



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held June 17, 2013 in the Portlock Park Meeting Room, Salt Spring Island, BC**

Present: **CRD Director:** Wayne McIntyre
 Commission Members: Greg Dow (Chair), Jane Horsburgh (Vice Chair), Gayle Baker, Hafiz Bhimji, Daniel Clements, Matt Kellow, Stanley Shapiro
 Staff: Lorraine Brewster, Parks and Recreation Manager; Kees Ruurs, CRD EA Senior Manager; Carin Perrins, Administrative Secretary; Sarah Shugar, Recording Secretary

Delegation: Jim Raddysh, GM Rainbow Road Pool

Observer: Sean McIntyre, Driftwood

The Chair called the meeting to order at 6:00 pm.

1. Approval of Agenda

MOVED by D. Clements, **SECONDED** by J. Horsburgh,
That the agenda be adopted as presented.

CARRIED

2. Approval of Minutes

MOVED by J. Horsburgh, **SECONDED** by M. Kellow,
That the minutes of the May 27, 2013 Regular Meeting be approved as presented.

CARRIED

3. Chair's Remarks

The Chair reported that a special meeting of the Market Advisory Group (MAG) is scheduled to address the market issues.

4. Presentations / Delegations

There was no presentation at this time.

5. New Business

5.1 Manager's Report

5.1.2 Project Status Report

L. Brewster highlighted the following items:

- The official opening of the new Dean-Drake Road trail is July 1, 2013.

- The outhouses in Mouat Park are being removed and there is a work plan to install a porta potty.
- Goat Trail – working with Trinity Western University to GPS a section for possible trail connection.
- Dunbabin – Operations staff have started draining the pond to ease the level of the water and the beavers have incorporated the hose into their dam.
- The Camp Colossal staff has been hired. Offering a preschool camp for one week in July.
- The Lions Club has constructed a shelter in the dog park.
- Centennial Park – the large trees were pruned in July. The level of power was increased to meet vendor needs.
- The herons arrived on March 14, 2013 and usually leave by the end of October.

K. Ruurs advised that the Channel Ridge receivers indicated that there is no intention to change the existing trail agreement. It may be favourable to enter into a stronger agreement in the future. At present, the parkland dedication in Channel Ridge is two hectares.

H. Bhimji provided a verbal update on Pickle Ball:

- There are twelve regular players and twenty-three part time players. Fifty percent of the players are south end residents.
- The Pickle Ball Club plays in Fulford Hall as an indoor option.
- The Victoria Pickle Ball Club travels over to SSI to play with the local club in Fulford.
- At present, players are drawing in chalk lines. The Club has requested that permanent lines be painted on the Fulford Court.
- At present, the court is used by tennis players approximately two to three times per week.

It was noted that there could be a schedule for Pickle Ball use of Fulford Court such as at Portlock. It was also noted that it is within the mandate to promote recreation and to include Pickle Ball could potentially double the use of the court.

It was generally agreed to communicate with the donor of the funds and work towards an agreement.

5.2 PARC Planning Committee

5.2.1 Meeting notes from Trails Advisory Group June 12, 2013

The meeting notes were not available at this time.

L. Brewster noted that she attended a meeting with C. Kahn regarding Experience the Gulf Islands. It was also noted that the TAC is continuing to work towards increased partnership with BC Parks.

5.3 Finance Committee

5.3.1 Monthly Financial Report – Operating Budget 2013

C. Perrins provided a review of the operating budget ending May 31, 2013. She noted that the budget is in line with May 2012. June, July and August are the highest revenue months for the Rainbow Road Pool.

The report was received for information.

5.3.2 Capital Reserve Funds 2013

C. Perrins provided a review of the Capital Reserve Funds at May 31, 2013.

The report was received for information.

5.4 Rainbow Road Pool

5.4.1 Equipment Replacement Information

J. Raddysh verbally presented an email response from Stolz Mechanical Systems Inc. regarding the equipment replacement recommendations, including the following information:

- There are better quality water storage tanks available such as stainless steel and they would be considerably more expensive.
- The \$1,936.71 quote includes the replacement of P-3 and P-4 sump pumps.
- The cost estimate for the repair of the tempering mixing valves for the showers is \$6,270.11.

It was generally agreed to direct staff to schedule the assessment of the main pool tank tile grout as soon as possible.

It was requested to receive further information on water tank options.

G. Baker advised conflict of interest for Item 6.1 and left the meeting at 6:35 pm.

6. Old Business

6.1 Rainbow Road Pedestrian and Cycle Path Funding

In a staff report, information was provided regarding the development of a pedestrian and cycle path adjacent to Rainbow Road.

It was noted that there was a letter in the Driftwood from an adjacent property owner stating concerns regarding the development of this trail. It was also noted that the concerns have been resolved.

MOVED by S. Shapiro, **SECONDED** by D. Clements,

That the Salt Spring Parks and Recreation Commission approve funding one third of the total cost of the Rainbow Road pedestrian and cycle pathway up to a maximum of \$20,000 from the PARC Capital Reserve budget to the Capital Regional District Pathway project budget.

MOVED by W. McIntyre, **SECONDED** by D. Clements,
That the motion be amended to include: subject to confirmation in writing is received from Island Pathways to confirm that the concern of the adjacent property owner has been resolved.

The amendment was accepted.

MOVED by S. Shapiro, **SECONDED** by D. Clements,
That the Salt Spring Parks and Recreation Commission approve funding one third of the total cost of the Rainbow Road pedestrian and cycle pathway up to a maximum of \$20,000 from the PARC Capital Reserve budget to the Capital Regional District Pathway project budget. Subject to: Confirmation in writing is received from Island Pathways to confirm that the concern of the adjacent property owner has been resolved.

UNANIMOUSLY CARRIED

G. Baker returned to the meeting at 6:45 pm.

7. New Business

7.1 Guidelines for Communication – Commissions

The Guidelines for Protocol for SSI Commissioners regarding lines of Communication document was received for information.

It was generally agreed to request that the document be amended to include clear direction for Commissioners.

It was noted that the document will be circulated to all Commissions and all Commission feedback will be taken into consideration.

7.2 Salt Spring Island Draft Cycling Master Plan

The SSI Draft Cycling Master Plan prepared by Alta Planning and Design was provided for information. The Salt Spring Island Transportation Commission has requested feedback by July 15, 2013.

It was generally agreed to ask for an extension of the feedback date. The draft SSI – CMP is available online. Please email feedback to staff.

It was generally agreed that this be an agenda item at the next regular meeting.

8. Correspondence / Information

8.1 Letter – Salt Spring Island Rowing Club

8.2 Letter – Market Expansion

8.3 Email – Market Expansion

The correspondence items were received for information.

9. Next Meeting

The next meeting is scheduled on July 22, 2013 5:00 to 7:00 pm.

Priority item for next meeting:

- Cycling Master Plan

10. Adjournment

MOVED by W. McIntyre, **SECONDED** by D. Clements,
That the meeting be adjourned at 7:00 pm.

CARRIED