferry terminal approach
- Bike Lane on Ganges Hill
- Traffic calming measures to be installed in Ganges Village

It was noted that the North Ganges Transportation Plan is not included in the report. The Partners Creating Pathways project to build the trail along Rainbow Road from Atkins Road to the Rainbow Road Indoor Pool is underway.

J. Wakefield left the meeting at 5:10 pm.

**4. Update Trail Crew Projects**

The Manager reported on the status of the following projects:

- Dean / Drake Trail is complete.

- Duck Creek fields have been mowed.
- Two benches in Centennial Park have been re-painted. The mounted benches are scheduled to be re-painted.
- A dog waste station has been installed at the Bullock Trail.
- Trail Crew is scheduled for scoping the western portion of Mouat Park for trail development.

**5. Mill Farm Regional Park Reserve**

H. Otto provided the following update:

- Mill Farm is a CRD Regional Park. A meeting is scheduled with Mike McIntyre at Regional Parks to discuss signage and overall maintenance. There may be an opportunity for PARC staff to provide the ongoing maintenance. It was noted that this may link to BC Parks. Staff to follow up.

**6. BC Parks Meeting**

H. Otto provided the following update:

- Attended a meeting with Joe Benning, BC Parks, regarding trails in Mt. Maxwell Provincial Park and Burgoyne Bay Provincial Park.
- BC Parks has approved a \$1,000 grant for signage. The grant funds need to be paid out by March 2014. Additional grants may be available.
- A map that includes the recent GPS data was provided for information.
- Some of the existing routes will not be recognized as BC Parks trails.
- Will meet to discuss trail names and signage design and placement. There is agreement to include the number system that corresponds to the Hiking the Gulf Islands book.
- The head of the Girlfriend Trail is not ideal due to lack of parking. Options are being explored.
- Ruckle Provincial Park and Mount Erskine Provincial Park will be future agenda items.

There was discussion regarding the public use of the CRD access road to the Burgoyne Bay Septage Receiving Facility. It was generally agreed to look into an alternate trail route.

**7. Other Business**

There were no other business items for consideration at this time.

**8. Correspondence / Information**

8.1 CRD Media Release – Overnight Parking Pilot Project at Island View Beach Regional Park

**9. Next Meeting**

The next meeting is scheduled on September 3, 2013 5:00 to 7:00 pm.

**10. Motion to Close the Meeting**

**MOVED** by M. Kellow, **SECONDED** by C. Kahn,  
That Salt Spring Island Trails Advisory Committee close the meeting in accordance  
with the Community Charter Part 4, Division 3, Section 90 (1):  
(e) the acquisition, disposition or expropriation of land or improvements, if the  
council considers that disclosure could reasonably be expected to harm the interests  
of the municipality;

**CARRIED**

The Salt Spring Island Trails Advisory Committee closed the meeting at 5:35 pm and  
resumed an open session at 6:25 pm.

**11. Adjournment**

**MOVED** by J. Fry, **SECONDED** by M. Milburn,  
That the meeting be adjourned at 6:25 pm.

**CARRIED**

**SALT SPRING ISLAND PARKS AND RECREATION COMMISSION**  
**Operating Period ending July 31, 2013**

**AGENDA ITEM 6.3.1**

**Summary of All Functions (453 to 459)**

	2013 Budget	2013 Y-T-D	2012 Y-T-D
<b>Sources of Income</b>			
Requisition	1,725,560	0	-
Market	62,000	39,224	25,410
Programs	222,000	135,400	100,173
Donations	0	1,774	4,238
Carry Forward - Prior Years	99,640	99,643	22,131
Other	6,600	1,845	3,495
	<u>2,115,800</u>	<u>277,886</u>	<u>155,447</u>
<b>Expenses</b>			
Active Parks	159,360	87,220	72,212
Trails and Passive Parks	227,210	124,469	89,650
Market	62,410	33,568	27,766
Programs	733,540	395,167	308,939
Grants to Community Groups	36,650	8,589	21,566
General Administration	347,880	203,770	163,443
Projects	85,620	60,318	58,838
Transfer to Reserve Funds	186,830	21,351	18,300
Debt Servicing	276,300	190,588	190,588
	<u>2,115,800</u>	<u>1,125,040</u>	<u>951,301</u>
<b>Surplus/(Deficit)</b>	<u>0</u>	<u>-847,154</u>	<u>-795,854</u>

**SALT SPRING ISLAND PARKS AND RECREATION COMMISSION**  
**Operating Period ending July 31, 2013**

**1.453 Salt Spring Island Pool**

	2013 Budget	2013 Y-T-D	2012 Y-T-D
<b>Sources of Income</b>			
Requisition	758,850		
Programs	191,500	118,425	99,088
Carry Forward	42,640	42,644	
Other	1,250	647	1,355
	<u>994,240</u>	<u>161,716</u>	<u>100,443</u>
<b>Expenses</b>			
<b>Programs</b>			
Contracted Services	563,400	322,205	261,832
Maintenance	12,240	1,759	1,426
Utilities	112,690	57,664	39,526
LEAP	2,240	383	1,350
Other	5,630	2,493	4,037
	<u>696,200</u>	<u>384,504</u>	<u>308,171</u>
<b>General Administration</b>			
Insurance	7,110	7,230	7,583
CRD Allocations	8,820	5,145	4,520
Interest	2,780	2,417	1,283
	<u>18,710</u>	<u>14,792</u>	<u>13,386</u>
<b>Transfer to Reserve Funds</b>	3,030	1,768	10,000
<b>Debt Servicing</b>	276,300	190,588	190,588
<b>Total Expenses</b>	<u>994,240</u>	<u>591,652</u>	<u>522,144</u>
<b>Surplus/(Deficit)</b>	<u>0</u>	<u>-429,936</u>	<u>-421,702</u>

**SALT SPRING ISLAND PARKS AND RECREATION COMMISSION**  
**Operating Period ending July 31, 2013**  
**1.455 SSI PARC - Community Parks**

	2013 Budget	2013 Y-T-D	2012 Y-T-D
<b>Sources of Income</b>			
Requisition	336,580		
Market	62,000	39,224	25,410
Donations	0	1,774	4,238
Carry Forward	23,500	23,500	
Other	4,190	195	1,322
	<u>426,270</u>	<u>64,693</u>	<u>30,970</u>
<b>Expenses</b>			
<b>Trails and Passive Parks</b>			
- General Maintenance and Small Parks			
Wages and Benefits	84,910	53,188	34,740
Contracted Services	2,040	1,841	878
Maintenance and Supplies	19,660	9,958	8,940
CRD Allocations	0	222	
Utilities	2,080	1,096	1,001
Vehicles	20,400	8,958	7,647
	<u>129,090</u>	<u>75,263</u>	<u>53,205</u>
- Centennial Park			
Wages and Benefits	21,300	17,621	10,777
Contracted Services	1,560	696	1,842
Maintenance and Supplies	10,460	9,430	5,696
CRD Allocations	3,860	585	1,102
Utilities	4,800	1,822	1,201
	<u>41,980</u>	<u>30,154</u>	<u>20,619</u>
- Mouat Park			
Wages and Benefits	8,800	2,244	2,029
Maintenance and Supplies	3,570	1,372	829
CRD Allocations	7,140	4,011	2,508
Utilities	340	251	110
	<u>19,850</u>	<u>7,878</u>	<u>5,475</u>
- Rotary Park			
Wages and Benefits	12,370	4,589	3,565
Maintenance and Supplies	6,580	1,346	427
Utilities	1,090	357	110
	<u>20,040</u>	<u>6,292</u>	<u>4,103</u>
- Trails, Boardwalk and Linear Park			
Wages and Benefits	6,180	981	2,451
Maintenance and Supplies	1,680	725	568
	<u>7,860</u>	<u>1,706</u>	<u>3,019</u>
- Drummond Park			
Wages and Benefits	5,970	1,987	2,712
Maintenance and Supplies	1,950	988	357
Utilities	470	201	160
	<u>8,390</u>	<u>3,176</u>	<u>3,229</u>
	<u><b>Total Trails and Passive Parks</b></u>	<u><b>124,469</b></u>	<u><b>89,650</b></u>
<b>Market</b>			
Wages and Benefits	10,840	6,997	5,036
Contracted Services	24,760	11,974	9,256
Advertising	2,550	1,663	1,745
Maintenance and Supplies	4,550	3,965	2,541
Admin Costs from Function 459	10,450	6,096	5,125
CRD Allocations	8,080	2,418	3,762
Utilities	1,180	455	300
	<u>62,410</u>	<u>33,568</u>	<u>27,766</u>
<b>General Administration</b>			
Insurance	4,810	4,790	4,977
CRD Allocations	8,980	5,238	4,250
Admin Costs from Function 459	47,140	27,498	23,110
Interest	770	699	502
	<u>61,700</u>	<u>38,225</u>	<u>32,839</u>
<b>Projects</b>			
- Trails Maintenance Project	41,750	35,565	31,470
- Mouat Park Creek Work	4,000		
- Park Benches	0	3,354	8,299
Total Capital and Major Repairs	<u>45,750</u>	<u>38,919</u>	<u>39,770</u>
Transfer to Equipment Replacement	10,200	5,950	5,100
Transfer to Capital - Trail Development	15,000		
Transfer to Reserve - Centennial	4,000		
	<u>29,200</u>	<u>5,950</u>	<u>5,100</u>
	<u><b>Total Expenses</b></u>	<u><b>241,131</b></u>	<u><b>195,124</b></u>
<b>Surplus/(Deficit)</b>	<u>0</u>	<u>-176,438</u>	<u>-164,155</u>

**SALT SPRING ISLAND PARKS AND RECREATION COMMISSION**  
**Operating Period ending July 31, 2013**

**1.458 SSI PARC Community Recreation**

	2013 Budget	2013 Y-T-D	2012 Y-T-D
<b>Sources of Income</b>			
Requisition	48,550		
Programs	29,600	16,975	210
Carry Forward	22,330	22,329	22,131
Other	450	206	142
	<u>100,930</u>	<u>39,510</u>	<u>22,483</u>
<b>Expenses</b>			
<b>Programs</b>			
Wages and Benefits	22,990	7,825	
Contracted Services	550	1,346	
Facility Rental	120	96	
Vehicle	9,930	300	
Supplies	2,190	446	104
Other	1,560	650	664
	<u>37,340</u>	<u>10,663</u>	<u>768</u>
<b>Grants to Community Groups</b>	36,650	8,589	21,566
<b>General Administration</b>			
Insurance	480	470	521
CRD Allocations	1,720	1,003	825
Admin Costs from Function 459	14,920	8,703	7,945
Interest	50		
Other	100	373	21
	<u>17,270</u>	<u>10,549</u>	<u>9,312</u>
<b>Repairs and Maintenance</b>	1,200	1,721	163
<b>Leisure Guides</b>	8,470	2,750	2,798
<b>Total Expenses</b>	<u>100,930</u>	<u>34,272</u>	<u>34,607</u>
<b>Surplus/(Deficit)</b>	<u>0</u>	<u>5,238</u>	<u>-12,124</u>

**SALT SPRING ISLAND PARKS AND RECREATION COMMISSION**

Operating Period ending July 31, 2013

**1.459 SSI Parkland and Recreation Programs**

	2013 Budget	2013 Y-T-D	2012 Y-T-D
<b>Sources of Income</b>			
Requisition	581,580		
Carry Forward	11,170	11,170	
Programs	900		875
Other	710	797	677
	<u>594,360</u>	<u>11,967</u>	<u>1,552</u>
<b>Expenses</b>			
<b>Active Parks</b>			
- General Maintenance - Wages and Benefits	42,970	25,705	21,604
- Shop			
Wages and Benefits	920		
Maintenance and Supplies	2,810	217	
Utilities	100	32	26
	<u>3,830</u>	<u>249</u>	<u>26</u>
- Portlock Park			
Wages and Benefits	25,870	16,875	13,886
Contracted Services	2,040	470	3,388
Maintenance and Supplies	18,630	8,073	7,844
CRD Allocations	6,120	2,223	1,824
Utilities	18,280	8,095	3,378
	<u>70,940</u>	<u>35,736</u>	<u>30,320</u>
- Fulford Ballpark			
Wages and Benefits	2,240	2,173	1,336
Contracted Services	3,370	1,850	865
Lease	13,300	11,874	12,665
Maintenance and Supplies	2,900		533
	<u>21,810</u>	<u>15,897</u>	<u>15,399</u>
- Waterfront Accesses			
Wages and Benefits	4,250	2,450	2,118
Contracted Services	11,020	4,250	1,185
Maintenance and Supplies	1,800	2,206	346
	<u>17,070</u>	<u>8,906</u>	<u>3,650</u>
- Skate Park			
Wages and Benefits	1,920	727	826
Maintenance and Supplies	820		388
	<u>2,740</u>	<u>727</u>	<u>1,214</u>
	<u>159,360</u>	<u>87,220</u>	<u>72,212</u>
<b>General Administration</b>			
Wages and Benefits	234,930	133,673	98,643
Legal	5,000		7
Insurance	780	780	704
Contracted Services	4,650	841	888
CRD Allocations	35,780	30,913	28,943
Interest	940	1,158	623
Other	46,560	18,596	14,279
Recovered from 455 and 458	-78,440	-45,757	-36,180
	<u>250,200</u>	<u>140,204</u>	<u>107,907</u>
<b>Projects</b>			
- Program Development	19,000	11,715	
- Brochures	6,000		
- Churchill Beach Major Repair	5,200	5,213	
	<u>30,200</u>	<u>16,928</u>	<u>16,107</u>
<b>Transfers to Reserve Funds</b>			
Transfer to Equipment Replacement Fund	23,370	13,633	3,200
Transfer to Trail Development	45,000		
Transfer to Reserves for Projects	86,230		
	<u>154,600</u>	<u>13,633</u>	<u>3,200</u>
<b>Total Expenses</b>	<u>594,360</u>	<u>257,985</u>	<u>199,426</u>
<b>Surplus/(Deficit)</b>	<u>0</u>	<u>-246,018</u>	<u>-197,874</u>



Salt Spring Island Parks and Recreation Commission  
 Capital Reserve Funds at July 31, 2013

AGENDA ITEM 6.3.2

		<u>Balance In Fund</u>
<b>PARKLAND RESERVE (Cash-in-Lieu)</b>		
101379 Parkland Acquisition Fund S&A	Carry forward Dec 31/12	505,023
	Interest Earned	<u>3,768</u>
		<u>508,791</u>
<b>PARKS &amp; RECREATION CAPITAL RESERVES</b>		
101603 Parks and Recreation Capital Reserve	Carry forward Dec 31/12	321,864
	Transfer In from Operating	
	Interest Earned	<u>2,242</u>
		<u>324,106</u>
101898 Parks and Rec 2nd Service Capital Reserve	Carry forward Dec 31/12	25,356
	Interest Earned	<u>189</u>
		<u>25,545</u>
<b>EQUIPMENT RESERVES (Fund 1022)</b>		
101412 Indoor Pool	Carry forward Dec 31/12	144,293
	Expenses	-6,095
	Transfer In from Operating	<u>11,667</u>
		<u>149,865</u>
101444 Community Parks	Carry forward Dec 31/12	50,292
	Expenses	-1,439
	Transfer In from Operating	<u>5,950</u>
		<u>54,803</u>
101455 Community Recreation	Carry forward Dec 31/12	22,412
	Expenses	
	Transfer In from Operating	<u>3,733</u>
		<u>26,145</u>
<b>FACILITY RESERVES</b>		
101786 Tennis Facility - Capital Reserve	Carry forward Dec 31/12	43,406
	Transfer In from Operating	
	Interest Earned	<u>324</u>
		<u>43,730</u>
102030 Boardwalk - Capital Reserve	Carry forward Dec 31/12	31,980
	Transfer In from Operating	
	Interest Earned	<u>239</u>
		<u>32,219</u>
101792 Centennial Park - Market Upgrades	Carry forward Dec 31/12	3,624
	Transfer In from Operating	
	Interest Earned	<u>187</u>
		<u>3,811</u>
102045 Indoor Aquatic Centre - Capital Reserve	Carry forward Dec 31/12	47,528
	Interest Earned	<u>355</u>
		<u>47,883</u>
<b>TOTAL CAPITAL RESERVES</b>		<u>1,216,898</u>

Salt Spring Island Parks and Recreation Commission  
Capital Projects at July 31, 2013

Balance  
In Fund

191015 PARKS & RECREATION CAPITAL PROJECTS

Playground Upgrades	Carry forward Dec 31/12	9,825
	Expenses	<u>9,825</u>

191060 CAPITAL PROJECTS - PARKS AND TRAILS

Interest	Carry forward Dec 31/12	1,008
	Interest Earned	<u>161</u>
		<u>1,169</u>

Trails Projects	Carry forward Dec 31/12	0
	Transfer In from Operating	
	Expenses	<u>-4,405</u>
		<u>-4,405</u>

Waterfront Access Projects	Carry forward Dec 31/12	10,855
	Expenses	<u>10,855</u>

Duck Creek Park Bridge	Carry forward Dec 31/12	10,000
	Expenses	<u>-278</u>
		<u>9,722</u>

<b>TOTAL CAPITAL PROJECTS</b>		<u><u>27,166</u></u>
-------------------------------	--	----------------------



August 12<sup>th</sup>, 2013

To the PARC Board:

The SSTA wishes to go on record with regard to Pickle Ball on Salt Spring Island.

First and foremost, we want to see as many sports facilities as possible on the island, and to that end we have been as cooperative as possible helping Pickle Ball get started. Having said that we are now conflicted.

On one hand we are pleased to see the successful introduction of Pickle Ball and we want that success to continue. On the other hand we are very concerned that the growth of Pickle Ball has come on the back of the existing public tennis facilities on the island.

This concern is magnified by a letter to the editor of the Driftwood from a Pickle Ball representative, and a further article in the Driftwood. In both cases, these contained demands for more Pickle Ball lines on existing tennis courts and for even more time to be set aside for Pickle Ball.

There are only four outdoor public tennis courts at Portlock Park, one in Fulford, and an indoor one on the golf course property. For a place the size of Salt Spring with a very active tennis community, that is not a lot of tennis courts. Pickle Ball lines are already on two of the Portlock courts and now there are demands for permanent lines to be painted on the Fulford court.

To start with, many tennis players find the Pickle Ball lines disruptive; it makes it harder to make correct line calls as well as being generally distracting.

Furthermore, the net is not always returned to the correct height for tennis, and the continual change of height has, on at least one occasion, resulted in a broken sprocket. In addition, when the courts are not reserved, the Pickle Ball group does not generally follow the prescribed time allotment for court use which ensures a fair amount of court time for all players.

The five outdoor courts get significant use particularly during the summer months and increasing demand from Pickle Ball players makes it more difficult to play tennis during peak times as well as when the Pickle Ball group reserves the courts.

We believe it is time for the Pickle Ball group to officially organize so they can speak with one voice, be accountable, and start working towards getting their own facilities instead of poaching even more of the existing public tennis facilities.

The SSTA and tennis players of Salt Spring Island have worked long and hard, along with PARC/CRD, to develop and maintain the existing facilities on the island. A few examples of the private/public partnership are: Court one at Portlock was largely paid for by SSTA members, Jack and Margaret Fisher; repairs to the Fulford court were paid for by a tennis player on condition that it be used only for tennis; and the SSTA spent years raising funds and doing all else necessary to build the indoor court without any public money.

If properly designed, a space the size of one tennis court can house up to 4 Pickle Ball courts.

Our understanding is that to date, the Pickle Ball group has done nothing tangible, such as fundraising, towards getting their own facility. They have been happy to grow at tennis' expense; we say it is time to change that, and to grow side by side. We look forward to meeting with PARC/CRD representatives as well as representatives of a Pickle Ball *association* to continue this dialogue.

Salt Spring Tennis Association Board